

# AGENDA

Meeting of the

## CITY COUNCIL OF THE CITY OF TROY

FEBRUARY 16, 2009

CONVENING AT 7:30 P.M.

Submitted By  
The City Manager

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**NOTICE:** Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

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TO: The Honorable Mayor and City Council  
Troy, Michigan

FROM: Phillip L. Nelson, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

Identified below are outcome statements for the City, which have been advanced by the governing body; and Agenda items submitted for your consideration are on course with these goals.

### **Outcome Statements**

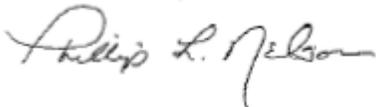
I. Troy enhances the health and safety of the community

II. Troy adds value to properties through maintenance or upgrades of infrastructure and quality of life venues

III. Troy is rebuilding for a healthy economy reflecting the values of a unique community in a changing and interconnected world

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,



Phillip L. Nelson, City Manager

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## CITY COUNCIL

### AGENDA

February 16, 2009 – 7:30 PM  
Council Chambers  
City Hall - 500 West Big Beaver  
Troy, Michigan 48084  
(248) 524-3317

**CALL TO ORDER:** 1

**INVOCATION & PLEDGE OF ALLEGIANCE:** Mark Nowak – First Baptist Church 1

**ROLL CALL** 1

**CERTIFICATES OF RECOGNITION:** 1

- A-1 Presentations: 1
- a) Service Commendation – Bonny Avery ..... 1
  - b) Service Commendation – Wayne Wright ..... 1
  - c) Proclamation Celebrating 30 Years – Global LT ..... 1

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- B-1 No Carryover Items 1

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- C-1 Standard Resolution #4 – Asphalt Paving of Florence Street in Section 9 – Project No. 08.108.1 1

- C-2 Street Vacation – Portions of Daley Street abutting Lots 28 and 33 of Supervisors Plat No. 11 Subdivision, South of Big Beaver, North of I-75, Section 26 (File Number: SV 148-D) 2

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**CALL TO ORDER:**

**INVOCATION & PLEDGE OF ALLEGIANCE:** Mark Nowak – First Baptist Church

**ROLL CALL**

- (a) Mayor Louise E. Schilling  
Robin Beltramini  
Cristina Broomfield  
David Eisenbacher  
Wade Fleming  
Mayor Pro Tem Martin Howrylak  
Mary Kerwin
- (b) Excuse Absent Council Members

**CERTIFICATES OF RECOGNITION:**

- 
- A-1 Presentations:**
    - a) Service Commendation – Bonny Avery
    - b) Service Commendation – Wayne Wright
    - c) Proclamation Celebrating 30 Years – Global LT

**CARRYOVER ITEMS:**

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**B-1 No Carryover Items**

**PUBLIC HEARINGS:**

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**C-1 Standard Resolution #4 – Asphalt Paving of Florence Street in Section 9 – Project No. 08.108.1**

Suggested Resolution  
Resolution #2009-02-  
Moved by  
Seconded by

BE IT RESOLVED, That Troy City Council hereby **POSTPONES** action on Standard Resolution No. 4, the Special Assessment of bituminous paving on Florence Street, in Section 9, until after the continuation of the Public Hearing to be held at the Regular City Council meeting scheduled for Monday, March 23, 2009.

Yes:  
No:

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**C-2 Street Vacation – Portions of Daley Street abutting Lots 28 and 33 of Supervisors Plat No. 11 Subdivision, South of Big Beaver, North of I-75, Section 26 (File Number: SV 148-D)**

Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council hereby **VACATES** that portion of the right-of-way easement, commonly known as Daley Street, which transverses Lot 28 of Supervisor's Plat No. 11, which is described below, and which is depicted in the attached Daley Street Vacation Sketch, dated February 9, 2009, and designated as Exhibit A; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **VACATES** the Public Turn Around within the Daley Street right-of-way, formerly reserved in Resolution #2006-11-330, and hereby **REPLACES** it with a Public Vehicular Maneuverability Easement as depicted in the attached Daley Street Roadway Easement sketch, dated January 9, 2009, and designated as Exhibit B; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **ACCEPTS** the attached Public Vehicular Maneuverability Easement, designated Exhibit C; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to record this Resolution and the attached sketches designated Exhibit A and Exhibit C with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

**POSTPONED ITEMS:**

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**D-1 No Postponed Items**

**PUBLIC COMMENT: Limited to Items Not on the Agenda**

*Public comment limited to items not on the Agenda in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.*

**REGULAR BUSINESS:**

*Persons interested in addressing the City Council on items, which appear on the printed Agenda, will be allowed to do so at the time the item is discussed upon recognition by the Chair in accordance with the Rules of Procedure of the City Council, Article 16, during the Public Comment section under item 10"E" of the agenda. Other than asking questions for the purposes of gaining insight or clarification, Council shall not interrupt or debate with members of the public during their comments. Once discussion is*

*brought back to the Council table, persons from the audience will be permitted to speak only by invitation by Council, through the Chair. Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

**NOTE: Any item selected by the public for comment from the Regular Business Agenda shall be moved forward before other items on the regular business portion of the agenda have been heard. Public comment on Regular Agenda Items will be permitted under Agenda Item 10 "E".**

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**E-1 Appointments to Boards and Committees: a) Mayoral Appointments: None Scheduled b) City Council Appointments: Traffic Committee**

The following Boards and Committees have expiring terms and/or vacancies. Bold black lines indicate the number of appointments required:

The appointment of new members to all of the listed Board and Committee vacancies will require only one motion and vote by City Council. Council members submit nominations for appointment at the meeting prior to consideration. Whenever the number of submitted names exceeds the number of vacancies, a separate motion and roll call vote will be required to confirm the nominee receiving the greatest number of votes in the Council polling process (current process of appointing). Remaining vacancies will automatically be carried over to the next Regular City Council Meeting Agenda for consideration.

**a) Mayoral Appointments – None Scheduled**

**(b) City Council Appointments**

Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPOINTS** the following person to serve on the Boards and Committees as indicated:

**Traffic Committee**

Appointed by Council (7 Regular) 3-Year Term

Lawrence Halsey

Term Expires 01/31/2012

Yes:

No:

**E-2 Nominations for Appointments to Boards and Committees: (a) Mayoral Nominations: Board of Review (b) City Council Nominations: Historic District Study Committee and Liquor Advisory Committee**

The following Boards and Committees have expiring terms and/or vacancies. Bold black lines indicate the number of appointments required:

The nomination of applicants to the following listed Board and Committee vacancies will be moved forward to the next Regular City Council Meeting for consideration of appointment.

**(a) Mayoral Nominations**

Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

RESOLVED, That the Mayor of the City of Troy hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Board of Review**

Appointed by Mayor (3-Regular) – 3-Year Terms

Term Expires 01/31/2012

Yes:

No:

**(b) City Council Nominations**

Suggested Resolution

Resolution #2009-02

Moved by

Seconded by

RESOLVED, That the Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Historic District Study Committee**

Appointed by Council (7-Regular) Ad Hoc; (2) Historic District Commission; (1) Local Historic Preservation Organization

Ad Hoc

**Liquor Advisory Committee**

Appointed by Council ( 7-Regular) 3-Year Term

Yes:

No:

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### **E-3 Bid Waiver – Integrated Security Management System Expansion Project**

#### Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

WHEREAS, SimplexGrinnell is an authorized, licensed installer in Michigan of the Andover Controls security system;

WHEREAS, It is desirable that the same security system installed at the DPW facility and during the Police and Fire building renovation/addition project be expanded to other campus and offsite facilities to provide video security and access control;

WHEREAS, The Police Department has remote access to monitor video and alarms at all facilities from a central location with compatible equipment and software; and

WHEREAS, Due to the complexity of the system, it is desirable to allow the company who programmed and currently maintains the system to expand the application, thus avoiding corruption of the programming;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and hereby **AUTHORIZES** the City of Troy to enter into a contract with SimplexGrinnell of Farmington Hills, MI, for labor and materials to install an Integrated Security Management System for an estimated total cost of \$284,987.00, less a 5% discount of \$14,249.00, for a net total estimated cost of \$270,738.00, in accordance with their proposal dated February 4, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

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### **E-4 Bid Waiver – Professional Services, Police Department Promotional Testing Services**

#### Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

WHEREAS, EMPCO, Inc. has been providing testing and hiring services for the Police department since 1990; and

WHEREAS, EMPCO meets departmental needs, complies with Act 78 Commission requirements, purchased all the Michigan Municipal League's testing services and has proven to be fair and impartial;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and hereby **APPROVES** a contract to provide promotional testing services for the Police Department with EMPCO's Metro Police Testing Consortium at pricing as contained in their proposal dated February 9, 2009;

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Manager and Human Resources Director to execute this contract with EMPCO, Inc. when in acceptable form, which shall remain in effect for a period of two years from the date of certification of the eligibility list by the Act 78 Commission.

Yes:

No:

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#### **E-5 SDD/SDM Liquor Violation Hearings**

##### Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

a) **Proposal to Reschedule SDD/SDM Liquor Violations on Monday, March 2 & 23, 2009**

RESOLVED, That Troy City Council hereby **RESCHEDULES** seven SDD/SDM Liquor Violation Hearings for the Regular City Council Meeting scheduled for Monday, March 2, 2009 and seven SDD/SDM Liquor Violation Hearings for the Regular City Council Meeting scheduled for Monday, March 23, 2009.

OR

b) **Proposal to Reschedule SDD/SDM Liquor Violations at a Special Meeting on Monday, March 9, 2009**

RESOLVED, That Troy City Council hereby **SCHEDULES** a Special Meeting on Monday, March 9, 2009 at 7:30 PM in the City Council Chambers for the purpose of rescheduling public hearings and taking action on fourteen SDD/SDM Liquor Violations.

OR

c) **Proposal to Reschedule SDD/SDM Liquor Violations at a Special Meeting on Monday, March 16, 2009**

RESOLVED, That Troy City Council hereby **SCHEDULES** a Special Meeting on Monday, March 16, 2009 at 7:30 PM in the City Council Chambers for the purpose of rescheduling public hearings and taking action on fourteen SDD/SDM Liquor Violations.

OR

- d) **Proposal to Reschedule SDD/SDM Liquor Violations at a Special Meeting on a Date to be Determined Between March 3 and March 25, 2009**

RESOLVED, That Troy City Council hereby **SCHEDULES** a Special Meeting on \_\_\_\_\_ at 7:30 PM in the City Council Chambers between the dates of March 3 and March 25, 2009 for the purpose of rescheduling public hearings and taking action on fourteen SDD/SDM Liquor Violations.

OR

- e) **Proposal to Take No Adverse Action Against SDD/SDM Licensees with 2008 Liquor Violations**

RESOLVED, That Troy City Council hereby **TAKES NO ADVERSE ACTION** against fourteen SDD/SDM licensees with 2008 Liquor Violations pursuant to Michigan law which stipulates that a municipality's authority to take adverse action against off-premises licensees is limited.

Yes:

No:

#### **E-6 Amendments to Chapter 60 – Fees and Bonds Required**

##### Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **ADOPTS** an ordinance amendment to Chapter 60 of the Troy City Code, Fees and Bonds Required, Sections 60.03 and 60.04, as prepared by City Administration, with an effective date of March 1, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

#### **E-7 Amending the Personal Property Tax Abatement Policy**

##### Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

WHEREAS, The City of Troy has the economic objective of (a) increasing employment opportunities, (b) diversifying and stabilizing the industrial base of the community, (c) reducing economic obsolescence of the industrial base, (d) providing homogenous industrial areas, (e)

encouraging industrial expansion, (f) providing for improved public facilities in industrial areas, and (g) encouraging attractive, viable industrial sites; and

WHEREAS, The Industrial Facilities Tax Act (P.A. 1974 No. 198), as amended, empowers cities to establish Industrial Development Districts (IDD) and to grant tax exemptions for certain industrial properties which meet certain criteria established by the Act;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ADOPTS** the following minimum criteria, as authorized by the Industrial Facilities Tax Act (P.A. 1974 No. 198):

1. An Industrial Facilities Exemption Certificate (IFEC) tax abatement shall not be granted until there is compliance with MCL 207.559; and
2. Real property shall not qualify for an IFEC tax abatement, except for those unique situations where there are building improvements that are required to support the personal property that otherwise qualifies for a tax abatement; and
3. Leasehold property shall not qualify for an IFEC tax abatement unless applicant is responsible for payment of the property taxes, and can demonstrate timely payment of property taxes upon the City’s request; and
4. An IFEC tax abatement shall not be issued for a period or term exceeding 12 years; and
5. An IFEC tax abatement shall not be issued unless an Applicant will create more than 10 jobs and/or has a personal property investment of at least \$750,000, and/or owns the underlying real property or has a lease for the underlying property that exceeds 5 years, as long as two of the three criteria are satisfied.

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the use of the following matrix to calculate the length of an IFEC tax abatement, where the increase in the number of jobs created will increase the term of the IFEC abatement, and similarly the increase in the personal property investment and the ownership/lease conditions on the real property will increase the term of the IFEC abatement:

Tax Abatement Matrix					
Job Creation		Building Terms		PP Investment	
10 - 24	1 year	Own	4 years	\$ 750,000	1 year
25 - 49	2 years	Lease		\$ 2,000,000	2 years
50 - 99	3 years	1 - 5 year	None	\$ 5,000,000	3 years
100 - 149	4 years	6 - 9 year	2 years	\$ 10,000,000	4 years
150 - 199	5 years	10 + year	4 years	\$ 20,000,000	5 years
200 +	6 years				

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the implementation of an application fee equal to 2 % of the estimated personal property taxes abated under the terms of the IFEC tax abatement, or the actual costs of processing the application, whichever is less, and the City of Troy will not charge or collect any other fees for the application, in keeping with MCL 207.555 (3).

Yes:

No:

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## **E-8 Proposed Revenue Enhancements and Expenditure Reductions**

### Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

WHEREAS, The nation and the State of Michigan are experiencing an economic recession that has impacted all aspects of life;

WHEREAS, The City of Troy, as a result of the recession, is faced with a budget deficit;

WHEREAS, The Troy City Council has instructed staff to develop alternative revenue sources and expenditure reductions that will continue to provide the highest levels of services, but within means that do not overburden residents and resources;

WHEREAS, Based on Council's adopted Outcomes and ranked Outputs, staff has developed a listing of revenue sources that provide service enhancements but with costs that are to be levied toward direct users of the services; and

WHEREAS, Staff has developed a listing of expenditure reductions that are designed to reduce or eliminate nominal services or programs, but still offer an acceptable level of services to the community;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **ADOPTS** the following lists of revenue enhancements and expenditure reductions that will be incorporated in the General Fund section of the operating budget:

- Transfer excess special assessment funds
- Increase DDA direct charges for services offered City staff
- Implement police arrest booking fee
- Implement a \$1.00 charge on all park and recreation transactions
- Charge admission to museum grounds
- Charge non-resident fee for Internet usage at the Library
- Implement property damage auto crash recovery fee
- Increase building permit fees by 5%
- Charge non-profit groups for use of Community Center meeting rooms
- Increase shelter fees
- Charge seniors the full cost of all programs
- Implement auto injury accident cost recovery fee
- Implement structure fire response fee
- Implement fire re-inspection and revised plan review fee
- Implement a fuel surcharge on traffic tickets
- Implement suspicious fire response and investigation fee

- Freeze staff positions through retirement incentives and layoffs
- Eliminate the City calendar
- Eliminate all irrigation except athletic fields, DDA and City Hall grounds
- Reduce part-time staff in the parks department by 25%
- Reduce the number of rights-of-way mowing from 6 to a minimum of 3 cuttings per year
- Eliminate annual plantings, mulch, street rights of way except DDA and Civic Center
- Reduce Civic Center maintenance levels
- Eliminate employee tuition reimbursement program
- Negotiate hiring part-time in lieu of full-time staff with recognized bargaining units
- Reduce mowing in parks/public grounds
- Eliminate family festival
- Eliminate annual boards and committees appreciation banquet
- Consider benefits of alternative fuel vehicles
- Develop and promote energy saving policy
- Direct city manager and department heads to cut lowest priority services
- Promote Troy to the film industry to reap the economic benefits
- Provide fee offsets to fund the nature center
- Implement business occupancy permit and annual renewal fee
- Implement a fee for conducting the citizen's academy
- Utilize approximately \$250,000 from the Budget Stabilization Fund

BE IT FURTHER RESOLVED, That Troy City Council hereby **AFFIRMS** that all funds generated from revenue enhancements and expenditure reductions shall be used to balance the General Fund of the City of Troy Operating Budget.

Yes:

No:

## CONSENT AGENDA:

*The Consent Agenda includes items of a routine nature and will be approved with one motion. That motion will approve the recommended action for each item on the Consent Agenda. Any Council Member may ask a question regarding an item as well as speak in opposition to the recommended action by removing an item from the Consent Agenda and have it considered as a separate item. Any item so removed from the Consent Agenda shall be considered after other items on the consent portion of the agenda have been heard. Public comment on Consent Agenda Items will be permitted under Agenda Item 12 "F".*

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### **F-1a Approval of "F" Items NOT Removed for Discussion**

Suggested Resolution

Resolution #2009-02-

Moved by

Seconded by

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as presented with the exception of Item(s) \_\_\_\_\_, which **SHALL BE CONSIDERED** after Consent Agenda (F) items, as printed.

Yes:

No:

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**F-1b Address of “F” Items Removed for Discussion by City Council and/or the Public**

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**F-2 Approval of City Council Minutes**

Suggested Resolution

Resolution #2009-02-

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the 7:30 PM Regular City Council Meeting of February 2, 2009 as submitted.

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**F-3 Proposed City of Troy Proclamation(s):**

Suggested Resolution

Resolution #2009-02-

RESOLVED, That Troy City Council hereby **APPROVES** the following City of Troy Proclamations:

- a) Service Commendation – Bonny Avery
- b) Service Commendation – Wayne Wright
- c) Celebrating 30 Years – Global LT

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**F-4 Standard Purchasing Resolutions**

- a) **Standard Purchasing Resolution 4: Award – Oakland County Cooperative Purchasing Agreement – Fleet Vehicles**

Suggested Resolution

Resolution #2009-02-

RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase one (1) 2009 Jeep Grand Cherokee for the Police department from Golling Chrysler Jeep, Inc. of Bloomfield Hills, MI, through an Oakland County Cooperative Purchasing Agreement for an estimated total cost of \$22,514.00.

- b) **Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreements – Fleet Vehicles**

Suggested Resolution

Resolution #2009-02-

RESOLVED, That Troy City Council hereby **APPROVES** contracts to purchase the following 2009 vehicles for the Police and Public Works departments: one (1) Ford Taurus, three (3) Ford Expedition 4X4's, five (5) Ford Crown Victorias from Signature Ford of Owosso, MI; one (1) Chevrolet Malibu and two (2) Chevrolet Impalas from Buff Whelan Chevrolet of Sterling Heights, MI, through Macomb County Cooperative Purchasing Agreements for an estimated total cost of \$201,800.00 and \$52,032.00 respectively.

**c) Standard Purchasing Resolution 1: Award to Low Bidders – Traffic Control Signs and Posts**

Suggested Resolution  
Resolution #2009-02-

RESOLVED, That Troy City Council hereby **AWARDS** one-year contracts to provide Traffic Control Signs and Posts on a proposal by proposal basis to the four low total bidders as follows: Osburn Associates, Inc of Logan, OH, Proposals A-G, and J; Allied Municipal Supply of Taylorville, IL, Proposals H and I; Dornbos Sign, Inc of Charlotte, MI, Proposal K and secondary supplier on Proposal I; and Vulcan Signs of Foley, AL, secondary supplier on Proposal H, at unit prices contained in the bid tabulation opened January 13, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with contracts expiring January 31, 2010.

**d) Standard Purchasing Resolution 7: Proprietary Service Contract SimplexGrinnell Integrated Security Management System**

Suggested Resolution  
Resolution #2009-02-

RESOLVED, That Troy City Council hereby **APPROVES** an ongoing proprietary service agreement with SimplexGrinnell of Farmington Hills, MI, to provide materials and labor to maintain the Integrated Security Management System under the pricing, terms and conditions of the Pricing Agreement established for 2009, subject to annual adjustments not to exceed 3% in increases, as determined by the CPI for the Detroit/Ann Arbor area, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

**e) Standard Purchasing Resolution 8: Best Value Award – Pathways Master Plan**

Suggested Resolution  
Resolution #2009-02-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to develop a comprehensive Pathways Master Plan for the City of Troy to the highest rated bidder, Hamilton Anderson Associates of Detroit, MI, as a result of a best value process at an estimated cost of \$40,997.18, plus reimbursable expenses not to exceed \$4,450.00, as contained in the contract documents; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon consultant's submission of properly executed proposal and contract documents, including insurance certificates and all other specified requirements; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the Mayor and City Clerk to execute the documents once in acceptable form.

**f) Standard Purchasing Resolution 3: Exercise Renewal Option – Printing/Distribution of Water and Sewer Bills**

Suggested Resolution  
Resolution #2009-02-

WHEREAS, On May 12, 2008, a one-year contract for the production, printing and distribution of the City's water and sewer bills with options to renew for three (3) additional one-year periods was awarded to the low total bidder, American Mailers Inc of Detroit, MI (Resolution #2008-05-149); and

WHEREAS, American Mailers, Inc. has agreed to exercise the first of three one-year renewal options under the same prices, terms, and conditions;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the option to renew the contract for the first additional year with American Mailers, Inc. of Detroit, MI, to provide production, laser printing and distribution of water and sewer bills, plus the actual cost of first class postage, under the same contract prices, terms, and conditions expiring April 30, 2010.

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**F-5 Request for Approval of Purchase Agreement and Acceptance of Permanent Public Utility Easement – Rochester Road Improvements, Torpey to Barclay – Project No. 99.203.5 – Parcel #12 – Sidwell #88-20-23-100-047 – Harold and Carolyn Gronow**

Suggested Resolution  
Resolution #2009-02-

RESOLVED, That Troy City Council hereby **APPROVES** the Agreement to Purchase Realty for Public Purposes between Harold and Carolyn Gronow, owners of property having Sidwell #88-20-23-100-047, and the City of Troy, for the acquisition of right-of-way for Rochester Road Improvements, Torpey to Barclay in the amount of \$77,400.00, plus closing costs; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to expend the necessary closing costs to complete this purchase according to the agreement; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **ACCEPTS** the Permanent Public Utility Easement in the amount of \$2,200.00 from Harold and Carolyn Gronow, owners of property having Sidwell #88-20-23-100-047; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to record the Warranty Deed and Permanent Public Utility Easement with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**F-6 Request for Approval of Permanent Public Utility Easement and Regrading and Temporary Construction Permit – Rochester Road Improvements, Torpey to Barclay – Project No. 99.203.5 – Parcel #58 – Sidwell #88-20-14-351-084 – Fountain Park Troy Association**

Suggested Resolution  
Resolution #2009-02-

RESOLVED, That Troy City Council hereby **ACCEPTS** the Permanent Public Utility Easement in the amount of \$500.00 and the Regrading and Temporary Construction Permit in the amount of \$300.00 from Fountain Park Troy Association, owners of property having Sidwell #88-20-14-351-084; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to record the Permanent Public Utility Easement with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**F-7 Request for Approval of Permanent Public Utility Easement and Regrading and Temporary Construction Permit – Rochester Road Improvements, Torpey to Barclay – Project No. 99.203.5 – Parcel #54 – Sidwell #88-20-15-426-033 – Bharati R. Samanta Living Trust**

Suggested Resolution  
Resolution #2009-02-

RESOLVED, That Troy City Council hereby **ACCEPTS** the Permanent Public Utility Easement in the amount of \$7,500.00 from the Bharati R. Samanta Living Trust dated November 6, 1996, owner of property having Sidwell #88-20-15-426-033; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to record the Permanent Public Utility Easement with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**G-1 Announcement of Public Hearings:**  
a) Michigan Next Energy Exemptions – March 2, 2009

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**G-2 Memorandums: None Submitted**

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**COUNCIL REFERRALS: Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda**

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**H-1 No Council Referrals Advanced**

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**COUNCIL COMMENTS:**

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**I-1 No Council Comments Advanced**

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**REPORTS:**

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**J-1 Minutes – Boards and Committees:**

- a) Liquor Advisory Committee/Final – November 10, 2008
  - b) Library Advisory Board/Final – December 11, 2008
  - c) Advisory Committee for Persons with Disabilities/Final – January 7, 2009
  - d) Building Code Board of Appeals/Final – January 7, 2009
  - e) Planning Commission/Final – January 13, 2009
  - f) Planning Commission Special/Study/Draft – January 27, 2009
  - g) Troy Daze Advisory Committee/Draft – January 27, 2009
  - h) Planning Commission Special/Study/Draft – February 3, 2009
  - i) Liquor Advisory Committee/Draft – February 9, 2009
- 

**J-2 Department Reports:**

- a) City of Troy Quarterly Financial Report – December 31, 2008
  - b) City Council Expense Report – January, 2009
  - c) Building Department – Permits Issued July through December 2008
  - d) Building Department – Permits Issued During the Year 2008
  - e) Building Department – Permits Issued During the Month of December 2009
  - f) Building Department – Plan Review Duration Report
  - g) Police Department – 2008 Year End Calls for Police Service Report
  - h) Police Department – 2008 Michigan Association of Chiefs of Police Traffic Safety Award
- 

**J-3 Letters of Appreciation: None Submitted**

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**J-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**J-5 Communication from Museum Manager Loraine Campbell Regarding Preliminary Report to De-List Historic Resource at 5875 Livernois – Sidwell #88-20-09-232-005**

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**J-6 Communication from the State of Michigan Public Service Commission Regarding Notice of Hearing for the Electric Delivery and Supply Customers of The Detroit Edison Company – Case No. U-15768**

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**J-7 Communication from City Clerk Tonni Bartholomew Regarding Proposed Reduction in Preparation and Delivery Costs of City Council E-Agenda Packet**

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**STUDY ITEMS:**

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**K-1 No Study Items Submitted**

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**PUBLIC COMMENT: Address of “K” Items**

*Persons interested in addressing the City Council on items, which appear on the printed Agenda, will be allowed to do so at the time the item is discussed upon recognition by the Chair in accordance with the Rules of Procedure of the City Council, Article 16, during the Public Comment section under item 18 of the agenda. Other than asking questions for the purposes of gaining insight or clarification, Council shall not interrupt or debate with members of the public during their comments. Once discussion is brought back to the Council table, persons from the audience will be permitted to speak only by invitation by Council, through the Chair. City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

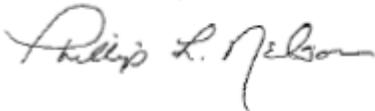
**CLOSED SESSION:**


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**L-1** No Closed Session Requested

**ADJOURNMENT**

Respectfully submitted,



Phillip L. Nelson, City Manager

**FUTURE CITY COUNCIL PUBLIC HEARINGS:**

Monday, March 2, 2009

1. Michigan Next Energy Exemptions – March 2, 2009

**SCHEDULED CITY COUNCIL MEETINGS:**

Wednesday, February 18, 2009 (Liquor Violation Hearing) .....	Regular City Council
Monday, March 2, 2009 .....	Regular City Council
Monday, March 23, 2009 .....	Regular City Council
Monday, March 30, 2009 .....	Regular City Council
Monday, April 6, 2009 .....	Regular City Council
Monday, April 20, 2009 .....	Regular City Council
Monday, April 27, 2009 .....	Special Study Session – Budget
Monday, May 4, 2009 .....	Special Study Session – Budget
Monday, May 11, 2009 .....	Regular City Council
Monday, May 18, 2009 .....	Regular City Council

**Service Commendation**  
**BONNY AVERY**

**WHEREAS, Bonny Avery** began her employment September 12, 1977 with the City of Troy at the Library as a full time librarian under a government program called CETA. When the program ended, she continued her employment, while also working to obtain her Master's in Library Science; and

**WHEREAS, Bonny** ultimately became head of the Youth Services Division and on July 1, 1985 **Bonny** was promoted to Librarian II; and

**WHEREAS, Bonny's** favorite parts of her job have been Story Times, working with the patrons, and continuing to expand the offerings of the Troy Public Library's Youth Section; and

**WHEREAS, Bonny** was a bit reluctant to become a storyteller, but her supervisor insisted she learn and through the years she grew to love it. Children she has read to over the years are now moms bringing their children, and moms who brought their children are now grandmothers bringing their grandchildren to enjoy **Bonny's** stories.

**WHEREAS, Bonny** retired from the City of Troy on **February 20, 2009** after **32 years of dedicated service**; and

**WHEREAS, Bonny** has been married to her husband Doug for more than 45 years. They have two daughters, Kathy and Laura, who Bonny practiced her storytelling on when they were as young as five years old. Her granddaughter Lily has also served as an inspiration for her storytelling; and

**WHEREAS,** In her retirement **Bonny** plans lots of travel starting with an Eastern Caribbean cruise, spending lots of time with her new grandchild, volunteering at her church, reading the books she has piled up over the years, as well as attending lunch, movies and trips to the casino with friends;

**NOW, THEREFORE, BE IT KNOWN,** That the City Council of the City of Troy takes this opportunity to express its appreciation to **Bonny Avery** for her many contributions to the betterment of the City; and

**BE IT FURTHER KNOWN** That the City Council of the City of Troy, on behalf of themselves, City management and the citizens of the City of Troy, extends wishes of prosperity, good health and happiness to **Bonny** during her retirement years.

Presented the 16th day of February 2009.

## **Service Commendation**

**WHEREAS**, the Mayor and City Council of the City of Troy wish to express on behalf of the City, their appreciation to

### **WAYNE WRIGHT**

In recognition of outstanding service to the community, and

**WHEREAS**, He has at all times furthered those ideals that contribute to a better community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council, being the duly elected voice of the citizens of Troy, express the City's appreciation and recognition for this distinguished citizen's service since **July 27, 1981 through December 2008** as a member of the

### **PLANNING COMMISSION**

**BE IT FURTHER RESOLVED**, that a copy of this resolution be presented as a lasting expression of the City's gratitude and appreciation for his contribution to the betterment of the City of Troy, Michigan.

Presented this 16<sup>th</sup> Day of February 2009.

**PROCLAMATION  
CELEBRATING 30 YEARS  
GLOBAL LT**

**WHEREAS**, **Global LT** was founded in 1979 with the mission to provide the highest-quality language services to global companies, enabling their employees to live and work successfully anywhere in the world; and

**WHEREAS**, With their headquarters in Troy, Michigan, and regional offices in Los Angeles, Phoenix, Pittsburgh, Boston, London, Hong Kong, and Shanghai, **Global LT** has been offering language and cultural training, translation solutions, and expatriate relocation services to their clients for 30 years; and

**WHEREAS**, What began with founder and President Hortensia Neely's dream, **Global LT** started as a home-based language training company and signed Ford Motor Company as their first client; and

**WHEREAS**, Through the years **Global LT** has grown to employ more than 70 people and is proud of the unique customs and talents that each individual brings to the company. Linguists, culturalists, instructional designers, project managers and more work together to deliver the quality services that allow businesses and individuals to communicate worldwide. The company has also cultivated a global network of experts, with service providers located all over the world, who represent more than 60 foreign languages; and

**WHEREAS**, Through it all, **Global LT** has maintained a fine reputation for delivering a broad portfolio of services with the help of their cultured workforce, which represent more than 15 nationalities and 21 different languages. With various cultures embodied in their workforce and their services, and with their status as a certified minority-owned business, **Global LT** is a true representation of the City of Troy's diverse community;

**NOW, THEREFORE, BE IT RESOLVED** That the Troy City Council does hereby congratulate **Global LT on its 30<sup>th</sup> Anniversary** and recognizes its impact upon thousands and thousands of lives, not just in our local community of Troy, but across the world.

**BE IT FURTHER RESOLVED**, That the City Council joins the citizens of this community in appreciation and celebration of **Global LT's 30th Anniversary**.

Presented this 16<sup>th</sup> day of February 2009.



## CITY COUNCIL ACTION REPORT

February 16, 2009

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager-Finance/Administration  
Nino Licari, City Assessor

SUBJECT: Public Hearing for Standard Resolution #4 – Asphalt paving on Florence Street in Section 9

### Background:

- On January 26, 2009, City Council approved Standard Resolutions 1, 2, and 3, for asphalt paving of Florence Street, in Section 9. Standard Resolution #3 set a Public Hearing for February 16, 2009, to allow for public input, and to give City Council the opportunity to approve the Special Assessment Roll for this project (#08.108.1).

Unfortunately, residents were not properly notified by letter or newspaper notification of the date and time of the Public Hearing.

### Financial Considerations:

There are no financial considerations for this request.

### Legal Considerations:

- In order to comply with State law and local ordinances, the affected owners must be notified, and the public hearing announcement must be printed in the local newspaper of choice.

### Policy Considerations:

There are no policy considerations with this request.

### Options:

- Council is requested to open the current Public Hearing, and postpone action on it until March 23, 2009. This will allow staff time to properly notify all of the affected parties.

CITY OF TROY

PUBLIC HEARING

MEETING TO REVIEW THE NECESSITY FOR THE INSTALLATION OF ASPHALT PAVING ON FLORENCE STREET IN SECTION 9, AND TO HEAR ANY AND ALL OBJECTIONS TO THE NECESSITY OF THE PUBLIC IMPROVEMENT AND SAID SPECIAL ASSESSMENT ASSESSED AGAINST SPECIAL ASSESSMENT DISTRICT NO. 08.108.1 IN THE CITY OF TROY, MICHIGAN:

PLEASE TAKE NOTICE that the Council will meet at City Hall on the 23rd day of MARCH, 2009 at 7:30 o'clock p.m., for the purpose of reviewing the necessity for the installation of Asphalt Paving on Florence Street in Section 9, Project No. 08.108.1, and of hearing any and all objections to the necessity of the public improvement and Special Assessment made in the matter of construction of the following described improvement:

Installation of Asphalt Paving on Florence Street.

The Assessment Roll is on file in the office of the City Clerk for public examination. The Special Assessments therein contained have been assessed according to law against the parcels of land constituting Special Assessment District No. 08.108.1, which District is described as follows:

T2N, R11E, Section 9

88-20-09-226-005 The special assessment for your property is \$ 2,483.01,  
88-20-09-226-006 The special assessment for your property is \$ 2,483.01,  
88-20-09-226-007 The special assessment for your property is \$ 2,580.78,  
88-20-09-226-009 The special assessment for your property is \$ 4,345.26,  
88-20-09-226-017 The special assessment for your property is \$ 4,096.34,  
88-20-09-226-018 The special assessment for your property is \$ 4,655.64,  
88-20-09-231-015 The special assessment for your property is \$ 3,103.76,  
88-20-09-231-016 The special assessment for your property is \$ 2,483.01,  
88-20-09-231-017 The special assessment for your property is \$ 3,724.51,  
88-20-09-232-007 The special assessment for your property is \$ 2,906.36,  
88-20-09-232-008 The special assessment for your property is \$ 2,906.36,  
88-20-09-232-009 The special assessment for your property is \$ 2,906.36,  
88-20-09-233-001 The special assessment for your property is \$ 3,724.51,  
88-20-09-233-002 The special assessment for your property is \$ 3,826.94,  
88-20-09-233-004 The special assessment for your property is \$ 3,775.72,  
88-20-09-233-005 The special assessment for your property is \$ 3,775.72,  
88-20-09-233-021 The special assessment for your property is \$ 3,103.76,  
88-20-09-233-022 The special assessment for your property is \$ 5,416.06,  
88-20-09-233-023 The special assessment for your property is \$ 3,724.51.  
88-20-09-233-024 The special assessment for your property is \$ 3,826.94,  
88-20-09-233-025 The special assessment for your property is \$ 4,292.50,  
88-20-09-233-026 The special assessment for your property is \$ 3,258.95.

The above assessments and all proceedings upon which they are based shall not be contestable, unless suit to contest the validity thereof is instituted within thirty (30) days after the date of confirmation of said Special Assessment Roll No. 08.108.1

The owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll if that special assessment was protested at the hearing held for the purpose of confirming the roll.

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Tonni L. Bartholomew, MMC  
City Clerk

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**NOTICE:** People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3317 or via e-mail at [clerk@ci.troy.mi.us](mailto:clerk@ci.troy.mi.us) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

88-20-09-226-005  
SNOW, JONATHAN & MARIAN  
256 FLORENCE  
TROY MI 48098-2951

88-20-09-226-006  
CARPENTER, GARY T  
244 FLORENCE  
TROY MI 48098-2951

88-20-09-226-007  
SABHA, ARYA P  
224 FLORENCE  
TROY MI 48098-2951

88-20-09-226-009  
SIMPSON, CHARLES & ALEXA  
130 FLORENCE  
TROY MI 48098-2950

88-20-09-226-017  
PIERCE, GARY & DEBORAH  
200 FLORENCE  
TROY MI 48098-2951

88-20-09-226-018  
BARTLETT, DONALD & ANNM  
150 FLORENCE  
TROY MI 48098-2950

88-20-09-231-015  
COLLIER, CAVIN  
108 FLORENCE  
TROY MI 48098-2950

88-20-09-231-016  
ISKANDER, ASM & HOSNE B  
76 FLORENCE  
TROY MI 48098-2924

88-20-09-231-017  
MAGGARD TRUST, LORETTA  
60 FLORENCE  
TROY MI 48098-2924

88-20-09-232-007  
KATICH, MATTHEW T & ANDR  
42 FLORENCE  
TROY MI 48098-2924

88-20-09-232-008  
ZHAO, QINGMING  
34 FLORENCE  
TROY MI 48098-2924

88-20-09-232-009  
BERGIN, MARK T  
26 FLORENCE  
TROY MI 48098-2924

88-20-09-233-001  
SNOW, JONATHAN N  
255 FLORENCE  
TROY MI 48098-2953

88-20-09-233-002  
FULCHER, TIMOTHY & LISA  
221 FLORENCE  
TROY MI 48098-2953

88-20-09-233-004  
GIRRBACH, BRIAN  
141 FLORENCE  
TROY MI 48098-2952

88-20-09-233-005  
LUTES, PAMELA Z  
127 FLORENCE  
TROY MI 48098-2952

88-20-09-233-021  
DIEDRICH, NORMAN J  
47 FLORENCE  
TROY MI 48098-2923

88-20-09-233-022  
SANKOVICH, PERRY J  
25 FLORENCE  
TROY MI 48098-2923

88-20-09-233-023  
MURPHY, TIMOTHY T & NANC  
99 FLORENCE  
TROY MI 48098-2923

88-20-09-233-024  
SOBANSKI, THOMAS  
55 FLORENCE  
TROY MI 48098-2923

88-20-09-233-025  
FERRARI, WAYNE & SANDRA  
215 FLORENCE  
TROY MI 48098-2953

88-20-09-233-026  
PORTER, VICKI A  
149 FLORENCE  
TROY MI 48098-2952



## CITY COUNCIL ACTION REPORT

DATE: February 11, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Mark F. Miller, Planning Director

SUBJECT: Public Hearing – Street Vacation — Portions of Daley Street abutting Lots 28 and 33 of Supervisors Plat No. 11 Subdivision, South of Big Beaver, North of I-75, Section 26 (File Number: SV 148-D)

### Background:

- The Planning Commission recommended approval of the street vacation request at the January 13, 2009 Regular meeting.
- The attached report prepared for the Planning Commission dated January 8, 2009 summarizes the application.
- Vacating the portions of Daley Street is required by the State of Michigan Department of Energy, Labor and Economic Growth, Office of Land Survey and Remonumentation, which is the office responsible for approving subdivision amendments. It is necessary to vacate the small portion of the Daley Street right-of-way easement previously requested by Behr America, Inc. so that the gap between prior vacated properties can be eliminated and to eliminate the previously reserved public turnaround on the vacated property.
- Following vacation, ownership of the vacated portions of Daley Street will revert to Behr America.

### Financial Considerations:

- There are no financial considerations for this item.

Legal Considerations:

- City Council has the authority to act on this application.
- The State of Michigan requires that Supervisor's Plat No. 11 be amended in order to vacate portions of Daley Street.

Policy Considerations:

- The application is consistent with the following "Outcome Statements" as established at the July 1, 2008 special Council meeting:
  - II. Troy adds value to properties through maintenance or upgrades of infrastructure and quality of life venues.
  - III. Troy is rebuilding for a healthy economy reflecting the values of a unique community in a changing and interconnected world.

Options:

- City Council can approve or deny the street vacation request.

Approved as to form and legality:

\_\_\_\_\_  
Lori Grigg Bluhm, City Attorney

Attachments:

1. Minutes from the January 13, 2009 Planning Commission Regular meeting.
2. Planning Commission report dated January 8, 2009.
3. Public comment.

Prepared by RBS/MFM

cc: Applicant  
File /SV 148-D

G:\STREET VACATION\SV 148-D Daley Street Sec 26\CC Public Hearing 02 16 09.docx

# EXHIBIT A

# Big Beaver Rd. (204' Wide)

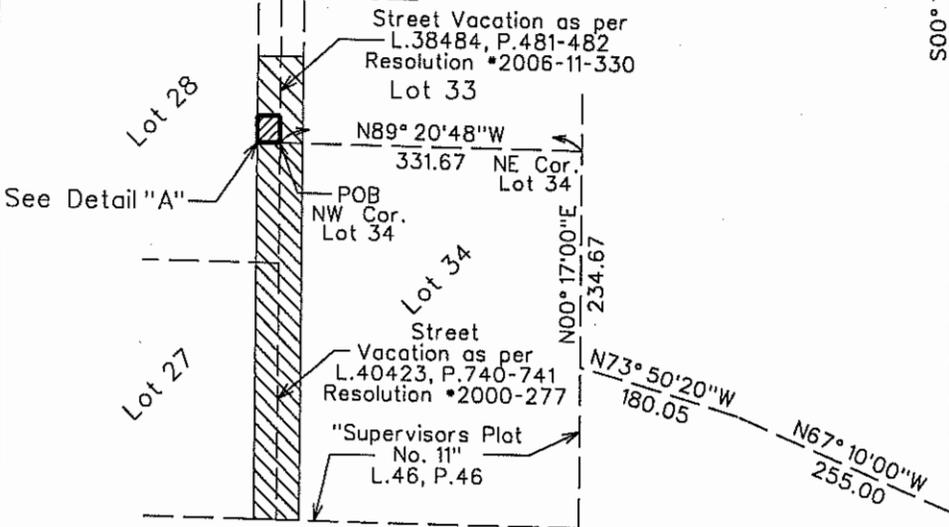
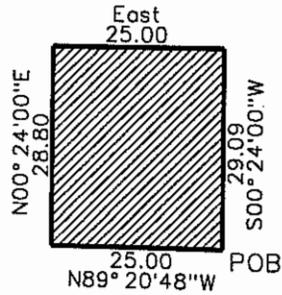
NW Cor.  
Sec. 26  
T2N-R11E

N 1/4 Cor.  
Sec. 26  
T2N-R11E

Daley St. (50' Wide)

## Detail "A"

Not to Scale



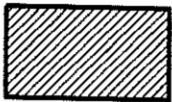
S00° 10'00"E  
1127.61

West 2610.20

899.31



Graphic Scale: 1"=200'



Proposed Street  
Easement Vacation Area  
Area=724 Sq.Ft.

CITY OF TROY OAKLAND COUNTY, MICHIGAN			
Daley Street Vacation Sketch			
SCALE	DRAWN BY	CHECKED	FILE
HOR. 1"=200'	NAME GJB III	NAME	See Above
VER.	DATE 08-25-08	DATE	VIEW *1
DOCUMENT PREPARED BY George J. Ballard III LAND SURVEYOR	CONTRACT No.	SHEET No. STEVEN J. VANDETTE CITY ENGINEER	JOB No. 10F1

02-09	Label Revisions
09-10	Additional Descriptions
DATE	REV.

Monday, February 09, 2009

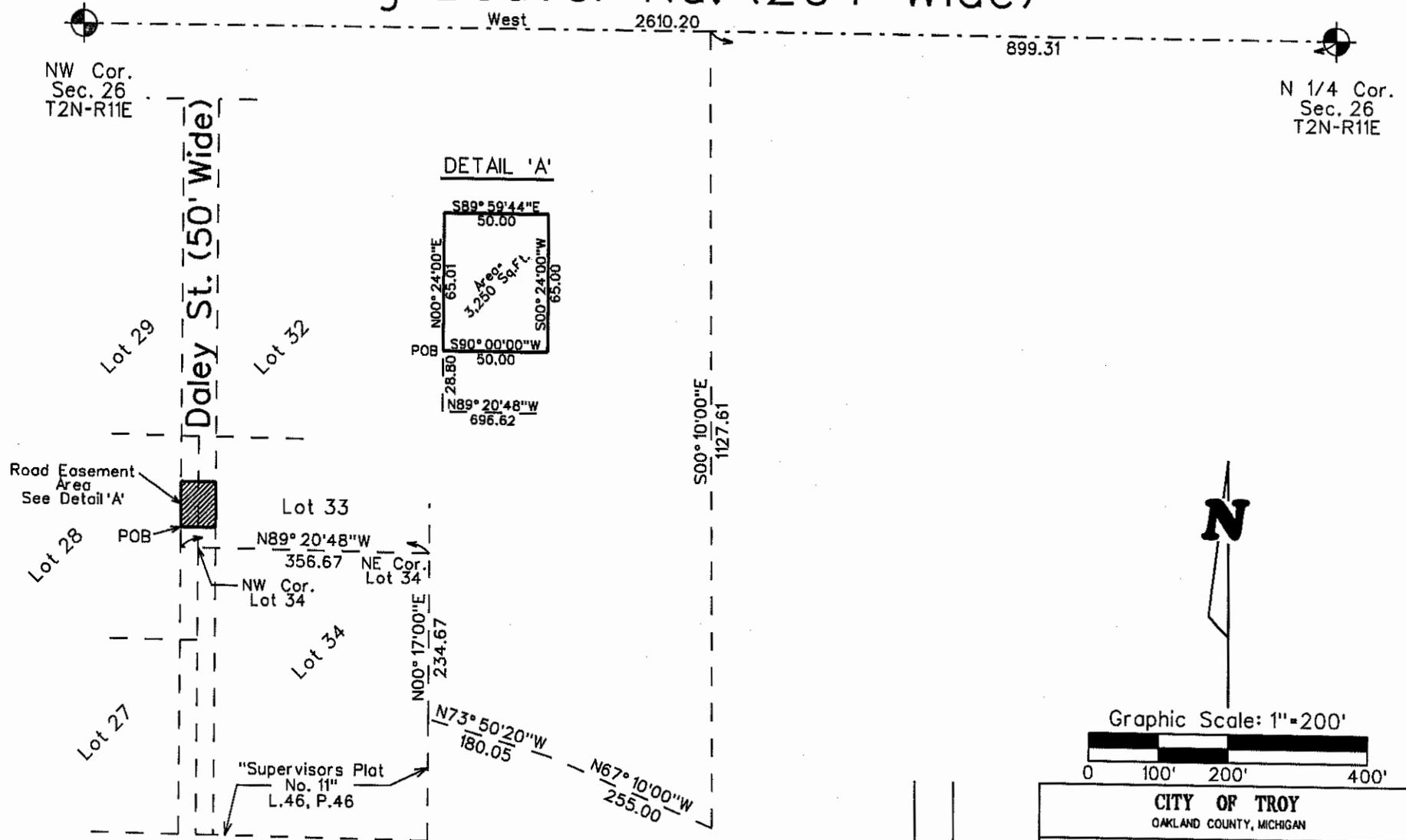
Section 26, Part of the NW 1/4  
Parcel: Daley Street Vacation

**Daley Street Vacation:** (Created from PEA, Inc. Survey)

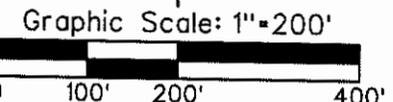
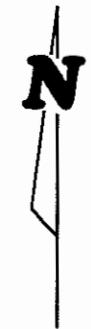
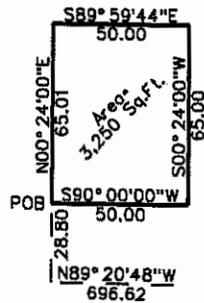
Part of Lot 28 of "Supervisor's Plat No. 11", a subdivision of part of the Southwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 23 and part of the Northwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 26, T2N-R11E, City of Troy, Oakland County, Michigan, as recorded in Liber 46, Page 46, being more particularly described as:  
Commencing at the North  $\frac{1}{4}$  Corner of said Section 26; thence West 899.31 feet; thence South 00 degrees 10 minutes 00 seconds East 1127.61 feet; thence North 67 degrees 10 minutes 00 seconds West 255.00 feet; thence North 73 degrees 50 minutes 20 seconds West 180.05 feet to the east line of said "Supervisor's Plat No. 11"; thence North 00 degrees 17 minutes 00 seconds East, along said east line, 234.67 feet to the northeast corner of Lot 34 of said plat; thence North 89 degrees 20 minutes 48 seconds West, along the north line of Lot 34, 331.67 feet to the northwest corner of Lot 34, the east line of Lot 28, the centerline of Daley Street and the Point of Beginning; thence North 89 degrees 20 minutes 48 seconds West 25.00 feet to the west line of Daley Street; thence North 00 degrees 24 minutes 00 seconds East, along said west line, 28.80 feet; thence Due East 25.00 feet to the east line of Lot 28 and centerline of Daley Street; thence South 00 degrees 24 minutes 00 seconds West, along said east line of Lot 28 and centerline of Daley Street, 29.09 feet to the Point of Beginning. Containing 724 square feet or 0.017 acres, more or less.

## EXHIBIT B

# Big Beaver Rd. (204' Wide)



DETAIL 'A'



CITY OF TROY  
OAKLAND COUNTY, MICHIGAN

## Daley St. Roadway Easement Sketch

SCALE	DRAWN BY	CHECKED	FILE
HOR. 1"=200'	NAME GJB III	NAME	See Above
VER.	DATE 01-09-09	DATE	VIEW #1
DATE	REV.		
DOCUMENT PREPARED BY George J. Ballard III LAND SURVEYOR	CONTRACT No.	STEVEN J. VANDETTE CITY ENGINEER	SHEET No. 10F1
			JOB No.

Section 26, Part of the NW 1/4  
Parcel: Daley Street Roadway Easement

**Description of Roadway Easement:**

Part of Lots 28 and 33 of "Supervisor's Plat No. 11", a subdivision of part of the Southwest ¼ of the Southwest ¼ of Section 23 and part of the Northwest ¼ of the Northwest ¼ of Section 26, T2N-R11E, City of Troy, Oakland County, Michigan, as recorded in Liber 46, Page 46, being more particularly described as: Commencing at the North ¼ Corner of said Section 26; thence West 899.31 feet; thence South 00 degrees 10 minutes 00 seconds East 1127.61 feet; thence North 67 degrees 10 minutes 00 seconds West 255.00 feet; thence North 73 degrees 50 minutes 20 seconds West 180.05 feet to the east line of said "Supervisor's Plat No. 11"; thence North 00 degrees 17 minutes 00 seconds East, along said east line, 234.67 feet to the northeast corner of Lot 34 of said plat; thence North 89 degrees 20 minutes 48 seconds West, along the north line of Lot 34, 356.67 feet to the west line of Daley Street; thence North 00 degrees 24 minutes 00 seconds East, along said west line, 28.80 feet to the Point of Beginning; thence North 00 degrees 24 minutes 00 seconds East, along the said west line, 65.01 feet; thence South 89 degrees 59 minutes 44 seconds East 50.00 feet to the east line of Daley Street; thence South 00 degrees 24 minutes 00 seconds West, along said east line, 65.00 feet; thence South 90 degrees 00 minutes 00 seconds due West 50.00 feet to the Point of Beginning. Containing 3,250 square feet or 0.075 acres, more or less.

## EXHIBIT C

Sidwell #

**PUBLIC VEHICULAR MANEUVERABILITY EASEMENT**

KNOWN ALL MEN BY THESE PRESENTS, that BEHR AMERICA, INC, a Delaware Corporation, whose address is 2700 Daley Street, Troy, Michigan 48083, as a condition to the grant of a right-of-way vacation of Parcel A by the CITY OF TROY, a Michigan Municipal Corporation, hereinafter called the CITY, whose address is 500 West Big Beaver Road, Troy, Michigan, as described in "Exhibit A" attached, does hereby grant to the CITY for use by the public a vehicle maneuverability easement on the existing roadway contained within Parcel B as described in "Exhibit B" attached hereto and located in the City of Troy;

The easement granted on Parcel B includes the right of the public to back up a vehicle onto the easement property to enable the vehicle to continue northward on Daley Street and/or to drive a vehicle forward onto the easement property for the purpose of backing the vehicle onto property which fronts on Daley Street.

The easement does not include a right to park a vehicle on the easement property for any length of time beyond that reasonably necessary to safely perform a vehicular maneuver to turn around.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representative, successors, and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed \_\_\_\_\_ signatures(s) this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

In the presence of:

BEHR AMERICA, INC., a Delaware Corporation,

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

STATE OF MICHIGAN )  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2009, by \_\_\_\_\_ to me known to be the person(s) described, who by me duly sworn, did say that they are the individual(s) named in the foregoing instrument, who then acknowledged the same to be their own free act and deed.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_, County, Michigan

My Commission Expires \_\_\_\_\_

Prepared by:  
City of Troy  
500 West Big Beaver  
Troy, MI 48084

Return to:  
City Clerk, City of Troy  
500 West Big Beaver Road  
Troy, Michigan 48084

# LEGAL DESCRIPTION

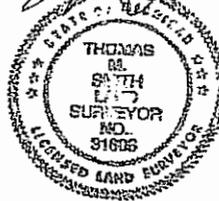
**DESCRIPTION OF VACATION:**

Part of Lots 28 and 33, Supervisor's Plat No. 11, A subdivision of Part of the Southwest 1/4 of the Southwest 1/4 of Section 23 and Part of the Northwest 1/4 of the Northwest 1/4 of Section 26, T.2N., R.11E., City of Troy, Oakland County Michigan, as recorded in (L.46, P.46), more particularly described as:

Commencing from a point in the centerline of Daley Street (50' wide) distant S 00°24'17" W, 65.00 feet from the Northwesterly most corner of Lot 33; thence S 89°59'44" E, 25.00 feet to the East line of said Daley street; thence along the East line of said Daley Street S 00°24'17" W, 94.38 feet; thence N 89°19'34" W, 25.00 feet to the centerline of said Daley Street; thence along said centerline N 00°25'07" E, 29.02 feet; thence N 89°59'11" W, 25.00 feet to the West line of said Daley Street; thence along said West line N 00°24'17" E, 65.07 feet; thence S 89°59'44" E, 25.00 feet to the centerline of said Daley Street and the point of beginning.

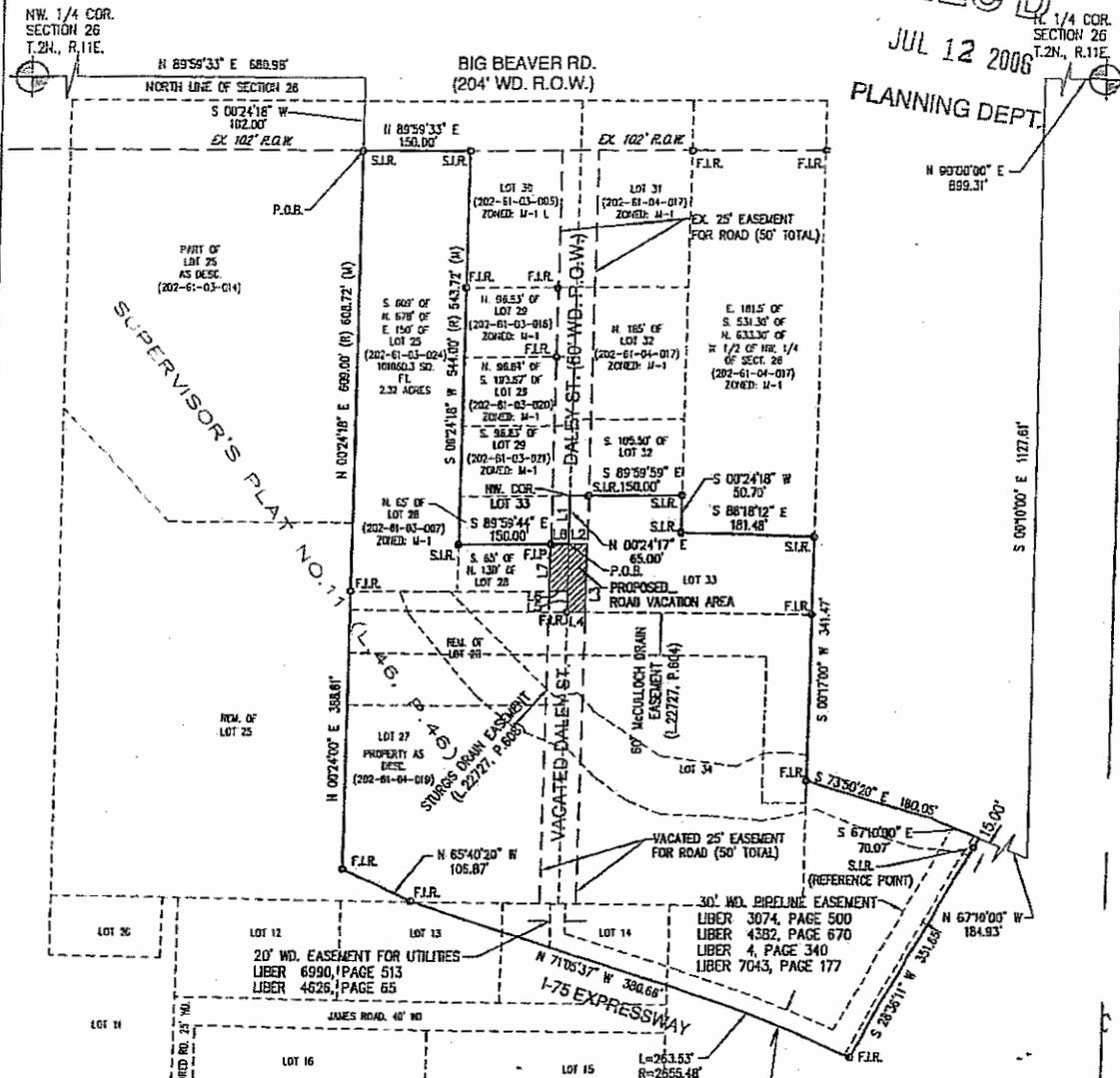
Parcel A

EXHIBIT A

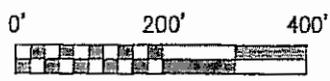
ISSUED FOR:	REVD BY:	ISSUED FOR:	REVD BY:
ISSUED FOR:	REVD BY:	ISSUED FOR:	REVD BY:
		<b>MICKALICH and ASSOCIATES, INC.</b> CIVIL ENGINEERING SURVEYING PLANNING	
		2359 AVON INDUSTRIAL DR, ROCHFESTER HILLS, MI. 48309 INTERNET: WWW.MICKALICH.COM PHONE: (248) 852-1900 FAX: (248) 852-1070	
DRAWN BY <u>MLB</u> JOB No. <u>06023</u>		DESCRIPTION	
DATE <u>5-17-06</u> SHEET No. <u>2</u> of <u>2</u> SCALE <u>1"=200'</u>		BEHR BUILDING & PARKING ROAD VACATION	

# ROAD VACATION

REC'D  
JUL 12 2006  
PLANNING DEPT.



BASE OF BEARING IS THE NORTH SECTION LINE OF SECTION 26, T.2N., R.11E.



SCALE: 1" = 200'



LINE	BEARING	DISTANCE
L1	S 00°24'17" W	65.00'
L2	S 89°59'44" E	25.00'
L3	S 00°24'17" W	94.38'
L4	N 89°19'34" W	25.00'
L5	N 00°25'07" E	29.02'
L6	N 89°59'11" W	25.00'
L7	N 00°24'17" E	65.07'
L8	S 89°59'44" E	25.00'

Parcel A

ISSUED FOR: <i>[Signature]</i>	REVD BY:	ISSUED FOR:	REVD BY:
ISSUED FOR:	REVD BY:	ISSUED FOR:	REVD BY:

**SURVEYOR'S SEAL**

**MICKALICH and ASSOCIATES, INC.**  
CIVIL ENGINEERING SURVEYING PLANNING  
2359 AVON INDUSTRIAL DR., ROCHESTER HILLS, MI. 48309  
INTERNET: WWW.MICKALICH.COM PHONE (248) 852-1900 FAX: (248) 852-1070

DRAWN BY MLB	JOB No. 06023	DESCRIPTION
DATE 5-17-06	SHEET No. 1 of 2	BEHR BUILDING & PARKING ROAD VACATION

EXHIBIT A

Section 26, Part of the NW 1/4  
Parcel: Daley Street Roadway Easement

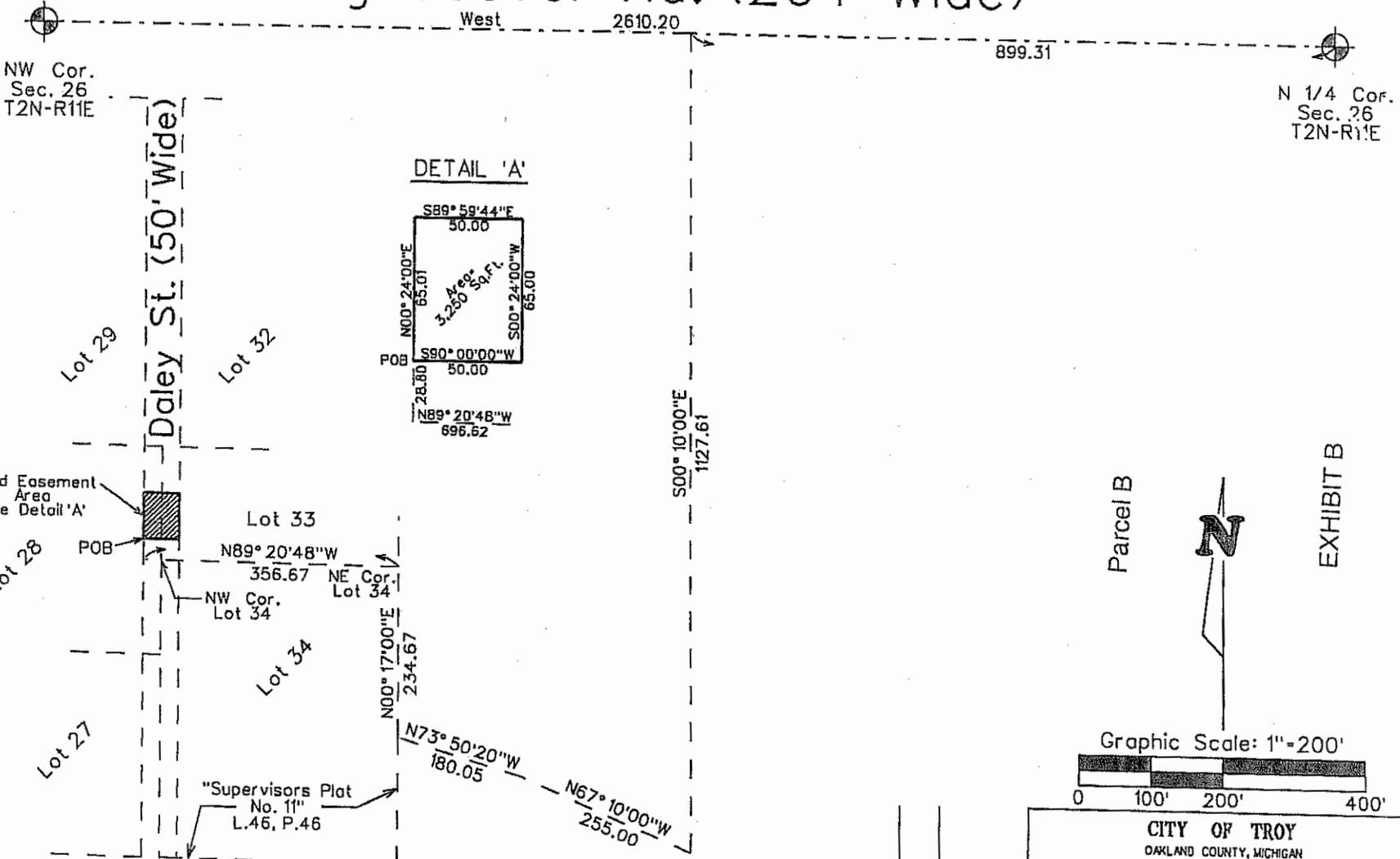
**Description of Roadway Easement:**

Part of Lots 28 and 33 of "Supervisor's Plat No. 11", a subdivision of part of the Southwest ¼ of the Southwest ¼ of Section 23 and part of the Northwest ¼ of the Northwest ¼ of Section 26, T2N-R11E, City of Troy, Oakland County, Michigan, as recorded in Liber 46, Page 46, being more particularly described as: Commencing at the North ¼ Corner of said Section 26; thence West 899.31 feet; thence South 00 degrees 10 minutes 00 seconds East 1127.61 feet; thence North 67 degrees 10 minutes 00 seconds West 255.00 feet; thence North 73 degrees 50 minutes 20 seconds West 180.05 feet to the east line of said "Supervisor's Plat No. 11"; thence North 00 degrees 17 minutes 00 seconds East, along said east line, 234.67 feet to the northeast corner of Lot 34 of said plat; thence North 89 degrees 20 minutes 48 seconds West, along the north line of Lot 34, 356.67 feet to the west line of Daley Street; thence North 00 degrees 24 minutes 00 seconds East, along said west line, 28.80 feet to the Point of Beginning; thence North 00 degrees 24 minutes 00 seconds East, along the said west line, 65.01 feet; thence South 89 degrees 59 minutes 44 seconds East 50.00 feet to the east line of Daley Street; thence South 00 degrees 24 minutes 00 seconds West, along said east line, 65.00 feet; thence South 90 degrees 00 minutes 00 seconds due West 50.00 feet to the Point of Beginning. Containing 3,250 square feet or 0.075 acres, more or less.

PARCEL B

EXHIBIT B

# Big Beaver Rd. (204' Wide)



CITY OF TROY  
OAKLAND COUNTY, MICHIGAN

## Daley St. Roadway Easement Sketch

SCALE	DRAWN BY	CHECKED	FILE
HOR. 1"=200'	NAME GJB III	NAME	See Above
VER.	DATE 01-09-09	DATE	VEN *1
DATE	REV.	SHEET No.	JOB No.
CONTRACT No.		STEVEN J. VANDETTE	10F1
DOCUMENT PREPARED BY George J. Ballard III LAND SURVEYOR		CITY ENGINEER	

## **STREET VACATION**

5. **PUBLIC HEARING – STREET VACATION REQUEST (SV 148-D)** – A portion of the Daley Street Easement (50 feet wide), South of Big Beaver Road, East of Rochester Road, approximately 29 feet long and 724 square feet in area, part of Lot 28 of Supervisor’s Plat No. 11 Subdivision and an easement for public turnaround on Lots 28 and 33 of Supervisor’s Plat No. 11 Subdivision, Section 26

Mr. Miller addressed the error identified during the plat approval process. A small portion of the right-of-way easement was inadvertently not included in the legal description in Resolutions passed by City Council in 2000 and 2001 to approve the Daley Street vacation. Mr. Miller also addressed the public utility easement in the vacated property as relates to the turnaround.

Discussion followed.

### **PUBLIC HEARING OPENED**

The following persons were present and addressed the Commission.

William Hart of Artisans Protofab, 2835 Daley, Troy.

Ken Demark of Bold Enterprises, 2873 Daley, Troy.

Olaf Maly of Behr America, 2700 Daley, Troy.

### **PUBLIC HEARING CLOSED**

Assistant City Attorney Forsyth stated State law prohibits the building or placement of structures, permanent or temporary, on public utility easements, and said the public utility easement would continue to be used as a mechanism for vehicular maneuverability.

Discussion continued on:

- The terms “maneuverability” versus “turnaround”.
- Wording of the proposed Resolution that would administratively correct the error relating to the street vacation and public turnaround easement.

### **Resolution # PC-2009-01-005**

Moved by: Hutson

Seconded by: Tagle

**RESOLVED**, To table the proposed Resolution until later this evening.

Yes: All present (8)

Absent: Vleck

**MOTION CARRIED**

*[Item previously tabled – see pages 2-3]*

**Resolution # PC-2009-01-007**

Moved by: Hutson

Seconded by: Tagle

**RESOLVED**, That the Planning Commission hereby recommends to the City Council that the street vacation request for a portion of the Daley Street Easement (50 feet wide), South of Big Beaver Road, East of Rochester Road, approximately 29 feet long and 724 square feet in area, part of Lot 28 of Supervisor's Plat No. 11 Subdivision be approved; and

**BE IT FURTHER RESOLVED**, That the Planning Commission hereby recommends to the City Council that the easement for public turnaround on Lots 28 and 33 of Supervisor's Plat No. 11 Subdivision, Section 26, be vacated and replaced with a public vehicular maneuverability easement as depicted in the attached Daley Street Roadway Easement sketch, dated January 9, 2009; and

**BE IT FINALLY RESOLVED**, That the Planning Commission hereby recommends to the City Council that said public vehicular maneuverability easement be approved as a condition of the street vacation.

Yes: All present (8)

Absent: Vleck

**MOTION CARRIED**



**2873**

**2868**

**2835**

DALEY

**2850**

**2852**

Roadway Easement  
Area (50' X 65')

**Daley Street Roadway  
Easement Sketch**

1 inch = 50 feet



DATE: January 8, 2009

TO: The Planning Commission

FROM: Mark F. Miller, Planning Director  
R. Brent Savidant, Principal Planner  
Ronald Figlan, Planner  
Paula Preston Bratto, Planner

SUBJECT: PUBLIC HEARING – STREET VACATION APPLICATION (SV 148-D) –  
Portions of Daley Street abutting Lots 28 and 33 of Supervisors Plat No. 11  
Subdivision, South of Big Beaver, North of I-75, Section 26

In 2000, Behr America, Inc. purchased property for its corporate headquarters on the south side of Big Beaver, near I-75 and Rochester Road. Since that time, Behr has also acquired additional property for its corporate headquarters. This property is within Supervisor's Plat No. 11, which has a designated 50 foot wide public street right-of-way easement (Daley Street). Prior to Behr's construction of the headquarters, Behr requested that the southernmost 400 feet of Daley Street be vacated. At the June 19, 2000 City Council meeting, City Council, after receiving a favorable recommendation from the Planning Commission, conditionally granted the requested street vacation (Resolution #2000-277). On March 5, 2001, after specific conditions were met, City Council officially vacated the Daley Street right-of-way easement (Resolution #2001-03-137-E-12) and reserved a public utility easement. In approximately 2006, Behr acquired additional property and made a second request to increase the Daley Street right-of-way easement vacation, which was approved by the Troy City Council on November 13, 2006 (Resolution #2006-11-330). A public utility easement and a public turn-around were reserved by the City.

Although there are City Council resolutions approving the requested vacation of Daley Street, Supervisor's Plat No. 11 must also be amended before any permanent structures can be located on the vacated property. Since additional construction is proposed, Behr was required to initiate a re-plat action in Oakland County Circuit Court to remove the designated 50 foot right-of-way easement on the vacated Daley Street. The City of Troy with other governmental and public utility entities are named defendant to that action as mandated by the Land Division Act, MCL 560.101, et.seq. The City has already filed an answer.

During the course of discovery in the re-plat lawsuit, it has been determined that a small portion of the right-of-way easement traversing Lot 28 in Supervisor's Plat No. 11 was inadvertently not included in the legal description of the resolutions of June 19, 2000 or March 5, 2001 although that portion was included in Behr America's request for vacation. Attached is a sketch which indicates the portion of the right-of-way easement that was not included. Failure to include that portion of Lot 28 results in a gap between the two portions

of the Daley Street right-of-way easement which were previously vacated. Without the adoption of a new resolution, the re-plat action cannot go forward.

Additionally, although the City is reserving the public utility easement in the vacated property, it is necessary to vacate the previously reserved public turn around on the property. It has been determined by City Management that there is inadequate radius for a public turn around in the vacated property. Use of the property designated for a public turn around might result in personal injury or property damage at the location. The vacation of the public turnaround is included in the resolution.

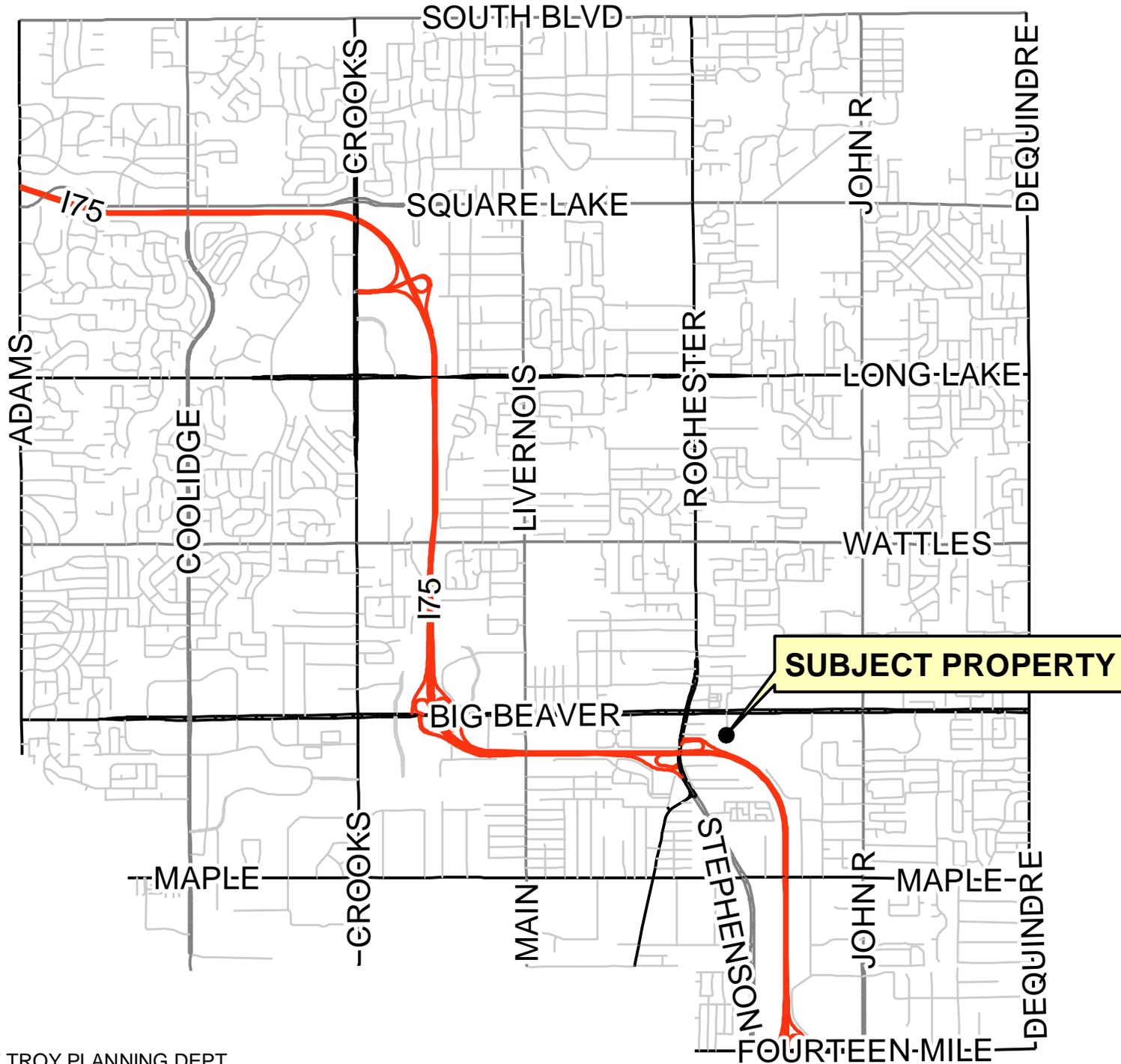
It is necessary to vacate the small portion of the Daley Street right-of-way easement on Lot 28 previously requested by Behr America, Inc. so that the gap between prior vacated properties can be eliminated and to eliminate the previously reserved public turnaround on the vacated property.

At the October 10, 2006 Planning Commission public hearing, Bill Hart of Prototfab (2835 Daley) expressed his opposition to vacation of the portion of Daley Street located south of 2835 Daley. He stated that if that portion of Daley were to be vacated, trucks pulling semi trailers would no longer be able to utilize that portion of Daley Street for maneuvering into and out of his driveway, which is located on the north side of the Prototfab building. For this reason, it is proposed that the language reserving a public turnaround on the vacated portion of Daley be vacated and a new condition placed on the granting of the 2006 vacation requiring Behr America to execute an easement for a legally described portion of the vacation for the purposes of turning maneuvers only.

cc: Applicant  
File/ SV 148-D

G:\STREET VACATION\SV 148-D Daley Street Sec 26\Daley Street Vacation PC Report 01 13 09.docx

# CITY OF TROY

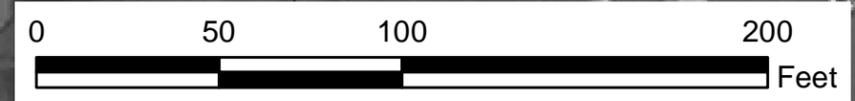


STREET & EASEMENT VACATION REQUEST  
DALEY STREET  
S OF BIG BEAVER, E OF ROCHESTER RD.  
SEC. 26 (SV-148 D)

DALEY

PUBLIC TURNAROUND EASEMENT  
TO BE VACATED (CC RES 2006-11-330)

STREET EASEMENT  
TO BE VACATED



6. PUBLIC HEARING – STREET VACATION REQUEST (SV 148-C) – Daley Street, South of Big Beaver, East of Rochester Road, abutting Lots 28 and 33 of Supervisor's Plat No. 11 Subdivision, Section 26 – Zoned M-1 (Light Industrial) District (the abutting parcels)

Mr. Miller presented a summary of the Planning Department report on the proposed street vacation, and reported it is the recommendation of City Management to approve the request with two conditions. The conditions are to retain all public and private utility easements and to retain a public access easement for turnaround purposes. Mr. Miller said a turnaround in this situation might be more accurately described as an area for maneuvering.

Ms. Lancaster addressed the pending lawsuit and indicated a court action would have no affect on the Planning Commission's determination. Ms. Lancaster also addressed the retention of a public access easement for turnaround purposes.

The petitioner, Phil Tocco of 5645 Winslow Court, Pittsfield Twp, was present. Mr. Tocco distributed color-coded diagrams to the members that clarified the street vacation request, and provided a brief history of the situation. Mr. Tocco said the easement would enable maneuverability in the right of way and provide additional parking for Behr employees. Mr. Tocco indicated the project engineers were available for questions.

PUBLIC HEARING OPENED

Robert Easterly of 189 E. Big Beaver, Troy, was present. Mr. Easterly, an attorney, represents Protofab located at 2835 Daley, Troy. He addressed the concerns of his client and the pending lawsuit. Mr. Easterly indicated the lawsuit should be resolved before the City makes a determination on the street vacation. He asked that property rights of the citizens be protected and that the members deny the request.

Bill Hart of 5685 Indian Trail, East China Township, was present. Mr. Hart, an officer of Protofab, addressed the property dimensions of 2835 Daley and the concern with essential truck deliveries to the business. He also addressed the existing problem with parking in the area.

Ms. Lancaster explained that nothing physically would change the City property, and the City would retain the right for maneuverability in the roadway.

A brief discussion continued with respect to the turnaround access and maneuverability.

Ken Demark of 2611 Colby, Bloomfield Hills, was present. Mr. Demark is the owner of 2873 Daley. He addressed specifications of the turnaround, green space, a parking variance, existing parking problems and undeveloped land to the west that could be used by Behr for additional parking. Mr. Demark said cars from Behr park in his lot and in the fire lanes. He indicated that cars from Behr would invariably use the turnaround for parking.

PUBLIC HEARING CLOSED

**Resolution # PC-2006-10-170**

Moved by: Khan

Seconded by: Vleck

**RESOLVED**, That the Planning Commission hereby recommends to the City Council that the street vacation request, as submitted, for Daley Street, South of Big Beaver, East of Rochester Road, abutting Lots 28 and 33 of Supervisor's Plat No. 11 Subdivision, Section 26, be approved, subject to the following conditions:

1. Retention of all public and private utility easements.
2. Retention of a public turnaround easement.
3. Roadway will be kept clear of parked vehicles at all times.

**Discussion on the motion on the floor.**

Mr. Littman questioned the street vacation, should it be granted by City Council, with respect to the outcome of ownership determined by Court action.

Ms. Lancaster clarified the pending lawsuit is a claim of adverse possession on the property. She indicated the action taken by City Council would remain, Behr would retain the property and the conditions would remain on the property. Ms. Lancaster also stated the conditions would remain should the property be sold.

Ms. Kerwin indicated she would not support the motion. She foresees problems with the enforcement of keeping the roadway clear of parked cars, as stipulated in the third condition of the motion.

**Vote on the motion on the floor.**

Yes: Drake-Batts, Khan, Strat, Vleck, Waller

No: Kerwin, Littman, Schultz

Absent: Wright

**MOTION CARRIED**

Mr. Littman believes the request should be considered after Court action on the pending lawsuit. He sees no reason to rush through the approval process because it is going to work the same either way. Mr. Littman said he does not think there will be enough room for trucks to turn around.

Mr. Schultz said he would rather wait until the litigation is complete, so you know who owns property on both sides.

Ms. Kerwin did not support the motion based on the third condition.

Mr. Khan said decisions should not be based on future litigation.

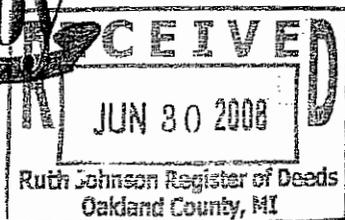
Chair Strat said supported the motion because a landlocked situation would not be created with the vacation



LIBER 40423 PG 740

26987  
LIBER 40423 PAGE 740  
\$13.00 MISC RECORDING  
\$4.00 RECONUMENTATION  
06/30/2008 11:41:28 A.M. RECEIPT# 5811  
[Barcode]

500 West Big Beaver  
Troy, Michigan 48084  
www.troymi.gov



PAID RECORDED - OAKLAND COUNTY  
RUTH JOHNSON, CLERK/REGISTER OF DEEDS

RESOLUTIONS

STREET EASEMENT VACATION - SOUTH END OF DALEY,  
SOUTH OF BIG BEAVER, SECTION 26

CITY OF TROY  
OAKLAND COUNTY, MICHIGAN

- Area code (248)
- Assessing  
524-3311
- Bldg. Inspections  
524-3344
- Bldg. Maintenance  
524-3368
- City Clerk  
524-3316
- City Manager  
524-3330
- Community Affairs  
524-1147
- Engineering  
524-3383
- Finance  
524-3411
- Fire-Administration  
524-3419
- Human Resources  
524-3339
- Information Services  
619-7279
- Law  
524-3320
- Library  
524-3545
- Parks & Recreation  
524-3484
- Planning  
524-3364
- Police-Administration  
524-3443
- Public Works  
524-3370
- Purchasing  
524-3338
- Real Estate & Development  
524-3498
- Treasurer  
524-3334
- General Information  
524-3300

At the Regular meetings of the Troy City Council held on Monday, June 19, 2000, and Monday, March 5, 2001, the following Resolutions were passed:

Resolution #2000-277  
Moved by Pallotta  
Seconded by Allemon

WHEREAS, A request has been received from Behr America, Inc., for the vacation of the following described portion of the 50 foot wide Daley Street Easement lying within Supervisor's Plat No. 11 (Liber 46, Page 46 of Oakland County Plats) in order to enable development of the subject street area in conjunction with the abutting portions of Lots 27, 28, 33, and 34 of Supervisor's Plat No. 11:

(Description of Street Easement Area)

Beginning at the North ¼ Corner of Section 26, T. 2N., R. 11E., West 899.31 feet; thence S 00D 10M 00S E, 1127.61 feet; thence N 67D 10M 00S W, 184.93 feet; thence N 67D 10M 00S W, 70.07 feet; thence N 73D 50M 20S W, 180.05 feet; thence N 00D 17M 00S E, 243.67 feet; thence N 89D 20M 48S W, 306.67 feet to the Point of Beginning; thence S 00D 24M 00S W, 408.03 feet; thence N 88D 51M 17S W, 49.75 feet; thence N 00D 24M 00S E, 407.87 feet, thence S 89D 20M 48S E, 50.00 feet to the Point of Beginning;

and

O.K.-A.N.

WHEREAS, The properties which shall benefit from the vacation include portions of Lots 27, 28, 33, and 34 of Supervisor's Plat No. 11 (City of Troy Tax Parcels 20-26-103-009 and 017, and Parcel 20-26-104-013); now part of 20-26-104-020

NOW THEREFORE, BE IT RESOLVED, That this request for vacation of a portion of the Daley Street Easement be granted, subject to the following conditions:

- A. Verification by the City Engineer of the accuracy of the description of the area to be vacated;
- B. Determination by the City Engineer of the nature and extent of easements to be retained and/or conveyed in conjunction with this vacation action;

- C. Response from the Oakland County Drain Commissioners Office as to the nature of easements to be retained and/or conveyed in conjunction with this vacation action;
- D. Action by Behr America to assure that they will dedicate a street right-of-way to the City, within the same described area as the area now proposed for vacation in the event that their proposed building project does not proceed; and

BE IT FURTHER RESOLVED, That final action shall be taken by the City Council to vacate said portion of the platted Daley Street easement, after receipt of the above described information from the City Engineer and the Oakland County Drain Commissioners Office, along with the required action by Behr America through a document acceptable to the City Attorney.

Yes: All-7

Resolution #2001-03-137-E-12  
 Moved by Pallotta  
 Seconded by Kaszubski

WHEREAS, All of the conditions have now been satisfied relative to vacating that portion of Daley Street identified in the attached memorandum;

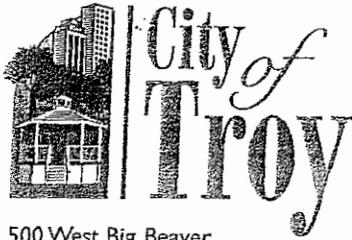
NOW, THEREFORE, BE IT RESOLVED, That final vacation of any interest that the City of Troy has in the Daley Street platted street easement is granted for the described portion of Daley Street; and

BE IT FURTHER RESOLVED, That the City of Troy will retain an easement for public utilities over the entire area to be vacated. The City Clerk shall record this Resolution in accordance with Sections 256 and 257 of Act 288 of the Michigan Public Acts of 1967, as amended.

Yes: All-6

I, Tonni L. Bartholomew, duly appointed City Clerk of the City of Troy, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Troy City Council at Regular Meetings duly called and held on Monday, the 19th day of June, 2000 and Monday, the 5th day of March, 2001.

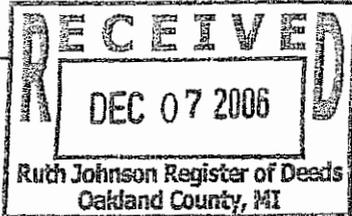
  
 Tonni L. Bartholomew  
 City Clerk



500 West Big Beaver  
Troy, Michigan 48084  
Fax: (248) 524-0851  
www.ci.troy.mi.us

295485  
LIBER 38484 PAGE 481  
\$13.00 MISC RECORDING  
\$4.00 REDEMPTION  
12/07/2006 03:25:54 P.M. RECEIPT# 137

PAID RECORDED - OAKLAND COUNTY  
RUTH JOHNSON, CLERK/REGISTER OF DEEDS



CITY OF TROY  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION

- Area code (248)
- Assessing  
524-3311
- Bldg. Inspections  
524-3344
- Bldg. Maintenance  
524-3368
- City Clerk  
524-3316
- City Manager  
524-3330
- Community Affairs  
524-1147
- Engineering  
524-3383
- Finance  
524-3411
- Fire-Administration  
524-3419
- Human Resources  
524-3339
- Information Services  
619-7279
- Law  
524-3320
- Library  
524-3545
- Parks & Recreation  
524-3484
- Planning  
524-3364
- Police-Administration  
524-3443
- Public Works  
524-3370
- Purchasing  
524-3338
- Real Estate & Development;  
524-3498
- Treasurer  
524-3334
- General Information

**C-3 Street Vacation (File Number: SV 148-C) – Portions of Daley Street abutting Lots 28 and 33 of Supervisors Plat No. 11 Subdivision, South of Big Beaver, North of I-75, Section 26**

At a Regular meeting of the Troy City Council held on Monday, November 13, 2006 the following Resolution was passed:

Resolution #2006-11-330  
Moved by Fleming  
Seconded by Beltramini

*Handwritten signature/initials*

WHEREAS, A request has been received for the vacation of a portion of the 50-foot-wide platted Daley Street right-of-way, located south of Big Beaver Road, and abutting lots 28 and 33 of Supervisors Plat No. 11;

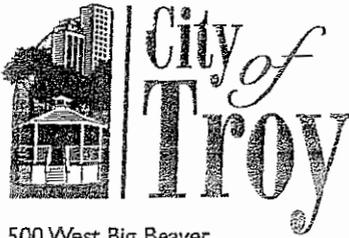
WHEREAS, The property which shall benefit from this requested vacation is Lot 28 and 33 of Supervisors Plat No. 11, Section 26 (City of Troy Tax Parcels 20-26-103-024 and 20-26-104-019); and

WHEREAS, City Management and the Planning Commission have recommended that this street vacation be granted with the retention of public and private utility easements and public turnaround easement;

THEREFORE, BE IT RESOLVED, That the City Council concurs in the recommendations of City Management and the Planning Commission, and **VACATES** the portion of the Daley Street right-of-way; and

*Exhibit 4*

*O.K. - LG*



500 West Big Beaver  
Troy, Michigan 48084  
Fax: (248) 524-0851  
www.ci.troy.mi.us

Area code (248)

Assessing  
524-3311

Bldg. Inspections  
524-3344

Bldg. Maintenance  
524-3368

City Clerk  
524-3316

City Manager  
524-3330

Community Affairs  
524-1147

Engineering  
524-3383

Finance  
524-3411

Fire-Administration  
524-3419

Human Resources  
524-3339

Information Services  
619-7279

Law  
524-3320

Library  
524-3545

Parks & Recreation  
524-3484

Planning  
524-3364

Police-Administration  
524-3443

Public Works  
524-3370

Purchasing  
524-3338

Real Estate & Development  
524-3498

Treasurer  
524-3334

General Information

BE IT FURTHER RESOLVED, That the City Council **RETAINS** easements for public and private easements and public turnaround within the vacated Daley Street right-of-way.

Yes: Stine, Beltramini, Broomfield, Fleming, Howrylak  
No: Lambert  
Absent: Schilling

**MOTION CARRIED**

I, Tonni L. Bartholomew, duly appointed City Clerk of the City of Troy, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Troy City Council at a Regular Meeting duly called and held on Monday, the 13th day of November, 2006.

Tonni L. Bartholomew, MMC  
City Clerk

When recorded return to:  
City Clerk  
City of Troy  
500 West Big Beaver Road  
Troy, MI 48084



E-Mail: [protofabcorp@att.net](mailto:protofabcorp@att.net) [www.protofabcorp.com](http://www.protofabcorp.com)  
Phone: 248-689-3730 Fax: 248-689-3215  
2835 Daley Dr. Troy, MI 48083

December 29, 2008

Protofab Corp. protests a vacant request on Daley Dr. Furthermore, the condition of Daley Street last year was that BEHR had to maintain turn-around access. If they renege on the turn around access I feel the city should renege on the vacated portion of Daley Dr.

Thank you,

---

William H. Hart IV

REC'D

JAN - 6 2009

PLANNING DEPT.



To: Planning Commission of the City of Troy

Date: January 12, 2009

Re: SV-148 D Daley Street Easement/Vacation

To Whom It May Concern:

There are two separate issues here that are being combined into one issue. This issues need to be separated, and re-scheduled until all the facts are in.

1. First Issue: Correcting the "small portion of the right-of-way easement traversing lot 28 in Supervisors Plat N. 11" that was inadvertently not included in the legal description. Is NOT under dispute and is a separate issue unto it self.
2. Second Issue: Attempting to reverse the approved language/stipulation and replace it with "turning maneuvers only"

What are "turning maneuvers only"? If you don't know....how can you vote on it? I have asked for the definition but no one knows. The best answer received was that "maybe someone at the meeting will know and can explain it". The burden being asked of taxpayers to come to a meeting so that "maybe" someone can explain it is ridiculous and a waste of taxpayers time. And gives the impression that the city is attempting to obscure some other potential agenda by keeping the facts and definitions from the public until the last minute, maybe.

It would seem that this issue has neither been planned nor presented to the public correctly and should simply be postponed until all the facts are in. No one will be damaged by a postponement to allow the Commission and the public get the facts. Or the vacation should simply be completely reversed.

Thank you for your time.

Sincerely,

Ken Demark  
CEO  
BOLD Technologies, Inc.



## CITY COUNCIL ACTION REPORT

January 26, 2009

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Charles T. Craft, Police Chief  
William S. Nelson, Fire Chief  
Carol K. Anderson, Parks & Recreation Director  
Cathleen A. Russ, Library Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Bid Waiver: Integrated Security Management System Expansion Project

### **Background**

- SimplexGrinnell Fire Protection and Security Services provided the security system during the Police and Fire Building Renovation and Addition project. SimplexGrinnell was the primary contractor and responsible for installation and programming of this complex and comprehensive system.
- During the past three years, the system has been expanded to provide video security and access control by installing cameras, card readers, and panic alarms at the DPW Facility. Card readers and panic alarms have also been installed in the Finance, Information Technology, and City Clerk Offices. As City Hall renovation continues, it is anticipated the system will be expanded to include selected components in other departments.
- The controlling software application is "Continuum" by Andover Controls. This application is programmed to control every piece of hardware in the security system. Due to the complexity of the system, it is desirable to allow the company who programmed and currently maintains the system to expand the application, thus avoiding corruption of the programming.
- By utilizing existing access controlling hardware and software, costs are minimized and standardization established for all facilities. Further, by utilizing the existing security system infrastructure and LAN/WAN network, optimum system functionality is met.

January 26, 2009

To: Phillip L. Nelson, City Manager

Re: Waiver – Integrated Security Management System Expansion Project

**Background** - continued

- The proposed system provides the ability to control and monitor all aspects of the security system locally at all facilities; but also provides remote access for the Police department to monitor video and alarms from a central location. This benefits the Police department who may have to respond to an alarm or other type of incident at any City facility.
- This is an ongoing project proposed by the City's Workplace Security Committee to make the surrounding environment safe and secure for all who work in and patronize our facilities.

**Financial Considerations**

- Over the last few years, monies have been budgeted in the various capital fund accounts to secure and monitor the facilities by utilizing the existing security system infrastructure.
- If available, grant monies will be pursued to help offset the cost of the project.

**Legal Considerations**

- Formal bidding procedures are waived, as no benefit would be derived from soliciting formal bids.

**Policy Considerations**

- Troy continues to enhance the health and safety of the community. (Outcome Statement I)
- Troy adds value to properties through maintenance or upgrades of infrastructure and quality of life venues. (Outcome Statement II)

**Options**

- City management is requesting a waiver of the formal bid process and authorization to utilize the services of SimplexGrinnell of Farmington Hills to expand the integrated security management system project to include the various facilities as detailed in the attached proposal dated 2/4/2009 at an estimated total cost of \$284,987.00, less 5% discount of \$14,249.00 for a net total estimated cost of \$270,738.00.

Information provided by: Wendell Moore, Research-Tech Administrator  
G:/Bid Award 08-09 New Format/Regular Business-Waiver-Security System City Facilities 01.09.doc

**tyco**

*Fire &  
Security*

**SimplexGrinnell**

February 4, 2009

**City Of Troy**  
**Police Department**  
500 West Big Beaver Road  
Troy, MI. 48084

Attn: Wendell Moore

Re: City of Troy Facilities  
Security System Upgrades

Dear Mr. Moore:

SimplexGrinnell submits the following cost proposal to furnish labor and materials for the installation of security surveillance cameras, access control and alarm monitoring systems at the City of Troy facilities. Our proposal includes the following, statement of work, scope of services, clarification, and bill of materials.

This proposal is based on our recent meetings and site survey of the identified facilities. SimplexGrinnell's design team has spent considerable time and effort analyzing the various aspects of this project and we feel that we have assembled a response, which will meet the objectives set forth in your documentation. The results are as follows:

## **STATEMENT OF WORK**

### A. Objective:

City of Troy seeks a method to secure and monitor their facility through the use of their proprietary security system infrastructure. The proposed security system upgrades shall have the ability to monitor and control access to the building perimeters, and survey their surrounding areas. The system shall utilize the City of Troy's existing security system infrastructure and LAN/WAN network to optimize system functionality. The proposed system must have the ability to control and monitor all aspects of the security management system locally at each facility.

B. Solution:

This can be achieved by SimplexGrinnell acting as the Prime Contractor and accepting responsibility for equipment procurement, installation, and coordination of the projects. This responsibility includes engineering, detail design layouts, equipment, fabrication and assembly, system programming, electrical installation and materials, testing, training, and warranty support as outlined in the Scope of Services section of this document.

C. Benefits

- One common system providing standardization.
- Secured and controlled point of entry.
- Centralized alarm monitoring.
- Same security supplier used at other City Of Troy facilities.
- Turnkey installation, reducing design and implementation cost.
- Reduced administration cost, utilizing one contractor.
- Expedite commissioning, utilizing one contractor.

D. Customer Requirements

The customer is required to provide the following:

- Owner to furnish all network connection to SimplexGrinnell equipment as required.
- Owner to make available 110VAC/240VAC power required for all control equipment.
- Owner to provide access to all areas where work will commence.
- Owner to furnish all PC hardware.

## **SCOPE OF WORK**

### **Nature Center:**

1. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) digital video recorder w/ software, (1) 15” color flat screen display monitor, (1) keyboard & mouse, (1) power distribution unit, (1) UPS back-up system, (1) wall mounted vertical equipment rack with associated front door, lock hardware, and venting fans.
2. Exterior Camera #1 – Furnish and install a PTZ camera on the south east corner of building viewing the main walk-way, sugar shack and surrounding areas.
3. Exterior Camera #2– Furnish and install a PTZ camera on the west / center of the rear building viewing the nature trail, exterior building perimeter, and rear porch area.
4. Exterior Camera #3 – Furnish and install a PTZ camera on the north / west corner of building viewing north fence access to property, and building perimeter.
5. Interior Camera #4 through 10 – Furnish and install fixed position dome cameras to view the following area:
  - o Main entrance vestibule
  - o New lobby / children’s area
  - o Customer cash counter
  - o Gift shop area
  - o Storage room area
  - o Class room entrances (2 qty)
  - o Rear seating area and exterior entrance
6. Services - SimplexGrinnell will provide the above equipment, engineering & design, calculations, installation, raceways, wiring, project coordination, programming, fabrication, testing, commissioning, and training as outlined in this Scope of Work.

## **SCOPE OF WORK**

### **Parks and Recreation Maintenance Facility:**

7. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) digital video recorder w/ software, (1) 15” color flat screen display monitor, (1) keyboard & mouse, (1) power distribution unit, (1) UPS back-up system, (1) wall mounted vertical equipment rack with associated front door, lock hardware, and venting fans.
8. Interior Camera #1 through 8 – Furnish and install fixed position dome cameras to view the following area:
  - o Main entrance vestibule
  - o Rear entrance vestibule
  - o Employee lunch room viewing athletic and general storage doors (2 qty.)
  - o Tool room general view
  - o Garage area (3 qty.)
9. Card Access #1 – Furnish and install security card reader on the front door entrance to monitor and control access into the facility.
10. Card Reader #2 – Furnish and install a security card reader on the rear door to monitor and control access into the facility.
11. Door Monitors – Furnish and install door alarm contacts on all perimeter man doors and overhead doors to monitor for forced entry after hours. (5 man doors, 4 overhead doors)
12. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) network controller with power supply, enclosure, and batteries, (2) access control door modules, (1) universal input module, and (1) auxiliary power supply unit with batteries.
13. Services - SimplexGrinnell will provide the above equipment, engineering & design, calculations, installation, raceways, wiring, project coordination, programming, fabrication, testing, commissioning, and training as outlined in this Scope of Work.

## **SCOPE OF WORK**

### **Aquatic Center:**

14. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) digital video recorder w/ software, (1) 15” color flat screen display monitor, (1) keyboard & mouse, (1) power distribution unit, (1) UPS back-up system, (1) wall mounted vertical equipment rack with associated front door, lock hardware, and venting fans.
15. Exterior Camera #1 & 2 – Furnish and install two fixed color cameras viewing the walk-up cash area.
16. Interior Camera #3– Furnish and install a fixed color camera in the cash room area viewing the tellers and cash drawers.
17. Exterior Camera #4 through 8 – Furnish and install fixed position dome cameras to view the following area:
  - Employee entrance north side
  - Main pool viewing
  - Kidde pool viewing
  - Kidde sand box viewing
  - South door entrance
18. Services - SimplexGrinnell will provide the above equipment, engineering & design, calculations, installation, raceways, wiring, project coordination, programming, fabrication, testing, commissioning, and training as outlined in this Scope of Work.

## **SCOPE OF WORK**

### **Public Library:**

19. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) digital video recorder w/ software, (1) 15” color flat screen display monitor, (1) keyboard & mouse, (1) power distribution unit, (1) UPS back-up system, (1) Video coax patch (splice) panel, (1) wall mounted vertical equipment rack with associated front door, lock hardware, and venting fans.
20. Interior Camera #1 through 7 – Furnish labor and materials to replace (7) existing fixed position cameras with new approved fixed position ceiling dome cameras with associated power supplies, and mounting hardware. Cameras locations are as follows:
  - o West entrance vestibule
  - o Main entrance vestibule
  - o Adult services / librarian area (2 qty)
  - o Reference & browsing library area
  - o Magazine area
  - o Youth entrance vestibule
21. Card Access #1 – Furnish and install security card reader and associated devices on the at the west entrance to monitor and control access into the facility.
22. Card Reader #2 – Furnish and install a security card reader and associated devices at the rear staff entrance to monitor and control access into the facility.
23. Card Reader #3 – Furnish and install a security card reader and associated devices at the staff lounge entrance to monitor and control access into the area.
24. Card Reader #4 – Furnish and install a security card reader and associated devices at the technology department office to monitor and control access into the facility.
25. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) network controller with power supply, enclosure, and batteries, (4) access control door modules, (1) universal input module, and (1) auxiliary power supply unit with batteries.
26. Services - SimplexGrinnell will provide the above equipment, engineering & design, calculations, installation, raceways, wiring, project coordination, programming, fabrication, testing, commissioning, and training as outlined in this Scope of Work.

## **SCOPE OF WORK**

### **Community Center:**

27. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) digital video recorder w/ software, (1) 15” color flat screen display monitor, (1) keyboard & mouse, (1) power distribution unit(1) UPS back-up system,, (1) Video coax patch (splice) panel, (1) wall mounted vertical equipment rack with associated front door, lock hardware, and venting fans.
28. Existing Monitoring Location –Furnish and install (2) 32” flat panel LCD displays with associated mounting hardware. Furnish and install (1) video junction box and extend existing cabling to phone room closet and terminate at newly proposed head-end equipment rack.
29. Exterior PTZ Cameras – Furnish labor and materials to replace (3) existing exterior PTZ cameras with new approved PTZ cameras with associated power supply and mounting hardware. Cameras locations are as follows:
  - o North entrance and parking lot area
  - o Main entrance and parking lot area
  - o S.E corner of the outdoor play area
30. Existing Fixed Cameras – Furnish labor and materials to replace existing video connection and realign / adjust (25) existing fixed cameras.
31. New Fixed Cameras – Furnish labor and materials to install (4) new additional fixed cameras with associated cabling to provide adequate coverage of the pool and basketball court area.

## **SCOPE OF WORK**

### **Fire Training Center:**

32. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) digital video recorder w/ software, (1) 15” color flat screen display monitor, (1) keyboard & mouse, (1) power distribution unit, (1) UPS back-up system, (1) wall mounted vertical equipment rack with associated front door, lock hardware, and venting fans.
33. Interior Camera #1 through 11 – Furnish and install fixed position dome cameras to view the following area:
  - o Vestibule
  - o Kitchen
  - o Classrooms 1,2,& 3
  - o Mid Corridor viewing Hall B
  - o South Corridor viewing North
  - o North Corridor viewing entrance
  - o Equipment Storage
  - o North West garage viewing North East
  - o South West garage viewing North East
34. Exterior Camera #12 – Furnish and install a pole mounted PTZ camera on the south side of the main lot viewing the south side of the building.
35. Exterior Camera #13 – Furnish and install a pole mounted PTZ camera on the north east side of the training lot viewing the north side of the building.
36. Card Access #1 – Furnish and install security card reader and associated devices at the main south entrance to monitor and control access into the facility.
37. Card Reader #2 – Furnish and install security card reader and associated devices at the north entrance to monitor and control access into the facility.
38. Card Reader #3 – Furnish and install security card reader and associated devices at the south garage pedestrian entrance to monitor and control access into the facility.
39. Card Reader #4 – Furnish and install security card reader and associated devices at the north garage pedestrian entrance to monitor and control access into the facility.
40. Card Reader #5 – Furnish and install security card reader and associated devices at the south equipment storage door to monitor and control access into the area.
41. Phone Room – SG will supply and install head-end equipment in the server / phone room this will consist of; (1) network controller with power supply, enclosure, and batteries, (2) access control door modules, (1) universal input module, and (1) auxiliary power supply unit with batteries.
42. Services - SimplexGrinnell will provide the above equipment, engineering & design, calculations, installation, raceways, wiring, project coordination, programming, fabrication, testing, commissioning, and training as outlined in this Scope of Work.

**Department of Public Works:**

- 43. Exterior Camera #1 – Furnish and install roof mounted fixed dome camera on the south side of the parks and rec. building to view the gas pumps.
- 44. Interior Camera #2 & 3 – Furnish and install fixed position dome cameras to view the following area:
  - o Lunch Room / Vending Area
  - o Administration Area / Hallway
- 45. Exterior Camera #4 & 5 – Furnish and install (2) roof mounted PTZ camera on the south west corner and on the north east corner of building 4699 to view the west side of the DPW storage lots.

**PRICING**

Nature Center .....	\$36,852.00
Parks & Rec. Maintenance Facility .....	\$38,616.00
Aquatic Center .....	\$45,946.00
Public Library .....	\$41,226.00
Community Center .....	\$36,054.00
Fire Training Facility.....	\$66,506.00
Depart. Of Public Works.....	\$19,787.00

**TOTAL COST: \$284,987.00**

We are offering a *Cost Reduction* option of **5%** if all three proposed facilities are accepted, this is a cost saving of **\$14,249.00**. The result of this cost saving will bring our new total systems cost to; **\$270,738.00**.

*Note above pricing per City of Troy Material & labor Blanket Pricing Agreement*

## **CLARIFICATIONS TO OUR BID**

1. Sales or use tax in not included.
2. This proposal is valid for thirty days from the date of this proposal.
3. All pricing per City of Troy material & labor blanket pricing agreement.
4. A one year warranty is included on all above materials and labor.
5. All 110vac power to be available within 25' of camera source.
6. Painting of camera housings not included.
7. Owner to furnish all network connections as required.
8. Our proposal is based upon straight time 1st shift, Monday-Friday 7:00 am - 3:30 PM, weather permitting.
9. Owner to provide access to areas required to perform the above referenced work.
10. Our proposal does not include permits and fees.
11. Owner to furnish all site work (i.e.; saw cutting, trenching, concrete pads, etc.) as required for gate operator installation.
12. Owner to furnish miscellaneous door hardware, and alignments as necessary.

## **PROPOSAL ACCEPTANCE**

We have executed this copy of our proposal. If this meets your approval, please confirm your agreement with our proposal as outlined above with your countersignature on a copy of this proposal and return it to SimplexGrinnell via fax at 248-426-6655 and/or US mail.

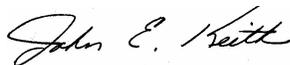
This proposal is valid for thirty days from the date of this proposal.

Should this proposal not be accepted within thirty days from the date of proposal, SimplexGrinnell reserves the right to review and update this proposal.

SimplexGrinnell and its business partners have the experience and resources to successfully complete this project and we would appreciate the opportunity to be of service.

If you should have any questions please feel free to give us a call.

Respectfully Submitted,  
SimplexGrinnell LP



John E. Keith  
Account Manager



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

To: **City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084  
 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	1   9

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
*** CITY OF TROY FACILITIES / SECURITY SYSTEM UPGRADES ***					
SIMPLEXGRINNELL WILL FURNISH LABOR AND MATERIALS TO INSTALL SECURITY SYSTEM UPGRADES TO THE CITY OF TROY FACILITIES AS OUTLINED IN OUR PROPOSAL DATED 12/16/08.					
OUR PROPOSAL INCLUDES THE NECESSARY ENGINEERING, EQUIPMENT LABOR, MATERIALS, PROGRAMMING, PROJECT MANAGEMENT, START-UP / DEBUG, TRAINING, REQUIRED TO COMPLETE THE SUBJECT PROJECT. THE FOLLOWING IS A LIST MATERIALS AND SERVICES REQUIRED FOR EACH RESPECTIVE FACILITY.					
<b>NATURE CENTER:</b>					
1	7	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR 24VDC, TAMPER-RESISTANT, VARIFOCAL LENS	\$483.00	\$3,381.00
2	7	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$210.00
3	3	SD4C22-PG-E0	PELCO SPECTRA IV SE ENVIRONMENTAL CAMERA, PND, COL 22X	\$2,342.00	\$7,026.00
4	3	SWM-GY	PELCO WALL MOUNT BRACKET	\$34.00	\$102.00
5	3	WCS1-4	PELCO CAMERA POWER SUPPLY	\$114.00	\$342.00
6	1	MCS16-20S	PELCO CAMERA POWER SUPPLY 20AMP, 16 SWITCHED FUSED	\$219.00	\$219.00
7	1	IN3535-1V-1C-1D	PELCO XPRESS 16 CHNNL DVR, W/ 1TB STORAGE	\$8,750.00	\$8,750.00
8	1	PMCL317	PELCO 17" FLAT PANEL LCD MONITOR RACK MNT	\$675.00	\$675.00
9	1	915844	APC BACK-UPS TRIPLITE SMART VA SYSTEM	\$512.00	\$512.00
10	1	RM-KB	MIDDLE ATLANTIC RACK MOUNT KEYBOARD AND MOUSE	\$519.00	\$519.00
11	1	DWR-21-22	MIDDLE ATLANTIC 21 SPACE SECTIONAL WALL RACK	\$451.00	\$451.00
12	1	PD-915R	MIDDLE ATLANTIC POWER STRIP	\$55.00	\$55.00
13	10	YV-83BB3BK	COAX JUMPER CABLES	\$5.00	\$50.00
14	8	HOURS	SYSTEM ENGINEERING AND DESIGN	\$166.00	\$1,328.00
15	38	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$3,344.00
16	16	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$1,408.00
17	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$8,480.00	\$8,480.00
<b>Sub-total:</b>					<b>\$36,852.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of

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SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
Purchaser	Date	c:\Troy Facilities Security Systems.XLS
		P.O. No.

By: \_\_\_\_\_ Title \_\_\_\_\_



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084  
 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	2   9

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>PARKS &amp; RECREATION MAINTENANCE:</b>					
18	8	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR 24VDC, TAMPER-RESISTANT, VARIFOCAL LENS	\$448.00	\$3,584.00
19	8	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$240.00
20	1	MCS16-20S	PELCO CAMERA POWER SUPPLY 20AMP, 16 SWITCHED FUSED	\$219.00	\$219.00
21	1	IN3535-1V-1C-1D	PELCO XPRESS 16 CHNNL DVR, W/ 1TB STORAGE	\$8,750.00	\$8,750.00
22	1	PMCL317	PELCO 17" FLAT PANEL LCD MONITOR RACK MNT	\$675.00	\$675.00
23	1	915844	APC BACK-UPS TRIPLITE SMART VA SYSTEM	\$512.00	\$512.00
24	1	RM-KB	MIDDLE ATLANTIC RACK MOUNT KEYBOARD AND MOUSE	\$519.00	\$519.00
25	1	DWR-21-22	MIDDLE ATLANTIC 21 SPACE SECTIONAL WALL RACK	\$451.00	\$451.00
26	1	PD-915R	MIDDLE ATLANTIC POWER STRIP	\$55.00	\$55.00
27	8	YV-83BB3BK	COAX JUMPER CABLES	\$5.00	\$40.00
28	1	8M-16/O-T-M	TAC NETCONTROLLER +8M NETLAAN, AND MODEM	\$2,160.00	\$2,160.00
29	1	PS120/240-AC85U	TAC POWER SUPPLY MODULE	\$280.00	\$280.00
30	2	01-2100-423	TAC CONTINUUM BATTERY 12V	\$16.00	\$32.00
31	1	01-0010-868	TAC BATTERY CLAMPS AND CABLES	\$7.00	\$7.00
32	1	01-0010-840	TAC MALE CONNECTORS FOR I/O BUS (20 PER PCKG)	\$42.00	\$42.00
33	1	AL600ULX	ALTRONIX AUXILIARY POWER SUPPLY	\$230.00	\$230.00
34	1	G-G-G	TAC ENCLOSURE ASSEMBLY	\$418.00	\$418.00
35	2	AC-1	TAC READER MODULE	\$245.00	\$490.00
36	2	PR5355	HID PROXIMITY CARD READER	\$290.00	\$580.00
37	2	1076	GE DOOR ALARM MONITORING CONTACTS	\$35.00	\$70.00
38	2	DS150I	DSI REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$284.00
39	2	6111	VON DUPRIN ELECTRIC STRIKE	\$388.00	\$776.00
40	12	HOURS	SYSTEM ENGINEERING AND DESIGN	\$166.00	\$1,992.00
41	52	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$4,576.00
42	24	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$2,112.00
43	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$9,082.00	\$9,082.00
	1	LOT	LOCKSMITH INSTALLATION	\$440.00	\$440.00
<b>Sub-total:</b>					<b>\$38,616.00</b>

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SIMPLEXGRINNELL	TITLE
By:	
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.
Purchaser	Date
	P.O. No.

