



CITY COUNCIL ACTION REPORT

May 6, 2009

TO: John Szerlag, Acting City Manager

FROM: Susan A. Leirstein, Purchasing Director
William S. Nelson, Fire Chief

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidder – Overhead Door Maintenance and Repair

Background

- On April 23, 2009, bids were opened to furnish all necessary materials, labor and equipment to provide three-year requirements of repairs and general maintenance of overhead doors at various locations in the City of Troy.
- 80 vendors were notified via the MITN system with six bidders responding.
- The bids were examined and compared to the bid specifications.
- The contract will provide for annual and semi-annual maintenance at buildings used by the Fire Department, Public Works Department, Parks and Recreation, Aquatic Center, and City Hall.
- Michigan Independent Door Company of Troy was the low total bidder.
- All bidders were given the opportunity to respond with their level of interest in furnishing the services as specified.
- The City is awarding this contract on a low total basis due to potential conflicts with vendors if an award was made to one vendor for maintenance and another for repairs.

Financial Considerations

- Funds for these services are available in the various departmental operating budgets for Contractual Services.

Legal Considerations

- ITB-COT 09-21, Repairs and Maintenance of Overhead Doors was competitively bid as required by City Charter and Code, and completely meets our bid requirements.
- The award is contingent upon contractor's submission of proper insurance certificates and all other specified requirements.

Policy Considerations

- The award of this bid supports the volunteer firefighters who help to make this a safe community. (Outcome Statement I)
- Troy adds value to properties through maintenance of infrastructure and quality of life venues. (Outcome Statement II)

Options

- City management recommends awarding a contract to furnish all necessary materials, labor and equipment to provide three-year requirements of repairs and general maintenance of overhead doors to the low total bidder, Michigan Independent Door Company of Troy, MI for an estimated cost of \$19,900.00 per year, at unit prices contained in the bid tabulation opened April 23, 2009, to expire May 31, 2012.

Opening Date -- 4/23/09
Date Prepared -- 4/23/09

jh/sl

CITY OF TROY
BID TABULATION
OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:

Michigan Independent Door Company	Garrett Door Company	Detroit Rolling Door & Gate, Inc.
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PROPOSAL -- Furnish All Necessary Materials, Labor, and Equipment to provide Repairs and General Maintenance of Overhead Doors at Various Locations in the City of Troy for Three (3) Years.

PROPOSAL A: Manual Doors - Maintenance/Repair			
PARTS: Discount of	0 %	10 %	30 %
Parts Price List	MIDC	#42409	Exhibit A
Dated	1/1/2006	4/20/2009	4/22/2009
PARKS & RECREATION			
COMPLETE FOR THE SUM OF: Per Year	\$ 350.00	\$ 630.00	\$ 450.00
PROPOSAL B: Motorized Doors - Maintenance/Repair			
PARTS: Discount of	0 %	10 %	30 %
Parts Price List	MIDC	#42409	Exhibit A
Dated	1/1/2006 & 4/1/2009	4/20/2009	4/22/2009
PROPOSAL B1:			
FIRE DEPARTMENT			
COMPLETE FOR THE SUM OF: Maintenance	\$ 625.00	\$ 925.00	\$ 1,050.00
COMPLETE FOR THE SUM OF: Per Year	\$ 1,250.00	\$ 1,850.00	\$ 2,100.00
PROPOSAL B2:			
DPW BUILDING			
COMPLETE FOR THE SUM OF: Maintenance	\$ 550.00	\$ 750.00	\$ 850.00
COMPLETE FOR THE SUM OF: Per Year	\$ 1,100.00	\$ 1,500.00	\$ 1,700.00
PROPOSAL B3:			
PARKS & RECREATION			
COMPLETE FOR THE SUM OF: Maintenance	\$ 225.00	\$ 385.00	\$ 425.00
COMPLETE FOR THE SUM OF: Per Year	\$ 450.00	\$ 770.00	\$ 850.00
PROPOSAL B4:			
AQUATIC CENTER			
COMPLETE FOR THE SUM OF: Maintenance	\$ 50.00	\$ 150.00	\$ 200.00
PROPOSAL B5:			
CITY HALL & DISTRICT COURT			
COMPLETE FOR THE SUM OF: Maintenance	\$ 75.00	\$ 150.00	\$ 250.00
COMPLETE FOR THE SUM OF: Per Year	\$ 150.00	\$ 300.00	\$ 500.00
PROPOSAL B6:			
COMMUNITY CENTER			
COMPLETE FOR THE SUM OF: Maintenance	\$ 25.00	\$ 65.00	\$ 100.00
COMPLETE FOR THE SUM OF: Per Year	\$ 50.00	\$ 130.00	\$ 200.00
PROPOSAL C: REGULAR & EMERGENCY REPAIRS			
PROPOSAL C1: Repairs within 24 hours			
REGULAR TIME: Man Hours	\$ 55.00	\$ 50.00	\$ 55.00
(Est. 300 Hours) Crew Size	1	1	1
PROPOSAL C1 - ESTIMATED TOTAL:	\$ 16,500	\$ 15,000	\$ 16,500
ESTIMATED GRAND TOTAL: per Year	\$ 19,900	\$ 20,330	\$ 22,500

