



CITY COUNCIL ACTION REPORT

May 19, 2009

TO: John Szerlag, Acting City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration
Susan A. Leirstein, Purchasing Director
Cathleen A. Russ, Library Director
Steven A. Pallotta, Building Operations Director

SUBJECT: Standard Purchasing Resolution 2: Bid Award – Lowest Acceptable Bidder – Fire Alarm Panel Replacement Troy Public Library

Background

- On May 7, 2009, bid proposals were received to replace the fire alarm panel of the Troy Public Library located at 510 West Big Beaver Road.
- The Troy Public Library fire alarm panel is the original fire alarm panel installed in 1982. The parts are obsolete and non-expandable.
- The Building Operations department has recently finished a five (5) year capital reserve project that encompasses the replacement of all HVAC equipment. With the replacement of the new HVAC equipment, smoke detectors were provided by code according to CFM of air delivery. With the existing fire alarm panel obsolete, and not expandable; the new smoke detectors could not be hard wired into the old fire alarm panel for notification of any alarms.
- In the Library Needs Assessment Study of 2007, it was recommended that the fire alarm panel be replaced, and the Youth Services area be retrofitted with a sprinkler system. This is the first phase of that multi-part project.
- Specifications to replace the fire alarm panel were developed by EAM Engineering Inc, of Troy Michigan. The specifications were reviewed by the Building Operations and Troy Fire departments.
- 57 vendors were notified via the MITN system with four (4) bid responses received. Two other vendors submitted proposals, but could not be considered; as they failed to meet bid surety requirements. Summit Electric, Inc of Troy, MI is the lowest acceptable bidder.
- Reference checks indicate previous customers are very satisfied with the work performed by Summit Electric, Inc who has been in business for 26 years.

Financial Considerations

- Funding for this work is available in the Library Buildings and Improvements Capital Account #401.790.7975.900.

May 19, 2009

To: John Szerlag, Acting City Manager
Re: Bid Award – Fire Alarm Panel Replacement Troy Public Library

Legal Considerations

- ITB-COT 09-13, to replace the fire alarm panel at the Troy Public Library was competitively bid in accordance with City Charter and Code.
- The award is contingent upon contractor's submission of properly executed insurance certificates, bonds, and all other specified requirements.

Policy Considerations

- Replacement will ensure long term life safety and property protection. (Outcome Statement I)
- Replacement of the fire alarm panel will provide long term stability to the City of Troy building infrastructure. (Outcome Statement II)

Options

- City management and the Building Operations department recommend awarding a contract to replace the fire alarm panel at the Troy Public Library to the lowest acceptable bidder, Summit Electric, Inc of Troy, MI, who will complete the project for an estimated total cost of \$33,500.00, as detailed in the bid tabulation opened May 7, 2009.

Opening Date -- 5/07/09
 Date Prepared -- 5/18/09

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CITY OF TROY
 BID TABULATION
 FIRE ALARM PANEL REPLACEMENT - Library

ALTERNATE BID

BASE BID

VENDOR NAME:	Summit Electric, Inc.	Wolverine Fire Protection	Wolverine Fire Protection
		Company	Company
CHECK #:	343785863	9096000879	9096000879
CHECK AMOUNT: 5%	\$1,675.00	\$2,750.00	\$2,750.00
PROPOSAL: Fire Alarm Panel Replacement at the Troy Public Library			
COMPLETE FOR THE SUM OF:	\$ 33,500.00	\$ 43,577.00	\$ 44,074.00
MANUFACTURED BY:	Gamewell	Edward System Technologies	Gamewell
MODEL:	600 Series	10-500	600 Series
Plus	Bid Bond		
	\$ 875.00		
INSURANCE: Can Meet Cannot Meet	XX	XX	XX
CONTACT INFORMATION			
Hrs of Operation	8 AM to 5 PM	7 AM to 5 PM	7 AM to 5 PM
24 Hr Phone No.	248-689-0300	800-530-9006	800-530-9006
SITE INSPECTION: Y/N (Mandatory) Date	Yes 4/29/2009	Yes 4/29/2009	Yes 4/29/2009
COMPLETION DATE:	June 20, 2009		
Can Meet Cannot Meet	XX	XX	XX
PROGRESS PAYMENTS	Blank	Progress Monthly Net 30	Progress Monthly Net 30
BIDDER QUESTIONNAIRE: Y or N Attached	Yes	Yes	Yes
PAYMENT TERMS:	Net 30	Net 30	Net 30
WARRANTY:	AS SPECIFIED		
EXCEPTIONS:	Blank	Blank	Blank
ACKNOWLEDGEMENT: Y or N	Yes	No	No
SCHEDULE OF VALUES: Y or N	Yes	Yes	Yes
ADDENDUM 1: Y or N	No	No	No

ATTEST:

Diane Fisher
Eric Caloia
Steve Pallotta
Linda Bockstanz

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDER

Susan Leirstein CPPB
 Purchasing Director

Opening Date -- 5/07/09
 Date Prepared -- 5/18/09

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CITY OF TROY
 BID TABULATION
 FIRE ALARM PANEL REPLACEMENT - Library

VENDOR NAME:		Fire Systems of Michigan Inc.		
CHECK #:		1250567329		
CHECK AMOUNT:	5%	\$2,916.38		
PROPOSAL: Fire Alarm Panel Replacement at the Troy Public Library				
COMPLETE FOR THE SUM OF:		\$ 59,827.50		
MANUFACTURED BY:		Gamewell		
MODEL:		Alternate 7100 Series		
INSURANCE:	Can Meet Cannot Meet	XX		
CONTACT INFORMATION				
Hrs of Operation		8 AM to 5 PM (M-F)		
24 Hr Phone No.		313-255-0053		
SITE INSPECTION:	Y/N	Yes		
(Mandatory)	Date	4/29/2009		
COMPLETION DATE:		June 20, 2009		
	Can Meet Cannot Meet	XX		
PROGRESS PAYMENTS		Net 30 days		
BIDDER QUESTIONNAIRE:	Y or N Attached	Yes		
PAYMENT TERMS:		Net 30 days		
WARRANTY:		AS SPECIFIED		
EXCEPTIONS:		Alternate - Gamewell FCI 7100 Series		
		2 Yr Maintenance Bond included (3 Yr not available)		
ACKNOWLEDGEMENT:	Y or N	Yes		
SCHEDULE OF VALUES	Y or N	Yes		
ADDENDUM 1:	Y or N	No		

DMS:

Simplex Grinnell Reason: Company check submitted, not acceptable - Bid surety requires cashier's check, certified check or money order as specified. Returned bid documents and check to Eric Kosche at time of bid opening.
 Shaw Fire Detection Services (\$31,500) Reason: Company check submitted, not acceptable - Bid surety requires cashier's check, certified check or money order as specified. (Company not in attendance at bid opening, letter sent)