By:	Title
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Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

To: **City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084  
 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>AQUATIC CENTER:</b>					
44	1	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR	\$483.00	\$483.00
45			24VDC, TAMPER-RESISTANT, VARIFOCA LENS		
46	1	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$30.00
47	7	DF5HD-PG-E1	PELCO DF5 OUTDOOR DOMEPAK (DAY/NIGHT W/ WDR, CLEAR, 2.8	\$818.00	\$5,726.00
48	7	DF5LINERKIT	SLOTTED DOME LINER KIT	\$14.00	\$98.00
49	7	IWM-GY	WALL MOUNT BRACKET	\$72.00	\$504.00
50	7	WCS1-4	PELCO CAMERA POWER SUPPLY	\$114.00	\$798.00
51	3	CM400	PELCO CORNER MOUNT ADAPTER	\$37.00	\$111.00
52	1	MCS16-20S	PELCO CAMERA POWER SUPPLY 20AMP, 16 SWITCHED FUSED	\$219.00	\$219.00
53	1	IN3535-1V-1C-1D	PELCO XPRESS 16 CHNNL DVR, W/ 1TB STORAGE	\$8,750.00	\$8,750.00
54	1	PMCL317	PELCO 17" FLAT PANEL LCD MONITOR RACK MNT	\$675.00	\$675.00
55	1	915844	APC BACK-UPS TRIPLITE SMART VA SYSTEM	\$512.00	\$512.00
56	1	RM-KB	MIDDLE ATLANTIC RACK MOUNT KEYBOARD AND MOUSE	\$519.00	\$519.00
57	1	DWR-21-22	MIDDLE ATLANTIC 21 SPACE SECTIONAL WALL RACK	\$451.00	\$451.00
58	1	PD-915R	MIDDLE ATLANTIC POWER STRIP	\$55.00	\$55.00
59	10	YV-83BB3BK	COAX JUMPER CABLES	\$5.00	\$50.00
60	5	M5-PTZ900	MICROTEK WIRELESS TRANSMITTER / RECEIVER	\$797.00	\$3,985.00
61	8	HOURS	SYSTEM ENGINEERING AND DESIGN	\$166.00	\$1,328.00
62	38	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$3,344.00
63	16	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$1,408.00
64	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$16,900.00	\$16,900.00
<b>Sub-total:</b>					<b>\$45,946.00</b>

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SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES

**ACCEPTANCE OF QUOTATION** The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted. c:\Troy Facilities Security Systems.XLS

Purchaser	Date	P.O. No.
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By:	Title
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Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

TO: **City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084

ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	4   9

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
			<b>PUBLIC LIBRARY:</b>		
65	7	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR 24VDC, TAMPER-RESISTANT, VARIFOCA LENS	\$483.00	\$3,381.00
66	7	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$210.00
67	1	MCS16-20S	PELCO CAMERA POWER SUPPLY 20AMP, 16 SWITCHED FUSED	\$219.00	\$219.00
68	1	IN3535-1V-1C-1D	PELCO XPRESS 16 CHNNL DVR, W/ 1TB STORAGE	\$8,750.00	\$8,750.00
69	1	PMCL317	PELCO 17" FLAT PANEL LCD MONITOR RACK MNT	\$675.00	\$675.00
70	1	915844	APC BACK-UPS TRIPLITE SMART VA SYSTEM	\$512.00	\$512.00
71	1	RM-KB	MIDDLE ATLANTIC RACK MOUNT KEYBOARD AND MOUSE	\$519.00	\$519.00
72	1	DWR-21-22	MIDDLE ATLANTIC 21 SPACE SECTIONAL WALL RACK	\$451.00	\$451.00
73	1	PD-915R	MIDDLE ATLANTIC POWER STRIP	\$55.00	\$55.00
74	7	YV-83BB3BK	COAX JUMPER CABLES	\$5.00	\$35.00
75	1	8M-16/O-T-M	TAC NETCONTROLLER +8M NETLAAN, AND MODEM	\$2,160.00	\$2,160.00
76	1	PS120/240-AC85U	TAC POWER SUPPLY MODULE	\$280.00	\$280.00
77	2	01-2100-423	TAC CONTINUUM BATTERY 12V	\$16.00	\$32.00
78	1	01-0010-868	TAC BATTERY CLAMPS AND CABLES	\$7.00	\$7.00
79	1	01-0010-840	TAC MALE CONNECTORS FOR I/O BUS (20 PER PCKG)	\$42.00	\$42.00
80	1	AL600ULX	ALTRONIX AUXILIARY POWER SUPPLY	\$230.00	\$230.00
81	1	G-G-G	TAC ENCLOSURE ASSEMBLY	\$418.00	\$418.00
82	4	AC-1	TAC READER MODULE	\$245.00	\$980.00
83	4	PR5355	HID PROXIMITY CARD READER	\$290.00	\$1,160.00
84	4	1076	GE DOOR ALARM MONITORING CONTACTS	\$35.00	\$140.00
85	4	DS150I	DSI REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$568.00
86	4	6111	VON DUPRIN ELECTRIC STRIKE	\$388.00	\$1,552.00
87	8	HOURS	SYSTEM ENGINEERING AND DESIGN	\$166.00	\$1,328.00
88	38	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$3,344.00
89	16	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$1,408.00
90	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$11,890.00	\$11,890.00
91	1	LOT	LOCKSMITH INSTALLATION	\$880.00	\$880.00
<b>Sub-total:</b>					<b>\$41,226.00</b>

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SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
Purchaser	Date	c:\Troy Facilities Security Systems.XLS
		P.O. No.
By:	Title	

tyco

Fire &  
Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy - Police Department**  
500 W.BIG BEAVER ROAD  
TROY, MI. 48084  
  
ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
			<b>COMMUNITY CENTER:</b>		
92	4	ISC100-CRV3A	PELCO INTERIOR WALL FIXED CAMERA W/ LENS	\$387.00	\$1,548.00
93	4	ISC100-PG	PELCO INTERIOR PENDANT MOUNT ADAPTER	\$24.00	\$96.00
94	4	MRCA	PELCO CEILING MOUNT ADAPTER	\$23.00	\$92.00
95	3	SD4C22-PG-E0	PELCO SPECTRA IV SE ENVIRONMENTAL CAMERA, PND, COL 22X	\$2,342.00	\$7,026.00
96	3	SWM-GY	PELCO WALL MOUNT BRACKET	\$34.00	\$102.00
97	3	WCS1-4	PELCO CAMERA POWER SUPPLY	\$114.00	\$342.00
98	1	MCS16-20S	PELCO CAMERA POWER SUPPLY 20AMP, 16 SWITCHED FUSED	\$219.00	\$219.00
99	1	IN3540-2V-1C-1D	PELCO XPRESS 32 CHNNL DVR, W/ 1TB STORAGE	\$11,108.00	\$11,108.00
100	1	PMCL317	PELCO 17" FLAT PANEL LCD MONITOR RACK MNT	\$675.00	\$675.00
101	1	915844	APC BACK-UPS TRIPLITE SMART VA SYSTEM	\$512.00	\$512.00
102	1	RM-KB	MIDDLE ATLANTIC RACK MOUNT KEYBOARD AND MOUSE	\$519.00	\$519.00
103	1	DWR-21-22	MIDDLE ATLANTIC 21 SPACE SECTIONAL WALL RACK	\$451.00	\$451.00
104	1	PD-915R	MIDDLE ATLANTIC POWER STRIP	\$55.00	\$55.00
105	32	YV-83BB3BK	COAX JUMPER CABLES	\$5.00	\$160.00
106	2	N3260W	VIEWSONIC 32 LCD FLAT SCREEN DISPLAY	\$959.00	\$1,918.00
107	2	WMK-013	VIEWSONIC UNIVERSAL LCD WALL MOUNT	\$222.00	\$444.00
108	1	KBD4000	PELCO KEYBOARD CONTROLLER	\$523.00	\$523.00
109	1	KBDKIT	KEYBOARD WIRING KIT	\$14.00	\$14.00
110	10	HOURS	SYSTEM ENGINEERING AND DESIGN	\$166.00	\$1,660.00
111	28	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$2,464.00
112	18	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$1,584.00
113	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$4,542.00	\$4,542.00
<b>Sub-total:</b>					<b>\$36,054.00</b>

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By: SIMPLEXGRINNELL	TITLE J.KEITH SALES
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.
Purchaser	Date
	P.O. No.
By:	Title

c:\Troy Facilities Security Systems.XLS



Fire & Security

QUOTATION

SimplexGrinnell

A Division of TYCO International

Date	Quotation No.
	04-Feb-09 520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

**TO: City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084  
 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	6   9

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>FIRE TRAINING CENTER:</b>					
114	2	ISC100-CRV3A	PELCO INTERIOR WALL FIXED CAMERA W/ LENS	\$387.00	\$774.00
115	2	ISC100-PG	PELCO INTERIOR PENDANT MOUNT ADAPTER	\$24.00	
116	2	MRCA	PELCO CEILING MOUNT ADAPTER	\$23.00	\$46.00
117	7	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR 24VDC, TAMPER-RESISTANT, VARIFOCAL LENS	\$483.00	\$3,381.00
118	7	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$210.00
119	2	SD4C22-PG-E0	PELCO SPECTRA IV SE ENVIRONMENTAL CAMERA, PND, COL 22X	\$2,342.00	\$4,684.00
120	2	SWM-GY	PELCO WALL MOUNT BRACKET	\$34.00	\$68.00
121	2	WCS1-4	PELCO CAMERA POWER SUPPLY	\$114.00	\$228.00
122	1	MCS16-20S	PELCO CAMERA POWER SUPPLY 20AMP, 16 SWITCHED FUSED	\$219.00	\$219.00
123	1	QD4CON2	SILENT WITNESS QUAD DOME W/ MINI-CAM	\$754.00	\$754.00
124	1	IN3535-1V-1C-1D	PELCO XPRESS 16 CHNNL DVR, W/ 1TB STORAGE	\$8,750.00	\$8,750.00
125	1	PMCL317	PELCO 17" FLAT PANEL LCD MONITOR RACK MNT	\$675.00	\$675.00
126	1	915844	APC BACK-UPS TRIPLITE SMART VA SYSTEM	\$512.00	\$512.00
127	1	RM-KB	MIDDLE ATLANTIC RACK MOUNT KEYBOARD AND MOUSE	\$519.00	\$519.00
128	1	DWR-21-22	MIDDLE ATLANTIC 21 SPACE SECTIONAL WALL RACK	\$451.00	\$451.00
129	1	PD-915R	MIDDLE ATLANTIC POWER STRIP	\$55.00	\$55.00
130	10	YV-83BB3BK	COAX JUMPER CABLES	\$5.00	\$50.00
131	1	MK-DAC	AIPHONE CAMERA / INTERCOM DOOR STATION	\$312.00	\$312.00
132	1	MK-2MCD	AIPHONE CAMERA / INTERCOM MASTER STATION W/ RELEASE	\$708.00	\$708.00
133	1	PS-1225UL	AIPHONE 12V POWER SUPPLY	\$69.00	\$69.00
134	1	8M-16/O-T-M	TAC NETCONTROLLER +8M NETLAAN, AND MODEM	\$2,160.00	\$2,160.00
135	1	PS120/240-AC85U	TAC POWER SUPPLY MODULE	\$280.00	\$280.00
136	2	01-2100-423	TAC CONTINUUM BATTERY 12V	\$16.00	\$32.00
137	1	01-0010-868	TAC BATTERY CLAMPS AND CABLES	\$7.00	\$7.00
138	1	01-0010-840	TAC MALE CONNECTORS FOR I/O BUS (20 PER PCKG)	\$42.00	\$42.00
139	1	AL600ULX	ALTRONIX AUXILIARY POWER SUPPLY	\$230.00	\$230.00
140	1	G-G-G	TAC ENCLOSURE ASSEMBLY	\$418.00	\$418.00

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SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES

**ACCEPTANCE OF QUOTATION** The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted. c:\Troy Facilities Security Systems.XLS

Purchaser	Date	P.O. No.
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By: \_\_\_\_\_ Title \_\_\_\_\_



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

TO: **City Of Troy - Police Department**  
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 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	7   9

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
			<b>FIRE TRAINING CENTER (CONTINUE):</b>		
141	4	AC-1	TAC READER MODULE	\$245.00	\$980.00
142	4	PR5355	HID PROXIMITY CARD READER	\$290.00	\$1,160.00
143	4	1076	GE DOOR ALARM MONITORING CONTACTS	\$35.00	\$140.00
144	4	DS150I	DSI REQUEST TO EXIT MOTION DETECTORS	\$142.00	\$568.00
145	4	6111	VON DUPRIN ELECTRIC STRIKE	\$388.00	\$1,552.00
146	20	HOURS	SYSTEM ENGINEERING AND DESIGN	\$166.00	\$3,320.00
147	74	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$6,512.00
148	40	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$3,520.00
149	1	LOT	ELECTRICAL INSTALLATION AND MATERIALS	\$22,070.00	\$22,070.00
150	1	LOT	LOCKSMITH INSTALLATION	\$1,050.00	\$1,050.00
<b>Sub-total:</b>					<b>\$66,506.00</b>

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SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES

**ACCEPTANCE OF QUOTATION** The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted. c:\Troy Facilities Security Systems.XLS

Purchaser	Date	P.O. No.
-----------	------	----------

By: \_\_\_\_\_ Title \_\_\_\_\_



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

To: **City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084  
 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
	8   9

ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>DEPARTMENT OF PUBLIC WORKS</b>					
<b>Price # 1 – Parks &amp; Rec. Building / Gas Pumps:</b>					
150	1	DF8ML-PG-EOV50	PELCO DF8 EXTERIOR FIXED DOMEPAK (DAY/NIGHT W/ 5-50MM A	\$818.00	\$818.00
151	1	DF8LINERKIT	SLOTTED DOME LINER KIT	\$15.00	\$15.00
152	1	SWM-GY	WALL MOUNT BRACKET	\$34.00	\$34.00
153	1	WCS1-4	PELCO CAMERA POWER SUPPLY (PTZ)	\$114.00	\$114.00
154	1	NET300R	PELCO IP NETWORK VIDEO RECEIVER	\$440.00	\$440.00
155	1	NET300T	PELCO IP NETWORK VIDEO TRANSMITTER	\$440.00	\$440.00
156	4	HOURS	SYSTEM ENGINEERING & DESIGN	\$166.00	\$664.00
157	4	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$352.00
158	1	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$88.00
159	1	LOT	ELECTRICAL INSTALLATION	\$1,951.00	\$1,951.00
<b>Sub-total:</b>					<b>\$4,916.00</b>
<b>Price #2 – Lunch Room / Vending Area</b>					
160	1	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR	\$483.00	\$483.00
161	1	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$30.00
162	2	HOURS	SYSTEM ENGINEERING & DESIGN	\$166.00	\$332.00
163	2	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$176.00
164	1	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$88.00
165	1	LOT	ELECTRICAL INSTALLATION	\$993.00	\$993.00
<b>Sub-total:</b>					<b>\$2,102.00</b>
<b>Price #3 – Administration Office</b>					
166	1	ICS151-CRV3A	PELCO CAMCLOSURE IN CEILING CLEAR DOME CAMERA, COLOR	\$483.00	\$483.00
167	1	ISC150-P	CAMCLOSURE 2X2 FT CEILING PANEL	\$30.00	\$30.00
168	2	HOURS	SYSTEM ENGINEERING & DESIGN	\$166.00	\$332.00
169	2	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$176.00
170	1	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$88.00
171	1	LOT	ELECTRICAL INSTALLATION	\$993.00	\$993.00
<b>Sub-total:</b>					<b>\$2,102.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of \_\_\_\_\_

**THIS QUOTATION DOES NOT INCLUDE ANY TAXES, INSTALLATION, INSTALLATION MATERIALS OR ANY LABOR OR SERVICES UNLESS SPECIFIED ABOVE.**

Any alteration or change from the above will be performed following the acceptance by SIMPLEXGRINNELL of Purchaser's Written Order and will become an additional cost at GINNELL then current charges. This Quotation automatically expires 30 days from the date shown above. All orders are subject to acceptance by SIMPLEXGRINNELL.

SIMPLEXGRINNELL	TITLE	J.KEITH
By:		SALES
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
Purchaser	Date	P.O. No.
By:	Title	



Fire & Security

SimplexGrinnell

A Division of TYCO International

QUOTATION

Date	Quotation No.
04-Feb-09	520415-1216-08-02
Vendor Code No.	

Issuing Office: 24747 HALSTED ROAD, FARMINGTON HILLS, MI. 48335

TO: **City Of Troy - Police Department**  
 500 W.BIG BEAVER ROAD  
 TROY, MI. 48084  
 ATTN: WENDELL MOORE

Job Name and Address
CITY OF TROY FACILITIES
SECURITY SYSTEMS UPGRADES
REQUEST FOR PROPOSAL

Shipping Terms F.O.B. Shipping Point

Project/Reference No.	Page of
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ITEM	QUANTITY	MODEL NO.	DESCRIPTION	UNIT PRICE	EXTENSION
<b>Price #4 – PTZ exterior cameras off the SW &amp; NE corner of building 4699</b>					
172	2	SD53CBW-PG-E1	PELCO SPECTRA III SE ENVIRONMENTAL DOME CAMERA, PND, CO	\$2,342.00	\$4,684.00
173	2	SWM-GY	WALL MOUNT BRACKET	\$34.00	\$68.00
174	2	WCS1-4	PELCO CAMERA POWER SUPPLY (PTZ)	\$114.00	\$228.00
175	1	M5-PTZ900	MICROTEK WIRELESS TRANSMITTER / RECEIVER	\$797.00	\$797.00
176	2	HOURS	SYSTEM ENGINEERING & DESIGN	\$166.00	\$332.00
177	4	HOURS	HARDWIRED SYSTEM SERVICE	\$88.00	\$352.00
178	1	HOURS	PROJECT MANAGEMENT & COORDINATION	\$88.00	\$88.00
179	1	LOT	ELECTRICAL INSTALLATION	\$4,118.00	\$4,118.00
<b>Sub-total:</b>					<b>\$10,667.00</b>
<b>Notes &amp; Clarifications:</b>					
1. Sales or use tax is not included.					
2. This proposal is valid for thirty days from the date of this proposal.					
3. All pricing per City of Troy material & labor blanket pricing agreement.					
4. A one year warranty is included on all above materials and labor.					
5. All 110vac power to be available within 25' of camera source.					
6. Painting of camera housings not included.					
7. Owner to furnish all network connections as required.					
<b>Sub-total:</b>					<b>\$284,987.00</b>
<b>Concurrent Project Discount -5%</b>					<b>\$14,249.00</b>
<b>Total:</b>					<b>\$270,738.00</b>

SIMPLEXGRINNELL offers to furnish the above, subject to the terms and conditions appearing on the face and on the reverse side hereof, for the sum of

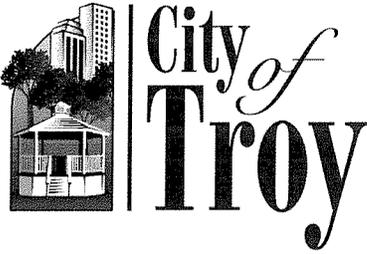
**THIS QUOTATION DOES NOT INCLUDE ANY TAXES, INSTALLATION, INSTALLATION MATERIALS OR ANY LABOR OR SERVICES UNLESS SPECIFIED ABOVE.**

Any alteration or change from the above will be performed following the acceptance by SIMPLEXGRINNELL of Purchaser's Written Order and will become an additional cost at GINNELL then current charges. This Quotation automatically expires 30 days from the date shown above. All orders are subject to acceptance by SIMPLEXGRINNELL.

SIMPLEXGRINNELL	TITLE	PREPARED BY:
By:		
<b>ACCEPTANCE OF QUOTATION</b>	The prices, specifications, terms and conditions contained herein, including the reverse side hereof, are hereby accepted.	
Purchaser	Date	P.O. No.
	Title	

By:

FILE NAME



## CITY COUNCIL ACTION REPORT

February 10, 2009

TO: Phillip L. Nelson, City Manager

FROM: Susan Leirstein, Purchasing Director *SL*  
 Peggy E. Sears, Director of Human Resources *PE*  
 Charles T. Craft, Chief of Police *CC*

SUBJECT: Bid Waiver – Professional Services, Police Department Promotional Testing Services

### Background:

- Effective the date of Chief Craft's retirement a vacancy will exist at the rank of Chief of Police.
- Act 78 Civil Service requires that a competitive examination be given and that an eligibility list, based on cumulative test score, be established.
- Upon Act 78 certification, the list is valid for two years.
- There is no valid eligibility list at this time as Chief Craft has filled the position since April of 1998.
- The testing procedure consists of an extensive assessment center. Since 1990 EMPCO Inc. has provided promotional testing services for the police department.
- The department has been part of EMPCO's Metro Police Testing Consortium since 1996.
- EMPCO has provided excellent service and the department is very satisfied with the manner they conduct promotional testing. They customize the test to meet the needs of the organization, comply fully with Act 78 Commission requirements, and due to their 18-year track record have the confidence of department personnel. They have proven to be fair and impartial.
- EMPCO purchased the Michigan Municipal League's (MML) police testing service. The MML now refers those desiring testing to EMPCO.
- EMPCO provides promotional and entry level testing for numerous police and fire agencies around the state. Included with this request is a list of EMPCO's clients.

### Financial Considerations:

- This professional service has been budgeted for in account #.305.7802.070.
- The total cost for the promotional testing depends upon the number of candidates taking the examinations.
- The assessment center development fee is \$4700, a \$275 per candidate fee, and an \$1800 administration fee (per day/up to 5 candidates per day).

Legal Considerations:

- If City Council approves the bid waiver, the Act 78 Civil Service Commission must approve the testing procedures, and a contract with EMPCO must be executed.

Policy Considerations:

- Troy has enhanced the safety and health of the community.

Options:

- Approve the waiver as requested and authorize the execution of a contract with EMPCO.
- Reject the request.

# **Proposal for Troy, Michigan**

Assessment Center  
Police Chief

Proposal Submitted by:



Submitted:  
February 9, 2009

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## Proposal for Troy

### **About Empco**

Empco is a Michigan Based Corporation. It was incorporated in 1985. Empco, Inc. specializes in employment relationships with an emphasis on testing and evaluations in the public sector. Our focus is on entry level and promotional assessments for public safety and municipal positions.

In 1987, Empco began conducting promotional testing for police departments in Michigan. From our offices in Troy, we have grown into the largest firm in the state providing promotional testing to law enforcement and the fire service. Empco also serves a number of clients outside of Michigan, including departments located in Florida, Rhode Island, Oklahoma, Wyoming, and several other states.

Empco, Inc.  
1740 W Big Beaver Rd.  
Suite 200  
Troy, MI 48084  
Phone: 248-528-8060  
Fax: 248-526-7274 or 248-458-1374  
Web site: [www.empco.net](http://www.empco.net)  
E-mail address: [info@empco.net](mailto:info@empco.net)

### **Experience and Qualifications**

In total, Empco conducts assessment centers, oral boards and/or written examinations for over 200 Michigan agencies and a number of agencies across the United States. In this, we test over 5,000 candidates using over 400 examinations annually.

Conducting this number of examinations gives us the experience to satisfy your promotional requirements. It must be recognized that current clients, who use our examination services annually, could switch to another vendor if our results did not only satisfy the agency's needs, but also the need for fairness among test takers. We keep our clients, and the number continues to grow because of a reputation for integrity and fairness in our examinations.

### **Job Analysis**

Empco conducts a job analysis before developing any assessment. The job analysis includes meetings with subject matter experts and those persons in a position to fully understand the requirements of the job. Empco will also administer surveys about the position to these individuals.

Empco will analyze the information collected during these meetings and through the surveys. We will also examine the job description for the position as well as any job analyses previously conducted.

The information gathered in the job analysis will be used as the basis for any assessment is included as part of the validation of the exam.

## **Assessment Centers**

Empco's assessment centers are designed to measure the knowledge, skills and abilities critical for successful performance in such jobs. These include up to 15 behavioral attributes such as: oral and written communication, problem solving, decision making, organization, planning, administrative and operational skills, staff development, supervision, analytical thinking and reasoning, etc. The job analysis, as well as information from subject matter experts in the department, will determine the actual dimensions to be measured by the assessment center.

Empco has five exercise types that are typically used in assessment centers. The specific job-related exercises that will be used in a custom assessment center will be developed by Empco after consultation with subject matter experts in the department. The following are the typical exercise types Empco uses:

Interview Exercise: Candidates are asked to make a brief presentation describing themselves, their accomplishments, goals and other related issues - an outline of suggested topics is provided at the Orientation. Each candidate is then asked a series of career and job-related questions and given a scenario(s) to solve. The same questions/scenarios are asked of each candidate. Actual department issues are incorporated into the exercise.

Oral Presentation Exercise: Candidates are given a particular subject at the Orientation and asked to prepare and deliver an oral presentation to a group such as the city council, concerned citizens, etc., (in reality - the assessors). Generally, an actual department issue is incorporated into the exercise.

In-Basket Exercise: Candidates are given a number of written situations, which might typically be found in the "In-Basket" of the job being filled. Candidates are asked to complete and submit their solutions to these in-basket items within a specific time.

Role-Play Scenario Exercises: Candidates are presented with unannounced situations from the job being sought. They are required to interact with an individual (an Empco associate playing the role of a subordinate, city council person, etc.) while being evaluated by our panel of assessors. The scenarios are job-related.

Empco will use three to five exercises in an assessment center. At least three exercises must be used; the specific number and type of exercises will be determined by the job analysis.

### **Assessors**

Empco will provide the assessors for the assessment center. All assessors will be those regularly used by Empco and are therefore trained in how Empco evaluates and scores candidates. Each panel will evaluate all candidates on a given exercise to insure reliability of ratings. Depending on the number of candidates, candidates may be evaluated by several different panels; however, all candidates on one type of exercise will be evaluated by the same assessors.

Assessors are drawn from non-contiguous departments and have no prejudicial knowledge of the candidates.

If the department requires that assessors other than those generally used by Empco need to serve as assessors, an additional day of training for these assessors will need to be built in the schedule. This will give Empco time to train the assessors in Empco's evaluation and rating system.

### **Candidate Orientation**

Empco will conduct an orientation for all candidates participating in an assessment center. During this orientation, Empco will explain the assessment process -- what candidates should expect and how the candidates will be evaluated. The department is responsible for providing adequate facilities to accommodate the orientation and will be responsible for notifying all candidates as to the date, time and location of the orientation

### **Candidate Feedback**

Empco will provide all candidates that participate in the assessment center with feedback on their performance in each exercise. Candidate feedback sessions must take place within two months of the completion of the assessment.

### **Schedule**

The specific dates and times of each aspect of the test development and administration will depend on the availability of representatives from the department, and how quickly surveys are completed. Empco generally requests a four to six month period for development and administration in large departments, a much shorter time in smaller departments. This period would begin when the contract is signed and end when Empco provides the final scores on the assessment.

### **Scoring**

Empco will consider reliability and adverse impact in determining the cut off scores for passing the assessment. Final scores will be reported after these analyses have been completed.

Empco will provide departments with scores on assessment centers within one week of the assessment completion. Scores can be reported in multiple formats, but always as a percentage of 100 percent.

## **Department Requirements**

Empco requires that the department provide adequate facilities for all orientations and assessment center activities. The department is responsible for making sure these facilities provide adequate space and layouts conducive to the activities that will be held in the space. The department is also responsible for notifying all candidates of the dates and times of orientation and feedback sessions and testing dates, as well as providing the candidates with a copy of the bibliography for the written exam. The department will need to provide Empco with a copy of job descriptions for the position, and make subject matter experts available to Empco if additional job analysis information needs to be conducted. Empco also requires the city to allow Empco use of a copy machine during the assessment center process.

# Project Team

Team Leader: John J. Higgins, President

John Higgins will serve as the overall Project Manager for this project. He will oversee all aspects of the development of the assessment process. He holds a Bachelor's Degree and his experience includes over 25 years as a Director of Human Resources for Big 6 CPA firms and as President of Empco, Inc since 1994. He serves as an Adjunct Faculty member at Eastern Michigan University's School of Staff and Command teaching assessment centers.

Support Staff: Kendra Royer, Director of Testing Services

Kendra Royer will provide all technical support and analysis for the assessment process, as well as assistance in the development and scoring of the assessment. Kendra has worked as a consultant for public safety testing companies for over 5 years. She holds a Master of Arts Degree in Industrial/Organizational Psychology, and is working to complete her dissertation to earn a PhD in Industrial/Organizational Psychology.

Support Staff: John Childs, Senior Consultant

John Childs is the retired Fire Chief of Sterling Heights, Michigan. John has served in many leadership roles in the public sector; as Fire Chief, Project Manager for ISO 9001 registration, and as President of many fire service organizations. He holds degrees in Fire Science, a Bachelors in Business Management, a Masters in Administration, is a graduate of the NFA's Executive Fire Officer's program, and has completed all his PhD course work in Safety Engineering.

In addition to the Empco team members listed above, Empco works regularly with 50 independent contractors to develop written examinations, examine on oral boards, and act as assessors in assessment centers. These contractors are experts in the area of public safety. This is a partial list of the individuals who serve with us as contractors

## References

Empco, Inc. conducts assessment centers and written exams for hundreds of departments each year. The following are a sample of departments that we are currently doing work for or that we have recently completed work:

<b>Sterling Heights, Michigan Department</b>	
Contact:	Dawn Demick, Director of Human Resources City of Sterling Heights 40555 Utica Road Sterling Heights, MI 48311 586-446-2498
Project:	Empco conducted assessment centers for the ranks of Chief, Operations Chief and Fire Marshall. The situations in each exercise were developed after a job analysis of the positions revealed the need for certain required dimensions. While the type of exercise was similar to those mentioned above, the situations and scenarios in the exercises were designed to access skills required for the position.

Empco regularly conducts tests for all promotions in their Police Department.

### **Troy, Michigan Police Department**

Contact: Charles Craft, Chief of Police  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084  
248-524-3444

Project: Empco conducts assessment centers for the City of Troy Fire Department and Police Department for the positions of Sergeant, Lieutenant and Captain and Chief. These were full assessment centers consisting of a series of exercises developed after job analysis determined the dimensions to be measured. The exercises used were a structured interview, role-play situations, written exercise, an oral presentation and an in-basket exercise. Between four and 31 candidates participated in each assessment center.

In addition, written examinations are conducted for Sergeant. These examinations contain questions from a bibliography developed with the department and include both national texts and local content.

### **Lansing, Michigan Police Department**

Contact: Captain Edward Forrest  
City of Lansing  
124 W. Michigan Ave.  
Lansing, MI 48933  
517-483-4078

Project: Empco conducts assessment centers for the ranks of Captain and Lieutenant. Empco trains members of the department to serve as assessors, and develops a specific scoring system for the department to comply with departmental contracts and policies and procedures. Empco also develops and administers oral board and written examinations for Lieutenant, Sergeant and 911 Dispatch Operator.

### **Northville, Michigan Police Department**

Contact: Pat Sullivan  
City Manager  
215 W. Main Street  
Northville, MI 48167  
248-349-1300

Project: Empco developed and administered an assessment center for the position of Police Chief.

<b>Venice, Florida Police Department</b>	
Contact:	Chief Julie Williams Venice Police Department 1350 E. Ridgewood Ave. Venice, FL 34285 941-486-2444
Project:	We conduct and administer written exams, oral boards and assessment centers for the ranks of Sergeant, Lieutenant and Captain.

## Legal Standards

In developing all exams, Empco, Inc. followed the legal and ethical guidelines put forth in:

- *Americans with Disabilities Act of 1990.*
- *Civil Rights Act of 1991.*
- *Guidelines and Ethical Considerations for Assessment Center Operations (2000)*, International Taskforce on Assessment Center Guidelines.
- *Principles for the Validation and Use of Personnel Selection Procedures*, 4<sup>th</sup> edition (2003), Society of Industrial Organizational Psychology.
- *Standards for Educational and Psychological Testing* (1999), American Psychological Association.
- *Uniform Guidelines on Employment Selection Procedures* (1978), Code of Federal Regulations, Chapter 41, Part 60-3.

## Insurance

Empco carries required insurance.

## Litigation

Empco has never been involved in any litigation of any kind.

## Contact

Empco staff is easily accessible by several methods: office phone: 248-528-8060; fax: 248-526-7274 or 248-458-1371; email: [info@empco.net](mailto:info@empco.net); cell phone: 248-760-4089 or view our web site at: [www.empco.net](http://www.empco.net). We are located in Troy, Michigan near I-75, approximately 30 minutes north of Detroit.

## Authorized Individual

John J. Higgins, President, is the person authorized to sign a contract. He can be reached at 248-528-8060 or at [john@empco.net](mailto:john@empco.net)

---

John J. Higgins  
President

## Pricing

### Assessment Center (Local)

Development Fee	\$4,700.00
Per Candidate Fee	\$275.00
Administration Fee (per day- up to 5 candidates per day)	\$1,800.00

Expenses, such as mileage, meals and hotels will be billed as it is incurred.

Prices are effective for 120 days.



**TO:** Members of Troy City Council  
**FROM:** Phil Nelson, City Manager  
Tonni L. Bartholomew, City Clerk  
Lori Grigg Bluhm, City Attorney  
**DATE:** February 12, 2009  
**SUBJECT:** SDD/SDM Liquor Hearings

---

Under the Liquor Control Act, the Michigan Liquor Control Commission must receive notification of any adverse action against a liquor licensee no later than March 31, 2009. No adverse action can be taken without providing a licensee due process, which requires a hearing. In addition, advance notification, via certified mail, is required prior to any hearing. Based on these restrictions, City Council is limited on dates to hold the fourteen hearings for SDD/SDM violators. Council has the following options:

- Add seven hearings to the regular City Council meeting scheduled for March 2 and seven hearings to the regular City Council meeting scheduled for March 23, 2009; or
- Re-schedule fourteen hearings on Monday, March 9, 2009; or
- Re-schedule fourteen hearings on Monday, March 16, 2009; or
- Re-schedule fourteen hearings on a night, other than Monday, between March 3 and March 25, 2009; or
- Take no adverse action against the SDD/SDM licensees from 2008. Under Michigan law, a municipality's authority to take adverse action against these off-premises licensees (as opposed to the Class C and other on-premises licensees) is limited.

Proposed resolutions are provided for your consideration.



## CITY COUNCIL ACTION REPORT

DATE: February 12, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Mark F. Miller, Planning Director

SUBJECT: Amendments to Chapter 60

### Background:

- The Planning Department utilizes the services of a Planning Consultant for PUD reviews and other tasks as needed, under an existing Agreement for Consulting Services.
- Presently, the City invoices applicants for reimbursement of consultant review fees after receiving invoices from the consultants. Collection of these reimbursement fees is impossible when the applicant terminates the project prior to completion.
- Under the proposed amendments to Chapter 60, the City will collect escrow fees in advance from the applicant and will draw from the account to pay for consultant review fees. Unused escrow fees will be returned to the applicant when the project is completed. The City will not need to be reimbursed by the applicant.
- The Planning Department Fee Schedule was updated on April 1, 2008. These application fees were added to Chapter 60. Fees for PUD Pre Application Meetings and Planning Commission Study Session were also added to Chapter 60.

### Financial Considerations:

- Escrow fees provide a system whereby applicants pay for the professional services utilized in the review of their projects.

### Legal Considerations:

- City Council has the authority to act on this application.

Policy Considerations:

- The application is consistent with the following “Outcome Statements” as established at the July 1, 2008 Special Council meeting:
  - I. Troy has enhanced the health and safety of the community.
  - II. Troy adds value to properties through maintenance or upgrades of infrastructure and quality of life venues.
  - III. Troy is rebuilding for a healthy economy reflecting the values of a unique community in a changing and interconnected world.

Options:

- City Council can approve the proposed amendments to Chapter 60 as submitted or with conditions.
- City Council can deny the proposed amendments to Chapter 60.
- City Management recommends approval of the proposed amendments to Chapter 60.

Approved as to form and legality:

\_\_\_\_\_  
Lori Grigg Bluhm, City Attorney

Attachments:

1. Proposed amendments to Chapter 60 Fees and Bonds Required.

Prepared by RBS/MFM

cc: Applicant  
File/Escrow Fees

G:\Escrow Fees\CC Memo Chapter 60 Amendment 02 16 09.docx

CITY OF TROY  
AN ORDINANCE TO AMEND  
CHAPTER 60 OF THE CODE  
OF THE CITY OF TROY

The City of Troy ordains:

Section 1. Short Title

This Ordinance shall be known and may be cited as an amendment to Chapter 60, Fees and Bonds Required, of the Code of the City of Troy.

Section 2. Amendment

60.03 Fees in Escrow for Professional Review

Any application submitted to the Planning Department for an activity or use regulated by Chapters 39 or 41 of this Code and as further set forth in Section 60.04 of this ordinance, may require the deposit of fees to be held in escrow in the name of the applicant. The escrow fee is an additional fee above the non-refundable application fee which shall be used to pay professional review expenses of outside consultants such as community planners, engineers, and any other professionals who shall review the application at the request at the Planning Director. The Planning Director may request outside consultants to review an application based on the following factors: the proposed project's size, location, or complexity, which may create an identifiable and potential negative impact on public roads, water or sewer services, other infrastructure or services, the environment, or adjacent properties. The applicant shall receive a report of any outside consultants hired by the Planning Director and a statement of expenses for the professional services rendered, if requested by the applicant.

The applicant must deposit an escrow fee with the City of Troy Treasurer before the Planning Director will process the applicant's application.

If actual outside consultant costs exceed the amount of an escrow, the applicant shall pay the balance due prior to issuance of any approval issued by the City of Troy. The City of Troy may request additional escrow fees to cover estimated costs when the amount in escrow is less than \$500 and it appears additional professional services will be required.

Any unused fee collected in escrow shall be returned to the applicant once a final determination on an application has been made, or the applicant withdraws the request, and once all charges from the outside consultants are paid.

60.034 Fee Schedule.

<b>Planning Department Fees (Chapter 41)</b>	
Subdivision Tentative Preliminary Plat: (Rev. 03/03/08) <b><u>Application fee</u></b>	\$1,000.00 plus \$10.00 per lot
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
Subdivision Final Preliminary Plat: <b><u>Application fee</u></b>	\$100.00 plus \$10.00 per lot
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
Subdivision Final Plat	\$100.00 plus \$10.00 per lot
Subdivision Approval Renewal (before expires): <b><u>Application fee</u></b>	\$500.00 plus \$10.00 per lot
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
<b>Planning Department Fees (Chapter 39)</b>	
<b><u>Rezoning Request:</u></b> <b><u>Application fee</u></b>	<b><u>\$1,800.00</u></b>
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
<b><u>Conditional Rezoning Request:</u></b> <b><u>Application fee</u></b>	<b><u>\$2,800.00</u></b> <b><u>(\$1,800.00 rezoning</u></b> <b><u>request + \$1,000.00</u></b> <b><u>site plan review)</u></b>
<b><u>Escrow fees</u></b>	<b><u>\$2,000.00</u></b>
<b><u>Preliminary Site Plan Review:</u></b> <b><u>Application fee</u></b>	<b><u>\$1,000.00</u></b>
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
<b><u>Final Site Plan Review</u></b>	<b><u>\$100.00</u></b>
<b><u>Site Plan Renewal (before expiration):</u></b> <b><u>Application fee</u></b>	<b><u>\$500.00</u></b>
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
<b><u>Special Use Request:</u></b> <b><u>Application fee</u></b>	<b><u>\$1,800.00</u></b>
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>
<b><u>Special Use Request (before expiration):</u></b> <b><u>Application fee</u></b>	<b><u>\$500.00</u></b>
<b><u>Escrow fees</u></b>	<b><u>\$1,500.00</u></b>

<b><u>Zoning Text Amendment</u></b>	<b><u>\$1,500.00</u></b>
<b><u>Street Vacation Request:</u></b>	
<u>Application fee</u>	<b><u>\$500.00</u></b>
<u>Escrow fees</u>	<b><u>\$1,500.00</u></b>
<b><u>Zoning Compliance Letter</u></b>	<b><u>\$100.00</u></b>
<b><u>P.U.D. - Pre Application Meeting</u></b>	<b><u>No Fee \$300.00</u></b>
<b><u>P.U.D. - Concept Development Plan Review:</u></b>	
<u>Application fee</u>	<b><u>\$3,000.00</u></b>
<u>Escrow fees</u>	<b><u>\$5,000.00</u></b>
<b><u>P.U.D. - Preliminary Development Plan Review:</u></b>	
<u>Application fee</u>	<b><u>\$1500.00</u></b>
<u>Escrow fees</u>	<b><u>\$5,000.00</u></b>
<b><u>P.U.D. – Final Development Plan Review</u></b>	<b><u>\$500.00</u></b>
P.U.D. Consultant Fees	Direct reimbursement of ALL Planning Consultant
<b><u>P.U.D. Compliance Inspection</u></b>	<b><u>\$100.00/hour</u></b>
<b><u>Site Condominium - Preliminary Site Plan Review:</u></b>	
<u>Application fee</u>	<b><u>\$1,000.00 plus \$10.00 per unit</u></b>
<u>Escrow fees</u>	<b><u>\$2,000.00</u></b>
<b><u>Site Condominium – Final Site Plan Review</u></b>	<b><u>\$100.00 plus \$10.00 per unit</u></b>
<b><u>Site Condominium Approval Renewal (before expiration):</u></b>	
<u>Application fee</u>	<b><u>\$500.00 plus \$10.00 per unit</u></b>
<u>Escrow fees</u>	<b><u>\$2,000.00</u></b>
<b><u>Public Hearing Re-Notification</u></b>	<b><u>\$300.00 per public hearing</u></b>
<b><u>Planning Commission Study Session (no public hearing required)</u></b>	<b><u>\$200.00</u></b>
<b><u>Site Plan Compliance - Re-Inspection</u></b>	<b><u>\$100.00 per hour</u></b>

### Section 3. Savings

All proceedings pending, and all rights and liabilities existing, acquired or incurred, at the time this Ordinance takes effect, are hereby saved. Such proceedings may be consummated under and according to the ordinance in force at the time such proceedings were commenced. This ordinance shall not be construed to alter, affect, or abate any pending prosecution, or prevent prosecution hereafter instituted under any ordinance specifically or impliedly repealed or amended by this ordinance adopting this penal regulation, for offenses committed prior to the effective date of this ordinance; and new prosecutions may be instituted and all prosecutions pending at the effective date of this ordinance may be continued, for

offenses committed prior to the effective date of this ordinance, under and in accordance with the provisions of any ordinance in force at the time of the commission of such offense.

Section 4. Severability Clause

Should any word, phrase, sentence, paragraph or section of this Ordinance be held invalid or unconstitutional, the remaining provision of this ordinance shall remain in full force and effect.

Section 5. Effective Date

This Ordinance shall become effective ten (10) days from the date hereof or upon publication, whichever shall later occur.

This Ordinance is enacted by the Council of the City of Troy, Oakland County, Michigan, at a regular meeting of the City Council held at City Hall, 500 W. Big Beaver, Troy, MI, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Louise E. Schilling, Mayor

\_\_\_\_\_  
Tonni Bartholomew, City Clerk



## CITY COUNCIL ACTION REPORT

February 5, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian Murphy, Assistant City Manager/Economic Development Services

SUBJECT: Amending the Personal Property Tax Abatement Policy

### Background:

- In 2006, the City Council amended the property tax abatement policy. The property tax abatement policy was amended to serve as the City's local participation in the State of Michigan's MEGA incentive. Tax abatements are a principally accepted local match to qualify a company for MEGA incentives from the State.
- The amendment also cleaned up previous abatement policies, to better reflect PA 198 (Industrial Facilities Tax Abatement).
- Attached is the background information provided to the City Council in 2006.
- Since 2006, the City Council has reviewed and considered five personal property tax abatements, with the personal property values ranging between \$2.8 million and \$600,000.
- In 2008, the State of Michigan replaced the Single Business Tax (SBT) with the Michigan Business Tax (MBT). The MBT changes the value and the burden of the personal property tax, creating a comparatively larger local obligation. As a result, City staff reviewed past abatements and recommends amendments to the policy.
- City staff considered the Council preferred Outcome Statements when developing a model for the proposed tax abatement matrix. The three goals used in the matrix are intended to encourage capital investment, promote the creation of jobs, and show a commitment to the City.
- The proposed matrix requires that the applicant create more than 10 jobs and/or has a personal property investment of at least \$750,000, and/or owns the underlying real property or has a lease for the underlying property that exceeds 5 years, as long as two of the three criteria are satisfied.

**Amending the Personal Property Tax Abatement Policy**  
**February 5, 2009**  
**Page Two**

Financial Considerations:

- The proposed Tax Abatement Matrix is as follows:

Tax Abatement Matrix					
Job Creation		Building Terms		PP Investment	
10 - 24	1 year	own	4 years	\$ 750,000	1 year
25 - 49	2 years	lease		\$ 2,000,000	2 years
50 - 99	3 years	1 - 5 year	none	\$ 5,000,000	3 years
100 - 149	4 years	6 - 9 year	2 years	\$ 10,000,000	4 years
150 - 199	5 years	10 + year	4 years	\$ 20,000,000	5 years
200 +	6 years				

- In order to be eligible for consideration, the application must score in 2 of 3 categories.
- The policy does not apply to real property, except for those unique situations where there are building improvements that are required to support the personal property that otherwise qualifies for abatement.
- An application fee, equal to 2% of the estimated taxes abated under the terms of the exemption, will be assessed on each application. The application fee is consistent with PA 198.
- Of the seven personal property tax abatements that are currently active (2 granted before 2006 amendment), three would qualify for full term abatements under this proposed policy. One company would not have met the eligibility requirements.

Legal Considerations:

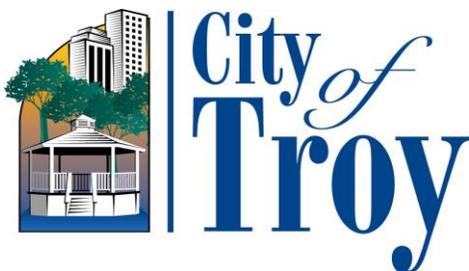
- The City Attorney’s office has reviewed the proposed matrix, and has determined that it is consistent with PA 198 of 1974.

Policy Considerations:

- The proposed Tax Abatement Matrix continues to encourage investment in our community, and best reflects the values of a unique community in a changing and interconnected world.

Options:

- City Council may accept or reject the proposed amendment to the Personal Property Tax Abatement policy, or may provide city staff with further direction.



To: The Mayor and City Council

From: Phil Nelson, City Manager

Subject: Proposed Revenue Enhancements and Expenditure Reductions

Date: February 11, 2009

Background:

- The City of Troy is faced with a substantial budget expenditure to revenue deficit that was originally estimated at about \$5 million dollars
- Administration made substantial cuts to preliminary budget requests and Council instructed staff to develop potential revenue and expenditure ideas and present the ideas for Council review and disposition.
- Over the course of several study sessions, the Council not only determined their three primary Outcomes, but also ranked multiple Outputs that staff will use to develop an appropriation theme to fund the adopted Outcomes in accordance with Council priorities.
- Staff was directed to develop a resolution indicating all of the items that the Council considered so that budget input could be completed.

Budget Considerations:

- Revenue enhancements indicated as “favored” by the Council could add up to \$2,023,850 in additional General Fund revenues
- Expenditure reductions indicated as favored by the Council could reduce General Fund expenditures by \$1,743,880.
- The Council also favored other revenue and expenditure elements that could reduce overall impacts but that could not be given an estimated budget impact at the time of consideration.
- Utilizing favored revenue and expenditure elements, coupled with using \$250,000 of Budget Stabilization funds and early retirement incentive savings should totally balance the proposed budget for the 2009/2010 fiscal year.

#### Legal Considerations:

- If the Council approves the revenue and expenditure elements, some of the proposed elements will require substantive ordinance changes that will have to be approved by the Council.
- Approval of the revenue and expenditure elements is within the legal purview of the Council

#### Policy Considerations:

- The majority of the proposed revenue enhancements will not impact the general population of Troy, but are more directly focused on the users of the services.
- While the budget will be balanced, the impacts of the recession will continue to have significant impacts on future operating and construction accounts of the budget. City staff will continue to investigate ways to increase operating efficiencies and to stay within available resources.
- Attention should be given to preparing the community for significant changes such as land redevelopment options, improving technological and physical infrastructure, demographics, and continued shifts in the economic base.

#### Options:

- The Council can approve the resolution as presented
- The Council can amend the resolution as presented
- The Council can reject the resolution as presented

Regular Meeting of the Troy City Council was held Monday, February 2, 2009, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the Meeting to order at 7:31 PM.

Cynthia Khan of Faith Lutheran Church gave the Invocation and the Pledge of Allegiance to the Flag was given.

**ROLL CALL**

- Mayor Louise E. Schilling
- Robin Beltramini
- Cristina Broomfield
- David Eisenbacher
- Wade Fleming
- Mayor Pro Tem Martin Howrylak
- Mary Kerwin

**CERTIFICATES OF RECOGNITION:**

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**A-1 Presentations:**

- a) On behalf of the City of Troy, Mayor Louise Schilling presented a proclamation to Ann Comiskey, Executive Director of the Troy Community Coalition, recognizing the week of February 8-14, 2009 as *National Children of Alcoholics Week*.

**CARRYOVER ITEMS:**

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- B-1 No Carryover Items**

**PUBLIC HEARINGS:**

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- C-1 No Public Hearings**

**POSTPONED ITEMS:**

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- D-1 No Postponed Items**

**PUBLIC COMMENT: Limited to Items Not on the Agenda**

Corinne Khederian  
Audre Zembrzuski

**REGULAR BUSINESS:**

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- E-1 Appointments to Boards and Committees: a) Mayoral Appointments: None Scheduled b) City Council Appointments: Board of Zoning Appeals; Cable Advisory Committee; Election Commission; Liquor Advisory Committee; Municipal Building Authority; and Traffic Committee**
-

**(a) Mayoral Appointments – None Scheduled****(b) City Council Appointments**

Resolution #2009-02-027

Moved by Howrylak

Seconded by Beltramini

RESOLVED, That Troy City Council hereby **APPOINTS** the following persons to serve on the Boards and Committees as indicated:

**Board of Zoning Appeals**

Appointed by Council (7 Regular) 3-Year Term

Lon Ullmann - Planning Commission Rep. Term Expires 01/31/2010

Philip Sanzica - Planning Commission Alt. Rep. Term Expires 01/31/2010

**Cable Advisory Committee**

Appointed by (7 Regular) 3 Year Term

Brian J. Wattles Term Expires 02/28/2012

**Election Commission**

Appointed by Council (2-Regular; 1-Charter) - 3-Year Terms

David C. Anderson – Republican Representative Term Expires 01/31/2010

**Liquor Advisory Committee**

Appointed by Council ( 7-Regular) 3-Year Term

Max K. Ehlert Term Expires 01/31/2012

David S. Ogg Term Expires 01/31/2012

Timothy P. Payne Term Expires 01/31/2012

**Municipal Building Authority**

Appointed by Council (5 Regular) 3-Year Term

Michael J. Chaffee Term Expires 01/31/2012

**Traffic Committee**

Appointed by Council (7 Regular) 3-Year Term

Sarah Binkowski Term Expires 01/31/2013

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John Diefenbaker Term Expires 01/31/2013

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Gordon A. Schepke Term Expires 01/31/2012

Yes: All-7

**MOTION CARRIED**

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**E-2 Nominations for Appointments to Boards and Committees: (a) Mayoral Nominations: None Scheduled (b) City Council Nominations: Traffic Committee**

**(a) Mayoral Nominations – None Scheduled**

**(b) City Council Nominations**

Resolution #2009-02-028

Moved by Howrylak

Seconded by Beltramini

RESOLVED, That the Troy City Council hereby **FORWARDS** the following nominated person(s) to serve on the Boards and Committees as indicated to the next Regular City Council Meeting for action:

**Traffic Committee**

Appointed by Council (7 Regular) 3-Year Term

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Lawrence Halsey Term Expires 01/31/2012

Yes: All-7

**MOTION CARRIED**

**CONSENT AGENDA:**

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**F-1a Approval of “F” Items NOT Removed for Discussion**

Resolution #2009-02-029

Moved by Eisenbacher

Seconded by Kerwin

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as presented with the exception of Part 2 of Items F-5 & F-6, which **SHALL BE CONSIDERED** after Consent Agenda (F) items, as printed.

Yes: All-7

**MOTION CARRIED**

**F-2 Approval of City Council Minutes**

Resolution #2009-02-029-F-2

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the 7:30 PM Regular City Council Meeting of January 26, 2009 as submitted.

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**F-3 Proposed City of Troy Proclamation:**

Resolution #2009-02-029-F-3

- a) National Children of Alcoholics Week – February 8-14, 2009
- 

**F-4 Standard Purchasing Resolutions**

- a) **Standard Purchasing Resolution #10: Travel Authorization and Approval to Expend Funds for Council Member Travel Expenses – National League of Cities 2009 Annual Congressional City Conference**

Resolution #2009-02-029-F-4

RESOLVED, That Troy City Council hereby **AUTHORIZES** Council members to attend the National League of Cities 2009 Annual Congressional City Conference from March 14 -18, 2009 in Washington, DC, in accordance with accounting procedures of the City of Troy.

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**F-5 Authorization to Make Unconditioned Offers to Purchase Property for Rochester Road Improvements, Torpey to Barclay – Project No. 99.203.5 and Request for Authorization to Institute Court Action**

- a) **Parcel #2 – Space Station of Troy, Inc. – Sidwell #88-20-23-301-003**

Resolution #2009-02-029-F-5a

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Space Station of Troy, Inc., owners of property having Sidwell #88-20-23-301-003;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-301-003 in the amount of \$950.00, plus closing costs.

- b) **Parcel #3 – MNAD Property, LLC – Sidwell #88-20-23-301-002**

Resolution #2009-02-029-F-5b

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from MNAD Property, LLC, owners of property having Sidwell #88-20-23-301-002;

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BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-301-002 in the amount of \$29,100.00, plus closing costs.

**c) Parcel #8 – RCU Independence, Inc./Sentry, Inc. – Sidwell #88-20-23-156-002**

Resolution #2009-02-029-F-5c

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from RCU Independence, Inc./Sentry, Inc., owners of property having Sidwell #88-20-23-156-002;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-156-002 in the amount of \$111,300.00, plus closing costs.

**d) Parcel #12 – Howard and Carolyn Gronow – Sidwell #88-20-23-100-047**

Resolution #2009-02-029-F-5d

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Howard and Carolyn Gronow, owners of property having Sidwell #88-20-23-100-047;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-100-047 in the amount of \$79,600.00, plus closing costs.

**e) Parcel #13 – Atto Construction, Inc. – Sidwell #88-20-23-100-061**

Resolution #2009-02-029-F-5e

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Atto Construction, Inc., owners of property having Sidwell #88-20-23-100-061;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-100-061 in the amount of \$77,800.00, plus closing costs.

**f) Parcel #16 – Lukich Realty, LLC – Sidwell #88-20-23-100-083**

Resolution #2009-02-029-F-5f

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Lukich Realty, LLC, owners of property having Sidwell #88-20-23-100-083;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-100-083 in the amount of \$2,700.00, plus closing costs.

**g) Parcel #18 – Rochester Square Associates – Sidwell #88-20-23-100-070**

Resolution #2009-02-029-F-5g

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Rochester Square Associates, owners of property having Sidwell #88-20-23-100-070;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-100-070 in the amount of \$160,415.00, plus closing costs.

**h) Parcel #20 – JLJ Investments, LLC – Sidwell #88-20-14-351-056**

Resolution #2009-02-029-F-5h

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from JLJ Investments, LLC, owners of property having Sidwell #88-20-14-351-056;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-14-351-056 in the amount of \$74,600.00, plus closing costs.

**i) Parcel #22 – Maya’s Meadows – Sidwell #88-20-14-352-001**

Resolution #2009-02-029-F-5i

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Maya’s Meadows, owners of property having Sidwell #88-20-14-352-001;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-14-352-001 in the amount of \$1,800.00, plus closing costs.

**j) Parcel #25 – 3385 Rochester Road Associates, LLC – Sidwell #88-20-22-401-067**

Resolution #2009-02-029-F-5j

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from 3385 Rochester Road Associates, LLC, owners of property having Sidwell #88-20-22-401-067;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-401-067 in the amount of \$2,000.00, plus closing costs.

**k) Parcel #26 – Halle-Von Voigtlander – Sidwell #88-20-22-401-019**

Resolution #2009-02-029-F-5k

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Halle-Von Voigtlander, owners of property having Sidwell #88-20-22-401-019;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-401-019 in the amount of \$70,140.00, plus closing costs.

**l) Parcel #29 – Midwest Master Investment, LLC – Sidwell #88-20-22-277-025**

Resolution #2009-02-029-F-5l

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Midwest Master Investment, LLC, owners of property having Sidwell #88-20-22-277-025;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-277-025 in the amount of \$52,100.00, plus closing costs.

**m) Parcel #35 – DePorre Property Investments, LLC – Sidwell #88-20-22-276-046**

Resolution #2009-02-029-F-5m

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from DePorre Property Investments, LLC, owners of property having Sidwell #88-20-22-276-046;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-276-046 in the amount of \$61,200.00, plus closing costs.

**n) Parcel #38 – Sentry, Inc. – Sidwell #88-20-22-226-077**

Resolution #2009-02-029-F-5n

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Sentry, Inc., owners of property having Sidwell #88-20-22-226-077;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-077 in the amount of \$43,900.00, plus closing costs.

**o) Parcel #39 – UEOS Troy, LLC – Sidwell #88-20-22-226-079**

Resolution #2009-02-029-F-5o

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from UEOS Troy, LLC, owners of property having Sidwell #88-20-22-226-079;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-079 in the amount of \$38,100.00, plus closing costs.

**p) Parcel #44 – Karen A. Ostdiek – Sidwell #88-20-22-226-044**

Resolution #2009-02-029-F-5p

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Karen A. Ostdiek, owner of property having Sidwell #88-20-22-226-044;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-044 in the amount of \$24,100.00, plus closing costs.

**q) Parcel #46 – P.G. Equities Cort Limited Partnership – Sidwell #88-20-22-226-042**

Resolution #2009-02-029-F-5q

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from P.G. Equities Cort Limited Partnership, owners of property having Sidwell #88-20-22-226-042:

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-042 in the amount of \$16,800.00, plus closing costs.

**r) Parcel #47 – Surg, LLC – Sidwell #88-20-22-226-041**

Resolution #2009-02-029-F-5r

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Surg, LLC, owners of property having Sidwell #88-20-22-226-041;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-041 in the amount of \$17,100.00, plus closing costs.

**s) Parcel #49 – CNL Net Lease Funding – Sidwell #88-20-22-226-074**

Resolution #2009-02-029-F-5s

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from CNL Net Lease Funding, owners of property having Sidwell #88-20-22-226-074;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-074 in the amount of \$120,160.00, plus closing costs.

**t) Parcel #50 – Comerica Bank – Sidwell #88-20-15-478-015**

Resolution #2009-02-029-F-5t

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Comerica Bank, owners of property having Sidwell #88-20-15-478-015;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-15-478-015 in the amount of \$356,900.00, plus closing costs.

**u) Parcel #53 – Prashant S. and Purnima Chaudhari – Sidwell #88-20-15-477-015**

Resolution #2009-02-029-F-5u

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Prashant S. and Purnima Chaudhari, owners of property having Sidwell #88-20-15-477-015;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-15-477-015 in the amount of \$6,000.00, plus closing costs.

**v) Parcel #57 – Waleed L. and Alhan N. Hadad – Sidwell #88-20-15-426-052**

Resolution #2009-02-029-F-5v

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Waleed L. and Alhan N. Hadad, owners of property having Sidwell #88-20-15-426-052;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-15-426-052 in the amount of \$8,555.00, plus closing costs.

w) **Parcel #58 – Fountain Park Troy – Sidwell #88-20-14-351-084**

Resolution #2009-02-029-F-5w

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Fountain Park Troy, owners of property having Sidwell #88-20-14-351-084;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-14-351-084 in the amount of \$800.00, plus closing costs.

x) **Parcel #60 – Old Troy, LLC – Sidwell #88-20-23-304-016**

Resolution #2009-02-029-F-5x

WHEREAS, In order to proceed with the proposed Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Old Troy, LLC, owners of property having Sidwell #88-20-23-304-016;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-23-304-016 in the amount of \$3,000.00, plus closing costs.

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**F-6 Authorization to Make Unconditioned Offers to Purchase Property for Wattles Road Improvements, Bristol to Worthington – Project No. 01.106.5 and Request for Authorization to Institute Court Action**

a) **Parcel #3 – Gavril Mosutan and Ligia Mosutan – Sidwell #88-20-15-476-037**

Resolution #2009-02-029-F-6a

WHEREAS, In order to proceed with the proposed Wattles Road Improvements, between Bristol and Worthington, it is necessary for the City to obtain the needed right-of-way from Gavril Mosutan and Ligia Mosutan, owners of property having Sidwell #88-20-15-476-037;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-15-476-037 in the amount of \$2,500.00, plus closing costs.

b) **Parcel #10 – Firas I. Ibrahim and Reeta Ibrahim – Sidwell #88-20-14-351-061**

Resolution #2009-02-029-F-6b

WHEREAS, In order to proceed with the proposed Wattles Road Improvements, between Bristol and Worthington, it is necessary for the City to obtain the needed right-of-way from Firas I. Ibrahim and Reeta Ibrahim, owners of property having Sidwell #88-20-14-351-061;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-14-351-061 in the amount of \$2,800.00, plus closing costs.

**c) Parcel #12 – 5 J’s Investment Company – Sidwell #88-20-22-226-023**

Resolution #2009-02-029-F-6c

WHEREAS, In order to proceed with the proposed Wattles Road Improvements, between Bristol and Worthington, it is necessary for the City to obtain the needed right-of-way from 5 J’s Investment Company, owners of property having Sidwell #88-20-22-226-023;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the Real Estate and Development Department to make an Unconditioned Offer to purchase right-of-way for parcel #88-20-22-226-023 in the amount of \$3,800.00, plus closing costs.

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**F-7 Acceptance of Permanent Public Utility Easement and Regrading and Temporary Construction Permit Wattles Road Improvements, Bristol to Worthington – Project No. 01.106.5 – Parcel #13 – Sidwell #88-20-22-226-024 – Michael and Connie Kohn**

Resolution #2009-02-029-F-7

RESOLVED, That Troy City Council hereby **ACCEPTS** the Permanent Public Utility Easement in the amount of \$10,800.00 and the Regrading and Temporary Construction Permit in the amount of \$800.00 from Michael and Connie Kohn, owners of property having Sidwell #88-20-22-226-024; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **DIRECTS** the City Clerk to record the Permanent Public Utility Easement with the Oakland County Register of Deeds, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**F-1b Address of “F” Items Removed for Discussion by City Council and/or the Public**

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**F-5 Authorization to Make Unconditioned Offers to Purchase Property for Rochester Road Improvements, Torpey to Barclay – Project No. 99.203.5 and Request for Authorization to Institute Court Action**

**a) Parcel #2 – Space Station of Troy, Inc. – Sidwell #88-20-23-301-003**

Resolution #2009-02-030-F-5a

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Space Station of Troy, Inc., owners of property having Sidwell #88-20-23-301-003;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

#### **MOTION CARRIED**

##### **b) Parcel #3 – MNAD Property, LLC – Sidwell #88-20-23-301-002**

Resolution #2009-02-030-F-5b  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from MNAD Property, LLC, owners of property having Sidwell #88-20-23-301-002;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

#### **MOTION CARRIED**

##### **c) Parcel #8 – RCU Independence, Inc./Sentry, Inc. – Sidwell #88-20-23-156-002**

Resolution #2009-02-030-F-5c  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from RCU Independence, Inc./Sentry, Inc., owners of property having Sidwell #88-20-23-156-002;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such

proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **d) Parcel #12 – Howard and Carolyn Gronow – Sidwell #88-20-23-100-047**

Resolution #2009-02-030-F-5d  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Howard and Carolyn Gronow, owners of property having Sidwell #88-20-23-100-047;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **e) Parcel #13 – Atto Construction, Inc. – Sidwell #88-20-23-100-061**

Resolution #2009-02-030-F-5e  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Atto Construction, Inc., owners of property having Sidwell #88-20-23-100-061;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

### **MOTION CARRIED**

**f) Parcel #16 – Lukich Realty, LLC – Sidwell #88-20-23-100-083**

Resolution #2009-02-030-F-5f  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Lukich Realty, Inc., owners of property having Sidwell #88-20-23-100-083;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

**MOTION CARRIED****g) Parcel #18 – Rochester Square Associates – Sidwell #88-20-23-100-070**

Resolution #2009-02-030-F-5g  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Rochester Square Associates, owners of property having Sidwell #88-20-23-100-070;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

**MOTION CARRIED****h) Parcel #20 – JLJ Investments, LLC – Sidwell #88-20-14-351-056**

Resolution #2009-02-030-F-5h  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from JLJ Investments, LLC, owners of property having Sidwell #88-20-14-351-056;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **i) Parcel #22 – Maya’s Meadows – Sidwell #88-20-14-352-001**

Resolution #2009-02-030-F-5i  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Maya’s Meadows, owners of property having Sidwell #88-20-14-352-001;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **j) Parcel #25 – 3385 Rochester Road Associates, LLC – Sidwell #88-20-22-401-067**

Resolution #2009-02-030-F-5j  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from 3385 Rochester Road Associates, LLC, owners of property having Sidwell #88-20-22-401-067;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such

proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **k) Parcel #26 – Halle-Von Voigtlander – Sidwell #88-20-22-401-019**

Resolution #2009-02-030-F-5k

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Halle-Von Voigtlander, owners of property having Sidwell #88-20-22-401-019;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **l) Parcel #29 – Midwest Master Investment, LLC – Sidwell #88-20-22-277-025**

Resolution #2009-02-030-F-5l

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Midwest Master Investment, LLC, owners of property having Sidwell #88-20-22-277-025;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

**m) Parcel #35 – DePorre Property Investments, LLC – Sidwell #88-20-22-276-046**

Resolution #2009-02-030-F-5m  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from DePorre Property Investments, LLC, owners of property having Sidwell #88-20-22-276-046;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

**MOTION CARRIED****n) Parcel #38 – Sentry, Inc. – Sidwell #88-20-22-226-077**

Resolution #2009-02-030-F-5n  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Sentry, Inc., owners of property having Sidwell #88-20-22-226-077;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

**MOTION CARRIED****o) Parcel #39 – UEOS Troy, LLC – Sidwell #88-20-22-226-079**

Resolution #2009-02-030-F-5o  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from UEOS Troy, LLC, owners of property having Sidwell #88-20-22-226-079;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

**p) Parcel #44 – Karen A. Ostdiek – Sidwell #88-20-22-226-044**

Resolution #2009-02-030-F-5p

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Karen A. Ostdiek, owner of property having Sidwell #88-20-22-226-044;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

**q) Parcel #46 – P.G. Equities Cort Limited Partnership – Sidwell #88-20-22-226-042**

Resolution #2009-02-030-F-5q

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from P.G. Equities Cort Limited Partnership, owners of property having Sidwell #88-20-22-226-042;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all

documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **r) Parcel #47 – Surg, LLC – Sidwell #88-20-22-226-041**

Resolution #2009-02-030-F-5r

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Surg, LLC, owners of property having Sidwell #88-20-22-226-041;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **s) Parcel #49 – CNL Net Lease Funding – Sidwell #88-20-22-226-074**

Resolution #2009-02-030-F-5s

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from CNL Net Lease Funding, owners of property having Sidwell #88-20-22-226-074;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

**MOTION CARRIED****t) Parcel #50 – Comerica Bank – Sidwell #88-20-15-478-015**

Resolution #2009-02-030-F-5t

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Comerica Bank, owners of property having Sidwell #88-20-15-478-015;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

**MOTION CARRIED****u) Parcel #53 – Prashant S. and Purnima Chaudhari – Sidwell #88-20-15-477-015**

Resolution #2009-02-030-F-5u

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Prashant S. and Purnima Chaudhari, owners of property having Sidwell #88-20-15-477-015;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

**MOTION CARRIED****v) Parcel #57 – Waleed L. and Alhan N. Hadad – Sidwell #88-20-15-426-052**

Resolution #2009-02-030-F-5v

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Waleed L. and Alhan N. Hadad, owners of property having Sidwell #88-20-15-426-052;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **w) Parcel #58 – Fountain Park Troy – Sidwell #88-20-14-351-084**

Resolution #2009-02-030-F-5w

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Fountain Park Troy, owners of property having Sidwell #88-20-14-351-084;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

#### **x) Parcel #60 – Old Troy, LLC – Sidwell #88-20-23-304-016**

Resolution #2009-02-030-F-5x

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Rochester Road Improvements, between Torpey and Barclay, it is necessary for the City to obtain the needed right-of-way from Old Troy, LLC, owners of property having Sidwell #88-20-23-304-016;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such

proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

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#### **F-6 Authorization to Make Unconditioned Offers to Purchase Property for Wattles Road Improvements, Bristol to Worthington – Project No. 01.106.5 and Request for Authorization to Institute Court Action**

##### **a) Parcel #3 – Gavril Mosutan and Ligia Mosutan – Sidwell #88-20-15-476-037**

Resolution #2009-02-030-F-6a

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Wattles Road Improvements, between Bristol and Worthington, it is necessary for the City to obtain the needed right-of-way from Gavril Mosutan and Ligia Mosutan, owners of property having Sidwell #88-20-15-476-037;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield

No: Eisenbacher, Howrylak

### **MOTION CARRIED**

##### **b) Parcel #10 – Firas I. Ibrahim and Reeta Ibrahim – Sidwell #88-20-14-351-061**

Resolution #2009-02-030-F-6b

Moved by Beltramini

Seconded by Kerwin

WHEREAS, In order to proceed with the Wattles Road Improvements, between Bristol and Worthington, it is necessary for the City to obtain the needed right-of-way from Firas I. Ibrahim and Reeta Ibrahim, owners of property having Sidwell #88-20-14-351-061;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

**MOTION CARRIED**

**c) Parcel #12 – 5 J’s Investment Company – Sidwell #88-20-22-226-023**

Resolution #2009-02-030-F-6c  
Moved by Beltramini  
Seconded by Kerwin

WHEREAS, In order to proceed with the Wattles Road Improvements, between Bristol and Worthington, it is necessary for the City to obtain the needed right-of-way from 5 J’s Investment Company, owners of property having Sidwell #88-20-22-226-023;

BE IT RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney, if necessary, to institute condemnation litigation and to execute and deliver any and all documents and papers, and to expend necessary funds expedient for the prosecution of such proceedings or settlement of such claims on proceedings by and with the express approval of this Council.

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield  
No: Eisenbacher, Howrylak

**MOTION CARRIED**

**MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**G-1 Announcement of Public Hearings:**

- a) Street Vacation – Portions of Daley Street abutting Lots 28 and 33 of Supervisors Plat No. 11 Subdivision, South of Big Beaver, North of I-75, Section 26 (File Number: SV 148-D) - February 16, 2009

Noted and Filed

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**G-2 Memorandums: None**

**COUNCIL REFERRALS: Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda**

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**H-1 No Council Referrals**

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**COUNCIL COMMENTS:**

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**I-1 Council Comments:**

Council Member Kerwin indicated that the Troy Community Coalition offers various alcohol and drug awareness programs, and partners with other community groups in addressing this issue.

Council Member Beltramini suggested that one of her colleagues accompany her to the *National League of Cities 2009 Annual Congressional City Conference* from March 14-18, 2009 in Washington, DC. She explained that because her schedule is relatively full, she will not be available to discuss areas of concern with the congressional delegation.

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**REPORTS:**

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**J-1 Minutes – Boards and Committees:**

- a) Downtown Development Authority/Final – October 15, 2008
- b) Advisory Committee for Senior Citizens/Final – November 6, 2008
- c) Traffic Committee/Final – November 19, 2008
- d) Historic District Study Committee/Final – December 2, 2008
- e) Ethnic Issues Advisory Board/Draft – January 6, 2009
- f) Advisory Committee for Senior Citizens/Draft – January 8, 2009
- g) Planning Commission/Draft – January 13, 2009

Noted and Filed

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**J-2 Department Reports:**

- a) Purchasing Department – Final Reporting – BidNet On-Line Auction Services – December 2008

Noted and Filed

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**J-3 Letters of Appreciation: None Submitted**

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**J-4 Proposed Proclamations/Resolutions from Other Organizations: None Submitted**

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**J-5 Troy Youth Assistance Board Meeting Final Minutes – November 20, 2008**

Noted and Filed

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**J-6 Communication from the State of Michigan Public Service Commission Regarding Notice of Hearing for the Gas Customers of Consumers Energy Company – Case No. U-15704**

Noted and Filed

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**STUDY ITEMS:**

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**K-1 Latest Budget Numbers**

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**PUBLIC COMMENT: Address of “K” Items**

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**CLOSED SESSION:**

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**L-1 No Closed Session Requested**

The meeting **RECESSED** at 7:53 PM

The meeting **RECONVENED** at 8:02 PM.

The meeting **RECESSED** at 9:06 PM

The meeting **RECONVENED** at 9:16 PM.

The meeting **ADJOURNED** at 10:40 PM.

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Louise E. Schilling, Mayor

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Tonni L. Bartholomew, MMC  
City Clerk

**Service Commendation**  
**BONNY AVERY**

**WHEREAS, Bonny Avery** began her employment September 12, 1977 with the City of Troy at the Library as a full time librarian under a government program called CETA. When the program ended, she continued her employment, while also working to obtain her Master's in Library Science; and

**WHEREAS, Bonny** ultimately became head of the Youth Services Division and on July 1, 1985 **Bonny** was promoted to Librarian II; and

**WHEREAS, Bonny's** favorite parts of her job have been Story Times, working with the patrons, and continuing to expand the offerings of the Troy Public Library's Youth Section; and

**WHEREAS, Bonny** was a bit reluctant to become a storyteller, but her supervisor insisted she learn and through the years she grew to love it. Children she has read to over the years are now moms bringing their children, and moms who brought their children are now grandmothers bringing their grandchildren to enjoy **Bonny's** stories.

**WHEREAS, Bonny** retired from the City of Troy on **February 20, 2009** after **32 years of dedicated service**; and

**WHEREAS, Bonny** has been married to her husband Doug for more than 45 years. They have two daughters, Kathy and Laura, who Bonny practiced her storytelling on when they were as young as five years old. Her granddaughter Lily has also served as an inspiration for her storytelling; and

**WHEREAS,** In her retirement **Bonny** plans lots of travel starting with an Eastern Caribbean cruise, spending lots of time with her new grandchild, volunteering at her church, reading the books she has piled up over the years, as well as attending lunch, movies and trips to the casino with friends;

**NOW, THEREFORE, BE IT KNOWN,** That the City Council of the City of Troy takes this opportunity to express its appreciation to **Bonny Avery** for her many contributions to the betterment of the City; and

**BE IT FURTHER KNOWN** That the City Council of the City of Troy, on behalf of themselves, City management and the citizens of the City of Troy, extends wishes of prosperity, good health and happiness to **Bonny** during her retirement years.

Presented the 16th day of February 2009.

## **Service Commendation**

**WHEREAS**, the Mayor and City Council of the City of Troy wish to express on behalf of the City, their appreciation to

### **WAYNE WRIGHT**

In recognition of outstanding service to the community, and

**WHEREAS**, He has at all times furthered those ideals that contribute to a better community.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council, being the duly elected voice of the citizens of Troy, express the City's appreciation and recognition for this distinguished citizen's service since **July 27, 1981 through December 2008** as a member of the

### **PLANNING COMMISSION**

**BE IT FURTHER RESOLVED**, that a copy of this resolution be presented as a lasting expression of the City's gratitude and appreciation for his contribution to the betterment of the City of Troy, Michigan.

Presented this 16<sup>th</sup> Day of February 2009.

**PROCLAMATION  
CELEBRATING 30 YEARS  
GLOBAL LT**

**WHEREAS**, **Global LT** was founded in 1979 with the mission to provide the highest-quality language services to global companies, enabling their employees to live and work successfully anywhere in the world; and

**WHEREAS**, With their headquarters in Troy, Michigan, and regional offices in Los Angeles, Phoenix, Pittsburgh, Boston, London, Hong Kong, and Shanghai, **Global LT** has been offering language and cultural training, translation solutions, and expatriate relocation services to their clients for 30 years; and

**WHEREAS**, What began with founder and President Hortensia Neely's dream, **Global LT** started as a home-based language training company and signed Ford Motor Company as their first client; and

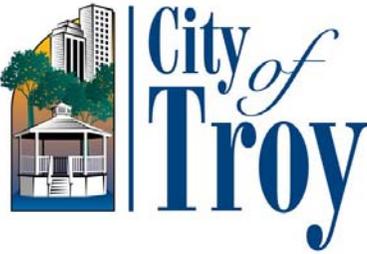
**WHEREAS**, Through the years **Global LT** has grown to employ more than 70 people and is proud of the unique customs and talents that each individual brings to the company. Linguists, culturalists, instructional designers, project managers and more work together to deliver the quality services that allow businesses and individuals to communicate worldwide. The company has also cultivated a global network of experts, with service providers located all over the world, who represent more than 60 foreign languages; and

**WHEREAS**, Through it all, **Global LT** has maintained a fine reputation for delivering a broad portfolio of services with the help of their cultured workforce, which represent more than 15 nationalities and 21 different languages. With various cultures embodied in their workforce and their services, and with their status as a certified minority-owned business, **Global LT** is a true representation of the City of Troy's diverse community;

**NOW, THEREFORE, BE IT RESOLVED** That the Troy City Council does hereby congratulate **Global LT on its 30<sup>th</sup> Anniversary** and recognizes its impact upon thousands and thousands of lives, not just in our local community of Troy, but across the world.

**BE IT FURTHER RESOLVED**, That the City Council joins the citizens of this community in appreciation and celebration of **Global LT's 30th Anniversary**.

Presented this 16<sup>th</sup> day of February 2009.



## CITY COUNCIL ACTION REPORT

January 28, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 4: Award – Oakland County Cooperative Purchasing Agreement – Fleet Vehicles

### Background

- Golling Chrysler Jeep Inc is one of the low bidders as a result of an Oakland County cooperative bid process.
- The vehicles being purchased are replacement vehicles for those sold at auction.

### Financial Considerations

- Funds are available in the Public Works Fleet Division capital account # 5657981.

	<u>BUDGET</u>	<u>UNIT COST</u>	<u>ESTIMATED TOTAL</u>
(1) Jeep Grand Cherokee	\$ 23,000.00	\$22,514.00	\$ 22,514.00
	<b>\$ 23,000.00</b>		<b>\$22,514.00</b>

### Legal Considerations

- There are no legal considerations associated with this item.

### Policy Considerations

- The vehicles are used on a daily basis to assure proper and proactive Police protection and service (Outcome Statement I).
- The purchase of the Police vehicle would assure the safety and welfare of citizens and businesses; and also reduce the liability for the City. (Outcome Statement I).

### Options

- City management and the Public Works Fleet Division recommend awarding a contract to purchase one (1) 2009 Jeep Grand Cherokee for the Police Department from Golling Chrysler Jeep Inc of Bloomfield Hills, MI, through an Oakland County Cooperative Purchasing Agreement for an estimated total cost of \$22,514.00.



## CITY COUNCIL ACTION REPORT

January 28, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreements – Fleet Vehicles

### Background

- Signature Ford and Buff Whelan Chevrolet are two of the low bidders in the Macomb County cooperative bid process.
- The vehicles being purchased are replacement vehicles for those sold at auction.

### Financial Considerations

- Funds are available in the Public Works Fleet Division capital account # 5657981.

#### Signature Ford:

	<u>BUDGET</u>	<u>UNIT COST</u>	<u>ESTIMATED TOTAL</u>
(1) Ford Taurus**	\$ 23,000.00	\$18,693.00	\$ 18,693.00
(3) Ford Expedition 4X4 (Police) **	\$ 77,000.00	\$26,182.50	\$ 78,547.50
(4) Ford Crown Victoria (blue & white) **	\$ 98,000.00	\$20,992.00	\$ 83,968.00
(1) Ford Crown Victoria (solid color) **	\$ 24,500.00	\$20,592.00	\$ 20,592.00
	<b>\$222,500.00</b>		<b>\$201,800.50</b>

#### Buff Whelan Chevrolet:

	<u>BUDGET</u>	<u>UNIT COST</u>	<u>ESTIMATED TOTAL</u>
(1) Chevrolet Malibu Sedan *	\$ 15,500.00	\$ 16,648.00	\$ 16,648.00
(2) Chevrolet Impala LT Sedan **	\$ 46,000.00	\$17,692.00	\$ 35,384.00
	<b>\$ 61,500.00</b>		<b>\$ 52,032.00</b>

\* Public Works

\*\* Police Department

### Legal Considerations

- There are no legal considerations associated with this item.

January 28, 2009

To: Phillip L. Nelson, City Manager  
Re: Macomb County Cooperative Purchasing Award – Fleet Vehicles

**Policy Considerations**

- The vehicles are used on a daily basis to assure proper and proactive Public Works and Police protection and service (Outcome Statement I).
- The purchase of the Public Works and Police vehicles would assure the safety and welfare of citizens and businesses; and also reduce the liability for the City. (Outcome Statement I).

**Options**

- City management and the Public Works Fleet Division request authorization to purchase from the low total bidders: Signature Ford of Owosso, MI and Buff Whelan Chevrolet of Sterling Heights, MI as a result of the Macomb County cooperative bid process, for an estimated total cost of \$201,800.50 and \$52,032.00 respectively.



## CITY COUNCIL ACTION REPORT

February 4, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: – Award To Low Bidders –  
Traffic Control Signs and Posts

### **Background**

- On January 13, 2009, bid proposals were received for one-year requirements of Traffic Control Signs and Posts.
- Items bid were separated into eleven proposal categories, A-K; and due to minimum shipment requirements, staff recommends contracts be awarded on a proposal by proposal basis.
- Signs and posts are required for new installations, repairs and replacement, and ordered on an as needed basis.
- 91 vendors were notified via the MITN system with twelve bid responses received.
- Low total bidders are as follows: 1) Osburn Associate, Inc for Proposals A-G and J; 2) Allied Municipal Supply for Proposals H and I; 3) Dornbos Sign, Inc, Proposal K and secondary supplier for Proposal I – Round steel posts and 4) Vulcan Signs as secondary supplier for Proposal H – Tubular sign posts.
- In the event the primary vendor is unable to supply as specified, the secondary supplier will be used.

### **Financial Considerations**

- Funds will be available from the 2009 and 2010 Operating Budgets of the Public Works Division.

### **Legal Considerations**

- ITB-COT 08-41, Traffic Control Signs and Posts was competitively bid as required by City Charter and Code.

### **Policy Considerations**

- Proper sign placement and legibility are required to warn, regulate and maintain the safety of motorists and pedestrians. (Outcome Statement I)

### **Options**

- City management recommends awarding contracts on a proposal by proposal basis to the four low total bidders as follows: Osburn Associates, Inc of Logan, OH, Proposals A-G, and J; Allied Municipal Supply of Taylorville, IL Proposals H & I; Dornbos Sign, Inc of Charlotte, MI, Proposal K, and secondary supplier on Proposal I; and Vulcan Signs of Foley, AL, secondary supplier on Proposal H at unit prices contained on the bid tabulation, which opened January 13, 2009.

VENDOR NAME:

				Osburn	Allied Municipal	Dornbos Sign	Vulcan
				Associates, Inc	Supply	Inc	Signs
ITEM	EST QTY	DESCRIPTION		UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
<b>PROPOSAL A: COMPLETE SIGNS, SINGLE FACE 3M HIGH INTENSITY ON ALUMINUM</b>							
1.	50	36" YIELD	(R1-2)	\$ 17.00	\$ 19.45	\$ 22.07	\$ 16.55
2.	50	30" STOP	(R1-1)	\$ 22.00	\$ 26.10	\$ 27.49	\$ 24.67
3.	10	36" STOP	(R1-1)	\$ 33.00	\$ 32.06	\$ 44.11	\$ 35.47
4.	10	18" x 6" All Way	(R1-4)	\$ 2.81	\$ 3.49	\$ 3.69	\$ 3.57
<b>PROPOSAL A: EST TOTAL --</b>				<b>\$ 2,308.10</b>	<b>\$ 2,633.00</b>	<b>\$ 2,956.00</b>	<b>\$ 2,451.40</b>
<b>PROPOSAL B: COMPLETE SIGNS, SINGLE FACE, 3M Diamond Grade, VIP Sheeting, Fluorescent Yellow Green</b>							
1.	10	36" S2-1	School Crossing	\$ 50.85	\$ 76.20	\$ 78.40	\$ 62.60
2.	10	24" X 12"	W 16-7 Left School Arrow	\$ 11.30	\$ 16.95	\$ 17.43	\$ 14.71
3.	10	36" S1-1	Cross Walk	\$ 50.85	\$ 76.20	\$ 78.40	\$ 62.60
<b>PROPOSAL B: EST TOTAL --</b>				<b>\$ 1,130.00</b>	<b>\$ 1,693.50</b>	<b>\$ 1,742.30</b>	<b>\$ 1,399.10</b>
<b>PROPOSAL C: STANDARD, WARNING DIAMOND, RECTANGULAR OR SQUARE - ONE COLOR - SIGN</b>							
1.	10	12" X 18"	One Color	\$ 5.63	\$ 7.17	\$ 4.91	\$ 6.47
2.	20	12" X 36"	One Color	\$ 11.25	\$ 14.34	\$ 14.71	\$ 12.48
3.	30	18" X 18"	One Color	\$ 8.44	\$ 10.76	\$ 11.05	\$ 9.35
4.	20	24" X 24"	One Color	\$ 15.00	\$ 19.12	\$ 19.64	\$ 16.64
5.	50	24" X 30"	One Color	\$ 18.75	\$ 23.90	\$ 24.55	\$ 20.80
6.	50	30" X 30"	One Color	\$ 23.44	\$ 29.88	\$ 30.69	\$ 26.00
7.	10	36" X 36"	One Color	\$ 33.75	\$ 43.02	\$ 44.19	\$ 37.44
8.	10	48" X 48"	One Color	\$ 60.00	\$ 76.48	\$ 78.56	\$ 66.56
9.	50	12" X 30"	High Intensity	\$ 9.38	\$ 11.81	\$ 12.28	\$ 10.70
10.	50	12" X 36"	High Intensity	\$ 11.25	\$ 14.18	\$ 14.73	\$ 12.48
11.	50	12" X 48"	High Intensity	\$ 15.00	\$ 18.92	\$ 19.64	\$ 16.64
12.	20	12" X 54"	High Intensity	\$ 16.87	\$ 21.91	\$ 22.10	\$ 18.72
13.	10	12" X 60"	High Intensity	\$ 18.75	\$ 25.10	\$ 24.55	\$ 20.80
<b>PROPOSAL C: EST TOTAL --</b>				<b>\$ 6,187.90</b>	<b>\$ 7,882.40</b>	<b>\$ 8,077.10</b>	<b>\$ 6,881.00</b>
<b>PROPOSAL D: STANDARD, WARNING DIAMOND, RECTANGULAR OR SQUARE, TWO OR MORE COLORS- SIGN</b>							
1.	200	12" X 12"	Two Color	\$ 3.85	\$ 4.84	\$ 5.40	\$ 4.81
2.	50	12" X 18"	Two Color	\$ 5.78	\$ 7.26	\$ 8.10	\$ 6.97
<b>PROPOSAL D: EST TOTAL --</b>				<b>\$ 1,059.00</b>	<b>\$ 1,331.00</b>	<b>\$ 1,485.00</b>	<b>\$ 1,310.50</b>
<b>PROPOSAL E: 3M STANDARD PRE-PRINTED TRAFFIC SIGN FACES</b>							
1.	500	12" X 12"	No Parking Symbol R8-3A Face	\$ 1.67	\$ -	\$ 2.16	\$ 2.25
2.	20	30"	Stop Faces	\$ 10.44	\$ -	\$ 12.19	\$ 11.56
3.	20	36"	Yield Faces	\$ 7.50	\$ -	\$ 8.78	\$ 7.06
4.	20	24" x 24"	No Parking R8-3A Faces	\$ 6.68	\$ -	\$ 8.58	\$ 7.60
<b>PROPOSAL E: EST TOTAL --</b>				<b>\$ 1,327.40</b>	<b>No Bid</b>	<b>\$ 1,671.00</b>	<b>\$ 1,649.40</b>
<b>PROPOSAL F: DOUBLE FACED, TWO SIDED ON WHITE - SIGN</b>							
1.	40	9" X 30"	Extruded High Intensity White	\$ 10.00	\$ -	\$ 19.02	\$ 14.98
2.	40	9" X 36"	Extruded High Intensity White	\$ 12.00	\$ -	\$ 24.52	\$ 18.04
3.	40	9" X 42"	Extruded High Intensity White	\$ 14.00	\$ -	\$ 26.42	\$ 21.04
4.	40	6" X 24"	Extruded High Intensity White	\$ 6.34	\$ -	\$ 9.02	\$ 8.35
5.	50	6" X 30"	Extruded High Intensity White	\$ 7.92	\$ -	\$ 13.63	\$ 10.60
6.	50	6" X 36"	Extruded High Intensity White	\$ 9.51	\$ -	\$ 21.60	\$ 12.53
7.	50	6" X 42"	Extruded High Intensity White	\$ 11.00	\$ -	\$ 22.97	\$ 14.62
<b>PROPOSAL F: EST TOTAL --</b>				<b>\$ 3,115.10</b>	<b>No Bid</b>	<b>\$ 6,069.20</b>	<b>\$ 4,383.90</b>

VENDOR NAME:

				Osburn	Allied Municipal	Dornbos Sign	Vulcan
				Associates, Inc	Supply	Inc	Signs
<b>PROPOSAL G: SET UP FEES</b>				\$ 15.00	Blank	\$ 20.00	Call for pricing
<b>PROPOSAL H: SQUARE TUBULAR SIGN POSTS - PERFORATED - GALVANIZED STEEL - FHWA APPROVED</b>							
1.	100	12 Ft X 1 3/4" - 14 Gauge		\$ -	\$ 21.58	\$ -	\$ 24.81
2.	100	9 Ft X 1 1/2" - 14 Gauge		\$ -	\$ 14.31	\$ -	\$ 19.78
3.	100	3 Ft X 2 " Base - 12 Gauge		\$ -	\$ 8.64	\$ -	\$ 9.23
4.	100	3 Ft X 1 3/4 " Base - 12 Gauge		\$ -	\$ 7.48	\$ -	\$ 8.00
<b>PROPOSAL H: EST TOTAL --</b>				No Bid	\$ 5,201.00	No Bid	\$ 6,182.00
<b>PROPOSAL I: ROUND GALVANIZED STEEL POST, 2" NOMINAL SIZE .125 WALL THICKNESS</b>							#2 & #4 25/Bundle
1.	100	12 FT Galvanized steel round post		\$ -	\$ 26.87	\$ 43.70	\$ -
<b>PROPOSAL I: EST TOTAL --</b>				No Bid	\$ 2,687.00	\$ 4,370.00	No Bid
<b>PROPOSAL J: U-CHANNEL SIGN POSTS</b>							
1.	50	12 FT - 3lbs Silver Galvanized Steel		\$ 24.48	\$ 31.05	\$ 29.51	\$ 32.48
2.	100	12 FT - 3lbs Green Painted Steel		\$ 17.64	\$ 23.85	\$ 23.75	\$ 27.43
3.	100	10 FT - 2lbs Green Painted Steel		\$ 10.00	\$ 13.25	\$ 13.20	\$ 14.43
<b>PROPOSAL J: EST TOTAL --</b>				\$ 3,988.00	\$ 5,262.50	\$ 5,170.50	\$ 5,810.00
<b>OPTIONAL:</b>							
<b>PROPOSAL K: Complete Signs, Single Face 3M Diamond Grade DG3 Reflective Sheeting Series 4000</b>							
1.	50	36" Yield (R1-2)		\$ 28.58	\$ 73.72	\$ 25.45	\$ 28.24
2.	50	30" Stop (R1-1)		\$ 39.69	\$ 46.37	\$ 35.33	\$ 43.43
3.	10	36" Stop (R1-1)		\$ 57.67	\$ 73.72	\$ 50.87	\$ 62.46
4.	10	18" x 6" All Way (R1-4)		\$ 4.76	\$ 6.45	\$ 5.00	\$ 5.82
<b>PROPOSAL K: EST TOTAL --</b>				\$ 4,037.80	\$ 6,806.20	\$ 3,597.70	\$ 4,266.30
<b>ESTIMATED GRAND TOTAL AWARDED ITEMS:</b>				\$ 19,115.50	\$ 7,888.00	\$ 3,597.70	\$ 6,182.00
DELIVERY:	Minimum Shipment			\$100.00	\$1,300 or less	\$1,000.00	\$50.00
	# of Days			30 Days	30-45 Days	30 - 45 Days	Non-Stock - 30 days Stock Items 3-5 days
CONTACT INFO:	Hrs of Operation:			7AM to 5PM M-F	7 AM to 4:30 PM	M-F 7:30AM to 5PM	M-F 7AM to 4 PM
	24 Hr Phone Number:			740-603-3011	217-825-9369	517-712-2467	CST N/A
DESCRIPTIVE LITERATURE:	Marked			Blank	Blank	Blank	Blank
PAYMENT TERMS:				Net 30	30 Days	N-30	Net 30
WARRANTY:				Manufacturers	3M's Warranty	3M Warranty	Standard 3M
DELIVERY:				30 - 45 Days ARO	30-45 Days ARO	30-45 Days	Non-Stock - 30 days Stock Items 3-5 days
EXCEPTIONS:				Blank	Square Post purchase in increments of 25	Blank	Blank
					U-Channel purchase in increments of 50		
ACKNOWLEDGEMENT:	Y or N			Yes	Yes	Yes	Yes

**YELLOW** DENOTES LOW TOTAL BIDDER BY PROPOSAL - PRIMARY  
**GREEN** DENOTES LOW TOTAL BIDDER AS SECONDARY SUPPLIER

Opening Date -- 1/13/09  
Date Prepared -- 1/14/09

CITY OF TROY  
BID TABULATION  
**TRAFFIC CONTROL SIGNS & POSTS**

VENDOR NAME:				MD Solutions, Inc.	Unistrut Detroit Service Company	Rocal, Inc.	Custom Products Corporation
ITEM	EST QTY	DESCRIPTION		UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
<b>PROPOSAL A: COMPLETE SIGNS, SINGLE FACE 3M HIGH INTENSITY ON ALUMINUM</b>							
1.	50	36" YIELD	(R1-2)	\$ -	\$ -	\$ 18.67	\$ 16.54
2.	50	30" STOP	(R1-1)	\$ -	\$ -	\$ 24.01	\$ 23.91
3.	10	36" STOP	(R1-1)	\$ -	\$ -	\$ 34.71	\$ 33.97
4.	10	18" x 6" All Way	(R1-4)	\$ -	\$ -	\$ 3.51	\$ 4.20
<b>PROPOSAL A: EST TOTAL --</b>				No Bid	No Bid	\$ 2,516.20	\$ 2,404.20
						Avery T-6500	
<b>PROPOSAL B: COMPLETE SIGNS, SINGLE FACE, 3M Diamond Grade, VIP Sheeting, Fluorescent Yellow Green</b>							
1.	10	36" S2-1	School Crossing	\$ -	\$ -	\$ 61.29	\$ 77.20
2.	10	24" X 12"	W 16-7 Left School Arrow	\$ -	\$ -	\$ 14.62	\$ 18.01
3.	10	36" S1-1	Cross Walk	\$ -	\$ -	\$ 61.29	\$ 77.20
<b>PROPOSAL B: EST TOTAL --</b>				No Bid	No Bid	\$ 1,372.00	\$ 1,724.10
						Avery T-9500	
<b>PROPOSAL C: STANDARD, WARNING DIAMOND, RECTANGULAR OR SQUARE - ONE COLOR - SIGN</b>							
1.	10	12" X 18"	One Color	\$ -	\$ -	\$ 6.59	\$ 6.57
2.	20	12" X 36"	One Color	\$ -	\$ -	\$ 11.67	\$ 12.29
3.	30	18" X 18"	One Color	\$ -	\$ -	\$ 9.88	\$ 9.85
4.	20	24" X 24"	One Color	\$ -	\$ -	\$ 15.56	\$ 16.39
5.	50	24" X 30"	One Color	\$ -	\$ -	\$ 19.45	\$ 20.44
6.	50	30" X 30"	One Color	\$ -	\$ -	\$ 24.31	\$ 25.11
7.	10	36" X 36"	One Color	\$ -	\$ -	\$ 35.01	\$ 35.89
8.	10	48" X 48"	One Color	\$ -	\$ -	\$ 62.24	\$ 63.49
9.	50	12" X 30"	High Intensity	\$ -	\$ -	\$ 10.98	\$ 10.95
10.	50	12" X 36"	High Intensity	\$ -	\$ -	\$ 11.67	\$ 12.29
11.	50	12" X 48"	High Intensity	\$ -	\$ -	\$ 15.56	\$ 16.39
12.	20	12" X 54"	High Intensity	\$ -	\$ -	\$ 17.51	\$ 18.36
13.	10	12" X 60"	High Intensity	\$ -	\$ -	\$ 19.45	\$ 20.44
<b>PROPOSAL C: EST TOTAL --</b>				No Bid	No Bid	\$ 6,522.60	\$ 6,759.20
						Avery T-6500	
<b>PROPOSAL D: STANDARD, WARNING DIAMOND, RECTANGULAR OR SQUARE, TWO OR MORE COLORS-SIGN</b>							
1.	200	12" X 12"	Two Color	\$ -	\$ -	\$ 5.39	\$ 5.75
2.	50	12" X 18"	Two Color	\$ -	\$ -	\$ 7.29	\$ 7.00
<b>PROPOSAL D: EST TOTAL --</b>				No Bid	No Bid	\$ 1,442.50	\$ 1,500.00
						Avery T-6500	
<b>PROPOSAL E: 3M STANDARD PRE-PRINTED TRAFFIC SIGN FACES</b>							
1.	500	12" X 12"	No Parking Symbol R8-3A Fac	\$ -	\$ -	\$ 1.99	\$ 3.32
2.	20	30"	Stop Faces	\$ -	\$ -	\$ 10.50	\$ 12.49
3.	20	36"	Yield Faces	\$ -	\$ -	\$ 7.51	\$ 8.57
4.	20	24" x 24"	No Parking R8-3A Faces	\$ -	\$ -	\$ 3.36	\$ 9.02
<b>PROPOSAL E: EST TOTAL --</b>				No Bid	No Bid	\$ 1,422.40	\$ 2,261.60
						Avery T-6500	
<b>PROPOSAL F: DOUBLE FACED, TWO SIDED ON WHITE - SIGN</b>							
1.	40	9" X 30"	Extruded High Intensity White	\$ 17.52	\$ -	\$ 31.80	\$ 18.42
2.	40	9" X 36"	Extruded High Intensity White	\$ 20.61	\$ -	\$ 34.56	\$ 22.10
3.	40	9" X 42"	Extruded High Intensity White	\$ 24.11	\$ -	\$ 37.32	\$ 25.78
4.	40	6" X 24"	Extruded High Intensity White	\$ 11.14	\$ -	\$ 27.60	\$ 9.87
5.	50	6" X 30"	Extruded High Intensity White	\$ 13.42	\$ -	\$ 30.00	\$ 12.34
6.	50	6" X 36"	Extruded High Intensity White	\$ 11.96	\$ -	\$ 32.40	\$ 14.66
7.	50	6" X 42"	Extruded High Intensity White	\$ 17.92	\$ -	\$ 34.80	\$ 17.11
<b>PROPOSAL F: EST TOTAL --</b>				\$ 5,100.20	No Bid	\$ 10,111.20	\$ 5,252.30
						Avery T-6500	

Opening Date -- 1/13/09  
Date Prepared -- 1/14/09

CITY OF TROY  
BID TABULATION  
**TRAFFIC CONTROL SIGNS & POSTS**

VENDOR NAME:				MD Solutions	Unistrut	Rocal, Inc.	Custom
					Detroit Service		Products Corp
<b>PROPOSAL G: SET UP FEES</b>				Blank	No Bid	\$ 50.00	\$ 75.00
<b>PROPOSAL H: SQUARE TUBULAR SIGN POSTS - PERFORATED - GALVANIZED STEEL - FHWA APPROVED</b>							
1.	100	12 Ft X 1 3/4" - 14 Gauge		\$ -	\$ 30.00	\$ -	\$ 26.53
2.	100	9 Ft X 1 1/2" - 14 Gauge		\$ -	\$ 22.00	\$ -	\$ 22.75
3.	100	3 Ft X 2 " Base - 12 Gauge		\$ -	\$ 11.40	\$ -	\$ 9.91
4.	100	3 Ft X 1 3/4 " Base - 12 Gauge		\$ -	\$ 10.60	\$ -	\$ 9.89
<b>PROPOSAL H: EST TOTAL --</b>				No Bid	\$ 7,400.00	No Bid	\$ 6,908.00
<b>PROPOSAL I: ROUND GALVANIZED STEEL POST, 2" NOMINAL SIZE .125 WALL THICKNESS</b>							
1.	100	12 FT Galvanized steel round post		\$ -	\$ -	\$ -	\$ -
<b>PROPOSAL I: EST TOTAL --</b>				No Bid	No Bid	No Bid	No Bid
<b>PROPOSAL J: U-CHANNEL SIGN POSTS</b>							
1.	50	12 FT - 3lbs Silver Galvanized Steel		\$ -	\$ -	\$ -	\$ 32.52
2.	100	12 FT - 3lbs Green Painted Steel		\$ -	\$ -	\$ -	\$ 27.72
3.	100	10 FT - 2lbs Green Painted Steel		\$ -	\$ -	\$ -	\$ 16.00
<b>PROPOSAL J: EST TOTAL --</b>				No Bid	No Bid	No Bid	\$ 5,998.00
<b>OPTIONAL:</b>							
<b>PROPOSAL K: Complete Signs, Single Face 3M Diamond Grade DG3 Reflective Sheeting Series 4000</b>							
1.	50	36" Yield (R1-2)		\$ -	\$ -	\$ 28.16	\$ 29.89
2.	50	30" Stop (R1-1)		\$ -	\$ -	\$ 39.43	\$ 43.33
3.	10	36" Stop (R1-1)		\$ -	\$ -	\$ 56.79	\$ 64.12
4.	10	18" x 6" All Way (R1-4)		\$ -	\$ -	\$ 4.73	\$ 6.64
<b>PROPOSAL K: EST TOTAL --</b>				No Bid	No Bid	\$ 3,994.70	\$ 4,368.60
<b>ESTIMATED GRAND TOTAL AWARDED ITEMS:</b>				N/A	N/A	N/A	N/A
DELIVERY:	Minimum Shipment			Blank	\$1,000 or Less	\$700.00	\$300.00
	# of Days			30 Days	Three	30 - 45 Days	Posts - 35-45 days 30days Nonstock
CONTACT INFO:	Hrs of Operation:			8:30 AM to 5 PM	O: 8 AM to 5 PM W: 7:30 AM to 4 PM	8 AM to 5 PM	M-Thurs 7 AM to 5:30 PM
	24 Hr Phone Number:			Blank	734-756-9773	N/A	800-367-1492
DESCRIPTIVE LITERATURE:	Marked			Blank	Blank	w/Letter	Catalog
PAYMENT TERMS:				Net 30	Net 30 1/2 of 1% 10 day	Net 30	Net 30
WARRANTY:				Blank	Firm	10 years	3M's Warranty
DELIVERY:				30 Days	As Requested	30 - 45 Days	Posts-35-45 days 30days Nonstock
EXCEPTIONS:				Blank	Blank	Avery Dennison Sheeting	Proposal H: quoted 12 Gauge & Purchased in bundles of 25
ACKNOWLEDGEMENT:	Y or N			Yes	Yes	Yes	Yes

**ATTEST:**  
Tom Rosewarne  
Deanna Theobald  
Diane Fisher  
Linda Bockstanz

Susan Leirstein CPPB  
Purchasing Director

VENDOR NAME:				Hall Signs Inc.	Rathco Safety	Michigan	Madalyn's
					Supply, Inc.	State Industries	Contracting LLC
ITEM	EST QTY	DESCRIPTION		UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
<b>PROPOSAL A: COMPLETE SIGNS, SINGLE FACE 3M HIGH INTENSITY ON ALUMINUM</b>							
1.	50	36" YIELD	(R1-2)	\$ 24.01	\$ 17.59	\$ 76.15	\$ 100.00
2.	50	30" STOP	(R1-1)	\$ 30.23	\$ 28.65	\$ 51.45	\$ 100.00
3.	10	36" STOP	(R1-1)	\$ 43.19	\$ 41.25	\$ 76.15	\$ 100.00
4.	10	18" x 6" All Way	(R1-4)	\$ 4.24	\$ 3.52	\$ 15.00	\$ 50.00
<b>PROPOSAL A: EST TOTAL --</b>				\$ 3,186.30	\$ 2,759.70	\$ 7,291.50	\$ 11,500.00
<b>PROPOSAL B: COMPLETE SIGNS, SINGLE FACE, 3M Diamond Grade, VIP Sheeting, Fluorescent Yellow Green</b>							
1.	10	36" S2-1	School Crossing	\$ 70.89	\$ 68.85	\$ 100.45	\$ 120.00
2.	10	24" X 12"	W 16-7 Left School Arrow	\$ 16.74	\$ 15.30	\$ 34.45	\$ 75.00
3.	10	36" S1-1	Cross Walk	\$ 70.89	\$ 68.85	\$ 100.45	\$ 100.00
<b>PROPOSAL B: EST TOTAL --</b>				\$ 1,585.20	\$ 1,530.00	\$ 2,353.50	\$ 2,950.00
<b>PROPOSAL C: STANDARD, WARNING DIAMOND, RECTANGULAR OR SQUARE - ONE COLOR - SIGN</b>							
1.	10	12" X 18"	One Color	\$ 8.04	\$ 7.04	\$ 24.30	\$ 60.00
2.	20	12" X 36"	One Color	\$ 15.44	\$ 14.07	\$ 37.00	\$ 100.00
3.	30	18" X 18"	One Color	\$ 11.87	\$ 10.55	\$ 36.00	\$ 75.00
4.	20	24" X 24"	One Color	\$ 20.46	\$ 18.76	\$ 40.80	\$ 75.00
5.	50	24" X 30"	One Color	\$ 25.39	\$ 23.45	\$ 45.35	\$ 75.00
6.	50	30" X 30"	One Color	\$ 31.65	\$ 29.31	\$ 51.45	\$ 100.00
7.	10	36" X 36"	One Color	\$ 45.27	\$ 42.21	\$ 76.15	\$ 100.00
8.	10	48" X 48"	One Color	\$ 83.30	\$ 75.04	\$ 175.00	\$ 120.00
9.	50	12" X 30"	High Intensity	\$ 12.87	\$ 11.73	\$ 34.00	\$ 50.00
10.	50	12" X 36"	High Intensity	\$ 15.44	\$ 14.07	\$ 37.00	\$ 75.00
11.	50	12" X 48"	High Intensity	\$ 20.59	\$ 18.76	\$ 40.80	\$ 75.00
12.	20	12" X 54"	High Intensity	\$ 23.16	\$ 21.11	\$ 45.00	\$ 100.00
13.	10	12" X 60"	High Intensity	\$ 25.73	\$ 23.45	\$ 50.00	\$ 75.00
<b>PROPOSAL C: EST TOTAL --</b>				\$ 8,457.70	\$ 7,738.70	\$ 17,220.50	\$ 30,050.00
<b>PROPOSAL D: STANDARD, WARNING DIAMOND, RECTANGULAR OR SQUARE, TWO OR MORE COLORS-SIGN</b>							
1.	200	12" X 12"	Two Color	\$ 6.23	\$ 4.93	\$ 16.60	\$ 100.00
2.	50	12" X 18"	Two Color	\$ 8.93	\$ 7.39	\$ 24.30	\$ 100.00
<b>PROPOSAL D: EST TOTAL --</b>				\$ 1,692.50	\$ 1,355.50	\$ 4,535.00	\$ 25,000.00
<b>PROPOSAL E: 3M STANDARD PRE-PRINTED TRAFFIC SIGN FACES</b>							
1.	500	12" X 12"	No Parking Symbol R8-3A Faces	\$ 2.53	\$ 2.33	\$ 15.40	\$ 50.00
2.	20	30"	Stop Faces	\$ 12.02	\$ 13.38	\$ 51.45	\$ 75.00
3.	20	36"	Yield Faces	\$ 9.10	\$ 8.02	\$ 76.15	\$ 75.00
4.	20	24" x 24"	No Parking R8-3A Faces	\$ 8.33	\$ 8.56	\$ 40.80	\$ 75.00
<b>PROPOSAL E: EST TOTAL --</b>				\$ 1,854.00	\$ 1,764.20	\$ 11,068.00	\$ 29,500.00
<b>PROPOSAL F: DOUBLE FACED, TWO SIDED ON WHITE - SIGN</b>							
1.	40	9" X 30"	Extruded High Intensity White	\$ 29.63	\$ 17.02	\$ -	\$ 80.00
2.	40	9" X 36"	Extruded High Intensity White	\$ 35.42	\$ 20.64	\$ -	\$ 80.00
3.	40	9" X 42"	Extruded High Intensity White	\$ 41.23	\$ 23.83	\$ -	\$ 80.00
4.	40	6" X 24"	Extruded High Intensity White	\$ 16.77	\$ 9.08	\$ -	\$ 80.00
5.	50	6" X 30"	Extruded High Intensity White	\$ 20.79	\$ 11.35	\$ -	\$ 50.00
6.	50	6" X 36"	Extruded High Intensity White	\$ 24.78	\$ 13.62	\$ -	\$ 50.00
7.	50	6" X 42"	Extruded High Intensity White	\$ 28.79	\$ 15.89	\$ -	\$ 80.00
<b>PROPOSAL F: EST TOTAL --</b>				\$ 8,640.00	\$ 4,865.80	Blank	\$ 21,800.00

VENDOR NAME:				Hall Signs, Inc.	Rathco Safety Supply, Inc.	Michigan State Industries	Madalyn's Contracting LLC
<b>PROPOSAL G: SET UP FEES</b>				\$ 80.00	Blank	Blank	\$ 200.00
<b>PROPOSAL H: SQUARE TUBULAR SIGN POSTS - PERFORATED - GALVANIZED STEEL - FHWA APPROVED</b>							
1.	100	12 Ft X 1 3/4" - 14 Gauge	\$ -	\$ 47.25	\$ -	\$ 40.00	
2.	100	9 Ft X 1 1/2" - 14 Gauge	\$ -	\$ 38.75	\$ -	\$ 40.00	
3.	100	3 Ft X 2 " Base - 12 Gauge	\$ -	\$ 16.65	\$ -	\$ 10.00	
4.	100	3 Ft X 1 3/4 " Base - 12 Gauge	\$ -	\$ 15.90	\$ -	\$ 10.00	
<b>PROPOSAL H: EST TOTAL --</b>				No Bid	\$ 11,855.00	Blank	\$ 10,000.00
<b>PROPOSAL I: ROUND GALVANIZED STEEL POST, 2" NOMINAL SIZE .125 WALL THICKNESS</b>							
1.	100	12 FT Galvanized steel round post	\$ -	\$ -	\$ -	\$ 70.00	
<b>PROPOSAL I: EST TOTAL --</b>				No Bid	No Bid	Blank	\$ 7,000.00
<b>PROPOSAL J: U-CHANNEL SIGN POSTS</b>							
1.	50	12 FT - 3lbs Silver Galvanized Steel	\$ 41.42	\$ 25.03	\$ -	\$ 45.00	
2.	100	12 FT - 3lbs Green Painted Steel	\$ 34.60	\$ 19.95	\$ -	\$ 48.00	
3.	100	10 FT - 2lbs Green Painted Steel	\$ 19.21	\$ 13.20	\$ -	\$ 25.00	
<b>PROPOSAL J: EST TOTAL --</b>				\$ 7,452.00	\$ 4,566.50	Blank	\$ 9,550.00
<b>OPTIONAL:</b>							
<b>PROPOSAL K: Complete Signs, Single Face 3M Diamond Grade DG3 Reflective Sheeting Series 4000</b>							
1.	50	36" Yield (R1-2)	\$ 36.76	\$ 28.31	\$ 100.45	\$ 100.00	
2.	50	30" Stop (R1-1)	\$ 47.93	\$ 47.19	\$ 68.35	\$ 100.00	
3.	10	36" Stop (R1-1)	\$ 68.69	\$ 67.95	\$ 100.45	\$ 100.00	
4.	10	18" x 6" All Way (R1-4)	\$ 6.36	\$ 5.67	\$ 20.00	\$ 50.00	
<b>PROPOSAL K: EST TOTAL --</b>				\$ 4,985.00	\$ 4,511.20	\$ 9,644.50	\$ 11,500.00
<b>ESTIMATED GRAND TOTAL AWARDED ITEMS:</b>				N/A	N/A	N/A	N/A
DELIVERY:	Minimum Shipment			\$1,000.00	\$1,000.00	\$1,000 or less	\$500 Signs \$1,000 Posts
	# of Days			Non-Stock-60-75 Days 30-45 Days	30 Days	45 - 60 Days	10 Days
CONTACT INFO:	Hrs of Operation:			7AM to 5:30PM M-F	7:30 AM to 5 PM	8 AM to 5 PM	9 AM to 5 PM M-F
	24 Hr Phone Number:			800-284-7446	269-323-0153	517-373-4277	248-414-9438
DESCRIPTIVE LITERATURE:	Marked			Catalog	Blank	Blank	N/A
PAYMENT TERMS:				0%, Net 30	Net 30 Days	Net 30	Net 30
WARRANTY:				Attached To Bid	Manufacturers	Blank	Manufacturers
DELIVERY:				Posts longer, if non-stock 30 Days ARO	30 Days	45 - 60 Days	FOB to DPW
EXCEPTIONS:				Attached To Bid	Attached To Bid	Blank	N/A
ACKNOWLEDGEMENT:	Y or N			Yes	Yes	Yes	Yes



## CITY COUNCIL ACTION REPORT

February 3, 2009

TO: Phillip L. Nelson, City Manager

FROM: Susan A. Leirstein, Purchasing Director  
Charles T. Craft, Police Chief

SUBJECT: Standard Purchasing Resolution 7: Proprietary Service Contract  
SimplexGrinnell Integrated Security Management System

### **Background**

- SimplexGrinnell Fire Protection and Security Services provided the security system during the Police and Fire Building Renovation and Addition project. SimplexGrinnell was the primary contractor and responsible for installation and programming of this complex and comprehensive system.
- The controlling software application is "Continuum" by Andover Controls. This application is programmed to manage every piece of hardware in the security system. Due to the complexity of the system, it is desirable to allow the company who initially programmed the system to maintain the software application and provide ongoing service to the hardware. Thus, the integrity of the system is maintained.
- The Police department has been utilizing the maintenance services of SimplexGrinnell since 2005. CC Res #2005-12-557-F10
- The current proposal establishes hourly service rates for software and hardware systems, system engineering and design, and project management services. It establishes a two-hour minimum service call and the truck charge. It also establishes fixed costs for replacement parts for all components of the system installed at any City facility.
- The rates have not changed since 2005; however the list of components has expanded to cover ongoing maintenance activities.

### **Financial Considerations**

- Funds will be budgeted in the various departmental operating budgets as needed, at the end of the one-year warranty period.

### **Legal Considerations**

- There are no legal considerations associated with this item.

### **Policy Considerations**

- Troy continues to enhance the health and safety of the community. (Outcome Statement I)

### **Options**

- City management requests approval to enter into an ongoing contract with SimplexGrinnell to provide materials and labor to maintain the Integrated Security Management System under the pricing, terms, and conditions of the Pricing Agreement established for 2009, subject to annual adjustments not to exceed 3% in increases, as determined by the CPI for the Detroit/Ann Arbor area.

Information provided by: Wendell Moore, Research-Tech Administrator



***City of Troy  
Integrated Security Management System  
Material & Labor Guide  
Proposal***

*Materials & Labor Pricing Agreement  
from 01/01/2009 – 12/31/2009*



**Preferred Hourly Service Rates**

	<u>Standard Rate</u>	<u>City of Troy Rate</u>
<b>ALARM &amp; DETECTION</b>		
<i>Software Based Systems Service Rate</i>	<b>\$158.00</b>	<b>\$109.00</b>
<i>Hardwired System Service Rate</i>	<b>\$133.00</b>	<b>\$88.00</b>
<i>System Engineering &amp; Design Rate</i>	<b>\$195.00</b>	<b>\$166.00</b>
<i>Project Management Rate</i>	<b>\$136.00</b>	<b>\$88.00</b>
<b>OTHER</b>		
<i>Truck Charge</i>	<b>\$99.25</b>	<b>\$64.00</b>

*Note: All service call will include a (2) hour minimum service charge, plus truck charge.*

**Intelligent Security Management System Unit Pricing**

<u>Model Number</u>	<u>Description</u>	<u>City of Troy Unit Cost</u>
<b>A) Access Control Equipment:</b>		
8M-16I/O-T-M	NetController, +4M, NetLan, and Modem	\$2,160.00
SU420NET	Andover UPS Battery 420VA	\$270.00
PS120/240-AC50U	Power Supply Module	\$280.00
01-2100-423	Continuum Battery 12V	\$16.00
01-0010-868	Battery Clamps and Cables	\$7.00
AC-1	Continuum Security Reader Module	\$245.00
DI-8	Continuum Digital Input Module	\$240.00
UI-8-10	Continuum Universal Input Module	\$240.00
G-G-G	Continuum Enclosure Assembly	\$418.00
01-0010-840	Male Connectors for I/O Bus	\$42.00
PR5355	Proximity Card Reader	\$290.00
1076	Door Alarm Contact	\$35.00
2500	Overhead Door Alarm Contact	\$39.00
DS150i	Motion Detector	\$142.00
AL600ULX	Power Supply 6 Amp w/ enclosure	\$230.00
5825A-W	Glass Break Sensors	\$45.00
269	Ademco Panic Alarm Button	\$28.00
660P	Locknetics Remote Release Button	\$49.00
804	Locknetics Remote Monitoring Station	\$236.00
OP-CX702	Optix Long Range Motion Detector	\$96.00
<b>B) CCTV Cameras:</b>		
WCS1-4	Pelco Power Supply 1 output 4 Amp	\$114.00
PP350	Pelco Parapet wall mount outdoor pendant	\$239.00
SD53CBW-PG-E1	Pelco Spectra III SE Environmental dome Camera	\$2,342.00
SD4C22-PG-E0	Pelco Spectra IV SE Environmental dome Camera	\$2,342.00
SWM-GY	Mounting Bracket	\$34.00
ICS150-P	Pelco Camclosure 2x2-ft ceiling panel	\$30.00



ISC100-CRV3A	Pelco Interior Wall Fixed Camera w/ lens	\$387.00
ISC100-PG	Pelco interior pendant Mount Adapter	\$24.00
DF5HD-PG-E1	Pelco Exterior Fixed Dome Camera	\$818.00
DF8ML-PG-EOV50A	Pelco Exterior Fixed Dome Camera	\$818.00
ICS151-CRV3A	Pelco Camclosure in ceiling clear dome color camera	\$483.00
MCS16-20S	Pelco Power Supply 20 Amp, 16 switched fused	\$219.00
G3512-2CHV50AK	Pelco ImagePak high resolution color camera w/ 5-50mm	\$554.00
TF9000	Pelco Power Transformer	\$25.00
IP3701H-2	Pelco Camera, Extended Dynamic Range color, built in power over Ethernet	\$567.00
IP110-CHV9	Pelco Camclosure® IP, Environmental, Surface Mount, Mini Dome. 9.5 mm lens	\$752.00
IP110-CHV22	Pelco Camclosure® IP, Environmental, Surface Mount, Mini Dome. 22 mm lens	\$752.00
IXS0C	Pelco SARIX IX, Network camera, STD definition color	\$566.00
IXS0DN	Pelco SARIX IX, Network camera, STD definition color, Day / Night	\$692.00
IX10C	Pelco SARIX IX, Network camera, 1.3 mega pixel color	\$664.00
IX10DN	Pelco SARIX IX, Network camera, 1.3 mega pixel color, Day / Night	\$738.00
IXE20C	Pelco SARIX IX, Network camera, 2.1 mega pixel color	\$1,136.00
IXE20DN	Pelco SARIX IX, Network camera, 2.1 mega pixel color, Day / Night	\$1,324.00
SD4N-W0	Pelco Spectra® Mini IP Smoked Dome White NTSC.	\$1,138.00
SD4N35-F0	Pelco Spectra® IV consists of the following Pelco models: DD4CBW35, BB4N-F, LD5F-0.	\$2,665.00
SD4N35-PB-0	Pelco Spectra® IV consists of the following Pelco models: DD4CBW35, BB4N-PB, LD53PB-0.	\$2,769.00
SD4N35-PG-E1	Pelco Spectra® IV consists of the following Pelco models: DD4CBW35, BB4N-PG-E, LD53PB-1.	2,829.00
<b>C) CCTV Equipment - Telcom Room</b>		
IN3535-1V-1C-1D	Integral /Andover Xpress Digital Video Recorder, 16 Chnln., w/ 1 TB Storage	\$8,750.00
IN3540-2V-1C-1D	Integral / Pelco Xpress Digital Video Recorder, 32 Chnln, w/ 1 TB storage	\$11,108.00
CM9760-MDA	Pelco Master Distribution Amp	\$1,134.00
CM9760-CDU-T	Pelco Matrix code distribution unit	\$376.00
R3	Fiber Optic Racks	\$501.00
VT7820-R3	Fiber Optic Video Transmitters	\$2,499.00
D1010WDMA-R3	IFS RS232/RS485 Fiber Optic Data Transceiver	\$563.00
D1300	IFS RS485 Fiber Optic Modem	\$360.00
VT-1500	IFS Fiber Optic Video/Data Modem Transmitter	\$425.00
VR-1500	IFS Fiber Optic Video/Data Modem Receiver	\$425.00
DWR-21-22	Middle Atlantic 21 space sectional wall rack	\$451.00
RM-KB	Middle Atlantic Rack Mount keyboard & Mouse	\$519.00
YV-83BB3BK	Coax Jumper Cables	\$5.25
915844	APC Back-UPS triplite Smart VA System	\$512.00
NET300R	Pelco MPEG4 IP Video Receiver	\$561.00
NET350R	Pelco MPEG4 IP Video Receiver Compactflash Interface w/ Audio	\$655.00
NET300R	Pelco MPEG4 IP Video Transmitter	\$561.00



NET350R	Pelco MPEG4 IP Video Transmitter Compactflash Interface w/ Audio	\$655.00
<b>D) CCTV Equipment - Head End Controls</b>		
VR7820-R3	Fiber Optic Video Receiver 8 channel	\$2,499.00
D1010WDMA-R3	IFS RS232/RS485 Fiber Optic Data Transceiver	\$563.00
R3	Fiber Optic Racks	\$501.00
MX4016CD	Pelco Multiplexers, Color duplex 16 channel	\$1,360.00
YV-83BB3BK	Coax Jumper Cables	\$5.25
PMCS19A	Pelco Monitor 19" NTSC/PAL 800TVL	\$587.50
PMCL317	Pelco 17" Flat panel LCD Monitor	\$675.00
N3260W	Viewsonic 32" LCD Monitor	\$959.00
WMK-013	Viewsonic Universal Monitor Mount	\$222.00
RMA19T	Pelco Rack Mount Kit	\$55.00
KBD4000	Pelco Keyboard / Joystick Controller	\$523.00
KBDKIT	Pelco Keyboard Wiring Kit	\$14.00
DVR5104DVD-500	Pelco Endura Enabled™ DVR with 4 camera inputs and 500 GB internal storage with EnduraStor™ Optimization Technology.	\$3,168.00
DVR5108DVD-1000	Endura Enabled™ DVR with 8 camera inputs and 1000 GB internal storage with EnduraStor™ Optimization Technology.	\$4,667.00
DVR5116DVD-2000	Endura Enabled™ DVR with 16 camera inputs and 2000 GB internal storage with EnduraStor™ Optimization Technology.	\$6,676.00
35401V1C5D0S	DS XPress – 16 Channel, 120 ips, 16 alarm inputs, 2000GB	\$11,630.00
35401V2C5D0S	DS XPress – 32 Channel, 240 ips, 32 alarm inputs, 2000GB	\$15,425.00
35401V4C5D0S	DS XPress – 64 Channel, 480 ips, 64 alarm inputs, 2000GB	\$22,998.00
DSR082000	8 channel - 2000GB- 240ips	\$8,034.00
DSR162000	16 channel - 2000GB - 480ips	\$12,324.00
DSR322000	32 channel - 2000GB - 960ips	\$17,355.00
DSNVR04500	4-Channel DS NVR One 500GB Drive for internal video storage; Includes a SCSI Controller Card for use with External RAID Storage Devices. NOTE: IP channel licenses are included.	\$3,900.00
DSNVR161500	16-Channel DS NVR Three 500GB Drives (1200GB) of internal video storage; Includes a SCSI Controller Card for use with External RAID Storage Devices. NOTE: IP channel licenses are included.	\$6,240.00
DSNVR321500	32-Channel DS NVR Three 500GB Drives (1500GB) of internal video storage; Includes a SCSI Controller Card for use with External RAID Storage Devices. NOTE: IP channel licenses are included	\$9,360.00
DS-SW-SAT	DS NVS "Satellite" software only Includes support for up to 4 IP cameras - 1 year warranty Note: does not include cameras nor IP camera licenses	\$195.00
DS-SW-BAS	DS NVS "Base" software only Includes support for up to 16 IP cameras - 1 year warranty Note: does not include cameras nor IP camera licenses	\$585.00
DS-SW-PRO	DS NVS "Pro" software only Includes support for up to 32 IP cameras - 1 year warranty Note: does not include cameras nor IP camera licenses	\$780.00



DS-SW-DEL	DS NVS "Delta" software only Includes support for up to 64 IP cameras - 1 year warranty Note: does not include cameras nor IP camera licenses	\$1,560.00
DS-SW-CAM-P	Camera integration fee per camera - if purchased with an IP camera or IP server	\$136.00

**E) Intercom Communication System**

LDF-40C	Aiphone 40 Call Console Master	\$1,697.00
LS-NVP/B	Aiphone Vandal Proof Sub-station	\$112.00
MK-DAC	Aiphone Camera / Intercom Station	\$312.00
MK-2MCD	Aiphone Camera / Intercom Master Station	\$708.00
PS-1225UL	Aiphone power Supply 12V	\$69.00
PS-12C	Aiphone Power Supply	\$84.00
RY-PA	Aiphone Release Relay	\$11.00

**F) Fire Alarm Detection System**

4099-9001	Simplex Manual Pull Station	\$92.00
4098-9714	Simplex Smoke Detector Sensor	\$65.00
4098-9733	Simplex Heat Detector Sensor	\$35.00
4098-9792	Simplex Smoke / Heat Sensor Base	\$83.00
4098-9756	Simplex Smoke Duct Sensor Housing	\$320.00
4098-9843	Simplex Encapsulated Relay, PAM-SD	\$16.00
2098-9798	Simplex Sampling Tube 73"	\$24.00
4090-9002	Simplex IAM Relay, IDNET	\$181.00
4090-9001	Simplex IAM Supervised, IDNET	\$90.00
2081-9276	Simplex Battery 33AH	\$179.00
4090-9116	Simplex IDNET Isolator	\$78.00
GEC3-24WR	Simplex Horn/Strobe, 24VDC	\$63.00
GES#-24WR	Simplex Strobe, 24VDC	\$48.00

**G) Gate Control System**

SPX-1200C	Cypress Weigand Extender (Central)	\$675.00
SPX-1200R	Cypress Weigand Extender (Remote)	\$675.00
MIB40	PLC Gate Controller	\$1,250.00
5375AGNOO	Maxi-Prox Long Range Reader	\$800.00

**H) CCTV Camera Repair**

CCTV01	Interior Fixed Camera Repair Kit (Camclosure)	\$138.00
CCTV02	Exterior Fixed Camera Repair Kit (Camclosure)	\$150.00
CCTV03	Interior Fixed Camera Repair Kit (Imagepak)	\$140.00
CCTV04	Exterior Fixed Camera Repair Kit (Imagepak)	\$153.00
CCTV05	Interior PTZ Camera Repair kit (Spectra)	\$175.00
CCTV06	Exterior PTZ Camera Repair Kit (Spectra)	\$210.00

- *The above prices maybe subjected to annual increase, not exceeding 3%.*
- *Equipment not listed or covered under this contract will be provided at 16% off manufacture suggested retail price.*
- *Labor / Services not covered under this contract will be supplied at the CITY OF TROY labor rates. (See page 2)*



Resolution #2005-12-557c  
Moved by Schilling  
Seconded by Lambert

RESOLVED, That the City of Troy will **WAIVE** any permit, construction, or inspection fees that are associated with the implementation of Wireless Oakland in the City of Troy.

Yes: All-5  
No: None  
Absent: Broomfield, Howrylak

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**F-10 Bid Waiver – Integrated Security Management System Material and Labor Maintenance Proposal**

Resolution #2005-12-557  
Moved by Beltramini  
Seconded by Stine

WHEREAS, SimplexGrinnel is an authorized, licensed installer in Michigan of the Andover Controls security system;

WHEREAS, It is necessary to perform periodic maintenance and installation of new or replacement equipment and avoid corruption of the system's programming.

NOW, THEREFORE, BE IT RESOLVED, That formal bidding procedures are hereby **WAIVED** and the City of Troy is **AUTHORIZED** to enter into contract with SimplexGrinnel of Farmington Hills, MI, for labor and materials to maintain the Integrated Security Management System from 11/1/05 through 10/30/06, subject to annual price increases thereafter, not to exceed 3% as determined by the CPI for the Detroit Ann Arbor area, in accordance with their proposal, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: All-5  
No: None  
Absent: Broomfield, Howrylak

**Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business, Article 10-Public Comment Limited to Items Not on the Agenda**

Resolution #2005-12-558  
Moved by Beltramini  
Seconded by Stine

RESOLVED, That Troy City Council hereby **SUSPENDS** its Rules of Procedure for the City Council, Rule #6 Order of Business, Article 10 – Public Comment: Limited to Items not on the Agenda and permit discussion on Public Comment.

Yes: All-5  
No: None

November 4, 2005

TO: John Szerlag, City Manager

FROM: Jeanette Bennett, Purchasing Director  
Charles Craft, Chief of Police

SUBJECT: **Agenda Item** – Bid Waiver – Integrated Security Management  
System Material & Labor Maintenance Proposal

### **RECOMMENDATION**

The Police Department requests City Council approval to enter into a contract with SimplexGrinnell for a period covering 11/01/2005 through 10/30/2006, subject to annual increases thereafter, not to exceed 3% as determined by the CPI for the Detroit Ann Arbor area in accordance with the proposal entitled “City of Troy Integrated Security Management System Material and Labor Guide Proposal”. The Proposal establishes hourly service rates for software and hardware systems, system engineering and design, and project management services. It establishes a two-hour minimum service call and the truck charge. It also establishes fixed costs for replacement parts and makes allowance for equipment or services not covered in the Proposal. The waiver is requested to contract with the company who initially programmed the security system software during the construction of the Police Department.

### **BACKGROUND**

SimplexGrinnell Fire Protection and Security Services provided the security system during the Police and Fire Building Renovation and Addition project. SimplexGrinnell was responsible for installation and programming of this complex and comprehensive system. Over the last year, they have also added additional card readers and cameras to the system.

The controlling software application is “Continuum” by Andover Controls. This application is programmed to control every piece of hardware in the security system. The waiver explanation is to allow the company who programmed the system to troubleshoot, maintain, and fix any problems with any component of the system while avoiding corruption of the programming.

### **BUDGET**

The Police Department Research and Technology Operating Account #334.7802.070 has been designated for the funding of this project.



***City of Troy***  
***Integrated Security Management System***  
***Material & Labor Guide***  
***Proposal***

*Materials & Labor Pricing Agreement*  
*from 11/01/2005 – 10/30/2006*



**Preferred Hourly Service Rates**

	<u>Standard Rate</u>	<u>City of Troy Rate</u>
<b>ALARM &amp; DETECTION</b>		
<i>Software Based Systems Service Rate</i>	<b>\$140.00</b>	<b>\$109.00</b>
<i>Hardwired System Service Rate</i>	<b>\$119.00</b>	<b>\$88.00</b>
<i>System Engineering &amp; Design Rate</i>	<b>\$195.00</b>	<b>\$166.00</b>
<i>Project Management Rate</i>	<b>\$136.00</b>	<b>\$88.00</b>
<b>OTHER</b>		
<i>Truck Charge</i>	<b>\$86.25</b>	<b>\$64.00</b>

*Note: All service call will include a (2) hour minimum service charge, plus truck charge.*

**Intelligent Security Management System Unit Pricing**

<u>Model Number</u>	<u>Description</u>	<u>City of Troy Unit Cost</u>
<b>A) Access Control Equipment:</b>		
8M-16I/0-T-M	NetController, +4M, NetLan, and Modem	\$2,160.00
SU420NET	Andover UPS Battery 420VA	\$270.00
PS120/240-AC50U	Power Supply Module	\$280.00
01-2100-423	Continuum Battery 12V	\$16.00
01-0010-868	Battery Clamps and Cables	\$7.00
AC-1	Continuum Security Reader Module	\$245.00
DI-8	Continuum Digital Input Module	\$240.00
UI-8-10	Continuum Universal Input Module	\$240.00
G-G-G	Continuum Enclosure Assembly	\$418.00
01-0010-840	Male Connectors for I/O Bus	\$42.00
PR5355	Proximity Card Reader	\$290.00
1076	Door Alarm Contact	\$35.00
2500	Overhead Door Alarm Contact	\$39.00
DS150i	Motion Detector	\$142.00
AL600ULX	Power Supply 6 Amp w/ enclosure	\$230.00
5825A-W	Glass Break Sensors	\$45.00
269	Ademco Panic Alarm Button	\$28.00
660P	Locknetics Remote Release Button	\$49.00
804	Locknetics Remote Monitoring Station	\$236.00
OP-CX702	Optix Long Range Motion Detector	\$96.00
<b>B) CCTV Cameras:</b>		
WCSI-4	Pelco Power Supply 1 output 4 Amp	\$114.00
PP350	Pelco Parapet wall mount outdoor pendant	\$239.00
SD53CBW-PG-E1	Pelco Spectra III SE Environmental dome Camera	\$2,342.00
SWM-GY	Mounting Bracket	\$34.00
ICS150-P	Pelco Camclosure 2x2-ft ceiling panel	\$30.00
DF8ML-PG-EOV50A	Exterior Fixed Dome Camera	\$818.00
ICS151-CRV3A	Pelco Camclosure in ceiling clear dome color camera	\$483.00
MCS16-20S	Pelco Power Supply 20 Amp, 16 switched fused	\$219.00



G3512-2CHV50AK	Pelco ImagePak high resolution color camera w/ 5-50mm	\$554.00
TF9000	Pelco Power Transformer	\$25.00

**C) CCTV Equipment - Telcom Room**

IN3375-00160A	Andover Xpress Digital Video Recorder	\$8,750.00
CM9760-MDA	Pelco Master Distribution Amp	\$1,134.00
CM9760-CDU-T	Pelco Matrix code distribution unit	\$376.00
R3	Fiber Optic Racks	\$501.00
VT7820-R3	Fiber Optic Video Transmitters	\$2,499.00
D1010WDM-R3	IFS RS232/RS485 Fiber Optic Data Transceiver	\$563.00
D1300	IFS RS485 Fiber Optic Modem	\$360.00
VT-1500	IFS Fiber Optic Video/Data Modem Transmitter	\$425.00
VR-1500	IFS Fiber Optic Video/Data Modem Receiver	\$425.00
DWR-21-22	Middle Atlantic 21 space sectional wall rack	\$451.00
YV-83BB3BK	Coax Jumper Cables	\$5.25

**D) CCTV Equipment - Head End Controls**

VR7820-R3	Fiber Optic Video Receiver 8 channel	\$2,499.00
D1010WDM-R3	IFS RS232/RS485 Fiber Optic Data Transceiver	\$563.00
R3	Fiber Optic Racks	\$501.00
MX4016CD	Pelco Multiplexers, Color duplex 16 channel	\$1,360.00
YV-83BB3BK	Coax Jumper Cables	\$5.25
PMCS19A	Pelco Monitor 19" NTSC/PAL 800TVL	\$587.50
RMA19T	Pelco Rack Mount Kit	\$55.00

**E) Intercom Communication System**

LDF-40C	Aiphone 40 Call Console Master	\$1,697.00
LS-NVP/B	Aiphone Vandal Proof Sub-station	\$112.00
PS-12C	Aiphone Power Supply	\$84.00
RY-PA	Aiphone Release Relay	\$11.00

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4098-9843	Simplex Encapsulated Relay, PAM-SD	\$16.00
2098-9798	Simplex Sampling Tube 73"	\$24.00
4090-9002	Simplex IAM Relay, IDNET	\$181.00
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4090-9116	Simplex IDNET Isolator	\$78.00
GEC3-24WR	Simplex Horn/Strobe, 24VDC	\$63.00
GES#-24WR	Simplex Strobe, 24VDC	\$48.00

- *The above prices may be subjected to annual increase, not exceeding 3% as determined by the CPI for the Detroit Ann Arbor Area.*
- *Equipment not listed or covered under this contract will be provided at 16% off manufacture suggested retail price.*
- *Labor / Services not covered under this contract will be supplied at the CITY OF TROY labor rates. (See page 2)*





## CITY COUNCIL ACTION REPORT

January 30, 2009

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration  
Susan A. Leirstein, Purchasing Director  
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 8: Best Value Award – Pathways  
Master Plan

### **Background**

- On October 15, 2008, requests for proposals were received and opened for the creation of a Pathways Master Plan for the City of Troy.
- 342 companies were notified via the MITN System.
- Nine firms submitted proposals and five statements of no bid were received.
- Six (6) firms were able to meet the minimum pass/fail requirements.
- Five committee members reviewed, evaluated and rated all six (6) RFP's. Committee members were the Parks and Recreation Director, Parks Superintendent, Traffic Engineer, Planning Director and Principal Planner.
- Each member independently calculated a weighted score based on their review. The individual weighted scores were averaged into one weighted score for each firm. The detailed proposal comprised fifty (50) percent of the final score for each firm.
- The six firms were invited to move forward in the selection process by participating in an interview. The interviews were independently evaluated by each committee member and the weighted scores were averaged into one weighted score for each firm. The interview comprised twenty (20) percent of the final score for each firm.
- The price comparison was completed by the Purchasing department. No committee member was permitted to attend the bid opening or to review the pricing portion of the detailed proposal. Proposal prices were normalized and a weighted score was given for each firm.
- The highest scoring firm verified they would accept the work based on normalized pricing, which resulted in a lower contract amount than originally submitted.
- Based on the final scoring and selection criteria of fifty (50) percent weighted proposal score, thirty (30) percent weighted price score and twenty (20) percent interview score, the committee recommends awarding the contract based on the best value process to Hamilton Anderson Associates. Hamilton Anderson has partnered with The Greenways Collaborative for this project.

January 30, 2009

To: Phillip L. Nelson, City Manager  
Re: Best Value Award – Pathways Master Plan

### **Financial Considerations**

- Funds are available through the Park Development Capital Account for Land Improvements - #401.751.770.7974.130

### **Legal Considerations**

- RFP-COT 08-30, the Pathways Master Plan was competitively bid as required by City Charter and Code, and opened with nine (9) bidders responding.
- All bidders were given the opportunity to respond with their level of interest in developing a comprehensive Pathways Master Plan.
- The contract award is contingent upon the recommended bidder's submission of proper contract and supplemental documents, including insurance certificates and all other specified requirements.

### **Policy Considerations**

- A trails master plan is the first step in the development and implementation of a city wide trail system. (Outcome Statements I, II, III)

### **Options**

- City management recommends awarding a contract to develop a comprehensive Pathways Master Plan to Hamilton Anderson Associates of Detroit, MI, as a result of a best value process, for an estimated cost of \$40,997.18, plus reimbursables not to exceed \$4,450.00.



## EXECUTIVE SUMMARY

### PATHWAYS MASTER PLAN

#### STATISTICS:

- ◆ **Three-hundred forty-two (342) companies were notified via the MITN e-procurement website**
- ◆ **Nine (9) proposals were received**
- ◆ **Six (6) companies met the pass/fail criteria**
- ◆ **Interviews were conducted with all six (6) companies**
- ◆ **Hamilton Anderson Associates received the highest score as a result of a best value process**

The following Six (6) companies received the indicated final scores as a result of the criteria for selection: proposal, pricing and interview scores. All six (6) firms were invited to participate in an interview.

Company	SCORE
Hamilton Anderson Associates	86.6
Wade Trim	81.3
Johnson Hill Land Ethics Studio	81.3
McKenna Associates, Inc.	77.3
Landscape Architects & Planners, Inc.	70.7
Wilcox Professional Services, LLC	59.6

#### REQUEST FOR PROPOSALS - COMPANIES ELIMINATED FROM FURTHER CONSIDERATION (BASED ON PASS/FAIL INSURANCE REQUIREMENTS)

- OPUS International Consultants, Inc.
- T.Y. Lin International Great Lakes, Inc.
- Fleis & Vandenbrink Engineering Inc.

#### Attachments:

- ✓ Weighted Final Scoring Including Proposal, Price and Interview
- ✓ Evaluation Process
- ✓ Original Tabulation



WEIGHTED FINAL SCORING  
PATHWAYS MASTER PLAN

Final Score Calculation:

$$\begin{array}{r}
 30\% \times \text{Price Score} \\
 20\% \times \text{Interview Score} \\
 \underline{50\% \times \text{Proposal Score}} \\
 100\% \qquad \qquad \qquad = \text{Final Weighted Score}
 \end{array}$$

In order to equate the price to the weighted evaluation process scoring, the prices had to be converted into a score with the base of 100. **NOTE:** Vendors are listed in the order of their summary score for both the price and proposal, from highest to lowest. For the interview, vendors are listed in the order of their score, from highest to lowest. For the final score the vendors are listed in the order of rating from highest to lowest.

Weighted Average Score for Price: 30%

	Weighted Criteria: [1-(Normalized Proposal Price - Normalized Lowest Price) / normalized lowest Price] x available points	Final Weighted Score (x .30)
Vendors:		
Hamilton Anderson Associates	$1 - (45,447.18 - 37,700.00) / 37,700.00 \times 100 = 79.4$	$79.4 \times .30 = 23.8$
Landscape Architects & Planners, Inc.	$1 - (45,422.67 - 37,700.00) / 37,700.00 \times 100 = 79.5$	$79.5 \times .30 = 23.9$
Wilcox Professional Services, LLC	$1 - (41,341.28 - 37,700.00) / 37,700.00 \times 100 = 90.3$	$90.3 \times .30 = 27.1$
Johnson Hill Land Ethics Studio	$1 - (44,050.00 - 37,700.00) / 37,700.00 \times 100 = 83.2$	$83.2 \times .30 = 25.0$
Wade Trim	$1 - (50,575.00 - 37,700.00) / 37,700.00 \times 100 = 65.8$	$65.8 \times .30 = 19.7$
McKenna Associates, Inc.	$1 - (37,700.00 - 37,700.00) / 37,700.00 \times 100 = 100.0$	$100.0 \times .30 = 30.0$

Weighted Average Score for Proposals: 50%

Raters:	1	2	3	4	5	Average	Final Weighted Score (x .50)
Vendors:							
Hamilton Anderson Associates	97.5	92.0	100.0	100.0	100.0	98.0	49.0
Landscape Architects & Planners, Inc.	74.0	65.0	65.0	80.0	75.0	71.8	35.9
Wilcox Professional Services, LLC	62.0	30.0	77.0	60.0	40.0	53.8	26.9
Johnson Hill Land Ethics Studio	76.0	85.0	90.0	75.0	100.0	85.2	42.6
Wade Trim	96.0	90.0	100.0	90.0	65.0	88.2	44.1
McKenna Associates, Inc.	80.0	60.0	55.0	90.0	40.0	65.0	32.5

Summary: Proposal and Price Scores

	Price Score	Proposal Score	Score
Vendors:			
Hamilton Anderson Associates	23.8	49.0	72.8
Landscape Architects & Planners, Inc.	23.9	35.9	59.8
Wilcox Professional Services, LLC	27.1	26.9	54.0
Johnson Hill Land Ethics Studio	25.0	42.6	67.6
Wade Trim	19.7	44.1	63.8
McKenna Associates, Inc.	30.0	32.5	62.5

All six (6) companies were invited to participate in an interview.  
(Maximum # of points – 20)



Weighted Average Score for Interview: 20%

RATERS	1	2	3	4	5	Average	Final Weighted Score (x .20)
Vendors:							
Wade Trim	83.5	77.0	92.5	100.0	85.5	87.7	17.5
McKenna Associates, Inc.	63.0	71.0	89.5	94.5	52.0	74.0	14.8
Hamilton Anderson Associates	79.0	72.5	65.0	52.5	76.0	69.0	13.8
Johnson Hill Land Ethics Studio	60.5	67.0	73.5	67.0	74.5	68.5	13.7
Landscape Architects & Planners, Inc.	66.5	67.5	31.0	45.0	63.5	54.7	10.9
Wilcox Professional Services, LLC	38.5	38.0	20.5	15.0	27.0	27.8	5.6

FINAL SCORE:

VENDORS:	Hamilton Anderson Associates	Wade Trim	Johnson Hill Land Ethics Studio	McKenna Associates, Inc.	Landscape Architects & Planners, Inc.	Wilcox Professional Services, LLC
Price Score	23.8	19.7	25.0	30.0	23.9	27.1
Proposal Score	49.0	44.1	42.6	32.5	35.9	26.9
Interview Score	13.8	17.5	13.7	14.8	10.9	5.6
FINAL SCORE	86.6	81.3	81.3	77.3	70.7	59.6

\*\*HIGHEST RATED VENDOR - RECOMMENDED AWARD



## SELECTION PROCESS

### CRITERIA FOR SELECTION

The identified Committee will review the proposals. The City of Troy reserves the right to award this proposal to the firm considered the most qualified based upon a combination of factors including but not limited to the following:

- A. Compliance with qualifications criteria
- B. Completeness of the proposal
- C. Financial strength and capacity of the firm
- D. Correlation of the proposals submitted to the needs of the City of Troy
- E. Any other factors which may be deemed to be in the City's best interest
- F. Evaluation Process

### Phase 1: Minimum Qualifications Evaluation

Firms will be required to meet minimum established criteria in order to go to the second phase of the process.

### Phase 2: Evaluation of Proposals

Each Committee member will independently use a weighted score sheet to evaluate the proposals; each Committee Member will calculate a weighted score. The scores of the Committee Members will be averaged into one score for each firm for this phase of the process.

### Phase 3: Interview Score – Optional-

The City, at their option, will invite at least the top three (3) rated firms to participate in an interview. If less than three (3) candidates remain in the process, all will be interviewed. Each Committee Member will independently use a weighted score sheet to evaluate the Interview; each Committee Member will calculate a weighted score. The scores of the Committee Members will be averaged into one score for each firm for this phase of the process. Those being interviewed may be supplied with further instructions and requests prior to the interview. Persons representing the firm at the interview must be the personnel who will be assigned to this project.

### Phase 4: Price

Points for price will be calculated as follows:

**FORMULA:  $\{1 - (\text{Normalized Proposal Price} - \text{Normalized Lowest Price}) / \text{normalized lowest price}\} \times \text{available points}$**

The City reserves the right to accept the original proposed amount or the normalized amount, whichever is lower.

### Phase 5: Final Scoring and Selection

The firm with the highest final weighted score will be recommended to the Troy City Council for Award.

50% Proposal Score (100 point base)  
30% Price Score (100 point base)  
20% Interview Score (100 point base)  
100%

**Note: The City of Troy reserves the right to change the order or eliminate an evaluation phase if deemed in the City's best interest to do so.**

**NORMALIZED PRICING - PATHWAYS MASTER PLAN**

**STEP #1 - Obtain Average Number of Hours**

COMPANY NAME	Est # of Hours
Hamilton Anderson Associates	935.0
Landscape Architects & Planners, Inc.	603.0
Wilcox Professional Services, LLC	560.0
Johnson Hill Land Ethics Studio	490.0
Wade Trim	403.0
McKenna Associates, Inc.	350.0
	3341.0
<b>Average # of Hours</b>	<b>556.8</b>

**STEP #2 - Obtain Hourly Rate for Each Company**

COMPANY NAME	Divide - Proposed Est Total Cost	By - Proposed Est # of Hours	To obtain Each Companies Hourly Rate
Hamilton Anderson Associates	\$ 68,840.00	935.0	\$ 73.63
Landscape Architects & Planners, Inc.	\$ 43,290.00	603.0	\$ 71.79
Wilcox Professional Services, LLC	\$ 41,075.00	560.0	\$ 73.35
Johnson Hill Land Ethics Studio	\$ 43,550.00	490.0	\$ 88.88
Wade Trim	\$ 50,575.00	403.0	\$ 125.50
McKenna Associates, Inc.	\$ 35,200.00	350.0	\$ 100.57

Hourly Rate - Calculated using proposal lump sum amount divided by proposal estimated hours

**STEP #3**

Normalized Values: Calculated using calculated hourly rate (step #2) multiplied by average number of hours (step #1)

COMPANY NAME	Hourly Rate (x) Average # of Hours	Normalized Values	Plus Reimbursables	Normalized Values
Hamilton Anderson Associates	73.63 x 556.8	\$ 40,997.18	\$ 4,450.00	<b>\$ 45,447.18</b>
Landscape Architects & Planners, Inc.	71.79 x 556.8	\$ 39,972.67	\$ 5,450.00	<b>\$ 45,422.67</b>
Wilcox Professional Services, LLC	73.35 x 556.8	\$ 40,841.28	\$ 500.00	<b>\$ 41,341.28</b>
Johnson Hill Land Ethics Studio	88.88 x 556.8	\$ 49,488.38	\$ 500.00	<b>\$ 49,988.38</b>
Wade Trim	125.50 x 556.8	\$ 69,878.40	\$ -	<b>\$ 69,878.40</b>
McKenna Associates, Inc.	100.57 x 556.8	\$ 55,997.38	\$ 2,500.00	<b>\$ 58,497.38</b>

**STEP #4 - Accepted the lower of the two amounts - original proposed amount or the normalized amount**

The City reserves the right to accept the original proposed amount or the normalized amount, whichever is lower.

COMPANY NAME	Original Proposal	Normalized Values	Plus Reimbursables	Value Used
Hamilton Anderson Associates	\$ 68,840.00	<b>\$ 40,997.18</b>	\$ 4,450.00	<b>\$ 45,447.18</b>
Landscape Architects & Planners, Inc.	\$ 43,290.00	<b>\$ 39,972.67</b>	\$ 5,450.00	<b>\$ 45,422.67</b>
Wilcox Professional Services, LLC	\$ 41,075.00	<b>\$ 40,841.28</b>	\$ 500.00	<b>\$ 41,341.28</b>
Johnson Hill Land Ethics Studio	<b>\$ 43,550.00</b>	\$ 49,488.38	\$ 500.00	<b>\$ 44,050.00</b>
Wade Trim	<b>\$ 50,575.00</b>	\$ 69,878.40	\$ -	<b>\$ 50,575.00</b>
McKenna Associates, Inc.	<b>\$ 35,200.00</b>	\$ 55,997.38	\$ 2,500.00	<b>\$ 37,700.00</b>

**STEP #5**

Calculate Weighted Criteria:

COMPANY NAME	Value Used			
Hamilton Anderson Associates	\$ 45,447.18	0.206	79.40	23.8
Landscape Architects & Planners, Inc.	\$ 45,422.67	0.205	79.50	23.9
Wilcox Professional Services, LLC	\$ 41,341.28	0.097	90.30	27.1
Johnson Hill Land Ethics Studio	\$ 44,050.00	0.168	83.20	25.0
Wade Trim	\$ 50,575.00	0.342	65.80	19.7
McKenna Associates, Inc.	\$ 37,700.00	0.000	100.00	30.0

FIRM NAME:		Wilcox Professional Services, LLC	Johnson Hill Land Ethics Studio	Hamilton Anderson Associates
<b>PROPOSAL: TO PROVIDE A PATHWAYS MASTER PLAN FOR THE NEEDS OF THE CITY OF TROY PARKS AND RECREATION DEPARTMENT</b>				
VENDOR QUESTIONNAIF (Yes or No)		Yes	Yes	Yes
FIVE (5) COPIES (Yes or No)		Yes	Yes	Yes
INSURANCE:	Can Meet	XX	XX	XX
	Cannot Meet			
	Signed Y or N	Yes	Yes	Yes
<b>PROPOSAL:</b>				
<b>SCHEDULE OF VALUES: (Hourly Rates)</b>		<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>
Estimated # of Hours:		560	490	935
Estimated Total Cost:		\$ 41,075.00	\$ 43,550.00	\$ 68,840.00
Not To Exceed:		\$ 500.00	\$ 44,050.00	\$ 4,450.00
<i>Rate Per Job Classification:</i>				
Project Director \$140/ hour		Principal \$110/ hour	Principal \$165/ hour	
Project Manager \$85/ hour		Landscape Architect \$80/ hour	Project Manager \$125/ hour	
Project Engineer \$110/ hour		Principal Planner \$110/ hour	Landscape Architect \$70/ hour	
Project Biologist \$85/ hour		LA (CWA) \$85/ hour	Support \$60/ hour	
Trail Planner \$85/ hour		Project Planner \$85/ hour		
CAD Tech. \$50/ hour		GIS Coordinator \$70/ hour		
<i>Potential Additional Services:</i>				
<i>Remburseables:</i>		\$500.00 Plan Distribution	\$.50 / per mile	\$500 Travel & Meals
			Plotting (color) \$4.50/S.F.	\$3,950 Printing & Supplies
			Plotting (B&W) \$1.33/S.F.	
			Copying \$.30 & \$.05 (B&W)	
		9 Months from Date of Award		
COMPLETION DATE:	Can meet	XX	XX	XX
	Cannot meet			
TERMS:		Blank	30 Days	Net 30 Days
EXCEPTIONS:		None	None	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
TWO FORMS: Non-Collusion & Legal Status		Yes	Yes	Yes
ADDENDUM #1	Y or N	Yes	Yes	Yes

**DMS:**  
OPUS International Consultants, Inc. - Re: No Insurance Certificate included as specified (\$59,930.00)  
T.Y. Lin International Great Lakes, Inc. - Re: No Insurance Certificate included as specified (\$50,244.00)  
Fleis & Vandenbrink Engineering Inc. - Re: No Insurance Certificate included as specified (\$31,700.00)

**NO BIDS:**  
Jacobs Carter Burgess  
Flint Surveying & Engineering Company  
Gould Engineering, Inc.  
LSL Planning  
Beckett & Raeder Inc

**ATTEST:**  
 Diane Fisher  
 Stu Alderman  
 Linda Bockstanz

\_\_\_\_\_  
 Susan Leirstein CPPB  
 Purchasing Director

FIRM NAME:		Wade Trim	Landscape Architects & Planners, Inc.	McKenna Associates, Inc.
<b>PROPOSAL: TO PROVIDE A PATHWAYS MASTER PLAN FOR THE NEEDS OF THE CITY OF TROY PARKS AND RECREATION DEPARTMENT</b>				
VENDOR QUESTIONNAIRE (Yes or No)		Yes	Yes	Yes
FIVE (5) COPIES (Yes or No)		Yes	Yes	Yes
INSURANCE:				
	Can Meet	XX	XX	XX
	Cannot Meet			
	Signed Y or N	Yes	Yes	Yes
<b>PROPOSAL:</b>				
<b>SCHEDULE OF VALUES: (Hourly Rates)</b>		<b>UNIT PRICE</b>	<b>UNIT PRICE</b>	<b>UNIT PRICE</b>
Estimated # of Hours:		403	603	350
Estimated Total Cost:		\$ 50,575.00	\$ 43,290.00	\$ 35,200.00
Not To Exceed:		\$ 50,575.00	\$ 5,450.00	\$ 2,500.00
<i>Rate Per Job Classification:</i>			Principal \$135/ hour	President \$150/ hour
	Project Manager \$104/ hour	Expert Witness \$200/ hour	Sr. Vice President \$135/ hour	
	Landscape Architect \$124/ hour	Sr Project Mgr \$110/ hour	Vice President \$130/ hour	
	Traffic Engineer \$146/ hour	Prof Engineer \$110/ hour	Director \$120/ hour	
		Landscape Arch \$ 90/ hour	Sr Manager \$110/ hour	
		Planner \$85/ hour	Principal \$ 97/ hour	
		Architect 3 \$80/ hour	Senior \$78/ hour	
<i>Potential Additional Services:</i>			Rates for additional hourly staff attached to bid	Planning workshop \$ 2,300.00
<i>Remburseables:</i>		\$ .51 /mile	\$ 5,450.00	\$ 2,500.00
	\$ .50 /Color Copies	Mileage, Blueprints, Plots, Lamination, Copies, Postage, Telephone, Etc.		
9 Months from Date of Award				
COMPLETION DATE:		XX	XX	XX
	Can meet			
	Cannot meet			
TERMS:		Blank	Net 30	30 - 60 Days
EXCEPTIONS:		Blank	Attached to Bid- Indemnification Clause and City of Troy agrees that the sample Document be returned	None
ACKNOWLEDGEMENT: Y or N		Yes	Yes	Yes
TWO FORMS: Non-Collusion & Legal Status		Yes	Yes	Yes
ADDENDUM #1 Y or N		Yes	Yes	No



## CITY COUNCIL ACTION REPORT

February 9, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 3: – Exercise Renewal Option –  
Printing/Distribution of Water and Sewer Bills

### Background

- On May 12, 2008, Troy City Council approved a one-year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer bills, with options to renew for three (3) additional one-year periods to the low total bidder, American Mailers Inc. of Detroit MI. (Resolution #2008-05-149).

SERVICE DESCRIPTION	UNIT PRICE
Printing Water Bill Form	\$.0286
Laser Printing Water Bill	\$.025
Mail Service	\$.015
Printing #10 Envelope	\$.0229
Printing #9 Envelope	\$.0206
COST PER BILL:	\$.1121
Special Handling:	
Multiple Bill Mailing 6x9 Envelope	\$3.00
Multiple Bill Mailing 9x12 Envelope	\$5.00

- A market survey conducted by the Purchasing Department indicates the materials market for paper products remains stable for the coming year and concurs with the recommendation to exercise the option to renew for one additional year.
- In an effort to develop “green” philosophies to reduce demand on natural resources, the Purchasing department is investigating the use of a reusable, two-way ecoEnvelope to process water bills. If found to be printer friendly, reduces costs and benefits the environment, the City will pursue this option on future bids.

February 9, 2009

To: Phillip L Nelson, City Manager  
Re: Exercise Renewal Option – Water and Sewer Bills

### **Financial Considerations**

- Funds are available in the operating budgets of the Water Division.

### **Legal Considerations**

- ITB-COT 08-15, the Production, Printing and Distribution of Water and Sewer Bills was competitively bid in accordance with City Charter and Code.

### **Policy Considerations**

- Troy adds value to properties through maintenance or upgrades of infrastructure and quality of life venues. (Outcome Statement #11)

### **Options**

- City management recommends the City exercise the first of three one-year renewal options with American Mailers Inc. of Detroit, MI under the same prices, terms and conditions as the original contract, plus the actual cost for first class postage, expiring April 30, 2010.

February 2, 2009

TO: Susan Leirstein  
Purchasing Director

FROM: Julie Hamilton  
Buyer

RE: MARKET SURVEY – Printing of Water and Sewer Bills

LASERCOM LLC – David Grudzinski (248) 585-2800

Mr. Grudzinski indicated there were no price increases or decreases in printing services over the last 12 months. The cost for consumables increased a little.

DIVDAT – Stephanie Warren (586) 536-4389

Ms. Warren stated that paper has experienced a more rapid rate of increase than any other consumable other than fuel. Mr. Warren stated her company has been as aggressive as possible with print service and have kept their prices steady for the past two-years. The only decrease in cost that could be realized is if electronic bill presentment was implemented.

DATA PROSE, INC – Russell Alberti (480) 840-3344

Mr. Alberti stated that, based on competition in the market, the cost for printing services has been decreasing over the past ten or so years. Although the cost has been going down, there is not enough of a decrease to warrant making a change in vendors at this time.

LASERTEC – Rick Adkins (586) 274-4500

Mr. Adkins stated that there have been no dramatic changes in the printing market over the past year. The only item that has changed is the cost of paper.

HOV SERVICES – John Chizick (248) 837-7235

Mr. Chizick stated the printing side of the industry has remained steady with no large cost fluctuations over the past 12 months.

Based upon the above comments, I respectfully recommend that the City accepts the option to renew for printing of the water and sewer bills with the current vendor based on the fact that costs for traditional printing services appears to be remaining steady now and in the near future.

CC: File



January 13, 2009

Attention: Kim Peasley

American Mailers Inc.  
100 American Way St.  
Detroit, MI 48209

Dear Kim,

On May 13, 2008 the City of Troy entered into contract #20701015 OB with American Mailers Inc., to provide one-year requirements of Laser Printing and Distribution of the City of Troy's Water and Sewer Bills. This contract contained an option to renew for 3 additional one year terms at the same prices, terms, and conditions as per ITB-COT 08-15.

Please fax this letter back indicating if American Mailers Inc. wishes to renew this contract until April 30, 2010. Our fax number is (248) 524-3520. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by city staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3373.

**CHECK ONE:**

- American Mailers Inc. is interested in renewing the contract  
Under the same prices, terms and conditions**
- American Mailers Inc. is not interested in renewing the contract  
Under the same prices, terms and conditions**

x   
Signed: Authorized Company Representative

Date: 1/19/09

Thank you,  
Emily Frontera,  
Department of Public Works, City of Troy

is a Troy, Michigan business and there is the minimum difference of .18% between their bid and the low total bidder, American Mailers, Inc. of Detroit, Michigan.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon all of the same specified requirements imposed upon American Mailers, Inc.

**Vote on Resolution to Amend by Substitution**

Resolution #2008-05-148

Moved by Howrylak

Seconded by Beltramini

RESOLVED, That Troy City Council hereby **AMENDS BY SUBSTITUTION** the *Standard Purchasing Resolution 1: Award to Low Bidder – Printing/Distribution of Water and Sewer Bills* by **STRIKING** it in its entirety and **INSERTING**, “RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer Bills, with an option to renew for three (3) additional one (1) year periods to low total bidder, American Mailers, Inc. of Detroit, MI for an estimated total cost of \$12,851.00 per year, plus the actual cost of first class postage, at unit prices contained in the bid tabulation opened April 1, 2008, a copy of which shall be **ATTACHED** to the original Minutes of this meeting expiring April 30, 2009.

Yes: Eisenbacher, Howrylak, Kerwin, Schilling, Beltramini

No: Broomfield, Fleming

**MOTION CARRIED**

**Vote on Resolution as Amended by Substitution**

Resolution #2008-05-149

Moved by Fleming

Seconded by Broomfield

RESOLVED, That Troy City Council hereby **AWARDS** a one (1) year contract to provide Laser Printing and Distribution of the City of Troy Water and Sewer Bills, with an option to renew for three (3) additional one (1) year periods to low total bidder, American Mailers, Inc. of Detroit, MI for an estimated total cost of \$12,851.00 per year, plus the actual cost of first class postage, at unit prices contained in the bid tabulation opened April 1, 2008, a copy of which shall be **ATTACHED** to the original Minutes of this meeting expiring April 30, 2009.

Yes: Eisenbacher, Howrylak, Kerwin, Schilling, Beltramini

No: Fleming, Broomfield

**MOTION CARRIED**



## CITY COUNCIL ACTION REPORT

May 3, 2008

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: – Award To Low Bidder – Printing/Distribution of Water and Sewer Bills –

### **Supplemental Information**

On April 21, 2008, the recommendation to award a contract to the low bidder for the Printing / Distribution of the City's Water and Sewer Bills was postponed to allow management time to investigate the next lowest bidder, Lasercom of Troy, Michigan. CC Res #2008-04-143

Lasercom's references were called and a site visit was conducted on April 29, 2008, by two members of the City's Public Works Department - Richard Shepler, Superintendent of Water and Sewer and Emily Frontera, Office Coordinator.

Both American Mailers, Inc. and Lasercom, LLC received positive comments from their references. References received for both companies concentrated heavily on mail processing, which is a vital part of this contract.

During the site visits each company's equipment, staffing and processes were examined. It was ascertained that American Mailers has five times the staff and six times the equipment than Lasercom. In addition, American Mailers can provide a 24/7 operation utilizing three shifts and has in place a back-up facility for emergency purposes. Lasercom offers only a 12 hour operation, which requires staggering their employees per shift and currently has no back-up facility in case of an emergency. Additionally, American Mailers has a full-time staffed technology department for downloading and processing data. Lasercom does not offer a dedicated IT staff.

Based on the site visits and further conversations with both vendors, City management recommends awarding the printing and distribution of the water and sewer bills to American Mailers, the lowest, most qualified bidder based on their proposal pricing, experience, equipment resources, and staffing.

In our opinion, both companies could provide the services as required per our bid specifications. However, due to serious performance issues this past year by our water billing contractor, the real purpose for our site visits and tour of the facilities was to find out which company can best serve the City of Troy.

In the past, the City has experienced problems with processing and delivery delays when utilizing smaller staffed companies to do this work. By awarding to an established company that has the staffing and equipment resources, these issues should be alleviated. In addition, awarding a contract based on local preference before a policy is in place, raises ethical questions and would be unfair to those vendors who participated in this bidding process.

## Laser Printing and Distribution of the City of Troy's Water and Sewer Bills

American Mailers, Inc.

Lasercom

<b>1</b>	<b>Number of years providing printing services</b>	63 Years	10 Years
<b>2</b>	<b>Number of clients company currently serves?</b>	1,012 Clients	100 +
<b>3</b>	<b>Three (3) client references. Similar work performed in the last five (5) years.</b>	1. Michigan Department of Treasury; 2. City of Detroit Elections Department; 3. City of Madison Heights	1. Discovery Business Systems 2. MBS 3. City of Oak Park
<b>4</b>	<b>One sample document of a project completed similar in scope to the City of Troy.</b>	Mich Dept of Treasury - Personal Property Statement	Observer & Eccentric Newspaper Invoice
<b>5</b>	<b>Number of Employees.</b>		
	<b>Full Time Employees</b>	63	7
	<b>Part Time Employees</b>	5	10
<b>6</b>	<b>Personnel assigned to the City of Troy project.</b>	1. Kim Peasley, Director Client Relations - Sales & Customer Service 2. Andrea Grubb, Customer Service Rep 3. William Cadavid, IT/Data Manager 4. Ken Burak, Production/Warehouse Manager 5. Jill Ruiz, Accounts Payable Clerk	1. David Grudzinski, Owner 2. Phillip Grudzinski, Operations Manager 3. Rose Harding, Administrative Manager
<b>7</b>	<b>Initial set-up timeline.</b>	Initial set up 4 days. After initial set up, data files and mailing processed and mailed in 48 hours from receipt of the files.	10 - 14 Days from receipt of file to first proof
<b>8</b>	<b>Back-up plans to ensure that if your printing location were to have a major printing problem that bills for the City would still be printed.</b>	Another location in Illinois runs the same equipment. In the event of a major printing problem here, they would use the Illinois facility	Currently negotiating a mirror image agreement with an out of state processor
<b>9</b>	<b>Procedure to ensure that all bills have been printed.</b>	Has quality assurance processes in place to ensure that each record is printed and counts are verified in production prior to dropping the mail. Any damaged mail pieces are reprinted and reprocessed.	Critical document procedure where counts are verified at 3 points in production
<b>10</b>	<b>Describe printing and mailing operations.</b>	Has been in business for 63 years. Has processed a wide variety of mailing pieces for automotive, city, county, service and gaming industries. Equipment list attached to bid.	1. Troy based business 2. Communicate directly with the owner 3. Experience with billing documents 4. Right size account for us
<b>11</b>	<b>Post Office Used</b>	Generally delivers to the SCF/BMC in Detroit, but can deliver to the Troy Post Office if required.	Royal Oak SCF on Bellingham
<b>12</b>	<b>Does company utilize CASS certified software to review postal coding? What advantages does this service provide?</b>	Yes, processes all mailings through CASS Certification software. The software standardizes address for the USPS and identifies addresses with missing or inaccurate information.	Yes. Advantage is that it allows Troy all possible postage discounts
<b>13</b>	<b>Services subcontracted</b>	Offset printing would be done by New Echelon Direct located in Brighton, Michigan, which American Mailers has an interest in the company.	Printing of envelopes done by Husky Envelope (Walled Lake, MI); forms by offset printer Monarch Printing (Grass Lake, MI)
<b>14</b>	<b>What beneficial options can your firm provide.</b>	Provides delivery point validation on data files. This will verify the deliverability of all addresses. Clients are provided with the information if an address is listed as undeliverable.	Not at this time
<b>15</b>	<b>Current open contracts</b>	None with Troy. Has open contracts with the City of Detroit; Detroit Casinos; Michigan Department of Treasury; etc.	No open contracts at this time. 30%-40% of business is providing mailing services. Felt they had no formal contracts in place but do have some purchase orders.

## Reference Calls

### **American Mailers, Inc.**

#### Michigan Dept of Treasury, Mr. Darron Birchmeier

Mr. Darron Birchmeier has been working with American Mailers since 2002 and is extremely pleased with the company and the services they provide. They are easy to communicate and get in contact with. American Mailers currently provides labeling and mailing services for the State of Michigan Tax Return Booklets, but Mr. Birchmeier believes that they are very capable of providing the printing services if every given the opportunity. American Mailers has performed exceptionally well in times of emergencies and consistently meets deadlines.

#### City of Madison Heights, Recreation Dept, Ms. Jenny Martin

American Mailers has been providing mailing services for the City of Madison Heights, Recreation Dept for over 10 years. Ms. Martin is very happy with their performance. They consistently meet or exceed the required mailing deadlines.

#### City of Detroit, Elections Department, Mr. Daniel Baxter

American Mailers provides election ballots for the City of Detroit. Mr. Daniel Baxter is very satisfied with the services that they provide and says that they do an excellent job with the processing of their election ballots.

### **Lasercom LLC**

#### Discovery Business Systems, Sam Ginola

Lasercom provides mailing services for letters, invoices and paychecks to Discovery Business Systems' customers since 1997/1998. Mr. Sam Ginola states that they are a good company to work with, very flexible and willing to bend over backwards to get the job done. They have processed 10,000 piece orders for Discovery Business at 3,000-5,000 pieces per day. He is very satisfied with their services.

#### MBS Inc, Steve Dewitt

Lasercom has provided laser printing of invoices and mailing services. Mr. Steve Dewitt states that he has been working with Lasercom for the past 15 years and they have provided excellent services. They can provide same day processing.

#### City of Oak Park, Dean Bush, City Assessor

Lasercom has been providing mailing services to the City of Oak Park for the last couple of years. They are responsible for the folding, stuffing and mailing of assessment notices that are supplied by Oak Park. Mr. Dean Bush is satisfied with Lasercom's work and says that they have not experienced any problems with them in the past.

**Site Visit**

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**Lasercom**

**American Mailers**

<b>Laser Printing ability</b>	Yes	Yes
<b>Utility printing experience</b>	No	No
<b>Equipment</b>	1 laser printer 100/pp 1 smaller redundant laser printer	2 laser printers cut forms 3000/hr 3 laser printers continuous feed 15000/hr 2 digital/laser printers 2500/hr
<b>Staff</b>	12 full time runs 12 hrs per day staggering employees 1 employee to download file & data processing 1 assistant to process job once it is formatted	63+ full time can run 24/7 utilizing 3 shifts Staffed IT department for file download and data processing
<b>Back-up Facility</b>	No	Yes
<b>QC Process</b>	Yes	Yes
<b>Intial Set-Up</b>	10-14 days	4 days
<b>Extras</b>	None	Staffed IT Department Digital printing capablity On site postmaster
<b>Samples</b>	Crittenton Billing Invoice	Ford Motor Notice

three (3) additional one (1) year periods to next lowest total bidder, LaserCom of Troy, Michigan for an estimated total cost of \$12,874.94 per year, plus the actual cost of first class postage, at unit prices contained in the bid tabulation opened April 1, 2008, a copy of which shall be **ATTACHED** to the original Minutes of this meeting expiring April 30, 2009 because LaserCom is a Troy, Michigan business and there is of the minimum difference of .18% between their bid and the low total bidder, American Mailers, Inc. of Detroit, Michigan.

