



CITY COUNCIL ACTION REPORT

May 18, 2009

TO: John Szerlag, Acting City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 3: Exercise Renewal Option – Pool Maintenance and Repair Services

Background

- On June 4, 2007, Troy City Council approved a two-year contract for pool maintenance and repair on City pools (outdoor and indoor), excluding pumps, with two one-year options to renew. CC Res #2007-06-172-E4a
- This contract is for emergency and regular maintenance/repairs needed at the Troy Family Aquatic Center and Community Center Indoor Pool, excluding pumps, which is covered under another contract.
- B & B Pools and Spas of Livonia has agreed to renew the current contract under the same prices, terms and conditions until June 30, 2010.
- The Purchasing department conducted a market survey and determined no benefit would be derived from soliciting additional sealed bids at this time, as labor and material costs are expected to remain the same.
- Since 2001, B & B Pools and Spas has provided pool services and chemicals as needed. They continue to be reliable and trustworthy.
- Building operations also assists with the general maintenance and repair on the pools.

Financial Considerations

- Funding for the maintenance and repair is available in the Parks and Recreation operating budgets for the Troy Family Aquatic Center (787.7802.070 and 787.7802.150), and Community Center (755.7802.070 and 755.7802.150).

Legal Considerations

- ITB-COT 06-62, two-year requirements of pool maintenance and repairs for both indoor and outdoor pools with two (2) one-year options to renew was competitively bid, in accordance with City Charter and Code.

Policy Considerations

- B & B Pools and Spas has the expertise to ensure general and emergency repairs are done to keep the facility in good working order. (Outcome Statement I)
- The services will ensure that equipment is up to date, which will provide the safest environment for community use. (Outcome Statement I)
- The repair and maintenance services ensure that the cost of repairs and maintenance are minimal and that they are made in a timely fashion to ensure limited closure to the public. (Outcome Statement II)
- The service will allow us to continue to repair and update equipment as needed to retain investment and attract additional customers. (Outcome Statement II)

May 18, 2009

To: John Szerlag, Acting City Manager
Re: Exercise Renewal Option – Pool Maintenance and Repair Services

Options

- City management and the Parks and Recreation department recommend exercising the first of two one-year options to renew pool maintenance and repairs on City pools (outdoor and indoor), excluding pumps with B & B Pools and Spas of Livonia, MI, under the same prices, terms and conditions to expire June 30, 2010.

May 12, 2009

TO: Susan Leirstein
Purchasing Director

FROM: Linda N. Bockstanz
Associate Buyer

RE: MARKET SURVEY – Pool Maintenance & Repairs

CLEARWATER POOLS & SERVICE OF ANN ARBOR – Jeff Erkfritz (734) 669-8990

Jeff has indicated that prices for pool maintenance and repairs will be the same for their company. Emergency repairs and travel time also stay the same. Repair parts are somewhat level in costs. There are no new products or parts at this time.

Based upon the above comments, I respectfully recommend that the City accept the option to renew the pool maintenance and repair contract with the current vendor, B&B Pools and Spa based on market conditions that costs and materials are expected to stay the same.

CC: File

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April 22, 2009

Attn: Mr. Bill Babcock
B & B Pools and Spas
29440 6 Mile Road
Livonia, MI, 48152-3602
Fax: (734) 522-0311

Dear Mr. Babcock:

The City of Troy entered into contract #20601054 OB with B & B Pools and Spas to provide two-year requirements to furnish all labor, tools, material, equipment, and supervision to perform service/maintenance and repair on the City of Troy Pools (1) outdoor and (2) indoor and mechanical systems, excluding pumps expiring June 30, 2009. This contract contained an option for two one-year renewal options under the same prices, terms and conditions as the original contract. If a new parts price list is to be submitted within the terms and conditions of the current contract, 30-day notification of the new list is required. Please be aware that the City of Troy reserves the option to accept the price list change or re-bid.

Please fax this letter back to Ann Blizzard at Parks and Recreation indicating if B & B Pools and Spas wishes to renew this contract until June 30, 2010. The fax number is (248) 689-6497. It should be understood that this request to renew the contract is subject to a favorable market survey. A request by City staff to determine the successful bidder's interest in renewing the contract in no way obligates the City. The option cannot be exercised without Troy City Council approval and a blanket purchase order issued.