Opening Date -- 4/23/09
 Date Prepared -- 4/23/09

CITY OF TROY
 BID TABULATION
 OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:		Michigan Independent Door Company	Garrett Door Company	Detroit Rolling Door & Gate, Inc.
PROPOSAL C2:	Emergency Repairs			
	Regular Time:	\$ 55.00	\$ 50.00	\$ 55.00
	Overtime:	\$ 82.50	\$ 75.00	\$ 82.00
	Holiday Time:	\$ 110.00	\$ 100.00	\$ 110.00
	Crew Size:	1	1	1 or 2
PROPOSAL C3:	TRAVEL TIME			Per repair call
	Repair Call Complete:	\$ 27.50	\$ 25.00	\$ 27.50
SITE INSPECTION --	Y/N	Yes	Yes	Yes
	Date	4/15 & 4/17/09	current supplier	4/21/2009
CONTACT INFORMATION --	Hours of Operation:	24 M-S	M - F 8 AM to 5 PM	8 AM to 5 PM M-F
	24 Hr Phone Number	248-641-9106	248-789-4234	248-398-3755
INSURANCE --	Can Meet	XX	XX	XX
	Cannot Meet			
PAYMENT TERMS:		Net 30 Days	Net 30 Days	Net 30
DELIVERY		AS SPECIFIED		
WARRANTY		AS SPECIFIED		
EXCEPTIONS		Blank	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes

ATTEST:
Sam Lamerato
Debra Painter-Deagle
MaryAnn Hays
Linda Bockstanz

DENOTES LOW TOTAL BIDDER

 Susan Leirstein CPPB
 Purchasing Director

Opening Date -- 4/23/09
Date Prepared -- 4/23/09

CITY OF TROY
BID TABULATION
OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:	F J F Door Sales	Overhead Door West	Crane Technologies
	Company, Inc.	Commercial, Inc.	

PROPOSAL -- Furnish All Necessary Materials, Labor, and Equipment to provide Repairs and General Maintenance of Overhead Doors at Various Locations in the City of Troy for Three (3) Years.