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon all of the same specified requirements imposed upon American Mailers, Inc.

**Vote on Resolution to Postpone to the Regular City Council Meeting of May 12, 2008**

Resolution #2008-04-143

Moved by Broomfield

Seconded by Fleming

RESOLVED, That Troy City Council hereby **POSTPONES** Standard Purchasing Resolution 1: Award to Low Bidder – Printing/Distribution of Water and Sewer Bills to the next Regular City Council Meeting on May 12, 2008 to allow management time to investigate the next lowest bidder, LaserCom of Troy, Michigan; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **DIRECTS** City Staff to provide a recommendation in regard to structuring the bidding process in a way that the process remains fair but yet favors City of Troy businesses to an extent that is reasonable.

Yes: Broomfield, Eisenbacher, Fleming, Kerwin, Schilling, Beltramini

No: Howrylak

**MOTION CARRIED**

**MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**G-1 Announcement of Public Hearings:**

- a) Rezoning Application – Proposed Troy Museum and Historic Village Expansion, North Side of Wattles, West of Livernois, Section 16 – R-1B to C-F (File Number Z-730) – May 12, 2008
- b) Zoning Ordinance Text Amendment (File Number: ZOTA 233) – Article III – Digital Application Submission Requirements – May 12, 2008
- c) Outdoor Seating Request in Excess of 20 Seats – Buffalo Wild Wings, 1873 E. Big Beaver Road – May 12, 2008
- d) Adoption of the 2008/09 Annual Budget – May 19, 2008  
Noted and Filed



## **CITY COUNCIL ACTION REPORT**

April 11, 2008

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: – Award To Low Bidder –Printing/Distribution of Water and Sewer Bills

### **Background**

- On April 1, 2008, bid proposals were received to provide one-year requirements of production, printing and distribution of the City of Troy water and sewer bills, with three (3) additional one-year options to renew.
- 143 vendors were notified via the MITN system with twelve (12) bid responses received.
- The award recommendation considered the vendor that best satisfies the following combination of factors: cost, professional competence, references, ability to meet processing time requirements, and best suited to meet the needs of the Water Division.
- American Mailers is the low total bidder providing printing and distribution services for 63 years.
- American Mailers Inc will be completing most of the work in-house, but sub-contracting the offset printing services to New Echelon Direct. They have over 1000 clients including Michigan Department of Treasury, Cities of Detroit and Madison Heights.

### **Financial Considerations**

- Funds are available in the operating budgets of the Water Division.

### **Legal Considerations**

- ITB-COT 08-15, one-year requirements of Printing/Distribution of Water and Sewer Bill services was competitively bid in accordance with City Charter and Code.

### **Policy Considerations**

- All bidders were given the opportunity to respond with their level of interest in supplying services to the City of Troy. (Goal #II)

### **Options**

- City management and the Public Works Department recommend awarding the contract to low total bidder, American Mailers Inc of Detroit, MI for an estimated total cost of \$12,851.30, at unit prices contained in the bid tabulation, which expires April 30, 2009.

Opening Date -- 4-01-08  
 Date Prepared -- 4-1-08 (sl)

VENDOR NAME:

** American Mailers Inc.	Lasercom LLC	Divdat	Data Prose, Inc.
575033715			
CHECK # - replaces 76819	337433537	761246482	004919
CHECK AMOUNT - \$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00

**PROPOSAL:** FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE ONE-YEAR REQUIREMENTS OF LASER PRINTING AND DISTRIBUTION FOR THE CITY OF TROY'S WATER AND SEWER BILLS, WITH AN OPTION TO RENEW FOR THREE(3) ADDITIONAL ONE-YEAR PERIODS.

EST QTY	SERVICE DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	One Time, Account Set-Up	\$ 300.00	\$ -	Waived	Waived
1	Edit Charge - Hourly Rate	\$ 40.00	\$ -	\$ 125.00	\$ 150.00
109,400	Water Bill Stock - Offset Printing	\$ 0.0286	\$ 0.0200	\$ 0.018	\$ 0.022
109,400	Processing & Printing	\$ 0.025	\$ 0.030	\$ 0.034	\$ 0.0275
109,400	Mail Service- (Fold, Insert, Sort,etc)	\$ 0.015	\$ 0.025	\$ 0.025	\$ 0.0274
109,400	Carrier Envelopes - Printing on #10	\$ 0.0229	\$ 0.0221	\$ 0.025	\$ 0.033
102,000	Return Envelopes - Printing on #9	\$ 0.0206	\$ 0.0211	\$ 0.020	\$ 0.026
50	House Holding - 6 x 9 Envelope	\$ 3.00	\$ 1.00	\$ 0.057	\$ 0.05
50	House Holding - 9 x 12 Envelope	\$ 5.00	\$ 1.00	\$ 0.045	\$ 0.20
<b>ESTIMATED TOTAL COST:</b>		<b>\$ 12,851.30</b>	\$ 12,874.94	#VALUE!	#VALUE!
PROCESSING TIME: 60 Hours					
Can Meet		XX	XX	XX	XX
Cannot Meet					
SERVICE FACILITY:					
Location		Detroit, MI	Troy, MI	Ferndale, MI	Irving, TX
24-Hour Phone Number		313.842.4000 X 3204	248.670.7491	800.356.8561	972.871.4431
Hours of Operation		7 AM to 5:30 PM	M-F 7 AM to 7 PM	24/7 - 365 Days	24/7
TERMS:		N-30	N 30	Net 30	30 Day Net
DELIVERY / COMPLETION:		60 Continuous Hours - per bid proposal (page 2 of 3)			
EXCEPTIONS:		Blank	Blank	Blank	Deduct actual postage funds from City's required postage deposit which is held on file at Data Prose
ACKNOWLEDGEMENT: Y or N		Yes	Yes	Yes	Price increases based on CPI
Addendum #1		Yes	Yes	Yes	No
Addendum #2 or #2a		No	Yes	Yes	Yes
VENDOR QUESTIONNAIRE:					
Attached		Yes	Yes	Yes	Yes
Not Attached					
COST BREAKDOWN - SUPPLY INVENTORY					
Attached		Yes	Yes	Yes	Yes
Not Attached					

\*Decimal point corrected on Water Bill Stock & Carrier Envlp Unit Price

\*\* DENOTES LOW TOTAL BIDDER

**ATTEST:**  
 Diane Fisher  
 Emily Frontera  
 Richard Shepler  
 Linda Bockstanz

Susan Leirstein CPPB  
 Purchasing Director

CITY OF TROY  
 BID TABULATION  
 PRINTING OF WATER & SEWER BILLS

Opening Date -- 4-01-08  
 Date Prepared -- 4-01-08

VENDOR NAME:

Lasertec, Inc.	HOV Services LLC	National Data	Centron Data
	/Lason	Services	Services, Inc.
CHECK # - 078943561	078966068	5103441	514140996
CHECK AMOUNT - \$2,100.00	\$2,100.00	\$2,100.00	\$2,100.00

**PROPOSAL:** FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE ONE-YEAR REQUIREMENTS OF LASER PRINTING AND DISTRIBUTION FOR THE CITY OF TROY'S WATER AND SEWER BILLS, WITH AN OPTION TO RENEW FOR THREE(3) ADDITIONAL ONE-YEAR PERIODS.

EST QTY	SERVICE DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	One Time, Account Set-Up	\$ 300.00	\$ 250.00	\$ 2,100.00	\$ 500.00
1	Edit Charge - Hourly Rate	\$ 100.00	\$ 125.00	\$ 75.00	\$ 85.00
109,400	Water Bill Stock - Offset Printing	\$ 0.018157	\$ 0.0090	\$ 0.02441	\$ 0.018
109,400	Processing & Printing	\$ 0.023	\$ 0.0430	\$ 0.0378	\$ 0.045
109,400	Mail Service- (Fold, Insert, Sort,etc)	\$ 0.034	\$ 0.0585	\$ 0.03767	\$ 0.035
109,400	Carrier Envelopes - Printing on #10	\$ 0.03374	\$ 0.0277	\$ 0.02622	\$ 0.035
102,000	Return Envelopes - Printing on #9	\$ 0.02799	\$ 0.0240	\$ 0.02091	\$ 0.032
50	House Holding - 6 x 9 Envelope	\$ 0.4000	\$ 0.2500	\$ 0.1131	\$ 1.00
50	House Holding - 9 x 12 Envelope	\$ 0.4000	\$ 0.2500	\$ 0.1131	\$ 1.00
<b>ESTIMATED TOTAL COST:</b>		\$ 15,208.31	\$ 17,967.08	\$ 18,114.47	\$ 18,499.20
PROCESSING TIME: 60 Hours					
Can Meet		XX	XX	XX	XX
Cannot Meet					
But offers:					
SERVICE FACILITY:					
Location		Sterling Heights, MI	Livonia, MI	St. Charles, IL	Northon Shores, MI
24-Hour Phone Number		586.274.4500	734.632.1604	630.845.7000	800.732.8787
Hours of Operation		8 to 5 - 24 hr peak	24/7	6 days /24 hrs	M-F 24 hrs
TERMS:		Blank	Net 30	Net 30	N 30
DELIVERY / COMPLETION:		60 Continuous Hours - per bid proposal (page 2 of 3)			
EXCEPTIONS:		Attachment 1 is not Applicable, prices are all inclusive for stock	No Exceptions	Blank	None
ACKNOWLEDGEMENT: Y or N		Yes	Yes	Yes	Yes
Addendum #1		Yes	Yes	Yes	Yes
Addendum #2 or #2a		No	Yes	Yes	Yes
VENDOR QUESTIONNAIRE:					
Attached		Yes	Yes	Yes	Yes
Not Attached					
COST BREAKDOWN - SUPPLY INVENTORY					
Attached		Yes	Yes	Yes	Yes
Not Attached					

Opening Date -- 4-01-08  
 Date Prepared -- 4-01-08

CITY OF TROY  
 BID TABULATION  
 PRINTING OF WATER & SEWER BILLS

VENDOR NAME:

DataMail	DataMatx, Inc.	SFS Check	EDGE
Services		LLC dba NoCheck	Document
			Solutions, LLC
CHECK # -	337433543	611504453	47831751-755
CHECK AMOUNT -	\$2,100.00	\$2,100.00	\$2,100.00

**PROPOSAL:** FURNISH ALL LABOR, MATERIALS, AND EQUIPMENT TO PROVIDE ONE-YEAR REQUIREMENTS OF LASER PRINTING AND DISTRIBUTION FOR THE CITY OF TROY'S WATER AND SEWER BILLS, WITH AN OPTION TO RENEW FOR THREE(3) ADDITIONAL ONE-YEAR PERIODS.

EST QTY	SERVICE DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	One Time, Account Set-Up	\$ 500.00	\$ 1,000.00	\$ 2,500.00	\$ 600.00
1	Edit Charge - Hour Rate	\$ 85.00	\$ 100.00	\$ 65.00	\$ 150.00
109,400	Water Bill Stock - Offset Printing	\$ 0.0145	\$ 0.016	\$ 0.0211	\$ 0.01897
109,400	Processing & Printing	\$ 0.055	\$ 0.034	\$ 0.0550	\$ 0.075
109,400	Mail Service- (Fold, Insert, Sort,etc)	\$ 0.045	\$ 0.05	\$ 0.0500	\$ 0.396
109,400	Carrier Envelopes - Printing on #10	\$ 0.0225	\$ 0.045	\$ 0.0231	\$ 0.025
102,000	Return Envelopes - Printing on #9	\$ 0.028	\$ 0.028	\$ 0.0172	\$ 0.02
50	House Holding - 6 x 9 Envelope	\$ 3.90	\$ 0.10	\$ 1.00	\$ 0.50
50	House Holding - 9 x 12 Envelope	\$ 1.90	\$ 0.20	\$ 1.00	\$ 0.75

**ESTIMATED TOTAL COST:**

\$ 18,718.80	\$ 19,834.00	\$ 20,741.88	\$ 59,190.22
--------------	--------------	--------------	--------------

PROCESSING TIME: 60 Hours  
 Can Meet  
 Cannot Meet  
 But offers:

XX	XX	XX	XX
----	----	----	----

SERVICE FACILITY:

Location  
 24-Hour Phone Number  
 Hours of Operation

Madison Heights, MI	Ashland, VA	Novi, MI	Indianapolis, IN
248.588.2415	804.365.1000	248.406.4050	887.334.3362
7am-11pm 24 hrs	M-F 7AM to 11PM	9 AM to Midnight	8 AM to 5 PM

TERMS:

10 Days or Required	Sat/Sun - Day Shift Net 30	Net 30	Net 30
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DELIVERY / COMPLETION:

60 Continuous Hours - per bid proposal (page 2 of 3)

EXCEPTIONS:

		-Alternate process submitted -	
Need Security	Highly recommends	Blank	Blank

ACKNOWLEDGEMENT: Y or N

Deposit for postage	use of Datamatx window envelopes to reduce costs		
Yes	Yes	Yes	Yes

Addendum #1  
 Addendum #2 or #2a

No	No	Yes	Yes
Yes	No	Yes	Yes

VENDOR QUESTIONNAIRE:

Attached  
 Not Attached

Yes	Yes	Yes	Yes
-----	-----	-----	-----

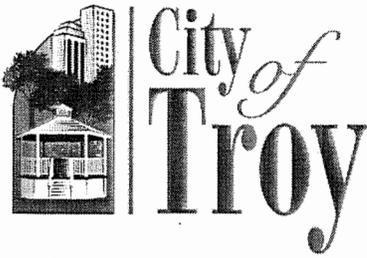
COST BREAKDOWN - SUPPLY INVENTORY

Attached  
 Not Attached

Yes	Yes	Yes	Yes
-----	-----	-----	-----

\*Unit Prices bid at a cost per thousand  
 Calculated each cost by dividing amount by 1,000

\*Unit Prices bid at a cost per thousand  
 Calculated each cost by dividing amount by 1,000



# CITY COUNCIL ACTION REPORT

February 10, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
 Steven J. Vandette, City Engineer  
 Patricia A. Petitto, Real Estate Consultant, Greenstar & Associates, LLC *PAP*

SUBJECT: Request for Approval of Purchase Agreement and  
 Acceptance of Permanent Public Utility Easement  
 Rochester Road Improvements, Torpey to Barclay  
 Project No. 99.203.5 – Parcel 12 – Sidwell #88-20-23-100-047  
 Harold and Carolyn Gronow

## Background:

- In connection with the proposed improvements to Rochester Road, from Torpey to Barclay, the Real Estate & Development Department received a Purchase Agreement and Permanent Public Utility Easement from Harold and Carolyn Gronow. This parcel is located on the east side of Rochester Road, between Bishop and Wattles in the northwest ¼ of Section 23.

## Financial Considerations:

- An appraisal was prepared by Raymond V. Bologna, CRE, MAI, State Certified Appraiser and reviewed by Kimberly Harper, Deputy Assessor and State Licensed Appraiser. Staff believes that \$77,400, plus closing costs for the acquisition of the property described in the purchase agreement and \$2,200 for the Permanent Public Utility Easement are justifiable amounts for this acquisition.
- Eighty percent of these costs will be reimbursed from Federal funds. Funds for the City of Troy's share are included in the 2008-09 Major Road fund, account number 401479.7989.992035.

## Legal Considerations:

- The format and content of the purchase agreement and easement are consistent with documents previously accepted by City Council.

## Policy Considerations:

- The purpose of this project is to relieve congestion, improve safety and improve the flow of traffic. (Outcome Statements I, II and III)

Options:

- City Management recommends that City Council approve the attached purchase agreement and accept the attached Permanent Public Utility Easement from Harold and Carolyn Gronow so that the City can proceed with the acquisition of this right-of-way.

PAP\G\MEMOS TO MAYOR & CC\Gronow Purchase Agreement & PUE

CITY OF TROY  
AGREEMENT TO PURCHASE REALTY  
FOR PUBLIC PURPOSES

The CITY OF TROY (the "Buyer"), agrees to purchase from Howard Gronow and Carolyn M. Gronow, husband and wife (the "Sellers"), the following described premises (the "Property"):

SEE ATTACHED EXHIBIT "A"

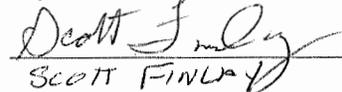
for a public project within the City of Troy and to pay the sum of Seventy-Seven Thousand, Four Hundred and no/100 Dollars (\$77,400) under the following terms and conditions:

1. Seller shall assist Buyer in obtaining all releases necessary to remove all encumbrances from the property so as to vest a marketable title in Buyer.
2. Seller shall pay all taxes, prorated to the date of closing, including all special assessments, now due or which may become a lien on the property prior to the conveyance. Buyer shall pay all county and state transfer taxes payable in connection with this transaction.
3. Seller shall deliver the Warranty Deed upon payment of the purchase money by check drawn upon the account of the City of Troy.
4. Buyer shall, at its own expense, provide title insurance information, and the Seller shall disclose any known encumbrances against the property other than those identified in the commitment for title insurance issued by Chicago Title Insurance Company (Commitment No. 63-569711).
5. This Agreement is binding upon the parties and closing shall occur within ninety (90) days of the date that all liens have been released and encumbrances have been extinguished to the satisfaction of the Buyer, unless extended by agreement of the parties in writing. It is further understood and agreed that this period of time is for the preparation and authorization of purchase money.
6. Buyer shall notify the Seller immediately of any deficiencies encumbering marketable title, and Seller shall then proceed to use commercially reasonable efforts to remove the deficiencies. If the Seller fails to remove the deficiencies in marketable title to Buyer's approval, the Buyer shall have the option of proceeding under the terms of this Agreement to take title in a deficient condition or to render the Agreement null and void, and any deposit tendered to the Seller shall be returned immediately to the Buyer upon demand.
7. The City of Troy's sum paid for the property being acquired represents the property being free of all environmental contamination. Although the City of Troy will not withhold or place in escrow any portion of this sum, the City reserves its rights to bring Federal and/or State and/or local cost recovery actions against the present owners and any other potentially responsible parties, arising out of a release of hazardous substances at the property. Buyer acknowledges and agrees that, except as expressly set forth in this agreement, Seller is not making any representations, warranties, promises, covenants, agreements or guaranties of any kind or character whatsoever, whether express or implied, oral or written, past, present or future, with respect to (a) the condition of the property, including, without limitation, the water, soil and/or geology; (b) the compliance of the property with any applicable laws, rules, ordinances or regulations; (c) the habitability, merchantability or fitness for a particular purpose of the property; or (d) any other matter with respect to the property. Seller specifically disclaims any representations regarding hazardous waste or materials.
8. Additional conditions, if any: Buyer acknowledges the Seller's continued right to utilize the paved apron and access drive serving Seller's property so that Seller has pedestrian and vehicular ingress to and egress from Seller's building from and to Rochester Road. Buyer agrees to repair and restore, at Buyer's sole cost and expense, existing utility connections, at the time of construction, lying within the right-of-way or easements in connection with Buyer's construction, maintenance, use and/or improvements of the right-of-way and any improvements therein.

SELLER HEREBY ACKNOWLEDGES THAT NO PROMISES WERE MADE EXCEPT AS CONTAINED IN THIS AGREEMENT.

IN WITNESS WHEREOF, the undersigned hereunto affixed their signatures this 10TH day of FEBRUARY, 2009.

In presence of:

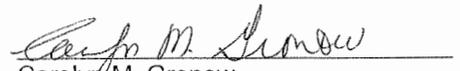
  
SCOTT FINLAY  
  
MICHAEL BASTIEN

CITY OF TROY (BUYER)

  
PATRICIA A. PETITTO

SELLERS:

HOWARD GRONOW AND  
CAROLYN M. GRONOW, HUSBAND  
AND WIFE

  
Howard Gronow  
  
Carolyn M. Gronow

11-08-07  
19990476  
20-23-100-047

**EXHIBIT 'A'**

**DESCRIPTION OF RIGHT OF WAY ACQUISITION**

Part of the Northwest  $\frac{1}{4}$  of Section 23, T2N, R11E, City of Troy, Oakland County, Michigan, described as follows: Beginning at a point distant S00°12'22"E 1,069.20 feet and N89°44'32"E 43.00 feet from the Northwest corner of said section 23 to the Point Of Beginning; thence N89°44'32"E 32.00 feet; thence S00°12'22"E 166.00 feet; thence S89°44'31"W 32.00 feet; thence N00°12'22"W 166.00 feet to the Point Of Beginning.

Said acquisition contains 5,312 square feet, or 0.122 acres, more or less.

PERMANENT UTILITY EASEMENT

Sidwell #88-20-23-100-047  
Parcel #12

Howard Gronow and Carolyn M. Gronow, husband and wife, Grantors, whose address is: 15714 Millar Road, Clinton Township, MI 48036, for and in consideration of the sum of: Two Thousand, Two Hundred and no/100 Dollars (\$2,200) paid by the CITY OF TROY, a Michigan Municipal Corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan 48084 grants to the Grantee a utility easement, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE ATTACHED EXHIBIT "A"

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed THEIR signature(s) this 10<sup>TH</sup> day of FEBRUARY, 2009.

Howard Gronow (L.S.)  
\*Howard Gronow

Carolyn M. Gronow (L.S.)  
\*Carolyn M. Gronow

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

The foregoing instrument was acknowledged before me this 10<sup>TH</sup> day of FEBRUARY, 2009, by Howard Gronow and Carolyn M. Gronow, husband and wife.

Patricia A. Pettito  
\*PATRICIA A. PETITTO  
Notary Public, OAKLAND County, Michigan

Acting in OAKLAND County, Michigan

My Commission Expires 12-31-11

Prepared by: Patricia A. Pettito  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084

Return to: City Clerk  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

11-08-07  
19990476  
20-23-100-047

**EXHIBIT 'A'**

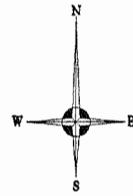
**DESCRIPTION OF PUBLIC UTILITY EASEMENT**

Part of the Northwest  $\frac{1}{4}$  of Section 23, T2N, R11E, City of Troy, Oakland County, Michigan, described as follows: Beginning at a point distant South 1,069.20 feet from the Northwest corner of said Section 23 and N89°44'32"E 75.00 feet from the Northwest corner of said Section 23 to the Point Of Beginning; thence N89°44'32"E 4.00 feet ; thence S00°12'22"E 45.00 feet; thence S89°48'47"W 4.00 feet to Point 'A'; thence N00°12'22"W 45.00 feet to the Point Of Beginning , Also Beginning at a point distant S00°12'22"E 9.00 feet from said Point 'A'; thence N89°48'47"E 19.50 feet; thence S00°12'22"E 15.00 feet; thence S89°48'47"W 15.50 feet; thence S00°12'22"E 97.00 feet; thence S89°44'31"W 4.00 feet; thence N00°12'22"W 112.00 feet to the Point Of Beginning.

Said easement contains 861 square feet, or 0.020 acres, more or less.

# RIGHT OF WAY ACQUISITION

EXHIBIT 'B'  
PARCEL 12



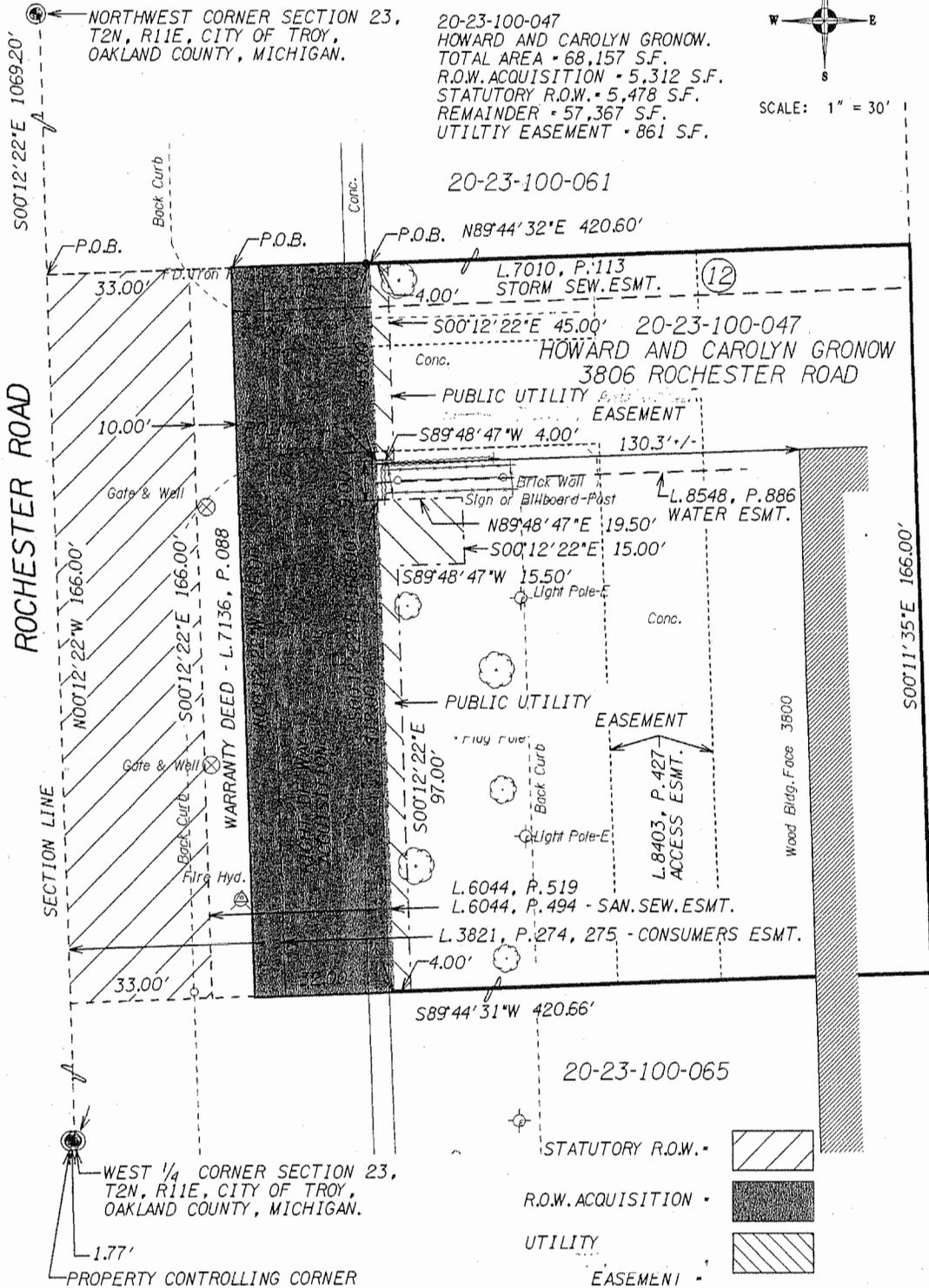
SCALE: 1" = 30'

TIME - 15-FEB-2008 08:29

DESIGNER: \Users\CPBMTIFF C:\PLOT\11\Drawings\Map\B\sub\to\recor\214PEN\_TBL-1\Map\Plotting\Bpl\blotck.dwg

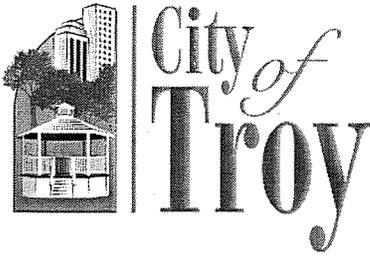
DESIGN FILE: \Users\CPBMTIFF C:\PLOT\11\Drawings\Map\B\sub\to\recor\214PEN\_TBL-1\Map\Plotting\Bpl\blotck.dwg

USER NAME: dthbert



NOTE: DESCRIPTION TAKEN FROM RECORD.

JOB NO. 19990476	HUBBELL, ROTH & CLARK, INC. CONSULTING ENGINEERS 555 HULET DRIVE BLOOMFIELD HILLS, MICH.	SHEET NO. 2
DATE 01-29-08		P.O. BOX 824 48303-0824 OF 2



# CITY COUNCIL ACTION REPORT

February 11, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
 Steven J. Vandette, City Engineer *SV*  
 Patricia A. Petitto, Real Estate Consultant, Greenstar & Associates, LLC *PA*

SUBJECT: Request for Acceptance of Permanent Public Utility Easement & Regrading and Temporary Construction Permit - Rochester Road Improvements, Torpey to Barclay Project No. 99.203.5 – Parcel #58 – Sidwell #88-20-14-351-084 Fountain Park Troy Association

## Background:

In connection with the proposed improvements to Rochester Road, from Torpey to Barclay, the Real Estate & Development Department received a Permanent Public Utility Easement from the Fountain Park Troy Association, owners of the subject property. This parcel is located on the east side of Rochester Road between Maya and Lamb, in the southwest ¼ of Section 14.

## Financial Considerations:

- An appraisal was prepared by Raymond V. Bologna, CRE, MAI, Certified General Appraiser and reviewed by Kimberly Harper, Deputy Assessor and State Licensed Appraiser. Staff believes that \$500 for the Permanent Public Utility Easement and \$300 for the Regrading and Temporary Construction Permit are justifiable amounts for this acquisition.
- Eighty percent of this cost will be reimbursed from Federal funds. Funds for the City of Troy's share are included in the 2008-09 Major Road fund, account number 401479.7989.992035.

## Legal Considerations:

- The format and content of the easement and permit are consistent with documents previously accepted by City Council.

## Policy Considerations:

- The purpose of this project is to relieve congestion, improve safety and improve the flow of traffic. (Outcome Statements I, II and III)

## Options:

- City Management recommends that City Council accept the attached Permanent Public Utility Easement and Regrading and Temporary Construction Permit from the Fountain Park Troy Association, so that the City can proceed with this project.

**PERMANENT UTILITY EASEMENT**

Sidwell #88-20-14-351-084  
Parcel #58

Fountain Park Troy Association, a Michigan Condominium Association, Grantor, whose address is: P.O. Box 99103, Troy, MI 48099 for and in consideration of the sum of: Five Hundred and no/100 Dollars (\$500) paid by the CITY OF TROY, a Michigan Municipal Corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan 48084 grants to the Grantee a utility easement, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE ATTACHED EXHIBIT "A"

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed THEIR signature(s) this 11th day of FEBRUARY, 2009.

FOUNTAIN PARK TROY ASSOCIATION,  
A MICHIGAN CONDOMINIUM ASSOCIATION

[Signature] (L.S.)  
\*Iftexhar Ahmad, President  
[Signature] (L.S.)  
\*Zahra Ahmad, Treasurer  
[Signature] (L.S.)  
\*Carla Kearney, Secretary

STATE OF MICHIGAN )  
COUNTY OF OAKLAND )

The foregoing instrument was acknowledged before me this 11th day of FEBRUARY, 2009, by Iftexhar Ahmad, President, Zahra Ahmad, Treasurer, and Carla Kearney, Secretary of Fountain Park Troy Association, a Michigan Condominium Association.

[Signature]  
\*PATRICIA A. PETITTO  
Notary Public, OAKLAND County, Michigan  
Acting in OAKLAND County, Michigan  
My Commission Expires 12-31-11

Prepared by: Patricia A. Petitto  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084

Return to: City Clerk  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084

**PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES**

EXHIBIT 'A'

**DESCRIPTION OF PUBLIC UTILITY EASEMENT**

The West 8.00 feet of the North 12.00 feet of the South 94.00 feet of Fountain Park Troy O.C.C.P. 1494, described as: Lots 2, 3, and 4 Except the West 42.00 of Lots 2, 3 and 4 of "Supervisor's Plat No. 22", a subdivision of part of the Southwest ¼ of Section 14, T2N, R11E, Troy Township (now City of Troy), Oakland County, Michigan, as recorded in Liber 13 of Plats, Page 45, Oakland County Records, more particularly described as follows: Commencing at the Southwest corner of said Lot 4; thence East 42.00 feet to the Point Of Beginning; thence N00°35'00"W 356.00 feet; thence East 294.57 feet; thence S00°15'00"E 356.00 feet; thence West 292.45 feet to the Point Of Beginning.

Said easement contains 96 square feet, or 0.002 acres, more or less.

REGRAIDING AND TEMPORARY CONSTRUCTION PERMIT

Sidwell # 88-20-14-351-084  
Project # 99.203.5  
Parcel #58

Fountain Park Troy Association, a Michigan Condominium Association, Grantor(s), whose address is: P.O. Box 99103, Troy, MI 48099, for and in consideration of the sum of Three Hundred and no/100 Dollars (\$300.00) paid by the CITY OF TROY, a Michigan Municipal Corporation, hereinafter called the CITY, whose address is 500 West Big Beaver Road, Troy, Michigan, hereby grants to the CITY, during the construction of and for a period of six (6) Months after completion of Rochester Road Improvements, Torpey to Barclay, the right to move men, equipment, and materials on and through, and to store equipment, materials, and excavated matter on the following described property, located in the City of Troy, to-wit:

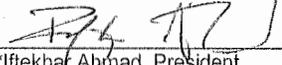
SEE ATTACHED EXHIBIT "A"

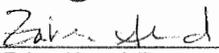
IN FURTHER CONSIDERATION, the premises so disturbed by reason of the exercise of any of the foregoing powers, shall be reasonably restored to its original condition by the City.

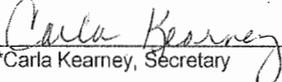
This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representative, successors, and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed their signatures(s) this 11th day of FEBRUARY, 2009.

FOUNTAIN PARK TROY ASSOCIATION,  
A MICHIGAN CONDOMINIUM ASSOCIATION

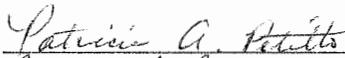
  
\_\_\_\_\_(L.S.)  
\*Iftekhar Ahmad, President

  
\_\_\_\_\_(L.S.)  
\*Zahra Ahmad, Treasurer

  
\_\_\_\_\_(L.S.)  
\*Carla Kearney, Secretary

STATE OF MICHIGAN  
COUNTY OF OAKLAND

The foregoing instrument was acknowledged before me this 11th day of FEBRUARY, 2009, by Iftekhar Ahmad, President, Zahra Ahmad, Treasurer and Carla Kearney, Secretary, of Fountain Park Troy Association, a Michigan Condominium Association.

  
\_\_\_\_\_  
PATRICIA A. PETITTO  
Notary Public, OAKLAND County, Michigan  
Acting in OAKLAND County, Michigan

My Commission Expires 12-31-11

Prepared by: Patricia A. Petitto  
500 West Big Beaver  
Troy, MI 48084

Return to: City Clerk, City of Troy  
500 West Big Beaver Road  
Troy, Michigan 48084

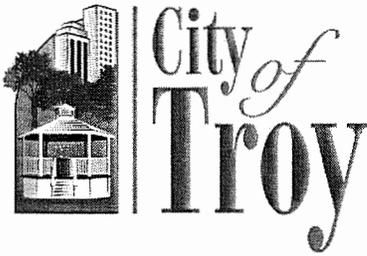
EXHIBIT 'A'

**DESCRIPTION OF REGRADING AND TEMPORARY CONSTRUCTION PERMIT**

The West 21.00 feet of the North 45.00 feet of the South 200.00 feet of Fountain Park Troy O.C.C.P. 1494, described as: Lots 2, 3, and 4 Except the West 42.00 of Lots 2, 3 and 4 of "Supervisor's Plat No. 22", a subdivision of part of the Southwest ¼ of Section 14, T2N, R11E, Troy Township (now City of Troy), Oakland County, Michigan, as recorded in Liber 13 of Plats, Page 45, Oakland County Records, more particularly described as follows: Commencing at the Southwest corner of said Lot 4; thence East 42.00 feet to the Point Of Beginning; thence N00°35'00"W 356.00 feet; thence East 294.57 feet; thence S00°15'00"E 356.00 feet; thence West 292.45 feet to the Point Of Beginning.

Said permit contains 945 square feet, or 0.022 acres, more or less.





# CITY COUNCIL ACTION REPORT

February 10, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Economic Development Services  
 Steven J. Vandette, City Engineer  
 Patricia A. Petitto, Real Estate Consultant, Greenstar & Associates, LLC *pkp*

SUBJECT: Request for Acceptance of Permanent Public Utility Easement  
 Rochester Road Improvements, Torpey to Barclay  
 Project No. 99.203.5 – Parcel #54 – Sidwell #88-20-15-426-033  
 Bharati R. Samanta Living Trust

## Background:

In connection with the proposed improvements to Rochester Road, from Torpey to Barclay, the Real Estate & Development Department received a Permanent Public Utility Easement from the Bharati R. Samanta Living Trust dated November 6, 1996, owner of the property at 991 Barclay. This parcel is located at the northwest corner of Barclay and Rochester Road, in the southeast ¼ of Section 15.

## Financial Considerations:

- An appraisal was prepared by Raymond V. Bologna, CRE, MAI, Certified General Appraiser and reviewed by Kimberly Harper, Deputy Assessor and State Licensed Appraiser. Staff believes that \$7,500 for the Permanent Public Utility Easement is a justifiable amount for this acquisition.
- Eighty percent of this cost will be reimbursed from Federal funds. Funds for the City of Troy's share are included in the 2008-09 Major Road fund, account number 401479.7989.992035.

## Legal Considerations:

- The format and content of the easement is consistent with documents previously accepted by City Council.

## Policy Considerations:

- The purpose of this project is to relieve congestion, improve safety and improve the flow of traffic. (Outcome Statements I, II and III)

## Options:

- City Management recommends that City Council accept the attached Permanent Public Utility Easement from the Bharati R. Samanta Living Trust, so that the City can proceed with this project.

PERMANENT UTILITY EASEMENT

Sidwell #88-20-15-426-033  
Parcel #54

Bharati R. Samanta, Trustee of the Bharati R. Samanta Living Trust, dated November 6, 1996, Grantors, whose address is: 991 Barclay, Troy, MI 48085 for and in consideration of the sum of: Seven Thousand, Five Hundred and no/100 Dollars (\$7,500) paid by the CITY OF TROY, a Michigan Municipal Corporation, Grantee, whose address is 500 West Big Beaver Road, Troy, Michigan 48084 grants to the Grantee a utility easement, said easement for land situated in the City of Troy, Oakland County, Michigan described as:

SEE ATTACHED EXHIBIT "A"

and to enter upon sufficient land adjacent to said improvement(s) for the purpose of the construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the Grantee. Restoration will include replacement of the existing berm and 6' fence at their current location.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns and the covenants contained herein shall run with the land.

IN WITNESS WHEREOF, the undersigned hereunto affixed 1 signature(s) this 9 day of February, 2008.

BHARATI R. SAMANTA LIVING TRUST DATED  
NOVEMBER 6, 1996

*N/A*  
\*Bharati R. Samanta, Trustee

*Anamika Samanta* (L.S.)

~~NEW YORK~~  
STATE OF MICHIGAN )  
COUNTY OF NEW YORK )

The foregoing instrument was acknowledged before me this 9th day of February, 2008, by Bharati R. Samanta, Trustee of the Bharati R. Samanta Living Trust dated November 6, 1996.

LIANA M. GUZMAN  
Notary Public, State of New York  
No. 01GU6134062  
Qualified in New York County  
Commission Expires Sept 26, 2009

\*  
Notary Public, NEW YORK County, Michigan-<sup>NEW YORK</sup>  
Acting in NEW YORK County, Michigan  
My Commission Expires Sept. 26, 2009

Prepared by: Patricia A. Pettito  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084

Return to: City Clerk  
City of Troy  
500 W. Big Beaver Road  
Troy, MI 48084

PLEASE SIGN IN BLUE INK AND PRINT OR TYPE NAMES IN BLACK INK UNDER SIGNATURES

02-29-08  
19990476  
20-15-426-033

**EXHIBIT 'A'**

**DESCRIPTION OF PUBLIC UTILITY EASEMENT**

The East 12.00 feet of Lot 125 "Cypress Gardens Subdivision" part of the Southeast  $\frac{1}{4}$  of Section 15, T2N, R11E, City of Troy, Oakland County, Michigan, as recorded in Liber 126 of Plats, Page 7, 8 and 9, Oakland county Records.

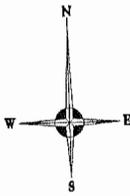
Said easement contains 1,573 square feet, or 0.036 acres, more or less.



# SKETCH OF EASEMENT

EXHIBIT 'B'  
PARCEL 54

NOTE: DESCRIPTION TAKEN FROM RECORD.



SCALE: 1" = 20'

20-15-426-054

100.00'

Utility Pole-E  
Htg. Vertical Board

12' WD. UTILITY  
EASEMENT

6' WD. DETRIOT EDISON AND MICH. BELL ESMT.  
L. 5454, P. 793

"CYPRESS GARDENS SUBDIVISION"  
L. 126, P. 7-9, O.C.R.

Guy Wire Anchor  
Utility Pole-E, T, C

20-15-426-032  
LOT 126

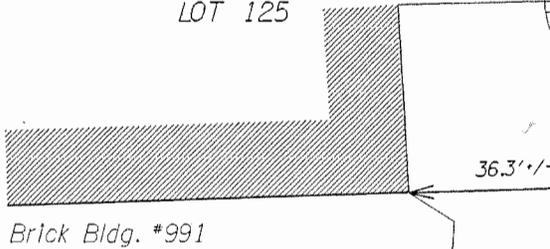
131.94'

(54)

BHARATI R. SAMANTA LIVING TRUST  
20-15-426-033  
991 BARCLAY  
LOT 125

131.00'

Htg. Vertical Board



Brick Bldg. #991

ROCHESTER ROAD

FD. Iron Pipe - 1/2"

100.00' Bent Iron Rod 1/2"-Bent

Conc. 2' WD.

BARCLAY DRIVE

Conc.

20-15-426-033  
BHARATI R. SAMANTA LIVING TRUST  
TOTAL AREA - 13,146 S.F.  
PUBLIC UTILITIES EASEMENT - 1,573 S.F.

UTILITY EASEMENT -



TIME • 29-FEB-2008 16:05

DESIGN FILE • F:\1999\19990476\cad\19990476\_ses4.dgn

USER NAME • GPKRBT

JOB NO. 19990476	HUBBELL, ROTH & CLARK, INC.	SHEET NO.
DATE 02-29-08	CONSULTING ENGINEERS 555 HULET DRIVE BLOOMFIELD HILLS, MICH.	2
	P.O. BOX 824 48303-0824	OF 2



## **CITY COUNCIL ANNOUNCEMENT OF PUBLIC HEARING**

February 16, 2009

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager-Finance/Administration  
Nino Licari, City Assessor

SUBJECT: Announcement of Public Hearing – Michigan Next Energy Exemptions

### **Background:**

- The Michigan Next Energy Authority (MNEA) has certified the two (2) subject companies as Alternative Energy Technology Businesses. MNEA has approved Personal Property Exemptions for these companies, subject to verification of the Personal Property by the local Assessor, and subject to City Council approval. Staff requests this Public Hearing be held on March 2, 2009.

### **Financial Considerations:**

- There are no financial considerations at this time.

### **Legal Considerations:**

- A Public Hearing must occur within sixty (60) days of receipt of the MNEA resolution(s). Receipt occurred on January 21, 2009.

### **Policy Considerations:**

- There are no policy considerations at this time.

### **Options:**

- A Public Hearing must occur within sixty (60) days of receipt of the MNEA resolution(s).

MACOMB INTERMEDIATE SCHOOLS  
44001 GARFIELD  
CLINTON TWP MI 48038-1100

UNITED SOLAR OVONIC CORP  
1100 W MAPLE  
TROY MI 48084-5352

COMPACT POWER INC  
1857 TECHNOLOGY DRIVE  
TROY MI 48083

DAVE HEIBER  
OAKLAND COUNTY EQUALIZATION  
250 ELIZABETH LAKE #1000W  
PONTIAC MI 48231

PATRICK DOHANY  
OAKLAND CO PUBL TRANSPORT'N  
1200 N TELEGRAPH 49W  
PONTIAC MI 48231-0049

OAKLAND INTERMEDIATE SCHOOLS  
2111 PONTIAC LAKE RD  
WATERFORD MI 48328

OAKLAND COMMUNITY COLLEGE  
GEORGE A BEE ADMIN CNTR  
2480 OPDYKE  
BLOOMFIELD HILLS MI 48304-2266

MICHAEL ADAMCZYK  
TROY SCHOOL DISTRICT  
4400 LIVERNOIS  
TROY MI 48098-4799

WARREN CONSOLIDATED SCHOOLS  
31300 ANITA  
WARREN MI 48093-1697

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**CITY OF TROY**  
**PUBLIC HEARING**

A Public Hearing will be held by and before the City Council of the City of Troy at City Hall, 500 W. Big Beaver, Troy, Michigan on Monday, March 2, 2009 at 7:30 P.M. to consider Alternative Energy Personal Property Exemptions approved by the Michigan NextEnergy Authority for the following two (2) locations in the City of Troy:

T2N, R11E, of Section 28  
1100 W Maple, Troy, Michigan

United Solar Ovonic Corp.

T2N, R11E, of Section 35  
1857 Technology, Troy, Michigan

Compact Power, Inc.

You may express your comments regarding this matter by writing to this office, or by attending the Public Hearing.

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Tonni Bartholomew, MMC  
City Clerk

**NOTICE:** *People with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk by e-mail at [clerk@ci.troy.mi.us](mailto:clerk@ci.troy.mi.us) or by calling (248) 524-3317 at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.*

A regular meeting of the Liquor Advisory Committee was held on Monday, November 10, 2008 in the Council Board Room of Troy City Hall, 500 West Big Beaver Road. Chairman Max K. Ehlert called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Max K. Ehlert, Chairman  
Henry W. Allemon  
W. Stan Godlewski  
Patrick C. Hall  
David S. Ogg  
Timothy P. Payne  
Bohdan L. Ukrainec  
Susan Lancaster, Assistant City Attorney  
Sergeant Robert Cantlon  
Pat Gladysz

ABSENT: None

**Resolution to Approve Minutes of October 13, 2008 Meeting**

Resolution #LC2008-11-029

Moved by Hall

Seconded by Ukrainec

RESOLVED, that the Minutes of the October 13, 2008 meeting of the Liquor Advisory Committee be approved.

Yes: 7  
No: 0  
Absent: None

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**Agenda Items**

1. **Granite City Restaurant Operations, Inc.** (a Minnesota Corporation) requests to transfer ownership of 2008 Resort Class C licensed business (MCL 436.1531(2) and SDM License in conjunction with Official Permit (Food), located in escrow at 7586 S US-31, Alanson, MI 49706, Emmet County, from Lester's Inc.; transfer location (Governmental Unit) to 699 W.

Big Beaver, Troy, MI 48084, Oakland County; and requests a new Brewpub License to held in conjunction. {MLCC Req #474714}

Present to answer questions from the Committee was Scott Edwards, attorney for Granite City Restaurant Operations, Inc.

Granite City Restaurant Operations, Inc. is a publicly traded, midwest company that was established in 1999. There are currently 36 locations, with this being the first in Michigan. It has a casual, upscale, family dining atmosphere with a brewpub on site. There will be 177 seats. This new construction will be a free-standing building with ground breaking expected for Spring 2009. Management and trainers will come from other locations.

Sergeant Cantlon stated that his investigation located no disqualifying factors.

Resolution #LC2008-11-030  
Moved by Allemon  
Seconded by Godlewski

RESOLVED, that Granite City Restaurant Operations, Inc. (a Minnesota Corporation) be allowed to transfer ownership of 2008 Resort Class C licensed business (MCL 436.1531(2) and SDM License in conjunction with Official Permit (Food), located in escrow at 7586 S US-31, Alanson, MI 49706, Emmet County, from Lester's Inc. to 699 W. Big Beaver, Troy, MI 48084, Oakland County; and be granted a new Brewpub License to held in conjunction.

Yes: 7  
No: 0  
Absent: None

- 
2. **Woodward Detroit CVS, L.L.C.** requests to transfer ownership of 2008 SDD and SDM licensed business from Arbor Drugs, Inc. at 125 E. Long Lake, 2045 W. South Blvd, 1980 E. Big Beaver, and ADI Realty, 4963 John R. {MLCC Req # 484079, 484381, 484108, 487196}

Present to answer questions from the Committee was Elaine Pohl, attorney for Woodward Detroit CVS, L.L.C.

This is an internal merger transaction to consolidate all licenses into one entity. Since the name of the licensee is changing, the MLCC considers this a transfer which requires local approval. There will be no changes in corporate officers, management, or personnel.

Resolution #LC2008-11-031

Moved by Ukrainec

Seconded by Ogg

RESOLVED, that Woodward Detroit CVS, L.L.C. be allowed to transfer ownership of 2008 SDD and SDM licensed business from Arbor Drugs, Inc. at 125 E. Long Lake, 2045 W. South Blvd, 1980 E. Big Beaver, and ADI Realty, 4963 John R.

Yes: 7  
No: 0  
Absent: None

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**3. Discussion – Chapter 101**

Assistant City Attorney Susan Lancaster made a presentation to the Committee regarding new City Ordinance Chapter 101, with a page-by-page explanation of what was adopted by City Council in comparison to the Committee’s recommendations. Ms. Lancaster answered several questions posed by the Committee as to the procedure followed when ordinances are drafted for review and adoption by the Council. She explained that all ordinances are “living documents” and revisions can be suggested at any time.

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The meeting adjourned at 8:05 p.m.

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Max K. Ehlert, Chairman

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Patricia A. Gladysz, Secretary II



Yes: 3—Duggan, Gauri, Gregory  
No: 0

## **MOTION CARRIED**

## **PUBLIC COMMENT—none**

**BOARD MEMBER COMMENTS**—Gauri mentioned the clip about public libraries that was featured on NBC News. C. Russ has sent the clip to LAB members. Gauri inquired as to the status of the library's budget and possible city budget cuts. Duggan asked if there were any negative comments regarding the library being closed the day after Thanksgiving. Russ said she had not received any. That is great, and also \$6,000 was saved by being closed that day.

## **STUDENT REPRESENTATIVE'S COMMENTS—none**

## **POSTPONED ITEMS**

There were no Postponed Items.

## **OLD BUSINESS**

### A. Drive up book drop

The Library Director informed the LAB members that she has a meeting with members of the City Engineering department about this on Friday and hopes to have more information for the LAB (drawings, prices, etc) at the January meeting.

## **NEW BUSINESS**

## **REPORTS & COMMUNICATIONS**

### **Director's Report**

Russ gave the board an update about the vendor demonstrations for the proposed new automation system. From preliminary numbers, it looks like a change to a new system would save the city over \$500,000, over the next five years. Russ has a meeting with the assistant city manager to discuss this and the proposal also needs to be approved by city council. Russ wanted to keep the library board informed about this, in case this item is on the city council agenda for an early January meeting, prior to the next LAB meeting.

**Statement by Library Advisory Board: Based on current information, the Library Advisory Board supports the continued exploration of migrating to a new automated system, due to financial considerations and savings, as well as the merits of the proposed new system.**

### **Resolution #LB-2008-12-04**

Moved by Gregory

Seconded by Duggan

**RESOLVED, That the Library Advisory Board receive and file the Director's Report.**

**Yes: 4—Duggan, Gauri, Gregory**  
**No: 0**

**MOTION CARRIED.**

**Friends of the Troy Public Library**

Julie Sigler reported that the Gift Shop is undergoing a change in leadership. Resi Cavallier resigned her position as Gift Shop chair. A Gift Shop meeting will be held on Monday, December 15, at 10 am, to discuss plans for the Gift Shop.

**Gifts**

**A \$100 donation was received from Mark Dixon of Clawson.**

**Informational Items.**

Website address for Troy Public Library calendar:

<http://sl.libcoop.net/troy/lib/eventcalendar.asp>

**Contacts and Correspondence.**

Written comments from the public, received from November, were missing from the board packet. The Library Advisory Board members requested that the November comments be combined with the December comments, and will be reviewed at next month's meeting. Russ mentioned that the library is receiving more compliments than complaints lately.

**Adjournment**

The Library Board meeting adjourned at 8:40 P.M. The next meeting of the Library Advisory Board is Thursday, January 8, 2009, at 7 pm.

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Kul Gauri  
Chairman

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Cathleen Russ  
Recording Secretary

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES – FINAL–  
JANUARY 7, 2009

A Regular Meeting of the Troy Advisory Committee for Persons with Disabilities was held Wednesday, January 7, 2009 in the lower level Conference Room at City Hall. In Chairperson Done's absence, member Stewart called the meeting to order at 7:30 p.m.

Present: Michael Chaffee, member                      Barbara Harrell, member  
Edward Kempen, member                      Larry Patton, member  
Jeffrey Stewart, member                      Anita Vasudevan, student

Present: Mitchell Grusnick, staff

Absent: Cynthia Buchanan, member  
Daniel Chong, student  
Kelly Clark, member  
Angela Done, member  
Paul Chu Lin, member  
Kristin Mayer, alternate

**ITEM III – APPROVAL OF MINUTES OF MEETING OF DECEMBER 3, 2008**

Patton made a motion to approve the minutes of December 3, 2008; supported by Chaffee; all voted in favor.

**ITEM IV – PUBLIC COMMENT**

**ITEM V - SCHEDULED PRESENTATIONS**

**ITEM VI – UNFINISHED BUSINESS**

Chaffee contacted Cindy Stewart regarding linking events on the webpage for this Committee and is waiting for a reply. He will also inquire as to whether the resource guide can be put on the City website.

Chaffee will contact Cindy Stewart to see if there are spaces available for this Committee at Kaleidoscope, 1/25/09 from 12 to 4 at the Community Center. Chaffee and Stewart will be available for staffing this event.

Grusnick contacted Brent Savidant, Planning, and was informed that the plans submitted for new projects are submitted at the meeting held on the 2<sup>nd</sup> Tuesday of each month. The agenda is posted before each meeting.

**ITEM VII – NEW BUSINESS**

Cindy Stewart, Community Affairs Department, has prepared the Disabilities Resource Guide. Copies were distributed for members' use. Members will review and discuss content at the February meeting.

Kempen suggested that commendation letters should be noted on the resource guide so that citizens can be made aware of services they offer.

Chaffee suggested that this Committee sponsor a suggestion form to be included in the Resource Guide. He also suggested that this Committee be added as a community resource.

Stewart suggested that this Committee meet quarterly; discussion followed. Harrell made a motion to change meeting dates to bi-monthly and the Committee will evaluate in the future. Supported by Kempen. Chaffee motioned to table the discussion until the February meeting, supported by Patton, all in favor.

**ITEM VIII – REPORTS**

**ITEM IX – MEMBER COMMENT**

There will be a Friday Frolic from 7 to 9 p.m. at the Community Center. Any volunteers are welcome to attend.

**ITEM X – ADJOURNMENT**

Patton motioned to adjourn the meeting at 9:19 p.m; 2<sup>nd</sup> by Harrell.

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Jeff Stewart  
ACPD Member

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Kathy Jearls, Recording Secretary

The Chairman, Ted Dziurman, called the meeting of the Building Code Board of Appeals to order at 8:30 A.M., on Wednesday, January 7, 2009 in the Lower Level Conference Room of the Troy City Hall.

PRESENT: Ted Dziurman  
Rick Kessler  
Tim Richnak  
Dave Roberts  
Frank Zuazo

ALSO PRESENT: Mark Stimac, Director of Building & Zoning  
Pamela Pasternak, Recording Secretary

### **ITEM #1 – APPROVAL OF MINUTES – MEETING OF DECEMBER 3, 2008**

Motion by Richnak  
Supported by Kessler

MOVED, to approve the minutes of the meeting of December 3, 2008 as written.

Yeas: All – 5

MOTION TO APPROVE MINUTES CARRIED

**ITEM #2 – VARIANCE REQUESTED. WARREN EMERSON, FACILITIES PROJECT MANAGER, SMART, 2021 BARRETT**, for relief of Chapter 83 to install new fencing at the Smart facility on Barrett.

Mr. Stimac explained that the petitioner is requesting relief of the Ordinance to install a 10' high fence in the yards between the building and both Barrett and Maplelawn. This property is in the M-1 (Light Industrial) Zoning District. Section 3 of Chapter 83 of the Troy City Code prohibits fences from being installed in the yards between the building and any frontage street on non-residentially zoned property.

Mr. Warren Emerson, Project Manager for SMART and Mr. Darrell Taylor, Risk Management Manager for SMART were present.

Mr. Taylor stated that this is one of the few locations that does not have fencing around it. Homeland Security has determined that fencing is required to protect this facility as it is to be used as a temporary resource in time of emergency. The storage building houses approximately 200 buses and SMART does not have the funding to provide 24-hour security personnel. The main networking system is housed at this facility and the main concern is to protect the facility from terrorism.

Mr. Dziurman asked if there was a lot of vandalism in this area.

**ITEM #2 – con't.**

Mr. Taylor stated that they do want the fencing to protect this area from vandalism but to provide protection again terrorism. This location has fuel tanks for emergency responders.

Mr. Dziurman asked if personnel are on site 24-hours a day.

Mr. Taylor stated there are light crews on the off hours but there are no designated security personnel on site.

Mr. Richnak asked if the building that housed the buses had windows.

Mr. Taylor said that there are large bay doors but there are no windows.

Mr. Richnak asked if this building had alarms on the doors.

Mr. Taylor explained that they are in the process of installing a camera and card system. The cameras will be monitored in their dispatch area.

Mr. Richnak explained that he is the Director of the City's Public Works Department and they have taken a number of steps to provide an area for both Police and Fire in case of an emergency. Much of the same equipment that is at the Smart Facility is also located at his site and the area is not totally surrounded by fencing. Mr. Richnak stated that he did not see the necessity for fencing on the northeast side of this building and feels that if the area was alarmed personnel would be able to see if a problem was developing.

Mr. Taylor stated that the fire suppression could be disabled and a diversion created and this would affect transportation for all of Oakland County.

Mr. Emerson stated that he feels the building that houses the buses is the most vulnerable area.

Mr. Kessler asked if there was 24-hour security.

Mr. Taylor stated there is not, as the necessary funding is not available. Federal funding would help them set up this fencing.

Mr. Kessler stated that the Fence Ordinance would allow them to put up a fence without a variance. There are a lot of strategic places that could be a target of terrorism in Troy. Mr. Kessler does not believe that the garage that houses the buses is necessarily one of these. Mr. Kessler stated that he does understand their concern but the Fence Ordinance does not allow fencing in the front setback. There are a number of changes that could be made at the existing facility, such as moving the fuel tanks to the back of the building and the site could be secured in other ways. Mr. Kessler also stated that

**ITEM #2 – con't.**

there are a number of nice looking buildings on this street and he would like to see this site stay in line with what the Ordinance requires.

Mr. Taylor brought up the fact that the asphalt company across the street has fencing around it.

Mr. Richnak stated that he believes at the time the building was constructed Troy was mostly farmland and the Fence Ordinance was not in effect. Mr. Richnak also stated that he doesn't know if the asphalt plant will always be around, although that is a completely separate issue and Mr. Richnak does believe the petitioner has room to compromise so that this variance request could be smaller. There are other ways to protect the sprinkler valves. Mr. Richnak said that the petitioner should look at ways to protect this site long term and believes this fence could be moved back and the façade of the building used as part of the protection they are looking for.

The Chairman opened the Public Hearing. No one wished to be heard and the Public Hearing was closed.

There is one (1) written objection on file. There are no written approvals on file.

Mr. Dziurman suggested that the petitioner may want to postpone this request in order to look at the site and determine if there are other ways to protect the site.

Mr. Taylor stated that they are more than willing to look at ways to meet the City half-way. It would take many years to make the major changes to this facility that were suggested, but he does believe they can put up the fence with modifications.

Mr. Roberts suggested that the petitioners prioritize the areas of the facility that would need protection the soonest.

Mr. Taylor said that are concerned about the operation of the facility and how to protect their assets.

Mr. Roberts said that they can look into better ways to protect the overhead doors, which would include alarms.

Mr. Taylor said that they are installing cameras as they do not have the funding to provide security guards.

Mr. Stimac asked if they use the north overhead door regularly.

Mr. Taylor said that they did not and felt that they could do something with that door.

**ITEM #2 – con't.**

Mr. Stimac suggested that they could put fencing around the tank farms, pumps and central driveway.

Mr. Richnak said that he did not believe they needed fencing along Maplelawn, but could secure the doors with alarms.

Mr. Stimac said that they could provide other methodology to protect the sprinkler valves and fuel tanks.

A discussion began regarding the placement of the fencing from the south side of the building to the northern most corner. One of the suggestions was to put up a metal building around the PIV valves. Whether the petitioner put up a metal building or a fence that was locked, the Fire Department would need to have access to be able to enter this site in case of emergency.

Mr. Kessler asked if the gates were open during the hours of operation.

Mr. Taylor said that they are working on a fence system that will require an opener that will be located on each bus. Other vehicles will have to use an intercom system in order to enter the site.

Mr. Kessler stated that he thought the petitioner may wish to postpone this request in order to re-evaluate the site. Mr. Kessler stated that the Board would also require some type of landscape screening to minimize the look of this fence.

Mr. Richnak stated that the petitioner could put in some type of arborvitae to use as a screening method.

Mr. Emerson said that they would re-visit their request and reduce the variance request as much as possible.

Mr. Kessler said that the petitioner could look into re-locating the tanks to the back of the building.

Mr. Taylor stated that they had just modified these fuel tanks and did not believe anything would be done for the next twenty years. It is very difficult for them to get Federal funding to help with these changes.

Mr. Kessler suggested that the petitioners could look into adding roll up shutters with security grilles to be put in when the area was not occupied.

Mr. Zuazo told the petitioner to inform the DEQ any time they wish to move the fuel tanks so that they can make sure it is done properly.

**ITEM #2 – con't.**

Mr. Roberts told the petitioner to notify the Fire Department of any security changes that are being done in order to be compliant with the requirements of the Fire Department.

Mr. Emerson asked if the height of the fence was a problem.

Mr. Stimac stated that if the fence was in the proper setback, the 10' height would not be problem.

Motion by Richnak  
Supported by Roberts

MOVED, to postpone the request of Warren Emerson, Facilities Project Manager, SMART, 2021 Barrett, for relief of Chapter 83 to install new fencing at the SMART facility on Barrett until the meeting of March 4, 2009.

- To allow the petitioner to re-visit his request to see if other measures can be taken for security.
- To allow the petitioner to determine exactly which area would require this fence.

Yeas: All – 5

**MOTION TO POSTPONE THIS REQUEST UNTIL MARCH 4, 2009 CARRIED**

Mr. Stimac informed the Board that variances were granted for wall signs at 150, 250 and 350 Stephenson with the stipulation that the name of the company, Valeo, would not be located on an existing ground sign. At the time the variance was granted for 150 Stephenson, a Sign Permit had been issued that allowed a ground sign on the property that listed the name of the company, Valeo. Incorrect information was given by the petitioner at the time this variance was granted and Mr. Stimac asked the Board members to visit the site and determine what if anything should be done. All of the wall signs that were granted variances by this Board are in place.

Mr. Richnak asked that this request be placed on the Agenda for the meeting of February 4, 2009 for discussion. This will allow Board members the opportunity to go out and look at this site.

The Building Code Board of Appeals meeting adjourned at 9:25 A.M.

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Ted Dziurman, Chairman

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Pam Pasternak, Recording Secretary

The Regular Meeting of the Troy City Planning Commission was called to order by Chair Schultz at 7:30 p.m. on January 13, 2009, in the Council Chambers of the Troy City Hall.

1. ROLL CALL

Present:

- Donald Edmunds
- Michael W. Hutson
- Mark Maxwell
- Philip Sanzica
- Robert Schultz
- Thomas Strat
- John J. Tagle
- Lon M. Ullmann

Absent:

- Mark J. Vleck

Also Present:

- Mark F. Miller, Planning Director
- R. Brent Savidant, Principal Planner
- Christopher Forsyth, Assistant City Attorney
- Bradley Raine, Student Representative
- Kathy Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2009-01-003**

- Moved by: Strat
- Seconded by: Maxwell

**RESOLVED**, To approve the Agenda as prepared.

- Yes: All present (8)
- Absent: Vleck

**MOTION CARRIED**

3. MINUTES

**Resolution # PC-2009-01-004**

- Moved by: Tagle
- Seconded by: Strat

**RESOLVED**, To approve the minutes of the January 6, 2009 Special/Study Meeting as submitted.

- Yes: All present (8)
- Absent: Vleck

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**STREET VACATION**

5. PUBLIC HEARING – STREET VACATION REQUEST (SV 148-D) – A portion of the Daley Street Easement (50 feet wide), South of Big Beaver Road, East of Rochester Road, approximately 29 feet long and 724 square feet in area, part of Lot 28 of Supervisor’s Plat No. 11 Subdivision and an easement for public turnaround on Lots 28 and 33 of Supervisor’s Plat No. 11 Subdivision, Section 26

Mr. Miller addressed the error identified during the plat approval process. A small portion of the right-of-way easement was inadvertently not included in the legal description in Resolutions passed by City Council in 2000 and 2001 to approve the Daley Street vacation. Mr. Miller also addressed the public utility easement in the vacated property as relates to the turnaround.

Discussion followed.

PUBLIC HEARING OPENED

The following persons were present and addressed the Commission.

William Hart of Artisans Protofab, 2835 Daley, Troy.  
Ken Demark of Bold Enterprises, 2873 Daley, Troy.  
Olaf Maly of Behr America, 2700 Daley, Troy.

PUBLIC HEARING CLOSED

Assistant City Attorney Forsyth stated State law prohibits the building or placement of structures, permanent or temporary, on public utility easements, and said the public utility easement would continue to be used as a mechanism for vehicular maneuverability.

Discussion continued on:

- The terms “maneuverability” versus “turnaround”.
- Wording of the proposed Resolution that would administratively correct the error relating to the street vacation and public turnaround easement.

**Resolution # PC-2009-01-005**

Moved by: Hutson

Seconded by: Tagle

**RESOLVED**, To table the proposed Resolution until later this evening.

Yes: All present (8)

Absent: Vleck

**MOTION CARRIED***[See pages 4-5 for final action]***SITE PLAN REVIEW**

6. **SITE PLAN REVIEW (SP 735-H)** – Proposed Parking Lot Expansion and Entry Modification of Existing Industrial Building, Northwest corner of Crooks Road and Equity Drive, Section 32, Zoned M-1 (Light Industrial) District

Mr. Savidant presented a summary of the Planning Department report on the proposed site plan, and reported it is the recommendation of City Management to approve the site plan subject to a provision for an 8-foot wide sidewalk on the west side of Crooks Road.

The petitioner, Josh Suardini of Etkin Equities, 29100 Northwestern Hwy, Southfield, was present. Mr. Suardini displayed a color rendering and addressed the two construction phases.

There was discussion on providing additional landscaping that would buffer the parking lot from Crooks Road.

The project landscape architect was present also.

The petitioner agreed to look into providing low plantings and/or hedges to provide a buffer along Crooks Road.

Chair Schultz opened the floor for public comment.

There was no one present who wished to speak.

Chair Schultz closed the floor for public comment.

**Resolution # PC-2009-01-006**

Moved by: Tagle  
 Seconded by: Strat

**RESOLVED**, That the proposed Parking Lot Expansion and Entry Modification of the Existing Industrial Building, located on the northwest corner of Crooks Road and Equity Drive, Section 32, on approximately 22.47 acres, within the M-1 (Light Industrial) zoning district, be granted, subject to the following conditions:

1. Provide an 8-foot wide sidewalk on the west side of Crooks Road.

Yes: All present (8)  
 Absent: Vleck

**MOTION CARRIED**

**OTHER BUSINESS**

7. **PRELIMINARY REPORT TO DE-LIST 5875 LIVERNOIS (88-20-09-232-005)**

Mr. Savidant gave a brief report on agenda item. No action was required by the Planning Commission.

\_\_\_\_\_

Chair Schultz requested a recess at 8:25 p.m.

The meeting reconvened at 8:39 p.m.

\_\_\_\_\_

**STREET VACATION**

5. **PUBLIC HEARING – STREET VACATION REQUEST (SV 148-D)** – A portion of the Daley Street Easement (50 feet wide), South of Big Beaver Road, East of Rochester Road, approximately 29 feet long and 724 square feet in area, part of Lot 28 of Supervisor’s Plat No. 11 Subdivision and an easement for public turnaround on Lots 28 and 33 of Supervisor’s Plat No. 11 Subdivision, Section 26

*[Item previously tabled – see pages 2-3]*

**Resolution # PC-2009-01-007**

Moved by: Hutson  
 Seconded by: Tagle

**RESOLVED**, That the Planning Commission hereby recommends to the City Council that the street vacation request for a portion of the Daley Street Easement (50 feet wide), South of Big Beaver Road, East of Rochester Road, approximately

29 feet long and 724 square feet in area, part of Lot 28 of Supervisor's Plat No. 11 Subdivision be approved; and

***BE IT FURTHER RESOLVED***, That the Planning Commission hereby recommends to the City Council that the easement for public turnaround on Lots 28 and 33 of Supervisor's Plat No. 11 Subdivision, Section 26, be vacated and replaced with a public vehicular maneuverability easement as depicted in the attached Daley Street Roadway Easement sketch, dated January 9, 2009; and

***BE IT FINALLY RESOLVED***, That the Planning Commission hereby recommends to the City Council that said public vehicular maneuverability easement be approved as a condition of the street vacation.

Yes: All present (8)  
Absent: Vleck

#### **MOTION CARRIED**

#### 8. ELECTION OF OFFICERS

Chair Schultz asked for nominations from the floor for Chair and Vice Chair.

Mr. Maxwell nominated Robert Schultz for Chair and Michael Hutson for Vice Chair.

Hearing no further nominations, Chair Schultz declared the nominations for the position of Chair and Vice Chair closed.

#### **ROLL CALL VOTE**

Yes: All present (8)  
Absent: Vleck

Chair Schultz asked for nominations from the floor for Board of Zoning Appeals (BZA) Representative and Board of Zoning Appeals (BZA) Alternate.

Mr. Hutson nominated John Tagle for BZA Representative.

Mr. Tagle declined the position.

Mr. Hutson nominated Lon Ullmann for BZA Representative and Philip Sanzica for BZA Alternate.

Hearing no further nominations, Chair Schultz declared the nominations for BZA Representative and BZA Alternate closed.

**ROLL CALL VOTE**

Yes: All present (8)

Absent: Vleck

**MOTION CARRIED**

9. **PUBLIC COMMENTS** – Items on Current Agenda

There was no one present who wished to speak.

10. **PLANNING COMMISSION COMMENTS**

Mr. Miller briefly addressed the process of site plan applications in relation to BZA variances.

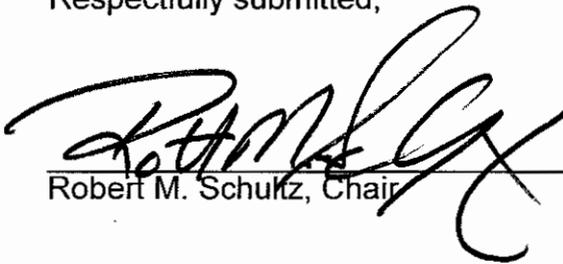
Mr. Sanzica asked for a verbal or written status/summary of Planning Department projects.

Mr. Miller said he would produce an update on recent projects.

Chair Schultz thanked members for the vote of confidence in continuing to Chair the Planning Commission, and welcomed the newly elected officers.

The Regular Meeting of the Planning Commission adjourned at 8:55 p.m.

Respectfully submitted,



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Robert M. Schultz, Chair



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Kathy L. Czarnecki, Recording Secretary

The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Schultz at 7:30 p.m. on January 27, 2009 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Mark Maxwell  
Philip Sanzica  
Robert M. Schultz  
Thomas Strat  
John J. Tagle  
Lon M. Ullmann

Absent:

Mark J. Vleck

Also Present:

Mark F. Miller, Planning Director  
R. Brent Savidant, Principal Planner  
Christopher Forsyth, Assistant City Attorney  
Zak Branigan, Carlisle/Wortman Associates, Inc.

2. APPROVAL OF AGENDA

**Resolution # PC-2009-01-008**

Moved by: Maxwell  
Seconded by: Sanzica

**RESOLVED**, To approve the Agenda as submitted.

Yes: All present (8)  
Absent: Vleck

**MOTION CARRIED**

3. MINUTES

**Resolution # PC-2009-01-009**

Moved by: Hutson  
Seconded by: Strat

**RESOLVED**, To approve the minutes of the January 13, 2009 Regular meeting as submitted.

Yes: All present (8)  
Absent: Vleck

**MOTION CARRIED**

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

5. BOARD OF ZONING APPEALS (BZA) REPORT

Mr. Strat reported there was no Board of Zoning Appeals meeting in January.

6. DOWNTOWN DEVELOPMENT AUTHORITY (DDA) REPORT

Mr. Miller reported the DDA discussed strategies for improving the DDA district at their January meeting.

Mr. Branigan updated the Planning Commission on the status of the DDA Development Guidelines.

7. PLANNING AND ZONING REPORT

Mr. Miller listed the items that were approved at the January 26, 2009 City Council meeting.

**STUDY ITEMS**

8. POTENTIAL ZONING ORDINANCE TEXT AMENDMENT – Site Plan and Special Use Application Requirements

Mr. Savidant presented the item.

After discussion, the Planning Commission generally agreed to consider a text amendment that would provide the Planning Director with the authority to waive required submittal information for site plans, including special use approval applications.

A draft zoning ordinance text amendment will be presented to the Planning Commission at the February 3, 2009 Special/Study meeting.

A public hearing is scheduled for the February 10, 2009 Planning Commission Regular meeting.

Mr. Miller suggested the Planning Commission consider Agenda item #10 immediately after Agenda item # 8 because the items are closely related.

**Resolution # PC-2009-01-010**

Moved by: Strat  
Seconded by: Edmunds

**RESOLVED**, To consider Agenda items #9 and #10 on this evening's agenda in reverse order.

Yes: All present (8)  
Absent: Vleck

**MOTION CARRIED**

10. **POTENTIAL ZONING ORDINANCE TEXT AMENDMENT** – Automotive Repair in M-1

Mr. Savidant presented the item.

After discussion, the Planning Commission generally agreed to eliminate the requirement that automotive repair facilities cannot abut major thoroughfares or freeways. Additionally, automotive repair facilities without outside storage of parts, equipment or automobiles are conditional uses and not special approval uses.

A draft zoning ordinance text amendment will be presented to the Planning Commission at the February 3, 2009 Special/Study meeting.

A public hearing is scheduled for the February 10, 2009 Planning Commission Regular meeting.

9. **COMPREHENSIVE ZONING ORDINANCE REWRITE (ZOTA 236)** – Discussion with Representatives from Carlisle/Wortman Associates, Inc.

Mr. Branigan presented an analysis of existing zoning districts compared to potential zoning districts proposed by the Master Plan.

General discussion followed.

**OTHER ITEMS**

11. **PUBLIC COMMENT** – Items on Current Agenda

There was no one present who wished to speak.

12. PLANNING COMMISSION COMMENT

There was general Planning Commission discussion.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 9:00 p.m.

Respectfully submitted,

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Robert M. Schultz, Chair

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R. Brent Savidant, Principal Planner

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**CALL TO ORDER**

A meeting of the Troy Daze Festival Advisory Committee was held Tuesday, January 27, 2009 at the Troy Community Center at 7:02 pm.

**ROLL CALL**

Members Present:           Jeff Stewart  
                                  Mike Gonda  
                                  Sandy Macknis  
                                  Jim Hattan  
                                  Bob Berk  
                                  Jeff Super  
                                  Alison Miller  
                                  Bob Preston  
                                  Sarah Wunderlich, student  
                                  Dan O'Brien

Absent:

City Staff Present:       Cindy Stewart  
                                  Jeff Biegler  
                                  Tonya Perry  
                                  Mike Lyczkowski

Others:                     Doris Schuchter  
                                  Poncho Massaini  
                                  Lynn Clark

**Approval of Minutes**

Motion by: Jeff Super  
Seconded by: Alison Miller

RESOLVED, that the minutes of October 28, 2008 are approved with correction to the spelling of Russ Harden's name. MOTION CARRIED

**New Business**

- a. Update on City Council's Budget discussions. Expenses in 2008 totaled \$139,985.21/ Revenue was \$75,289.05. The shortfall was \$64,696.16. (Parking, amusements and corporate sponsors down due to cancellation)

Budgeted sponsorships: \$36,000          Actual: \$23,250

Suggestion was made to submit a similar budget for 2009. City Staff has been instructed that there are to be no increases for the 2009/10 budget.

Police & Fire Explorers were paid a portion of their contracted fees for service. We'll have less summer laborers for Parks & Rec in 2009. We could have student volunteers reassigned to the jobs they would have done.

Troy Daze Festival Committee agrees on the ideas to reduce costs - that it would be better to have the festival every other year instead of shortening the duration. Setup and tear down are the large costs and those costs don't change if days are cut.

Police have adjusted overtime as well as Parks & Rec staff to reduce costs over the years.

In terms of every other year, we just reduce risk of losing any money by not holding the festival. But the Committee hopes it can continue each year.

The trailer vendor only charged half their costs for 2008 due to the weather. Entertainers were okay since they were promised they'd be back in 2009.

Jeff Biegler will share tent specs with Bob Berk and Mike Gonda to get the bid out by February.

#### **b. Suggestions from 2008 Festival**

- Hold a weather-related drill with vendors (at Booth Meeting). Bob will review the procedure drawn up for clearing the park. State Code Public Act 207 - Fire Department has the authority to evacuate any facility/public place in case of emergency. There was discussion about revising festival policies/evacuation process
- Bob and Mike to schedule a meeting in April with Wayne and Terry regarding Police Explorers.

#### **c. Review of 2009 Festival, Sept. 17-20**

- Photography co-chair's name to Bob Berk.
- EthniCity – EIAB are exploring other options instead of EthniCity Tent with booths.

- Jim Hattan saved all the flags from EthniCity Tent, dried and stored in his basement.
- Miss Troy – ways to cut costs: Hold event at Troy High School on a Friday instead of a Saturday. Check local churches regarding costs if pageant is held at one of their locations.
- Fire Trucks in the parade: Chief Nelson does not care where the trucks are located in the lineup.

**Member Comment**

City Council cut the Appreciation Banquet out of the budget; they do appreciate everyone's service.

Office Nickie Kaptur, Community Services Section, had a heart attack and is recuperating at home. All members wish her a speedy recovery.

**Adjourn**

Meeting adjourned at 7:55 pm.

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Bob Berk, Co-Chairperson

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Cindy Stewart, Community Affairs Director

The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Schultz at 7:30 p.m. on February 3, 2009 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Robert M. Schultz  
Thomas Strat  
John J. Tagle  
Lon M. Ullmann

Absent:

Mark Maxwell  
Philip Sanzica  
Mark J. Vleck

Also Present:

Mark F. Miller, Planning Director  
Christopher Forsyth, Assistant City Attorney

2. APPROVAL OF AGENDA

**Resolution # PC-2009-02-011**

Moved by: Edmunds  
Seconded by: Tagle

**RESOLVED**, To approve the Agenda as submitted.

Yes: All present (6)  
Absent: Maxwell, Sanzica, Vleck

**MOTION CARRIED**

3. MINUTES

**Resolution # PC-2009-02-012**

Moved by: Strat  
Seconded by: Ullmann

**RESOLVED**, To approve the minutes of the January 27, 2009 Special/Study meeting as submitted.

Yes: All present (6)  
Absent: Maxwell, Sanzica, Vleck

**MOTION CARRIED**

4. PUBLIC COMMENT – For Items Not on the Agenda

There was no one present who wished to speak.

**STUDY ITEMS**

5. ZONING ORDINANCE TEXT AMENDMENT (ZOTA 235) – Site Plan and Special Use Application Requirements

Mr. Miller presented the item. There was general discussion regarding the text amendment. The Planning Commission requested minimal standards and authority to require site plan information.

6. ZONING ORDINANCE TEXT AMENDMENT (ZOTA 234) – Automotive Repair in M-1

Mr. Miller presented the item. There was general discussion regarding the amendment. The Planning Commission requested additional clarification relating to storage and display of autos.

7. COMPREHENSIVE ZONING ORDINANCE REWRITE (ZOTA 236)

Mr. Miller presented the item. There was general discussion regarding the Zoning Ordinance re-write. It was determined that staff and Carlisle/Wortman Associates, Inc. should further develop the following:

- Mission, Goals and Objectives
- Questionnaire
- Master Plan Summary

**OTHER ITEMS**

8. PUBLIC COMMENT – Items on Current Agenda

There was no one present who wished to speak.

9. PLANNING COMMISSION COMMENT

There was general discussion.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 8:45 p.m.

Respectfully submitted,

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Robert M. Schultz, Chair

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Mark M. Miller, Planning Director

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A regular meeting of the Liquor Advisory Committee was held on Monday, February 9, 2009 in the Council Board Room of Troy City Hall, 500 West Big Beaver Road. Chairman Max K. Ehlert called the meeting to order at 7:00 p.m.

**ROLL CALL:**

**PRESENT:** Max K. Ehlert, Chairman  
 W. Stan Godlewski  
 Patrick C. Hall  
 David S. Ogg  
 Timothy P. Payne  
 Bohdan L. Ukrainec  
 Susan Lancaster, Assistant City Attorney  
 Sergeant Robert Cantlon  
 Officer James Feld  
 Pat Gladysz

**ABSENT:** None

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**Resolution to Approve Minutes of November 10, 2008 Meeting**

Resolution #LC2009-02-001

Moved by Ukrainec

Seconded by Hall

RESOLVED, that the Minutes of the November 10, 2008 meeting of the Liquor Advisory Committee be approved.

Yes: 6 (All)

No: 0

Absent: 0

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**Agenda Items**

1. **Kroger Co. of Michigan** requests to transfer ownership of the escrowed 2008 SDD license only from Perry Drug Stores, Inc. to be held in conjunction with existing SDM license; and transfer location from 805 E. Big Beaver to 2105 W. South Blvd, Troy, MI 48098, Oakland County.

Present to answer questions from the Committee was Tom Frank, real estate manager for The Kroger Company.

This 45,000 square foot store was acquired from Farmer Jack in July, 2007, and they just completed a major remodel. Kroger was approached by Perry Drug Stores approximately one year ago offering for sale several liquor licenses, two of which were in Troy. They understand that the Troy City Ordinance requires that liquor needs to be secured in either a controlled access area or behind a counter. They plan to display the liquor behind the customer service counter. Employee training at all locations will be completed by Friday of this week. It is the Kroger Company policy to conduct internal decoy operations to test their employees.

Resolution #LC2009-02-002

Moved by Ukrainec

Seconded by Hall

RESOLVED, that Kroger Co. of Michigan be allowed to transfer ownership of the escrowed 2008 SDD license only from Perry Drug Stores, Inc. to be held in conjunction with existing SDM license; and transfer location from 805 E. Big Beaver to 2105 W. South Blvd, Troy, MI 48098, Oakland County.

Yes: 6 (All)

No: 0

Absent: 0

- 
2. **Kroger Co. of Michigan** requests to transfer ownership of the escrowed 2008 SDD license only from Perry Drug Stores, Inc. to be held in conjunction with existing SDM license; and transfer location from 5055 Rochester Rd. to 1237 Coolidge, Troy, MI 48084, Oakland County.

Present to answer questions from the Committee was Tom Frank, real estate manager for The Kroger Company.

This 63,000 square foot store was also acquired from Farmer Jack and is currently undergoing remodeling. In accordance with the Troy City Ordinance, they plan to display the liquor behind the customer service counter. Employee training at all locations will be completed by Friday of this week. It is the Kroger Company policy to conduct internal decoy operations to test their employees.

Resolution #LC2009-02-003

Moved by Ukrainec

Seconded by Hall

RESOLVED, that Kroger Co. of Michigan be allowed to transfer ownership of the escrowed 2008 SDD license only from Perry Drug Stores, Inc. to be held in conjunction with existing SDM license; and transfer location from 5055 Rochester Rd. to 1237 Coolidge, Troy, MI 48084, Oakland County.

Yes: 6 (All)  
No: 0  
Absent: 0

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It is noted that Henry Allemon has elected to not be reassigned to the Liquor Advisory Committee.

Sergeant Cantlon introduced Officer Jim Feld to the Committee. After Sergeant Cantlon's retirement on February 27, 2009, Officer Feld will take over the liquor licensing duties for the Department.

Assistant City Attorney Lancaster advised that the Liquor Violation Hearings commence Wednesday, February 11, 2009.

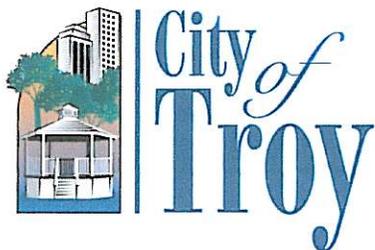
The meeting adjourned at 7:24 p.m.

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Max K. Ehlert, Chairman

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Patricia A. Gladysz, Secretary II



## CITY COUNCIL ACTION REPORT

January 28, 2009

TO: Phillip L. Nelson, City Manager <sup>*P.L.N.*</sup>

FROM: John M. Lamerato, Assistant City Manager-Finance and Administration *J.M.L.*

SUBJECT: December 31, 2008 - Quarterly Financial Report

### Background:

- Section 8.6 of the City Charter requires a quarterly financial report be provided to City council.

### Financial Considerations:

- The quarterly report provides City Council with an update on the financial condition of the City.

### Legal Considerations:

- There are no legal considerations associated with this item.

### Policy Considerations:

- Providing the quarterly financial report relates to Council Goal IV, "Effectively and professionally communicate internally and externally".

### Options:

- This report is submitted for City Council review and to be noted and filed. I am happy to provide additional information or answer any questions that may arise.

**CITY OF TROY**  
**QUARTERLY FINANCIAL REPORT**  
**FOR THE SIX MONTHS ENDED DECEMBER 31, 2008**

- QUARTER END HIGHLIGHTS
- STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL
- INVESTMENT LISTING (TYPE, LOCATION, RATE, MATURITY DATE)
- BANK BALANCES (LOCATION, FUND, BALANCE)

## QUARTER END HIGHLIGHTS (December 31, 2008)

### GENERAL FUND

- REVENUE THRU THE 2nd QTR. APPEARS IN LINE WITH THE BUDGET
- INVESTMENT INCOME IS UP \$17,239 COMPARED TO THE SAME PERIOD LAST YEAR.
- YEAR TO DATE EXPENDITURES AS A PERCENTAGE OF BUDGET (42.9%) ARE 4.9% LESS THAN LAST YEAR.
- LICENSE AND PERMIT REVENUE IS UP \$59,000 COMPARED TO THE SAME PERIOD LAST YEAR.
- STATE SHARED REVENUE IS UP \$64,000 YTD WHEN COMPARED TO ORIGINAL STATE ESTIMATES.

### TROY COMMUNITY FAIR (TROY DAZE)

- THE ABBREVIATED FAIR THIS PAST FALL GENERATED REVENUES OF \$75,289 VS EXPENDITURES OF \$125,559 RESULTING IN A NET LOSS OF \$50,270.

### WINTER MAINTENANCE

- SALT USEAGE OCT. – DEC. LAST 5 YEARS
- 2008 4,795
- 2007 3,278
- 2006 676
- 2005 5,149
- 2004 2,582

### DEPARTMENT HIGHLIGHTS

- PASSPORT ACTIVITY (JULY THRU DEC.) – 713 TRANSACTIONS; 247 PHOTOS GENERATING \$37,790 IN REVENUE.
- NEW RESIDENT PACKET DISTRIBUTION JULY – DEC. (309)      2008      2007  
BREAKDOWN:      JULY – DEC. (362)

OUT OF COUNTRY	14	22
OUT OF STATE	19	40
TROY-TO-TROY	89	94
IN STATE	187	206

### CAPITAL PROJECTS

- THROUGH DECEMBER 31, 2008 WE HAVE EXPENDED \$ 7.9 MILLION ON CAPITAL PROJECTS.

**CITY OF TROY**

**MONTHLY FINANCIAL REPORT**

**31-Dec-08**



**Monthly Financial Report  
General Fund  
For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>General Fund Revenues</b>					
TAXES	36,667,414	36,333,690	98,456	36,083,516	99.31
LICENSES AND PERMITS - BUSINESS	38,344	40,000	11,456	21,548	53.87
LICENSES AND PERMITS - NON-BUSINESS	1,355,291	1,794,500	51,111	797,819	44.46
FEDERAL GRANTS	14,577	12,100	4,112	4,598	38.00
STATE GRANTS	6,814,812	6,760,500	5	2,434,994	36.02
CONTRIBUTIONS FROM LOCAL UNITS	181,243	180,000	2,700	52,418	29.12
CHARGES FOR SERVICES - FEES	1,553,481	1,275,000	29,634	418,514	32.82
CHARGES FOR SERVICES - RENDERED	2,008,339	1,712,150	31,489	252,206	14.73
CHARGES FOR SERVICES - SALES	114,395	150,500	19,467	77,286	51.35
CHARGES FOR SERVICES - REC	3,737,137	3,857,000	298,380	1,669,660	43.29
FINES AND FORFEITURES	886,174	996,000	142,560	411,353	41.30
INTEREST & RENT	1,676,427	1,467,800	140,577	752,049	51.24
OTHER REVENUE	530,628	486,070	124,302	262,282	53.96
OTHER FINANCING SOURCES	5,664,702	9,372,690	1,311,428	2,622,855	27.98
	<b>61,242,965</b>	<b>64,438,000</b>	<b>2,265,675</b>	<b>45,861,098</b>	<b>71.17</b>
<b>General Fund Expenditures</b>					
FINANCE	3,003,877	3,095,880	94,960	1,535,799	49.61
POLICE	24,269,902	25,042,630	997,953	10,691,583	42.69
FIRE	4,373,012	4,335,950	317,328	2,351,020	54.22
BUILDING INSPECTION	2,121,746	2,342,420	72,501	979,861	41.83
ENGINEERING	2,676,846	2,882,290	84,600	1,128,149	39.14
STREETS	5,600,747	5,770,460	150,585	2,024,164	35.08
OTHER GENERAL GOVERNMENT	2,428,143	2,530,800	107,967	905,523	35.78
COUNCIL/EXEC ADMIN	3,749,742	4,062,510	140,137	1,763,719	43.41
RECREATION	9,413,684	10,043,680	501,805	4,550,234	45.30
LIBRARY/MUSEUM	4,831,439	4,331,380	155,335	1,691,393	39.05
TRANSFERS OUT	10,000	0	0	0	0.00
	<b>62,479,136</b>	<b>64,438,000</b>	<b>2,623,172</b>	<b>27,621,445</b>	<b>42.87</b>



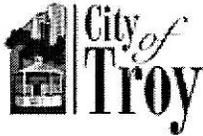
**Monthly Financial Report**  
**Refuse Fund**  
**For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Refuse Fund Revenues</b>					
TAXES	3,563,759	3,556,000	0	3,571,136	100.43
CHARGES FOR SERVICES - SALES	3,510	2,000	500	3,090	154.48
INTEREST & RENT	125,535	95,000	6,289	25,495	26.84
OTHER FINANCING SOURCES	0	264,120	0	0	0.00
	<b>3,692,804</b>	<b>3,917,120</b>	<b>6,789</b>	<b>3,599,720</b>	<b>91.90</b>
<b>Refuse Fund Expenditures</b>					
CONTRACTORS SERVICE	3,736,262	3,745,120	325,140	1,758,894	46.96
OTHER REFUSE EXPENDITURE	58,672	55,200	9,389	25,347	45.92
RECYCLING	97,554	116,800	3,501	45,853	39.26
	<b>3,892,488</b>	<b>3,917,120</b>	<b>338,030</b>	<b>1,830,094</b>	<b>46.72</b>



**Monthly Financial Report  
Downtown Dev Authority Fund  
For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Downtown Dev Authority Fund Revenues</b>					
TAXES	3,747,729	3,819,000	0	3,845,251	100.69
INTEREST & RENT	578,589	300,000	29,178	137,732	45.91
OTHER FINANCING SOURCES	0	3,031,880	0	0	0.00
	<b>4,326,318</b>	<b>7,150,880</b>	<b>29,178</b>	<b>3,982,983</b>	<b>55.70</b>
<b>Downtown Dev Authority Fund Expenditures</b>					
OTHER GENERAL GOVERNMENT	284,412	3,350,000	7,268	176,647	5.27
TRANSFERS OUT	3,539,758	3,800,880	116,470	2,753,151	72.43
	<b>3,824,170</b>	<b>7,150,880</b>	<b>123,738</b>	<b>2,929,799</b>	<b>40.97</b>



**Monthly Financial Report  
Capital Fund  
For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Capital Fund Revenues</b>					
TAXES	8,385,316	8,368,000	0	8,402,672	100.41
FEDERAL GRANTS	19,426	0	0	0	0.00
STATE GRANTS	1,382,100	6,814,000	48,145	48,145	0.71
CONTRIBUTIONS FROM LOCAL UNITS	244,567	0	0	0	0.00
CHARGES FOR SERVICES - FEES	92,563	90,000	0	25,164	27.96
CHARGES FOR SERVICES - RENDERED	235,287	100,000	142	-10,826	-10.83
FINES AND FORFEITURES	597,610	100,000	0	800	0.80
INTEREST & RENT	1,053,602	807,200	52,949	246,622	30.55
OTHER REVENUE	266,753	0	100	39,907	0.00
OTHER FINANCING SOURCES	3,783,000	12,454,000	0	0	0.00
	<b>16,060,223</b>	<b>28,733,200</b>	<b>101,336</b>	<b>8,752,483</b>	<b>30.46</b>
<b>Capital Fund Expenditures</b>					
TRANSFERS OUT	848,522	103,100	0	0	0.00
OTHER GENERAL GOVERNMENT	537,469	3,633,600	7,414	82,289	2.26
POLICE	476,830	564,000	0	197,095	34.95
FIRE	108,775	575,000	5,567	147,842	25.71
BUILDING INSPECTION	0	0	-425	0	0.00
ENGINEERING	0	50,000	0	0	0.00
STREETS	9,031,195	17,036,000	898,661	6,633,318	38.94
COUNCIL/EXEC ADMIN	36,687	75,000	0	0	0.00
RECREATION	2,171,440	5,025,500	93,706	443,693	8.83
LIBRARY/MUSEUM	222,134	1,671,000	64,740	397,977	23.82
	<b>13,433,051</b>	<b>28,733,200</b>	<b>1,069,662</b>	<b>7,902,215</b>	<b>27.50</b>



**Monthly Financial Report**  
**Sanctuary Lake Golf Course**  
**For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Sanctuary Lake Golf Course Revenues</b>					
CHARGES FOR SERVICES - SALES	32,339	38,500	0	13,222	34.34
CHARGES FOR SERVICES - REC	948,858	1,363,000	260	519,825	38.14
INTEREST & RENT	4,306	10,000	0	0	0.00
OTHER REVENUE	310	0	0	55	0.00
	<b>985,813</b>	<b>1,411,500</b>	<b>260</b>	<b>533,101</b>	<b>37.77</b>
<b>Sanctuary Lake Golf Course Expenditures</b>					
SANCTUARY LAKE GREENS	773,127	839,300	8,344	324,794	38.70
SANCTUARY LAKE PRO SHOP	847,477	1,141,910	7,273	728,596	63.81
SANCTUARY LAKE CAPITAL	0	0	0	0	0.00
	<b>1,620,604</b>	<b>1,981,210</b>	<b>15,617</b>	<b>1,053,390</b>	<b>53.17</b>



**Monthly Financial Report**  
**Sylvan Glen Golf Course**  
**For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Sylvan Glen Golf Course Revenues</b>					
CHARGES FOR SERVICES - SALES	25,406	35,000	0	13,763	39.32
CHARGES FOR SERVICES - REC	935,896	1,057,140	660	501,715	47.46
INTEREST & RENT	238,384	226,720	18,346	176,855	78.01
OTHER REVENUE	14,626	0	0	-49	0.00
OTHER FINANCING SOURCES	0	67,510	0	0	0.00
	<b>1,214,313</b>	<b>1,386,370</b>	<b>19,006</b>	<b>692,284</b>	<b>49.93</b>
<b>Sylvan Glen Golf Course Expenditures</b>					
SYLVAN GLEN GREENS	772,805	800,740	22,419	367,896	45.94
SYLVAN GLEN PRO SHOP	332,750	339,730	7,252	152,701	44.95
SYLVAN GLEN CAPITAL	0	245,900	0	27,087	11.02
	<b>1,105,555</b>	<b>1,386,370</b>	<b>29,671</b>	<b>547,684</b>	<b>39.50</b>



**Monthly Financial Report**  
**Aquatic Center Fund**  
**For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Aquatic Center Fund Revenues</b>					
CHARGES FOR SERVICES - REC	413,996	457,000	1	212,850	46.58
INTEREST & RENT	24,436	30,200	0	26,063	86.30
OTHER REVENUE	-1	0	0	-29	0.00
	<b>438,431</b>	<b>487,200</b>	<b>1</b>	<b>238,883</b>	<b>49.03</b>
<b>Aquatic Center Fund Expenditures</b>					
AQUATIC CENTER	588,549	633,510	2,658	281,259	44.40
CAPITAL	0	118,000	0	0	0.00
	<b>588,549</b>	<b>751,510</b>	<b>2,658</b>	<b>281,259</b>	<b>37.43</b>



**Monthly Financial Report**  
**Sewer Fund**  
**For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Sewer Fund Revenues</b>					
CHARGES FOR SERVICES - FEES	355,862	350,000	626	72,590	20.74
CHARGES FOR SERVICES - RENDERED	11,256,901	12,284,000	1,109,302	3,584,374	29.18
INTEREST & RENT	1,122,397	820,000	61,781	277,371	33.83
	<b>12,735,161</b>	<b>13,454,000</b>	<b>1,171,709</b>	<b>3,934,335</b>	<b>29.24</b>
<b>Sewer Fund Expenditures</b>					
ADMINISTRATION	8,866,421	10,066,690	691,220	3,505,391	34.82
CAPITAL	0	2,756,000	8,499	521,802	18.93
MAINTENANCE	696,325	932,460	17,897	372,169	39.91
TRANSFERS OUT	682,140	704,200	176,050	352,100	50.00
	<b>10,244,886</b>	<b>14,459,350</b>	<b>893,666</b>	<b>4,751,463</b>	<b>32.86</b>



**Monthly Financial Report  
Water Fund  
For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Water Fund Revenues</b>					
CHARGES FOR SERVICES - FEES	778,990	685,000	45,307	302,472	44.16
CHARGES FOR SERVICES - RENDERED	63,890	60,000	8,212	25,912	43.19
CHARGES FOR SERVICES - SALES	14,700,959	15,879,000	1,455,703	4,655,467	29.32
INTEREST & RENT	920,173	902,000	64,750	264,032	29.27
OTHER REVENUE	0	0	0	3,188	0.00
	<b>16,464,013</b>	<b>17,526,000</b>	<b>1,573,972</b>	<b>5,251,071</b>	<b>29.96</b>
<b>Water Fund Expenditures</b>					
TRANS AND DISTRIBUTION	228,525	232,290	20,151	79,128	34.06
CUSTOMER INSTALLATION	86,970	104,380	2,300	40,135	38.45
CONTRACTORS SERVICE	161,553	278,750	6,673	69,627	24.98
MAIN TESTING	43,709	97,170	0	21,449	22.07
MAINTENANCE OF MAINS	448,375	492,920	10,842	133,812	27.15
MAINTENANCE OF SERVICES	188,265	313,760	4,306	99,073	31.58
MAINTENANCE OF METERS	514,997	623,610	5,015	200,897	32.22
MAINTENANCE OF HYDRANTS	380,889	438,370	5,182	235,494	53.72
WATER METERS & TAP-INS	314,024	427,120	7,784	264,417	61.91
ADMINISTRATION	11,088,917	12,167,930	624,850	3,994,825	32.83
CAPITAL	0	8,760,000	186,476	588,349	6.72
WATER METER READING	170,626	114,860	5,800	62,121	54.08
ACCOUNTING & COLLECTING	149,951	74,880	6,485	79,858	106.65
	<b>13,776,801</b>	<b>24,126,040</b>	<b>885,864</b>	<b>5,869,185</b>	<b>24.33</b>



**Monthly Financial Report  
Motor Pool  
For the Period Ending December 31, 2008**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
<b>Motor Pool Revenues</b>					
CHARGES FOR SERVICES - RENDERED	118,813	125,800	22,647	40,474	32.17
INTEREST & RENT	4,001,442	3,920,900	12,530	1,594,729	40.67
OTHER REVENUE	500,063	424,500	-1,087	216,671	51.04
OTHER FINANCING SOURCES	0	1,687,620	0	0	0.00
	<b>4,620,318</b>	<b>6,158,820</b>	<b>34,090</b>	<b>1,851,874</b>	<b>30.07</b>
<b>Motor Pool Expenditures</b>					
ADMINISTRATION	559,832	598,200	29,963	262,621	43.90
OPERATION AND MAINTENANCE	3,532,582	3,773,180	128,569	1,433,964	38.00
DPW FACILITY MAINTENANCE	353,090	404,740	18,150	110,712	27.35
CAPITAL	0	1,382,700	133,355	317,460	22.96
	<b>4,445,505</b>	<b>6,158,820</b>	<b>310,037</b>	<b>2,124,757</b>	<b>34.50</b>

Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
112	2009	1	5	9	ML	2008	10	16	2.350	FHLB	2,500,000		2,487,062.50
	2009	1	7	8	FITB	2008	9	9	2.500	FOUNT SQ	1,000,000		990,000.00
	2009	1	8	7	PRIV BANK	2008	10	23	3.750	CD	2,000,000		2,000,000.00
	2009	1	8	7	TCF BANK	2008	11	6	3.400	CD	2,310,284		2,310,284.08
	2009	1	8	7	NATL CITY	2008	11	13	2.240	CD	2,085,527		2,085,527.06
	2009	1	8	7	FLAGSTAR	2008	11	13	1.520	CD	1,090,987		1,090,986.60
	2009	1	8	7	FITB	2008	11	20	1.300	CD	1,122,777		1,122,776.71
	2009	1	8	7	FLAGSTAR	2008	12	4	1.830	CD	1,358,925		1,358,925.10
	2009	1	9	7	FLAGSTAR	2008	11	20	1.500	CD	1,179,757		1,179,757.10
	2009	1	15	7	PRIV BANK	2008	10	23	3.750	CD	2,011,083		2,011,083.34
	2009	1	15	7	CHART ONE	2008	11	6	2.050	CD	2,000,000		2,000,000.00
	2009	1	15	7	FITB	2008	11	13	2.100	CD	2,083,133		2,083,132.53
	2009	1	15	7	HUNT BANK	2008	11	20	1.640	CD	2,090,840		2,090,839.80
	2009	1	22	7	CHART ONE	2008	11	6	2.050	CD	2,015,190		2,015,190.00
	2009	1	22	7	CHART ONE	2008	11	13	1.840	CD	2,000,000		2,000,000.00
	2009	1	22	7	HUNT BANK	2008	11	20	1.640	CD	2,208,775		2,208,775.06
	2009	1	22	7	CITIZENS	2008	11	26	2.050	CD	2,463,940		2,463,939.86
	2009	1	22	7	FITB	2008	11	26	1.400	CD	2,090,789		2,090,789.33
	2009	1	22	7	CITIZENS	2008	12	4	2.100	CD	2,208,809		2,208,808.64
	2009	1	26	9	ML	2008	10	23	2.450	FHLB	2,404,000		2,388,774.67
	2009	1	26	9	NAT CITY	2008	10	24	2.214	FHLB	1,167,000		1,160,296.23
	2009	1	29	7	CHART ONE	2008	11	6	2.050	CD	2,084,100		2,084,100.28
	2009	1	29	7	CHART ONE	2008	11	13	1.840	CD	2,017,360		2,017,360.00
	2009	1	29	7	CITIZENS	2008	12	4	2.100	CD	2,211,621		2,211,620.89
	2009	1	30	9	CITIZENS	2006	5	4	1.250	MMIA	1,150,654		1,150,654.23
	2009	1	30	9	FITB	2006	9	8	1.250	MAXSAVER+	2,119,482		2,119,481.65
	2009	1	30	7	ML	2008	4	30	2.500	MM	1,035		1,035.10
	2009	1	31	9	FITB	2003	2	27	1.250	MAX SAVER	7,227,885		7,227,885.48
	2009	1	31	7	HUNT BANK	2004	8	27	.970	MM	596,064		596,064.04
	2009	1	31	9	MBIA	2005	11	18	1.350	MBIA	1,680,609		1,680,609.39
	2009	1	31	7	FITB	2008	5	31	1.790	MM	127,101		127,101.30
	2009	2	5	7	JPM CHASE	2008	11	6	1.260	CD	2,081,802		2,081,802.49
	2009	2	5	7	CHART ONE	2008	11	13	1.840	CD	2,199,580		2,199,579.72
	2009	2	5	7	CITIZENS	2008	12	4	2.100	CD	2,402,128		2,402,127.64
	2009	2	5	7	FITB	2008	12	4	1.030	CD	2,013,355		2,013,355.42
	2009	2	12	7	COMERICA	2008	11	6	2.050	CD	2,082,099		2,082,098.50
	2009	2	19	7	FITB	2008	12	11	1.750	CD	2,015,450		2,015,449.81
	2009	2	19	7	TCF BANK	2008	12	18	2.950	CD	1,016,800		1,016,800.00
	2009	2	19	7	TCF	2008	12	23	2.750	CD	2,033,139		2,033,138.52
	2009	2	26	9	CITI SM BY	2008	9	24	2.720	FNMA	2,023,000		1,999,308.42
	2009	2	26	7	PRIV BANK	2008	12	11	1.750	CD	1,704,441		1,704,441.22
	2009	2	26	7	FITB	2008	12	11	1.750	CD	1,015,138		1,015,138.02
	2009	2	26	7	FITB	2008	12	18	1.170	CD	2,016,321		2,016,321.03
	2009	2	26	7	PRIV BANK	2008	12	23	1.500	CD	2,100,617		2,100,617.39
	2009	3	5	7	CITIZENS	2008	12	11	1.950	CD	2,092,696		2,092,695.65
	2009	3	19	9	ML	2008	9	19	1.340	TBILL	2,394,000		2,378,111.81
	2009	3	26	7	COMERICA	2008	12	23	1.150	CD	1,052,136		1,052,136.18

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Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
112	2009	3	30	9	FITB	2003	5	19	5.000	FHLM 95237	303,000		302,961.54
	2009	3	31	7	FITB	2008	12	30	1.440	CD	4,036,700		4,036,699.54
	2009	4	25	9	FITB	2006	6	30	5.000	86	387,000		386,819.58
	2009	4	25	9	FITB	2007	1	9	5.500	2003-80	198,000		197,965.45
	2009	6	15	9	FITB	2005	11	30	5.000	2802	409,000		408,970.88
	2009	6	15	9	FITB	2008	7	30	5.000	3451	300,100		300,063.47
	2009	6	25	9	FITB	2008	4	25	6.000	2006-43	397,000		397,013.71
	2009	9	3	9	FITB	2008	6	13	4.500	2872	490,000		487,795.18
	2009	10	15	9	FITB	2008	8	29	5.000	68	207,500		207,220.61
	2009	11	25	9	FITB	2008	1	25	5.500	13	111,500		111,238.92
	2009	11	25	9	FITB	2008	1	25	5.500	3072	137,000		136,686.62
	2009	11	30	9	FITB	2008	2	1	5.000	FHLM 3000	1,158,000		1,157,358.76
	2009	11	30	9	FITB	2008	2	25	5.500	FHLM 2687	1,811,800		1,811,750.00
	2009	12	15	9	FITB	2007	12	27	6.000	3075	465,147		465,000.00
	2009	12	15	9	FITB	2008	8	26	4.000	2780	328,000		327,463.74
	2009	12	25	9	FITB	2007	9	28	5.500	FNMA 3061	555,621		548,000.00
	2009	12	28	9	FITB	2005	8	30	4.500	2545	30,000		29,586.55
	2009	12	30	9	FITB	2007	2	9	6.000	3243	150,201		144,947.76
	2009	12	30	9	FITB	2007	8	27	5.500	2549	613,888		596,883.33
	2009	12	30	9	FITB	2008	5	30	3.600	FHR03 2640	296,000		295,171.10
	2009	12	31	9	FITB	2006	8	25	5.500	FNMA 73	542,600		542,516.37
	2009	12	31	9	FITB	2007	11	26	5.000	2649	379,019		372,302.08
	2009	12	31	9	FITB	2007	11	26	5.000	2898	300,000		299,418.84
	2010	1	30	9	FITB	2008	2	25	6.000	2006-26	3,536,000		3,535,685.10
	2010	2	15	9	FITB	2008	4	25	6.000	FHLM 3376	355,000		354,814.09
	2010	2	15	9	FITB	2008	12	26	5.000	2777	541,750		541,659.72
	2010	8	15	9	FITB	2008	12	26	4.080	2006-66	1,381,785		1,381,785.24
	2010	9	25	9	FITB	2008	9	25	6.000	2006-58	3,082,000		3,081,907.42
	2010	10	1	9	FITB	2008	11	25	5.000	89	1,352,000		1,351,563.58
	2010	10	1	9	FITB	2008	11	25	5.000	2966	530,000		529,941.46
	2010	11	15	9	FITB	2008	12	30	6.000	3499	3,247,000		3,246,708.33
										TOTAL			116,353,881.76
591	2009	1	15	7	BOA	2008	11	20	1.230	CD	1,060,357		1,060,356.54
	2009	1	29	7	CITIZENS	2008	12	4	2.100	CD	164,460		164,459.36
	2009	1	30	7	COMERICA	1997	7	1	1.060	GOV'T POOL	2,137,615		2,137,614.67
	2009	1	30	8	BOA	2007	7	31	1.060	MMA	2,088,275		2,088,274.78
	2009	1	30	8	FITB	2008	5	31	1.790	MM	56,750		56,748.89
	2009	1	31	9	FITB	2007	12	27	5.500	2781	143,300		145,000.00
	2009	1	31	9	FITB	2008	2	25	6.000	FNMA 26	1,243,500		1,243,298.35
	2009	2	19	7	NATL CITY	2008	12	23	.700	CD	1,646,766		1,646,765.99
	2009	3	15	9	FITB	2007	5	25	4.500	FHLM 2693	123,092		123,091.62
	2009	5	25	9	FITB	2008	4	25	6.000	FNMA 40	113,000		112,855.83
	2009	5	28	7	HUNT BANK	2008	12	23	1.030	CD	179,790		179,789.56
	2009	6	25	9	FITB	2006	8	9	5.500	FNMA 73	90,722		90,722.16
	2009	6	26	9	FITB	2008	5	27	3.500	2640	208,707		208,706.90

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T-Bills, Commercial Paper, C.D. etc.

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Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
591	2009	12	15	9	FITB	2008	8	14	4.000	2630	62,200		62,199.61
	2009	12	30	9	FITB	2006	3	3	5.000	FHLM 2561	4,170		4,167.11
	2009	12	31	9	FITB	2007	2	9	6.000	3243	112,650		109,281.30
	2010	11	15	9	FITB	2008	12	30	6.000	3499	1,250,000		1,256,041.67
	2010	11	25	9	FITB	2008	11	25	5.000	FHLM 2966	236,670		236,670.39
TOTAL												10,926,044.73	
TOTAL												127,279,926.49	

\*\*\* END OF REPORT \*\*\*

7 = CD 8 = Paper 9 = T-Bills

**BANK ACCOUNTS**  
**12/31/2008**

BANK	FUND	BANK BALANCE POOLED INVESTMENT BALANCE
Fifth Third	General	10,317,037.31
Fifth Third	Trust & Agency	14,037,033.57
Huntington Bank	Investment-MM	596,064.04
TOTAL		<u>24,950,134.92</u>

**CITY COUNCIL EXPENSE REPORT**  
**Month of January 2009**

<u>Council Person</u>	<u>Expense Date</u>	<u>Purpose</u>	<u>Amount</u>	<u>Totals</u>
Beltramini, Robin	1/14/2009	Quarterly Fax & Web Charge January, February, & March 2009	\$ 123.72	
				\$ 123.72
Broomfield, Cristina	1/14/2009	Quarterly Fax & DSL Line January, February, & March 2009	\$ 194.85	
				\$ 194.85
Fleming, Wade	1/14/2009	Quarterly Fax & DSL Line January, February, & March 2009	\$ 215.70	
				\$ 215.70
Howrylak, Martin F.			\$ -	
				0.00
Kerwin, Mary	1/14/2009	Quarterly Fax & Dataline January, February, & March 2009	\$ 212.85	
				\$ 212.85
Schilling, Louise E.	1/14/2009	Quarterly Fax & DSL Line January, February, & March 2009	\$ 117.90	
				\$ 117.90
Eisenbacher, David	1/14/2009		\$ -	
				\$ -
<b>Total for Month</b>				<b><u>\$ 865.02</u></b>

NOTE: This report is presented in compliance with Rules of Procedure for the City Council,  
 Item 18. Miscellaneous Expenses

Date Prepared: 1/14/2009  
 Final Preparation By: J. Nash

DATE: January 5, 2009  
 TO: Phil Nelson, City Manager  
 FROM: Mark Stimac, Director of Building & Zoning  
 SUBJECT: Permits issued July through December 2008

	NO.	VALUATION	PERMIT FEE
<b><u>INDUSTRIAL</u></b>			
Accessory Structure	1	\$6,500.00	\$155.00
Add/Alter	22	\$5,248,602.00	\$44,563.00
Wreck	1	\$0.00	\$100.00
Parking Lot	3	\$480,000.00	\$5,145.00
Repair	2	\$97,000.00	\$1,200.00
Fire Repair	2	\$9,927.00	\$250.00
<b>Sub Total</b>	<b>31</b>	<b>\$5,842,029.00</b>	<b>\$51,413.00</b>
<b><u>COMMERCIAL</u></b>			
Fnd. New	1	\$225,900.00	\$2,375.00
Shell New	1	\$211,000.00	\$2,225.00
Fnd./Shell New	1	\$347,676.00	\$3,595.00
Completion (New)	1	\$121,422.00	\$1,335.00
Completion Less Tenant	1	\$231,784.00	\$2,435.00
Tenant Completion	6	\$808,748.00	\$7,283.00
Add/Alter	104	\$7,523,951.00	\$85,135.00
Wreck	1	\$50,000.00	\$100.00
Parking Lot	1	\$50,000.00	\$615.00
Repair	1	\$5,000.00	\$115.00
Kiosk	6	\$0.00	\$211.00
<b>Sub Total</b>	<b>124</b>	<b>\$9,575,481.00</b>	<b>\$105,424.00</b>
<b><u>RESIDENTIAL</u></b>			
New	22	\$4,469,240.00	\$47,290.00
Add/Alter	150	\$2,494,047.00	\$36,960.00
Garage/Acc. Structure	30	\$179,178.00	\$3,870.00
Pool/Spa/Hot Tub	14	\$214,300.00	\$3,100.00
Ent. Wall/Masonry Fence	1	\$1,000.00	\$35.00
Repair	16	\$247,964.00	\$3,740.00
Fire Repair	3	\$175,352.00	\$2,105.00
Wreck	15	\$0.00	\$650.00
<b>Sub Total</b>	<b>251</b>	<b>\$7,781,081.00</b>	<b>\$97,750.00</b>

**TOWN HOUSE/CONDO**

Add/Alter	9	\$26,610.00	\$1,305.00
Garage/Acc. Structure	1	\$600.00	\$390.00
Repair	3	\$28,200.00	\$585.00

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<b>Sub Total</b>	<b>13</b>	<b>\$55,410.00</b>	<b>\$2,280.00</b>
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**MULTIPLE**

Garage/Acc. Structure	1	\$2,921.00	\$75.00
Repair	5	\$250,000.00	\$3,075.00

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<b>Sub Total</b>	<b>6</b>	<b>\$252,921.00</b>	<b>\$3,150.00</b>
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**INSTITUTIONAL/HOSPITAL**

New	2	\$6,500,000.00	\$40,760.00
Completion	3	\$45,821,825.00	\$235,550.00
Add/Alter	5	\$4,322,000.00	\$22,280.00

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<b>Sub Total</b>	<b>10</b>	<b>\$56,643,825.00</b>	<b>\$298,590.00</b>
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**RELIGIOUS**

Add/Alter	9	\$506,057.00	\$5,915.00
Garage/Acc. Structure	1	\$50,000.00	\$615.00
Repair	1	\$4,000.00	\$95.00

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<b>Sub Total</b>	<b>11</b>	<b>\$560,057.00</b>	<b>\$6,625.00</b>
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**MISCELLANEOUS**

Satellite/Antennas	3	\$2,000.00	\$106.00
Signs	185	\$0.00	\$19,093.50
Fences	71	\$0.00	\$1,155.00

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<b>Sub Total</b>	<b>259</b>	<b>\$2,000.00</b>	<b>\$20,354.50</b>
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<b>TOTAL</b>	<b>705</b>	<b>\$80,712,804.00</b>	<b>\$585,586.50</b>
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**PERMITS ISSUED JULY THROUGH DECEMBER 2008**

	NO.	PERMIT FEE
Mul. Dwel. Insp.	1318	\$13,180.00
Cert. of Occupancy	151	\$22,793.65
Plan Review	396	\$43,244.99
Microfilm	172	\$2,297.00
Building Permits	705	\$585,586.50
Electrical Permits	911	\$50,185.00
Heating Permits	592	\$30,440.00
Air Cond. Permits	243	\$11,065.00
Refrigeration Permits	7	\$735.00
Plumbing Permits	459	\$28,940.00
Storm Sewer Permits	69	\$3,496.00
Sanitary Sewer Permits	43	\$1,461.00
Sewer Taps	46	\$21,050.00
<b>TOTAL</b>	<b>5112</b>	<b>\$814,474.14</b>

**LICENSES & REGISTRATIONS ISSUED JULY THROUGH DECEMBER 2008**

	NO.	LICENSE FEE
Mech. Contr.-Reg.	230	\$1,150.00
Elec. Contr.-Reg.	108	\$1,620.00
Master Plmb.-Reg.	111	\$555.00
Sign Inst. - Reg.	21	\$210.00
E. Sign Contr-Reg.	7	\$105.00
Fence Inst.-Reg.	11	\$110.00
Bldg. Contr.-Reg.	105	\$1,050.00
F.Alarm Contr.-Reg.	11	\$165.00
<b>TOTAL</b>	<b>604</b>	<b>\$4,965.00</b>

DATE: January 5, 2009  
 TO: Phil Nelson, City Manager  
 FROM: Mark Stimac, Director of Building & Zoning  
 SUBJECT: Permits issued during the Year 2008

	NO.	VALUATION	PERMIT FEE
<b><u>INDUSTRIAL</u></b>			
New	1	\$476,000.00	\$3,477.00
Completion (New)	2	\$3,000,000.00	\$19,290.00
Accessory Structure	1	\$6,500.00	\$155.00
Add/Alter	54	\$8,266,812.00	\$72,038.00
Wreck	1	\$0.00	\$100.00
Wall	1	\$12,000.00	\$229.00
Parking Lot	3	\$480,000.00	\$5,145.00
Repair	3	\$177,000.00	\$1,905.00
Fire Repair	2	\$9,927.00	\$250.00
<b>Sub Total</b>	<b>68</b>	<b>\$12,428,239.00</b>	<b>\$102,589.00</b>
<b><u>COMMERCIAL</u></b>			
New	1	\$1,213,000.00	\$8,210.00
Fnd. New	2	\$270,900.00	\$2,835.00
Shell New	1	\$211,000.00	\$2,225.00
Fnd./Shell New	2	\$797,676.00	\$6,890.00
Completion (New)	2	\$279,486.00	\$2,593.00
Completion Less Tenant	1	\$231,784.00	\$2,435.00
Tenant Completion	17	\$2,342,248.00	\$20,360.00
Accessory Structure	1	\$25,000.00	\$320.00
Add/Alter	226	\$22,730,549.00	\$216,883.00
Wreck	4	\$50,000.00	\$400.00
Parking Lot	1	\$50,000.00	\$615.00
Repair	2	\$9,500.00	\$230.00
Fire Repair	1	\$25,000.00	\$365.00
Kiosk	11	\$0.00	\$386.00
<b>Sub Total</b>	<b>272</b>	<b>\$28,236,143.00</b>	<b>\$264,747.00</b>

**RESIDENTIAL**

New	45	\$8,219,785.00	\$81,029.00
Add/Alter	272	\$4,150,449.00	\$61,572.00
Garage/Acc. Structure	48	\$292,816.00	\$6,230.00
Pool/Spa/Hot Tub	34	\$573,602.00	\$8,015.00
Ent. Wall/Masonry Fence	1	\$1,000.00	\$35.00
Repair	30	\$481,457.00	\$7,347.00
Fire Repair	9	\$474,177.00	\$5,281.00
Wreck	23	\$0.00	\$1,050.00
Fnd./Slab/Rat Wall	1	\$5,800.00	\$135.00
Fnd./Slab/Footing	1	\$2,000.00	\$55.00

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<b>Sub Total</b>	<b>464</b>	<b>\$14,201,086.00</b>	<b>\$170,749.00</b>
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**TOWN HOUSE/CONDO**

New	15	\$2,711,299.00	\$22,215.00
Add/Alter	12	\$33,110.00	\$1,490.00
Garage/Acc. Structure	1	\$600.00	\$390.00
Repair	4	\$43,200.00	\$850.00

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<b>Sub Total</b>	<b>32</b>	<b>\$2,788,209.00</b>	<b>\$24,945.00</b>
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**MULTIPLE**

Garage/Acc. Structure	1	\$2,921.00	\$75.00
Repair	5	\$250,000.00	\$3,075.00

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<b>Sub Total</b>	<b>6</b>	<b>\$252,921.00</b>	<b>\$3,150.00</b>
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**INSTITUTIONAL/HOSPITAL**

Shell	2	\$6,500,000.00	\$40,760.00
Completion	3	\$45,821,825.00	\$235,550.00
Add/Alter	10	\$5,737,260.00	\$32,535.00

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<b>Sub Total</b>	<b>15</b>	<b>\$58,059,085.00</b>	<b>\$308,845.00</b>
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**MUNICIPAL**

Add/Alter	3	\$179,065.00	\$0.00
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<b>Sub Total</b>	<b>3</b>	<b>\$179,065.00</b>	<b>\$0.00</b>
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**RELIGIOUS**

New	1	\$500,000.00	\$3,645.00
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Add/Alter	13	\$580,557.00	\$6,972.00
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Garage/Acc. Structure	1	\$50,000.00	\$615.00
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Repair	1	\$4,000.00	\$95.00
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<b>Sub Total</b>	<b>16</b>	<b>\$1,134,557.00</b>	<b>\$11,327.00</b>
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**MISCELLANEOUS**

Satellite/Antennas	6	\$110,800.00	\$1,304.00
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Signs	384	\$0.00	\$40,067.50
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Fences	161	\$0.00	\$2,560.00
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<b>Sub Total</b>	<b>551</b>	<b>\$110,800.00</b>	<b>\$43,931.50</b>
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<b>TOTAL</b>	<b>1427</b>	<b>\$117,390,105.00</b>	<b>\$930,283.50</b>
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**PERMITS ISSUED DURING 2008**

	NO.	PERMIT FEE
Mul. Dwel. Insp.	2099	\$20,990.00
Cert. of Occupancy	353	\$36,392.85
Plan Review	827	\$64,577.99
Microfilm	362	\$4,256.00
Building Permits	1427	\$930,283.50
Electrical Permits	1827	\$119,383.00
Heating Permits	1176	\$61,205.00
Air Cond. Permits	470	\$22,485.00
Refrigeration Permits	22	\$1,515.00
Plumbing Permits	1038	\$72,307.00
Storm Sewer Permits	155	\$7,295.00
Sanitary Sewer Permits	122	\$4,075.00
Sewer Taps	116	\$43,684.00
<b>TOTAL</b>	<b>9994</b>	<b>\$1,388,449.34</b>

**LICENSES & REGISTRATIONS ISSUED DURING 2008**

	NO.	LICENSE FEE
Mech. Contr.-Reg.	373	\$1,865.00
Elec. Contr.-Reg.	337	\$5,055.00
Master Plmb.-Reg.	225	\$1,005.00
Sign Inst. - Reg.	65	\$650.00
E. Sign Contr-Reg.	33	\$495.00
Fence Inst.-Reg.	32	\$320.00
Bldg. Contr.-Reg.	182	\$1,820.00
F.Alarm Contr.-Reg.	34	\$510.00
<b>TOTAL</b>	<b>1281</b>	<b>\$11,720.00</b>

DATE: January 5, 2009  
 TO: Phil Nelson, City Manager  
 FROM: Mark Stimac, Director of Building & Zoning  
 SUBJECT: Permits issued during the Month of December 2008

	NO.	VALUATION	PERMIT FEE
<b><u>INDUSTRIAL</u></b>			
Add/Alter	3	\$48,600.00	\$765.00
Wreck	1	\$0.00	\$100.00
<b>Sub Total</b>	<b>4</b>	<b>\$48,600.00</b>	<b>\$865.00</b>
<b><u>COMMERCIAL</u></b>			
Completion Less Tenant	1	\$231,784.00	\$2,435.00
Add/Alter	19	\$1,147,210.00	\$13,425.00
<b>Sub Total</b>	<b>20</b>	<b>\$1,378,994.00</b>	<b>\$15,860.00</b>
<b><u>RESIDENTIAL</u></b>			
New	1	\$144,000.00	\$1,555.00
Add/Alter	13	\$159,750.00	\$2,905.00
Garage/Acc. Structure	1	\$10,000.00	\$215.00
Repair	3	\$9,500.00	\$265.00
Wreck	4	\$0.00	\$220.00
<b>Sub Total</b>	<b>22</b>	<b>\$323,250.00</b>	<b>\$5,160.00</b>
<b><u>TOWN HOUSE/CONDO</u></b>			
Add/Alter	2	\$11,600.00	\$290.00
<b>Sub Total</b>	<b>2</b>	<b>\$11,600.00</b>	<b>\$290.00</b>
<b><u>MISCELLANEOUS</u></b>			
Signs	17	\$0.00	\$1,805.00
Fences	1	\$0.00	\$25.00
<b>Sub Total</b>	<b>18</b>	<b>\$0.00</b>	<b>\$1,830.00</b>
<b>TOTAL</b>	<b>66</b>	<b>\$1,762,444.00</b>	<b>\$24,005.00</b>

**PERMITS ISSUED DURING THE MONTH OF DECEMBER 2008**

	NO.	PERMIT FEE
Mul. Dwel. Insp.	2	\$20.00
Cert. of Occupancy	22	\$874.75
Plan Review	50	\$1,572.00
Microfilm	23	\$146.00
Building Permits	66	\$24,005.00
Electrical Permits	124	\$6,521.00
Heating Permits	75	\$3,865.00
Air Cond. Permits	23	\$1,265.00
Refrigeration Permits	1	\$0.00
Plumbing Permits	63	\$4,059.00
Storm Sewer Permits	6	\$160.00
Sanitary Sewer Permits	3	\$95.00
Sewer Taps	4	\$626.00
<b>TOTAL</b>	<b>462</b>	<b>\$43,208.75</b>

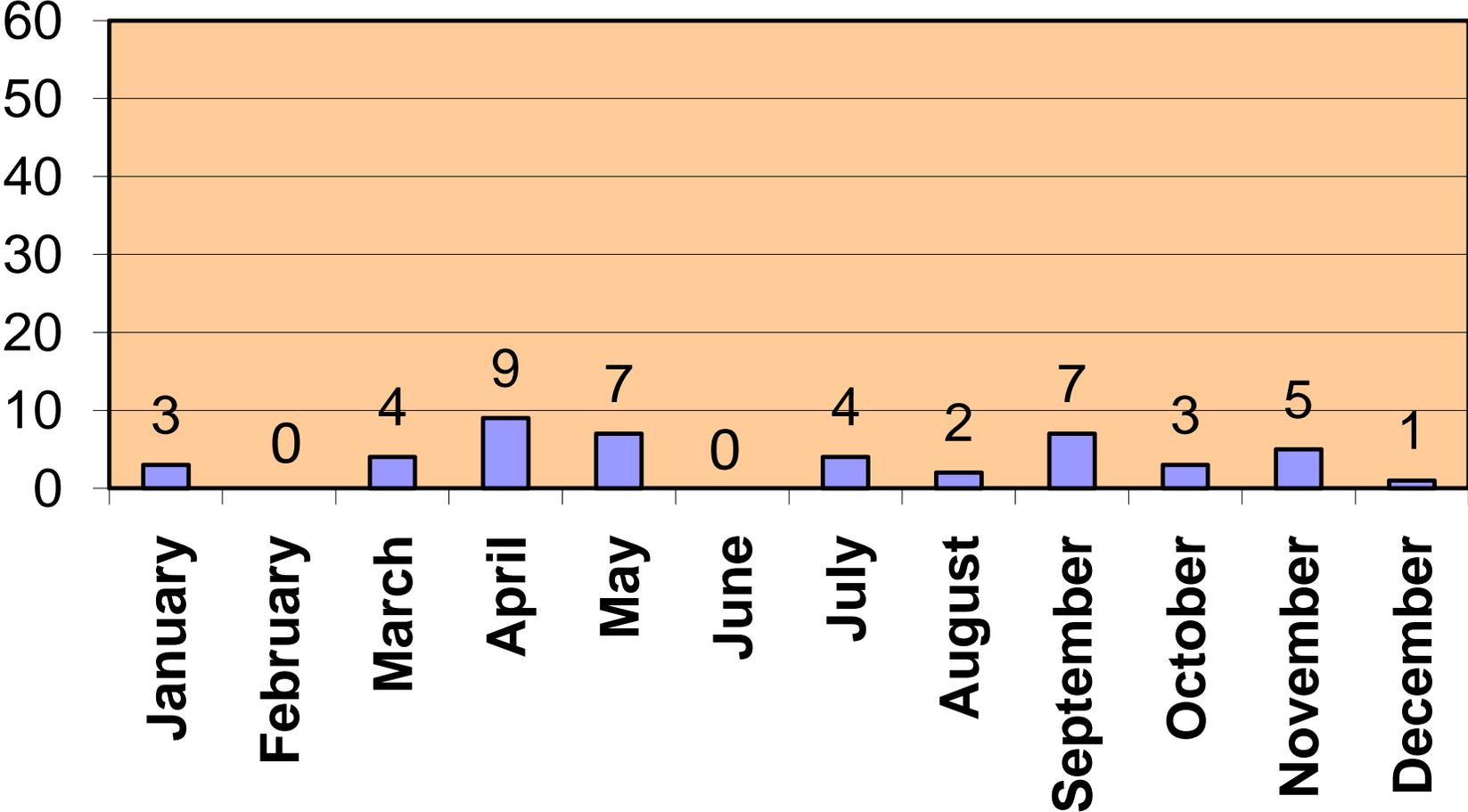
**LICENSES & REGISTRATIONS ISSUED DURING THE MONTH OF DECEMBER 2008**

	NO.	LICENSE FEE
Mech. Contr.-Reg.	22	\$110.00
Elec. Contr.-Reg.	23	\$345.00
Master Plmb.-Reg.	11	\$55.00
Sign Inst. - Reg.	2	\$20.00
Fence Inst.-Reg.	1	\$10.00
Bldg. Contr.-Reg.	8	\$80.00
F.Alarm Contr.-Reg.	2	\$30.00
<b>TOTAL</b>	<b>69</b>	<b>\$650.00</b>

## BUILDING PERMITS ISSUED

	<u>BUILDING PERMITS 2007</u>	<u>PERMIT VALUATION 2007</u>	<u>BUILDING PERMITS 2008</u>	<u>PERMIT VALUATION 2008</u>
JANUARY	119	\$7,595,008.00	71	\$4,678,432.00
FEBRUARY	101	\$8,056,092.00	81	\$5,464,681.00
MARCH	135	\$9,204,932.00	107	\$3,480,525.00
APRIL	140	\$4,844,929.00	141	\$10,518,298.00
MAY	170	\$11,201,261.00	161	\$4,357,036.00
JUNE	183	\$6,057,272.00	161	\$8,178,329.00
JULY	134	\$5,755,737.00	160	\$10,497,107.00
AUGUST	149	\$10,867,085.00	122	\$15,981,779.00
SEPTEMBER	151	\$15,498,043.00	134	\$13,136,548.00
OCTOBER	194	\$13,663,761.00	114	\$3,760,152.00
NOVEMBER	136	\$16,386,272.00	109	\$35,574,774.00
DECEMBER	102	\$4,572,214.00	66	\$1,762,444.00
<b>TOTAL</b>	<b>1714</b>	<b>\$113,702,606.00</b>	<b>1427</b>	<b>\$117,390,105.00</b>

# SINGLE FAMILY DWELLING PERMITS 2008



BRIEF BREAKDOWN OF NON-RESIDENTIAL BUILDING PERMITS  
ISSUED DURING THE MONTH OF DECEMBER 2008

Type of Construction	Builder or Company	Address of Job	Valuation
Commercial, Add/Alter	INTERIOR SPACE MGMT. INC	2301 W BIG BEAVER 525	129,000
Commercial, Add/Alter	HECHLIK, SCOTT	2800 LIVERNOIS 105	114,280
Commercial, Add/Alter	EMBREE GROUP CONSTRUCTION	790 E BIG BEAVER	350,000
Total Commercial, Add/Alter			593,280
Commercial, Compl. less Tenant	CAPITAL BUILDING COMPANY, LLC	3331 ROCHESTER 3339	231,784
Total Commercial, Compl. less Tenant			231,784
Records 5		Total Valuation:	825,064



## CITY COUNCIL REPORT

DATE: February 10, 2009

TO: Phillip L. Nelson, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services  
Mark Stimac, Director of Building & Zoning

SUBJECT: Agenda Item – Plan Review Duration Report

### Background:

- At a recent City Council meeting staff was asked to prepare a report on the time frame required for building permit plan review.
- The attached charts are a summary of the building permit processing time for all building permits applied for in the 2008 calendar year.
- The data that we are able to export currently only tells us the date that the permit was issued. Unfortunately, this is not a true reflection of the date that the permit was complete and ready to issue. Some permits may wait for weeks or months until they are picked up. We are implementing a different tracking method that will collect this more accurate data for future reports.

### Financial Considerations:

- There are no financial considerations.

### Legal Considerations:

- There are no legal considerations.

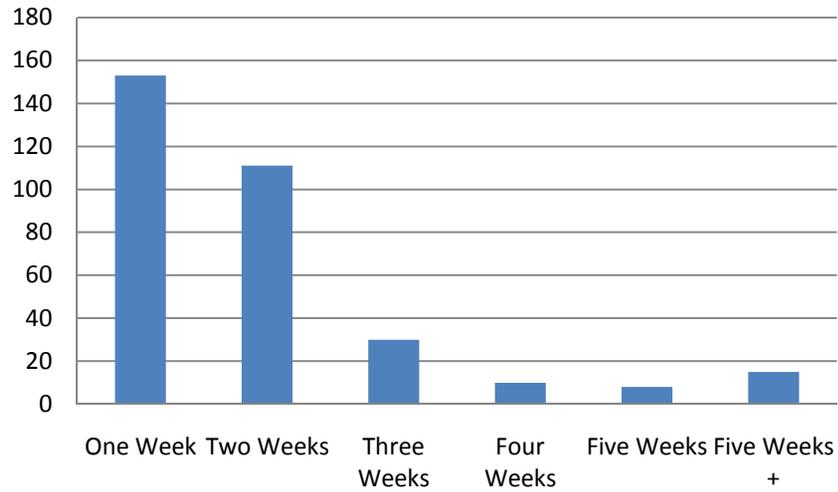
### Policy Considerations:

- Troy enhances the health and safety of the community.

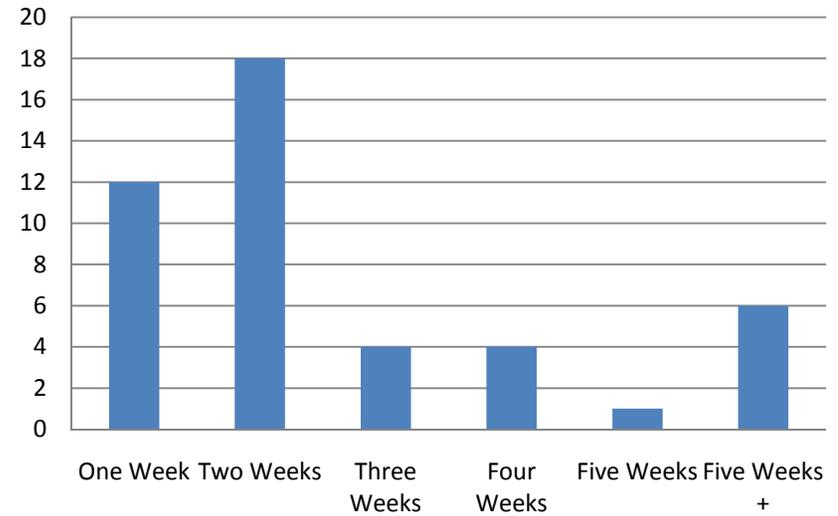
### Options:

- There are no options for Council at this time.

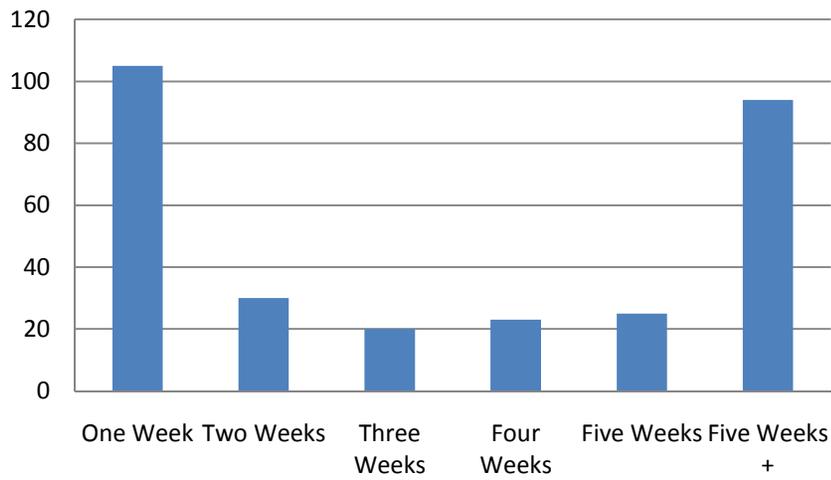
### Residential Alteration



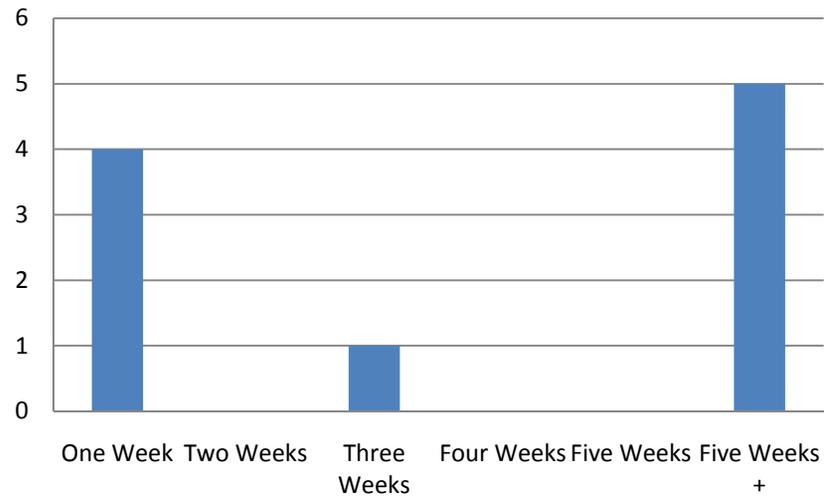
### New Residential

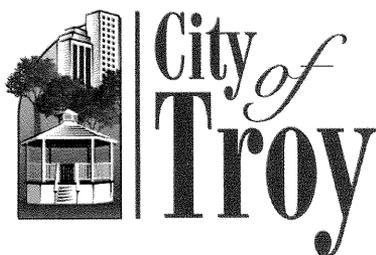


### Commercial Alteration



### New Commercial





## CITY COUNCIL REPORT

February 9, 2009

TO: Phillip L. Nelson, City Manager

FROM: Charles T. Craft, Chief of Police *CTC*  
Wendell Moore, Research & Technology Administrator *WM*

SUBJECT: 2008 Year End Calls for Police Service Report

### Background:

- Each quarter the police department publishes a year-to-date report comparing current year calls for service with calls for police service from the previous year. In addition, at the end of the year the department provides a 10-year history of criminal occurrences.
- The report's format complies with the National Incident Based Reporting System (NIBRS). All offenses within an incident are reported.
- 2008 Group A Crime decreased 3.2% (113 incidents) from the 2007 level. Within the group, the following categories show notable variations:
  - Breaking and Entering: Increased 11.2% (31 incidents)
  - Destruction/Damage to Property/Vandalism: Down 4.5% (17 incidents)
  - Robbery: Down 25% (5 incidents)
  - Assault Offenses: Down 6.8% (42 incidents)
  - Larceny/Theft Offenses: Down 4.4% (64 incidents)
  - Forcible Sex Offenses: Down 3.3% (1 incidents)
  - Drug/Narcotics Offenses: Down 4.2% (9 incidents)
  - Fraud Offenses: Down 6.9% (14 incidents)
  - Motor Vehicle Theft: Down 2.4% (4 incidents)
- Group B Crime decreased 25.4% (385 incidents). Significant variations from the 2007 occurred in the following:
  - Disorderly Conduct: Decreased by 44.3% (85 incidents)
  - Drunk Driving: Decreased 20% (94 incidents)
  - Liquor Law Violations: Decreased 18.8% (19 incidents)
  - Bad Checks: Increased 11.6% (5 incidents)
- Total incidents of crime (Group A & B combined) decreased by 9.9% (498 incidents).
- Clearance rates, the percentage of offenses for which a perpetrator has been prosecuted, or positively identified but not prosecuted, continue to be high:
  - 30.5% of reported Group A Crime
  - 82.1% of reported Group B Crime
  - 44.9% of all reported crime has been cleared
- Total Arrests decreased 16% (506 arrests)
  - Group A Crime Arrests: Decreased 3.3% (40 arrests)
  - Group B Crime Arrests: Decreased 25.8% (340 arrests)

- Group C Arrests (all other arrests): Decreased 20.2% (126 arrests)
- Group C (non-criminal) calls for police service decreased by 4.8% (1700 incidents). Notable variations within Group C include the following:
  - Property Damage crashes decreased 6.3% (170 crashes)
  - Injury crashes decreased 5.5% (34 crashes)
  - Fatal crashes increased from 5 in 2007, to 7 in 2008
  - Reported crashes occurring on Private Property decreased 6.3% (64 crashes)
- Total crimes and non-criminal calls for police service decreased 5.3% (2144 crimes/calls for police service):
  - 88.2% of all 2008 calls for police service were non-criminal in nature
  - Traffic crashes comprises 10.5% of the 2008 calls for service total
  - Response to alarms made up 9.5% of the 2008 call total
  - Larceny/Theft is the most frequently occurring crime in the City of Troy constituting 3.6% of the calls for service total and 30.6% of all criminal offenses.
- Total traffic citations issued decreased 7.7% (1052 citations):
  - Hazardous traffic citations issued decreased 6.5% (638 citations)
  - Non-hazardous citations decreased 7.8% (53 citations)
  - License/title/registration citations decreased 1.6% (38 citations)
  - Parking citations decreased 40.7% (323 citations)
- The Ten Year Calls for Police Service report is also formatted in the NIBRS format.
- Group A Crime is at its lowest level of the last ten years, down 19.5% or 822 crimes since 1999
  - Larceny/Theft offenses are at their lowest rate of occurrence in the last ten years and have decreased 528 incidents from the 1999 level
  - Other categories, while showing small annual increases and decreases over the ten year period, have remained relatively the same
- Group B Crime occurrences (non-serious crime) is also at a 10 year low down 2094 crimes or 64.8%
- Total calls for police service reflect a 10 year low and are down 15.3% or 6970 calls from 1999 levels.

**Financial Considerations:**

- None

**Legal Considerations:**

- None

**Policy Considerations:**

- Troy has enhanced the safety and health of the community.

# Troy Police Department

## Annual 2008/2007 Comparison - Incident Based Reporting

Group A Crime Categories	INCIDENTS			OFFENSES			ARRESTS			CLEARANCES	
	Annual	Percent	Change	Annual	Percent	Change	Annual	Percent	Change	Annual	
	2008	2007		2008	2007		2008	2007		2008	Percent
Arson	5	4	25.0%	6	4	50.0%	0	1	-	0	0.0%
Assault Offenses	573	615	-6.8%	593	626	-5.3%	138	160	-13.8%	142	23.9%
Bribery	1	0	+	2	0	+	0	0	NC	1	50.0%
Breaking and Entering	308	277	11.2%	309	279	10.8%	26	41	-36.6%	23	7.4%
Counterfeiting/Forgery	42	37	13.5%	42	38	10.5%	9	8	12.5%	3	7.1%
Destruction/Damage/Vandalism	361	378	-4.5%	386	400	-3.5%	16	6	166.7%	20	5.2%
Drug/Narcotic Offenses	205	214	-4.2%	315	315	NC	239	239	NC	294	93.3%
Embezzlement	86	80	7.5%	88	84	4.8%	62	39	59.0%	38	43.2%
Extortion/Blackmail	1	1	NC	2	2	NC	0	0	NC	1	50.0%
Fraud Offenses	190	204	-6.9%	204	212	-3.8%	52	37	40.5%	38	18.6%
Gambling Offenses	0	1	-	0	2	-	2	0	+	0	0.0%
Homicide Offenses	1	1	NC	2	1	100.0%	2	1	100.0%	1	50.0%
Kidnapping/Abduction	0	0	NC	0	0	NC	0	0	NC	0	0.0%
Larceny/Theft Offenses	1,387	1,451	-4.4%	1,432	1,494	-4.1%	581	643	-9.6%	487	34.0%
Motor Vehicle Theft	162	166	-2.4%	167	170	-1.8%	12	10	20.0%	9	5.4%
Pornography/Obscene Material	1	0	+	1	0	+	0	0	NC	0	0.0%
Prostitution Offenses	5	1	400.0%	5	1	400.0%	6	1	500.0%	5	100.0%
Robbery	15	20	-25.0%	15	20	-25.0%	10	11	-9.1%	3	20.0%
Sex Offenses, Forcible	29	30	-3.3%	29	33	-12.1%	10	4	150.0%	10	34.5%
Sex Offenses, Nonforcible	0	0	NC	0	0	NC	0	0	NC	0	0.0%
Stolen Property Offenses	12	13	-7.7%	24	22	9.1%	15	14	7.1%	20	83.3%
Weapon Law Violations	9	13	-30.8%	17	17	NC	8	13	-38.5%	15	88.2%
<b>Group A Total</b>	<b>3,393</b>	<b>3,506</b>	<b>-3.2%</b>	<b>3,639</b>	<b>3,720</b>	<b>-2.2%</b>	<b>1,188</b>	<b>1,228</b>	<b>-3.3%</b>	<b>1,110</b>	<b>30.5%</b>
<b>Group B Crime Categories</b>											
Bad Checks	48	43	11.6%	50	47	6.4%	23	8	187.5%	18	36.0%
Curfew/Loitering/Vagrancy	0	1	-	0	1	-	0	1	-	0	0.0%
Disorderly Conduct	107	192	-44.3%	119	209	-43.1%	29	28	3.6%	37	31.1%
Driving Under the Influence	377	471	-20.0%	451	553	-18.4%	385	492	-21.7%	445	98.7%
Drunkenness	1	1	NC	1	1	NC	2	0	+	1	100.0%
Family Offenses, Nonviolent	22	17	29.4%	22	19	15.8%	0	1	-	1	4.5%
Liquor Law Violations	82	101	-18.8%	145	192	-24.5%	125	195	-35.9%	137	94.5%
Peeping Tom	1	2	-50.0%	1	2	-50.0%	1	0	+	1	100.0%
Runaway (Under 18)	16	20	-20.0%	17	20	-15.0%	0	0	NC	0	0.0%
Trespass of Real Property	15	8	87.5%	20	11	81.8%	12	3	300.0%	14	70.0%
All Other	464	662	-29.9%	576	780	-26.2%	403	592	-31.9%	497	86.3%
<b>Group B Total</b>	<b>1,133</b>	<b>1,518</b>	<b>-25.4%</b>	<b>1,402</b>	<b>1,835</b>	<b>-23.6%</b>	<b>980</b>	<b>1,320</b>	<b>-25.8%</b>	<b>1,151</b>	<b>82.1%</b>
<b>Group A and B Total</b>	<b>4,526</b>	<b>5,024</b>	<b>-9.9%</b>	<b>5,041</b>	<b>5,555</b>	<b>-9.3%</b>	<b>2,168</b>	<b>2,548</b>	<b>-14.9%</b>	<b>2,261</b>	<b>44.9%</b>

Above data includes both completed and attempted offenses.

# Troy Police Department

## Annual 2008/2007 Comparison - Incident Based Reporting

Description	INCIDENTS			OFFENSES			ARRESTS			CLEARANCES	
	Annual	Percent	Change	Annual	Percent	Change	Annual	Percent	Change	Annual	
	2008	2007		2008	2007		2008	2007		2008	Percent
Alarms	3,657	3,596	1.7%	3,657	3,596	1.7%	NA	NA	NA	NA	NA
All Other	30,065	31,826	-5.5%	30,448	32,335	-5.8%	498	624	-20.2%	NA	NA
Group C Miscellaneous Total	33,722	35,422	-4.8%	34,105	35,931	-5.1%	498	624	-20.2%	NA	NA
Group E Fire Total	153	99	54.5%	153	99	54.5%	NA	NA	NA	NA	NA
Grand Totals	38,401	40,545	-5.3%	39,299	41,585	-5.5%	2,666	3,172	-16.0%	2,261	44.9%
<b>Traffic Crashes and Citations</b>											
<b>Reportable Traffic Crashes</b>			<u>2008 Alcohol Involved Crashes</u>								
Personal Injury	581	615	-5.5%	17 Incidents--2.9% involved alcohol.							
Property Damage	2,534	2,704	-6.3%	30 Incidents--1.2% involved alcohol.							
Fatal	7	5	40.0%	0 Incidents--0.0% involved alcohol.							
Total Reportable	3,122	3,324	-6.1%	37 Incidents--1.2% of all reportable crashes involved alcohol.							
Private Property Crashes	948	1,012	-6.3%								
Crashes Grand Total	4,070	4,336	-6.1%								
<b>Traffic Citations</b>											
Hazardous	9,127	9,765	-6.5%								
Non-hazardous	624	677	-7.8%								
License, Title, Registration	2,378	2,416	-1.6%								
Parking	470	793	-40.7%								
Traffic Citations Total	12,599	13,651	-7.7%								

## National Incident Based Reporting System 10 Year Incident Trend

<b>Group A Crime Categories</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
Arson	3	6	19	10	5	3	3	7	4	5
Assault Offenses	702	692	657	614	617	691	625	643	615	573
Bribery	0	0	0	0	0	0	0	0	0	1
Breaking and Entering	264	348	314	344	292	239	276	313	277	308
Counterfeiting/Forgery	58	51	69	99	109	113	107	71	37	42
Destruction/Damage/Vandalism	521	638	505	482	558	443	364	437	378	361
Drug/Narcotic Offenses	190	164	155	127	106	174	159	198	214	205
Embezzlement	105	113	115	100	82	91	79	83	80	86
Extortion/Blackmail	0	0	0	1	0	0	1	0	1	1
Fraud Offenses	214	202	201	192	167	163	110	177	204	190
Gambling Offenses	0	0	0	0	0	0	0	0	1	0
Homicide Offenses	0	2	0	2	1	0	1	2	1	1
Kidnapping/Abduction	1	3	1	1	0	1	0	0	0	0
Larceny/Theft Offenses	1,915	1,819	1,712	1,507	1,563	1,564	1,572	1,536	1,451	1,387
Motor Vehicle Theft	157	132	201	120	158	112	127	143	166	162
Pornography/Obscene Material	1	1	1	1	2	1	1	2	0	1
Prostitution Offenses	2	1	1	1	1	10	1	5	1	5
Robbery	15	19	18	21	27	20	19	26	20	15
Sex Offenses, Forcible	23	25	18	27	35	30	25	25	30	29
Sex Offenses, Nonforcible	0	0	0	1	0	0	0	0	0	0
Stolen Property Offenses	22	20	6	8	11	14	7	18	13	12
Weapon Law Violations	22	19	23	12	10	14	12	14	13	9
<b>Group A Total</b>	<b>4,215</b>	<b>4,255</b>	<b>4,016</b>	<b>3,670</b>	<b>3,744</b>	<b>3,683</b>	<b>3,489</b>	<b>3,700</b>	<b>3,506</b>	<b>3,393</b>
<b>Group B Crime Categories</b>										
Bad Checks	103	77	55	15	17	11	5	30	43	48
Curfew/Loitering/Vagrancy	4	0	8	6	1	1	0	0	1	0
Disorderly Conduct	466	492	527	431	386	256	243	250	192	107
Driving Under the Influence	452	470	476	455	322	447	446	366	471	377
Drunkenness	2	1	1	4	4	3	23	5	1	1
Family Offenses, Nonviolent	12	24	17	15	10	24	14	17	17	22
Liquor Law Violations	69	101	86	70	60	71	74	89	101	82
Peeping Tom	0	1	0	4	1	3	2	7	2	1
Runaway (Under 18)	51	57	32	31	24	38	28	14	20	16
Trespass of Real Property	21	12	9	31	13	10	22	21	8	15
All Other	2,047	1,849	1,792	1,572	1,542	1,348	1,260	964	662	464
<b>Group B Total</b>	<b>3,227</b>	<b>3,084</b>	<b>3,003</b>	<b>2,634</b>	<b>2,380</b>	<b>2,212</b>	<b>2,117</b>	<b>1,763</b>	<b>1,518</b>	<b>1,133</b>
<b>Group A and B Total</b>	<b>7,442</b>	<b>7,339</b>	<b>7,019</b>	<b>6,304</b>	<b>6,124</b>	<b>5,895</b>	<b>5,606</b>	<b>5,463</b>	<b>5,024</b>	<b>4,526</b>
Data includes both completed and attempted offenses.										
<b>Group C Miscellaneous Total</b>	<b>37,785</b>	<b>37,868</b>	<b>35,796</b>	<b>33,325</b>	<b>32,385</b>	<b>32,871</b>	<b>34,464</b>	<b>33,513</b>	<b>35,422</b>	<b>33,722</b>
<b>Group E Fire Total</b>	<b>144</b>	<b>158</b>	<b>140</b>	<b>69</b>	<b>77</b>	<b>58</b>	<b>64</b>	<b>27</b>	<b>99</b>	<b>153</b>
<b>Grand Totals</b>	<b>45,371</b>	<b>45,365</b>	<b>42,955</b>	<b>39,698</b>	<b>38,586</b>	<b>38,824</b>	<b>40,134</b>	<b>39,003</b>	<b>40,545</b>	<b>38,401</b>
<b>Reportable Traffic Crashes</b>										
Personal Injury	930	940	882	753	722	716	656	551	615	581
Property Damage	3,049	3,247	2,737	2,474	2,700	2,638	2,824	2,494	2,704	2,534
Fatal	8	8	9	7	2	10	6	4	5	7
<b>Total Reportable</b>	<b>3,987</b>	<b>4,195</b>	<b>3,628</b>	<b>3,234</b>	<b>3,424</b>	<b>3,364</b>	<b>3,486</b>	<b>3,049</b>	<b>3,324</b>	<b>3,122</b>
<b>Private Property Crashes</b>	<b>1,479</b>	<b>1,440</b>	<b>1,345</b>	<b>1,317</b>	<b>1,137</b>	<b>1,133</b>	<b>1,130</b>	<b>1,032</b>	<b>1,012</b>	<b>948</b>
<b>Crashes Grand Total</b>	<b>5,466</b>	<b>5,635</b>	<b>4,973</b>	<b>4,551</b>	<b>4,561</b>	<b>4,497</b>	<b>4,616</b>	<b>4,081</b>	<b>4,336</b>	<b>4,070</b>



## CITY COUNCIL REPORT

February 10, 2009

TO: Phillip L. Nelson, City Manager  
 FROM: Charles T. Craft, Chief of Police *OK*  
 SUBJECT: 2008 Michigan Association of Chiefs of Police Traffic Safety Award

### Background:

- Lieutenant David Livingston and the department's Traffic Safety Unit developed a Traffic Crash Avoidance Program for a Troy Community Coalition "Dare to Prepare" program sponsored by AAA of Michigan.
- The Traffic Crash Avoidance Program was developed to educate young drivers on what they need to know about certain driving situations that lead to five (5) of the most common traffic crashes in the City of Troy.
- The Traffic Crash Avoidance Program is also being presented as part of the 52-4 District Court's monthly traffic school that was established to educate young drivers found to be responsible for violating traffic laws.
- Excerpts from the Traffic Crash Avoidance Program have been published in the Troy-Somerset Gazette in order to educate ALL drivers on how they can avoid being the victim of traffic crashes in Troy.
- The Traffic Crash Avoidance Program was recently presented to the Michigan Association of Chiefs of Police (MACP) for award consideration.
- At the MACP's Mid-Winter Conference the program was awarded first place in the category of department's with 81 or more officers.
- The Traffic Crash Avoidance Program will soon be available on the City of Troy website under the police department's Traffic Safety Unit link.

### Financial Considerations:

- The award for this program includes a plaque and a \$ 5,000.00 grant to be applied toward overtime for traffic safety related programs and/or equipment.

### Policy Considerations:

- Troy has enhanced the safety and health of the community



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF STATE POLICE  
LANSING



COL. PETER C. MUNOZ  
DIRECTOR

February 5, 2009

Lt. David Livingston  
Troy Police Department  
500 West Big Beaver  
Troy, Michigan 48084

Dear Lieutenant Livingston:

Congratulations on winning the Michigan Association of Chiefs of Police Award for Excellence in Traffic Safety. The Michigan Office of Highway Safety Planning (OHSP) is pleased to provide you with an opportunity to apply for a grant in the amount of \$5,000 that can be used to purchase traffic safety equipment or schedule overtime enforcement patrols.

To accept the grant opportunity, a grant application must be completed **online no later than March 6, 2009**. This is a reimbursement grant, and as such you must receive a signed approval letter from OHSP before any funds are expended.

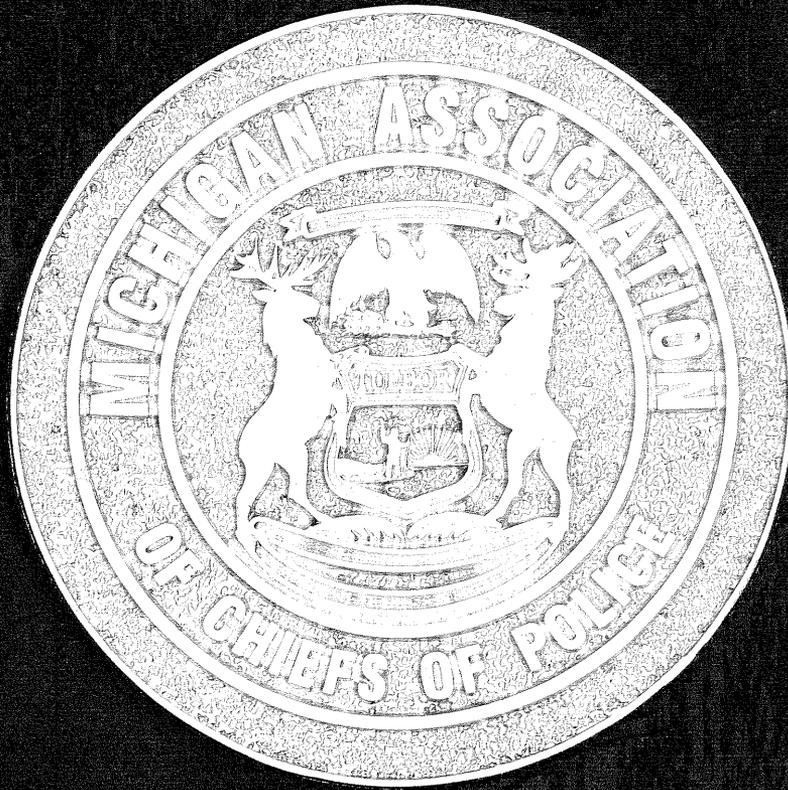
The grant application is web-based. A grant shell has been developed to assist you with completing the application. Please contact Ms. Pat Eliason by phone at 517-333-5318 or via e-mail at [eliasonp@michigan.gov](mailto:eliasonp@michigan.gov) for further details.

We look forward to working with you.

Sincerely,

MICHAEL L. PRINCE, DIRECTOR  
Office of Highway Safety Planning

pe



2008

Michigan Association of Chiefs of Police  
Award for Excellence in Traffic Safety

**TROY POLICE DEPARTMENT**





## CITY COUNCIL REPORT

TO: Phillip L. Nelson, City Manager

FROM: John Lamerato, Assistant City Manager, Finance and Administration  
Cathy Russ, Library Director  
Loraine Campbell, Museum Manager

SUBJECT: Preliminary Report to De-List Historic Resource at 5875 Livernois  
(88-20-09-232-005)

### Background:

- Attached for your review is a Preliminary Report from the Historic District Study Committee. This report has also been forwarded for review by the City of Troy Planning Commission, the State Historic Preservation Office, the Michigan Historical Commission and the State Historic Preservation Review Board.
- This item is for informational purposes and is planned to be an action item in April 2009, following the sixty (60) day review period and a public hearing. If you have any questions concerning this report, please contact Loraine Campbell.

### Financial Considerations:

- There are no financial considerations.

### Legal Considerations:

- The Preliminary Report was prepared at the request of Helen Davis, the owner of the historic resource at 5875 Livernois in adherence to Chapter 13 sec 14.B.1 of the City Code.

### Policy Considerations:

- Troy is rebuilding for a healthy economy reflecting the values of a unique community in a changing and interconnected world

### Options:

- No action is required at this time.

The Historic District Study Committee was established April 2004 pursuant to the Sec. 14.A of Chapter 13 of the City Code as amended February 16, 2004. A request to remove the historic designation of the house at 5875 Livernois was received from the present owner, Helen Davis in February 2008.

The following is the preliminary report by the Historic Home Study Committee and their recommendation to de-list the property.

*Composition of Committee:*

Kevin Lindsey:	Historical Commission and historic property owner
Linda Rivetto:	Graduate Student, EMU, Historic Preservation
Charlene Harris-Freeman:	Historic Homeowner
Paul Lin:	Architect, Historic District Commission
Bob Miller:	Historic Homeowner

*Description of Resource:*

5875 Livernois  
Referred to as the Glenn- Hadden Farm

*Legal Description of 5875 Livernois*

(Tax ID no: 88-20-09-232-005) T2N, R11E, SEC 3, 4, 9 & 10 Supervisors Plat No. 7 Lot 13

*History of Proposed District:*

The property was originally purchased from the U.S. government by Johnson Niles and was conveyed to his son, G. H. Niles (1872 Plat map). Helen Jennings was listed as the owner on plat maps from 1896-1906. The 1916 Plat map shows John Hadden as the property owner. The original inventory nomination form indicated that the house at 5875 Livernois was built on the property about 1924. Between 1906 and 1940 the house transferred ownership several times: from C.L. Robinson, to J.F. Simpson, to Pallister and to Bruder (who owned the land in 1940). The Fiori family lived in the house in during the 1940s and 50s either as owners of renters (Viola Smith, Troy Corners resident.) M. Farrow came into possession of the property in 1963 (Liber 4469-529). William H. Price, owner of Price Funeral Home in Troy, purchased the house and land to the north in 1969 (Liber 7037 page 327) as a potential site for a funeral home. As part of a divorces settlement, Joan Price acquired the undeveloped property immediately north of the house and sold it to Joel Garrett who constructed commercial offices on the site. The house was purchased from William Price by William and Helen Davis. Mr. William Davis is now deceased. Helen Davis resides in the house.

*Statement of Significance:*

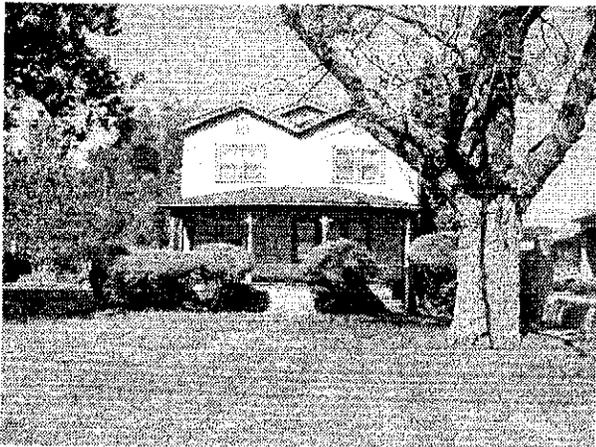
Apparently, the house was designated because of its association with the Price family that owns Price Funeral Home. However, the Price family did not build the house and there is no indication that they ever lived in the house. Further, the Study Committee feels that there would be insufficient historical significance to warrant local historic designation if Mr. Price had resided in the house. Prior to 1924 the land that the house stands on was open farm fields. None of the previous owners, including John Hadden were noteworthy.

The structure itself is not a prime example of craftsmanship architecture. Rather it is a simple farmhouse. The roofline in the front of the house has two gables.

*Photo Documentation*

Attached.

Above Ground Survey for 5875 Livernois

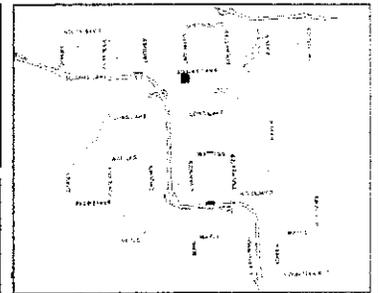


Front of house looking west.



Front of house looking northwest.

Notes:



**Legend**

**Road Centerline**

- == Interstate
- == Local Roads
- == Major Roads

**Road Centerline Major Genera**

- == Interstate
- == Major Roads

**Parcels**

**Surrounding Communities Roa**

- == 11; 12
- == 14; 16

**Aerial Photography - 2005**

- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3

**Surrounding Communities**

- 1
- 2
- 3
- 4
- 6

1: 1,149



NAD\_1983\_StatePlane\_Michigan\_South\_FIPS\_2113\_IntlFeet  
City of Troy Geographical Information Systems - Department of Information Technology

Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

**Notes**  
5875 Livernon

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING  
FOR THE ELECTRIC DELIVERY AND SUPPLY CUSTOMERS OF  
THE DETROIT EDISON COMPANY  
CASE NO. U-15768

- The Detroit Edison Company may increase its annual base electric revenues by approximately \$378 million above base rate levels and several other expense recovery mechanisms ordered by the Commission or requested by Detroit Edison, and continue recovery of regulatory assets, if the Michigan Public Service Commission approves its request.
- **A TYPICAL RESIDENTIAL CUSTOMER'S AVERAGE ELECTRIC BILL MAY INCREASE BY \$6.96 PER MONTH, IF THE COMMISSION APPROVES THE REQUEST.**
- The information below describes how a person may participate in this case.
- You may call or write The Detroit Edison Company, One Energy Plaza, Detroit, Michigan 48226, 1-800-477-4747, for a free copy of its application and testimony and exhibits. Any person may review the application and testimony and exhibits at the offices of Detroit Edison.
- The first public hearing in this matter will be held:

**DATE/TIME:** February 26, 2009, at 9:00 a.m.  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge Barbara A. Stump

**LOCATION:** Michigan Public Service Commission  
6545 Mercantile Way, Suite 7  
Lansing, MI

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the January 26, 2009, request of The Detroit Edison Company (Detroit Edison) to increase its annual base electric revenues by approximately \$378 million above base rate levels, and several other expense recovery mechanisms ordered by the Commission or requested by Detroit Edison and continue to recover regulatory assets.

Detroit Edison is requesting the additional annual revenues in order to recover the costs associated with environmental compliance, the operation and maintenance of its electric distribution system and generation plants, customer uncollectible accounts, inflation, the capital costs associated with the addition of plant, and to recognize the reduction in territory sales. The rates proposed in this filing reflect the realignment of rates ordered by the Commission.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets Website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to [mpscefilecases@michigan.gov](mailto:mpscefilecases@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 241-6170 or by e-mail at [mpscefilecases@michigan.gov](mailto:mpscefilecases@michigan.gov).

Any person not already a party to this proceeding and wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 19, 2009. (Residential customers may file petitions to intervene using the traditional paper format.) The proof of service shall indicate service upon Detroit Edison Legal Department - Regulatory, One Energy Plaza, 688 WCB, Detroit, Michigan 48226.

Any person wishing to make a statement of position without becoming a party to the case, may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's Web site, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Detroit Edison's request may be reviewed on the Commission's Web site at [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of The Detroit Edison Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6170.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.51 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.



## CITY COUNCIL REPORT

January 29, 2009

TO: Phillip L. Nelson, City Manager

FROM: Tonni L. Bartholomew

SUBJECT: City Council E-Agenda Packet Proposed Reduction in Preparation and Delivery Costs

### Background:

- The City has taken advantage of electronic media over the past 6 years to produce an E-Agenda Council Packet. Electronic media usage has proved to be a significant resource as well as provided a significant savings in production costs and labor. In addition to the anticipated savings, several additional advantages and benefits also emerged over the course of implementation and E-Agenda Packet usage. Council and staff members quickly found that the E-Agenda Packet became readily available for viewing regardless of the individual's physical location and was not dependent upon a delivery of documents.

While the E-Agenda Packet has seen media enhancements over the past several years, the packet is still being delivered to Council members along with mail and back-up documentation by city staff. Recently alternate electronic measures were utilized by city staff to transfer mail to Council members to eliminate physical delivery as a cost saving measure. The electronic delivery appeared very routine and seamless in nature, which prompted staff to look into the possibility of replacing physical deliveries with electronic deliveries to Council members.

City staff could review Council mail and when mail, including Council Agenda Packet back-up documentation, is determined to be sensitive, Council members would be contacted for direction for either document scanning and emailing or packaging for pick-up. Document pick-ups would be available at the City Clerk's Office during business hours or transferred to the Police Department for after hour pick-up upon request.

As part of the proposed discontinuance of delivery services an additional proposed cost saving measure was discovered with the proposed elimination of providing Council E-Agenda Packets on flash drives. It is estimated that approximately 3 staff hours are required to write and test flash drives and prepare Council packets for delivery. While this is not a significant demand on staffing, releasing associated staff members to other tasks will assist in the reassignment of duties tied to the reduction of the full-time staff member in the Clerk's Office. It is recommended that City

Council Members would receive an email informing them that the Council E-Agenda Packet is available on the City's Web Page for downloading. Council members will access the E-Agenda Packet by clicking on the provided link. The current E-Agenda Packet will save by selecting Save As under the File pull down tab. It should be noted that Council packet back-up documentation too large for electronic transfer, i.e. blue prints and booklets, are proposed to be treated as Council pick-up items and processed as noted above.

Financial Considerations:

- It is estimated that a \$5,000 annually savings would be realized in eliminating the delivery materials to Council members and a savings of 3-hours of staff time per E-Agenda Packet would be realized with the elimination of flash drive preparation and testing as well as document packaging.

Legal Considerations:

- Confidential materials would be made available via email or delivery depending on the sensitivity of the materials.

Policy Considerations:

- There is no policy consideration associated with this item.

Options:

- City Council can direct staff to notify Council of the E-Agenda Packet web availability via email and to provide document pick-up assistance.
- City Council can direct staff to continue the current E-Agenda Packet preparation and delivery services.