If you have any questions please call me at (248) 524-3484.

Check One:

B & B Pools and Spas is interested in renewing the contract under the same prices, terms, and conditions:

B & B Pools and Spas is not interested in renewing the contract:

X Bill Babcock
Signed: Authorized Company Representative

Date: 5-7-09

Thank you,
Ann Blizzard
Parks and Recreation
City of Troy

MOTION CARRIED**POSTPONED ITEMS:**

D-1 No Postponed Items**CONSENT AGENDA:**

E-1a Approval of "E" Items NOT Removed for Discussion

Resolution #2007-06-172

Moved by Beltramini

Seconded by Broomfield

RESOLVED, That all items as presented on the Consent Agenda are hereby **APPROVED** as presented with the exception of Item E-9, which **SHALL BE CONSIDERED** after Consent Agenda (E) items, as printed.

Yes: All-7

E-2 Approval of City Council Minutes

Resolution #2007-06-172-E-2

RESOLVED, That the Minutes of the 7:30 PM Regular City Council Meeting of May 21, 2007 be **APPROVED** as submitted.

E-3 City of Troy Proclamation:

Resolution #2007-06-172-E-3a

RESOLVED, That the following City of Troy Proclamation be **APPROVED**:

- a) Boy Scout Troop 1702 – Celebrating 25 Years
-

E-4 Standard Purchasing Resolutions

- a) **Standard Purchasing Resolution 1: Award to Low Bidder – Pool Maintenance and Repair Services**

Resolution #2007-06-172-E-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish two-year requirements of pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and Community Center with two (2) one-year options to renew to the low bidder, B and B Pools and Spas of Livonia, MI, at rates contained in the bid tabulation opened March 27, 2007, a copy of which shall be **ATTACHED** to the original Minutes of this meeting, with a contract expiration of June 30, 2009; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 1: Award to Low Bidder – Type ‘K’ Copper Tubing

Resolution #2007-06-172-E-4b

RESOLVED, That Troy City Council hereby **AWARDS** the contract to purchase Type “K” Copper Tubing to the low bidder SLC Meter Service, Inc. of Davisburg, MI, for an estimated total cost of \$79,170.00, at unit prices contained in the bid tabulation opened May 24, 2007, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

c) Standard Purchasing Resolution 3: Exercise Renewal Option – Major Street Pavement Marking Program

Resolution #2007-06-172-E-4c

WHEREAS, On August 1, 2005 two-year requirements of major street pavement marking with an option to renew for one additional year was awarded to the low bidder, P.K. Contracting, Inc. of Troy, MI (Resolution #2005-08-375-E-4b), and

WHEREAS, P.K. Contracting, Inc. has agreed to exercise the one-year option to renew under the same prices, terms, and conditions;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the option to renew the contract for one additional year to provide major street pavement marking with amended construction quantities with P.K. Contracting, Inc. of Troy, MI, under the same contract prices as the 2006/07 season to expire June 30, 2008.

d) Standard Purchasing Resolution 3: Exercise Renewal Option – Concrete Pavement Repair

Resolution #2007-06-172-E-4d

WHEREAS, On October 23, 2006 contracts to complete the concrete pavement repair program for 2006/07 with an option to renew for one (1) additional year was awarded to the three lowest bidders, Hard Rock Concrete, Inc. of Westland, Michigan for proposal A, A-1, Local Roads; Six-S, Inc. of Waterford, Michigan for proposal B – Major Roads; and Major Cement Company of Detroit, Michigan for proposal C – Industrial Roads at unit prices contained in the bid tabulation opened on October 10, 2006 (Resolution #2006-10-320-E4e); and

WHEREAS, All three contractors have agreed to exercise the one-year option to renew under the same prices, terms and conditions;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the option to renew the contracts for one additional year to provide concrete pavement repair for 2007/08 with amended construction quantities with Hard Rock Concrete, Inc., Six-S, Inc. and Major



CITY COUNCIL ACTION REPORT

May 24, 2007

TO: Phillip L. Nelson, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidder – Pool Maintenance and Repair Services

Background

- On March 27, 2007, bids were opened to provide two (2) years of maintenance and repair services for the Troy Family Aquatic Center and Community Center Pools (excluding pumps), with two (2) additional one (1) year options to renew.
- 72 Vendors were notified via the MITN system with two bidders responding.
- Services covered include emergency and regular repairs needed at the Troy Family Aquatic Center and Community Center Indoor Pool excluding pumps, which is covered under another contract.

Financial Considerations

- Funds to provide these services are available in the 2007/08 Budget in the Troy Family Aquatic Center Accounts #787.7802.070 and #787.7802.150 and the Troy Community Center Accounts #755.7802.070 and #755.7802.150.

Legal Considerations

- ITB-COT 06-62 for two (2) year requirements of pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and Community Center with two (2) one-year renewal options was competitively bid and opened with two bidders responding.
- All bidders were given the opportunity to respond with their level of interest in supplying pool maintenance and repairs at the Troy Family Aquatic Center and Community Center pools.
- The award is contingent upon the recommended bidder's submission of proper contract and bid documents, including insurance and all other specified requirements.

Policy Considerations

- The repair and maintenance bid ensures that the cost of repairs and maintenance are minimal and that they are made in a timely fashion to ensure limited closure to the public. (Goal II)
- The bid will ensure that equipment is up to date which will provide the safest environment for community use. (Goal I)
- The bid will allow us to continue to repair and update equipment as needed to retain investment and attract additional customers. (Goal III)

Options

- City management and the Parks and Recreation Department recommend awarding a two (2) year contract for pool maintenance and repairs for both indoor and outdoor pools at the Troy Family Aquatic Center and

To: Phillip L. Nelson, City Manager
Re: Bid Award – Pool Maintenance and Repair Services

Options continued

Community Center with two (2) one-year renewal options to the low bidder, B and B Pools and Spas, of Livonia, Michigan, at rates contained in the bid tabulation opened March 27, 2007, to expire June 30, 2009.

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Opening Date -- 3/27/07
 Date Prepared -- 4/17/07

CITY OF TROY
 BID TABULATION
 POOL MAINTENANCE & REPAIRS

VENDOR NAME:

**	B & B Pools & Spa	Clearwater Pools and	
		Service of Ann Arbor	

PROPOSAL: FURNISH Two Year REQUIREMENTS OF POOL MAINTENANCE & REPAIRS FOR BOTH INDOOR AND OUTDOOR POOLS AT THE TROY FAMILY AQUATIC CENTER & COMMUNITY CENTER WITH Two-One Year RENEWAL OPTIONS

EST QTY	ITEM	DESCRIPTION			
60 hrs	1	Repair Service Regular Time - Hour per Man (2 man crew)	\$	75.00	\$130.00/1st hour \$76.00/after 1st hour
40 hrs	2	Emergency Repairs Regular Time - Hour per Man Overtime: - Hour per Man Holiday Time - Hour per Man (2 man crew)	\$	75.00	\$ 76.00
				Blank	\$ 86.00
				Blank	\$ 112.00
	3	Travel Time Complete Repair Call		N/A	\$ 55.00
	4	Repair Parts Discount % Parts Price List Dated		Blank	Blank
				Blank	Blank
				Blank	Blank
		A Markup/Markdown		City will receive trade or sale price on all parts	15% Markup added
		SITE INSPECTION: Yes or No Date		Current supplier for City	No
		CONTACT INFORMATION:			
		Hrs of Operation		8am - 5pm	M-Sat 8am-6pm
		Contact Number		734-427-3242	734-216-2503
		INSURANCE: Can Meet		XX	XX
		Cannot Meet			
		Signed Y or N		Yes	Yes
		TERMS:		30 Days	Net 30
		WARRANTY:		All Manufacturers	30 Days
		DELIVERY DATE (S)		As needed	Blank
		EXCEPTIONS:		None	Price is for normal maint & repairs. Major repairs & marcite problems can be worked out at sq ft price. Cal-Hypo feeders need to be worked on w/supplier of chemicals.
		ACKNOWLEDGEMENT: Y or N		Yes	Yes

NO BIDS:
Professional Pool Techs

**** DENOTES LOW BIDDER**

ATTEST:
Barbara A. Pallotta
Brian Goul
Julie Hamilton

 Susan Leirstein CPPB
 Purchasing Director