PROPOSAL A: Manual Doors - Maintenance/Repair			
PARTS: Discount of	40	%	35
Parts Price List			%
Dated	F J F Door		Blank
	4/13/2009		4/22/2009
			4/23/2009

PARKS & RECREATION			
COMPLETE FOR THE SUM OF: Per Year	\$ 595.00	\$ 945.00	\$ 1,599.00

PROPOSAL B: Motorized Doors - Maintenance/Repair			
PARTS: Discount of	40	%	35
Parts Price List			%
Dated	F J F Door		Blank
	4/13/2009		4/22/2009
			4/23/2009

PROPOSAL B1:			
FIRE DEPARTMENT			
COMPLETE FOR THE SUM OF: Maintenance	\$ 1,225.00	\$ 640.00	\$ 3,933.00
COMPLETE FOR THE SUM OF: Per Year	\$ 2,450.00	\$ 1,280.00	\$ 7,867.00

PROPOSAL B2:			
DPW BUILDING			
COMPLETE FOR THE SUM OF: Maintenance	\$ 870.00	\$ 640.00	\$ 3,139.00
COMPLETE FOR THE SUM OF: Per Year	\$ 1,740.00	\$ 1,280.00	\$ 6,278.00

PROPOSAL B3:			
PARKS & RECREATION			
COMPLETE FOR THE SUM OF: Maintenance	\$ 495.00	\$ 640.00	\$ 1,174.00
COMPLETE FOR THE SUM OF: Per Year	\$ 990.00	\$ 1,280.00	\$ 2,348.00

PROPOSAL B4:			
AQUATIC CENTER			
COMPLETE FOR THE SUM OF: Maintenance	\$ 140.00	\$ 200.00	\$ 350.00

PROPOSAL B5:			
CITY HALL & DISTRICT COURT			
COMPLETE FOR THE SUM OF: Maintenance	\$ 215.00	\$ 320.00	\$ 556.00
COMPLETE FOR THE SUM OF: Per Year	\$ 430.00	\$ 640.00	\$ 1,112.00

PROPOSAL B6:			
COMMUNITY CENTER			
COMPLETE FOR THE SUM OF: Maintenance	\$ 125.00	\$ 120.00	\$ 144.00
COMPLETE FOR THE SUM OF: Per Year	\$ 250.00	\$ 240.00	\$ 288.00

PROPOSAL C: REGULAR & EMERGENCY REPAIRS			
PROPOSAL C1: Repairs within 24 hours			
REGULAR TIME: Man Hours	\$ 70.00	\$ 80.00	\$ 83.00
(Est. 300 Hours) Crew Size	2	1	Blank

PROPOSAL C1 - ESTIMATED TOTAL:	\$ 21,000	\$ 24,000	\$ 24,900
ESTIMATED GRAND TOTAL: per Year	\$ 27,595	\$ 29,865	\$ 44,742

Opening Date -- 4/23/09
 Date Prepared -- 4/23/09

CITY OF TROY
 BID TABULATION
 OVERHEAD DOORS - Maintenance/Repair

VENDOR NAME:		F J F Door Sales	Overhead Door West	Crane Technologies
		Company, Inc.	Commercial Inc.	
PROPOSAL C2:	Emergency Repairs			
	Regular Time:	\$ 70.00	\$ 120.00	\$ 83.00
	Overtime:	\$ 140.00	\$ 180.00	\$ 106.00
	Holiday Time:	\$ 140.00	\$ 180.00	\$ 132.00
	Crew size:	2	2	Blank
PROPOSAL C3:	TRAVEL TIME			
	Repair Call Complete:	\$ 35.00	\$ 40.00	\$ 41.00
SITE INSPECTION --	Y/N	Yes	No	Yes
	Date	4/10, 4/13, 4/14/09		4/15/09
CONTACT INFORMATION --	Hours of Operation:	M - F 7:30 AM to 5 PM	7 AM to 5 PM M-F	M - F (0700 - 1530)
	24 Hr Phone Number	586-468-9787	248-669-5880	248-652-8700
INSURANCE --	Can Meet	XX	XX	XX
	Cannot Meet			
PAYMENT TERMS:		Net 30 Days	Net 30	Net 30
DELIVERY		AS SPECIFIED		
WARRANTY		AS SPECIFIED		
EXCEPTIONS		Blank	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes