



CITY COUNCIL ACTION REPORT

June 8, 2009

TO: John Szerlag, Acting City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks & Recreation Director

SUBJECT: Standard Purchasing Resolution 2: Bid Award – Lowest Bidder Meeting Specifications - Utility Vehicle

Background

- On May 27, 2009, bids submitted electronically were opened to furnish a new Kubota Utility Vehicle with attachments for the Troy Parks and Recreation department.
- This piece of equipment will be used for snow/ice removal at the Troy Civic Center campus and will allow the operation of snow and ice control to be reduced from a three-person crew, to a two-person crew.
- 57 vendors were notified via the MITN system with two bid responses received. One (1) vendor, *Weingartz Supply Co*, returned a complete bid. The other vendor, *Energy Products, Inc.*, withdrew their submission because they did not include the requested vehicle attachments in their bid.
- All registered bidders were given the opportunity to respond with their level of interest in furnishing the equipment as specified. In addition, local area authorized Kubota dealers were given a courtesy call and notified about the bid opportunity.
- Bid specifications included installation of the cab, heater, front blade, and all other accessories as well as equipment set-up, preparation, and delivery.

Financial Considerations

- Funds for this purchase are available in the 2008/09 Parks and Recreation Capital account for general equipment # 401.751.752.7978.010.

Legal Considerations

- ITB-COT 09-23 for a new Kubota Utility Vehicle was competitively bid as required by City Charter and Code.

Policy Considerations

- This piece of equipment will allow more efficient use of City resources when safely removing snow and ice from the Civic Center complex. (Outcome Statements I, II)

Suggested Resolution

- City management and the Parks and Recreation department recommend awarding a contract to furnish one new Kubota Model RTV 900W6-H Utility Vehicle to the lowest bidder meeting specifications, *Weingartz, 48081 Van Dyke, Utica, MI* for an estimated total cost of \$16,364.00.

Opening Date -- 5/27/09
 Date Prepared -- 6/9/09

CITY OF TROY
 BID TABULATION
 KUBOTA UTILITY VEHICLE

VENDOR NAME:	Weingartz Supply Co			
PROPOSAL: TO FURNISH ONE NEW KUBOTA MODEL RTV 900W6-H UTILTIY VEHICLE FOR THE CITY OF TROY'S PARKS AND RECREATION DEPARTMENT				
COMPLETE FOR THE SUM OF:	\$ 16,364.00			
MANUFACTURED BY:	Kubota			
MODEL	RTV900W6-H			
DESCRIPTIVE LITERATURE: Marked as	N/A			
AUTHORIZED DEALER: Y or N	Y			
WARRANTY WORK: Location:	48081 Van Dyke Utica, MI			
Miles from Troy:	12			
Alternate: Location:	N/A			
Miles from Troy:	N/A			
REFERENCES: Y or N	Y			
PAYMENT TERMS:	NET 10th			
WARRANTY:	One Year			
DELIVERY:	2 Weeks			
EXCEPTIONS:	Blank			

BOLDFACE TYPE DENOTES LOWEST ACCEPTABLE BIDDER

WITHDREW:

Energy Products, Inc. - Two bids submitted did not meet cart requirements

- 1) Club Car - Gas Unit \$10,890.00 2) Club Car - Diesel Unit \$12,310.00

ATTEST:

Jeff Biegler
Diane Fisher
Julie Hamilton

 Susan Leirstein CPPB
 Purchasing Director