



## CITY COUNCIL ACTION ITEM

March 25, 2009

TO: Philip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
Susan Leirstein, Purchasing Director  
James A. Nash, Financial Services Director  
Sandra Kasperek, City Treasurer

SUBJECT: Reconsideration of Resolution #2009-03-105-F-4d – Tax Bill Printing Services

### Background

- City Council approved Resolution #2009-03-105-F-4d – Tax Bill Printing Services at their Regular City Council meeting held on Monday, March 23, 2009.
- An omission in the resolution was discovered subsequent to the approval - Postage will be paid for by the City via escrow account. In addition, overruns are limited to 5%.

### Financial Consideration

- Funds for postage are available in the operating budget of the Treasurer's Office, Account #101.191.253.7730

### Legal Consideration

- There are no additional legal considerations associated with this item.

### Policy Consideration

- There are no additional policy considerations associated with this item.

### Options

- City management recommends the use of an escrow account to manage the postal charges associated with the mailing of the City's tax bills.

### Attachment

- There are no attachments associated with this item.

**E- Proposed Reconsideration of Consent Agenda Resolution #2009-03-105-F-4d - Standard Purchasing Resolution 2: Bid Award - Lowest Bidder Meeting Specifications – Tax Bill Printing Services**

RESOLVED, That Troy City Council hereby **RECONSIDERS** Resolution #2009-03-105-F-4d, Moved by Beltramini and Seconded by Eisenbacher as it appears below:

*RESOLVED, That Troy City Council hereby AWARDS a contract to provide printing services for the 2009 Summer and Winter Tax Bills with options to renew for two (2) additional one-year tax periods to the lowest acceptable bidder, DivDat, of Ferndale, MI, at prices contained in the bid tabulation opened February 25, 2009, a copy of which shall be ATTACHED to the original Minutes of this meeting, with a contract expiration of December 31, 2009.*

Yes: Fleming, Kerwin, Schilling, Beltramini, Broomfield, Eisenbacher  
No: None  
Absent: Howrylak

*MOTION CARRIED*

Yes:  
No:

**Proposed Resolution to Amend Reconsidered Resolution #2009-03-105-F-4d Standard Purchasing Resolution 2: Bid Award – Lowest Bidder Meeting Specifications – Tax Bill Printing Services**

Suggested Resolution

Resolution #2009-03-  
Moved by  
Seconded by

RESOLVED, That Troy City Council hereby **AMENDS** Resolution #2009-03-105-F-4d, *Standard Purchasing Resolution 2: Bid Award – Lowest Bidder Meeting Specifications – Tax Bill Printing Services* by **INSERTING** “plus the actual cost for first class postage and overruns not to exceed 5%,” **AFTER** “meeting”.

Yes:  
No:

**Proposed Resolution for Reconsidered Resolution #2009-03-105-F-4d Standard Purchasing Resolution 2: Bid Award – Lowest Bidder Meeting Specifications – Tax Bill Printing Services as Amended**

Resolution #2009-01-105-F-4d  
Moved by Beltramini  
Seconded by Eisenbacher

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide printing services for the 2009 Summer and Winter Tax Bills with options to renew for two (2) additional one-year tax periods to the lowest acceptable bidder, DivDat, of Ferndale, MI, at prices contained in the bid tabulation opened February 25, 2009, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, plus the actual cost for first class postage and overruns not to exceed 5%, with a contract expiration of December 31, 2009.

Yes:

No: