



CITY COUNCIL ACTION ITEM

Date August 25, 2009

TO: Mayor and City Council

FROM: John Szerlag, City Manager
Tonni L. Bartholomew, City Clerk

SUBJECT: Amendment to City Council Rules of Procedure Rule 6 Order of Business –
Public Comment

Background:

- Mayor Schilling and City Council member Fleming requested that the location of Public Comment on the Agenda be relocated to follow City Council business on the Regular Meeting Agenda.
- City Administration has provided amended Council's Rules of Procedure (Rules) reflecting the request to relocate Public Comment under Order of Business.

PROPOSED MOTION TO AMEND COUNCIL RULES OF PROCEDURE TO RELOCATE PUBLIC COMMENT TO HEAR AFTER CITY COUNCIL BUSINESS ON THE AGENDA:

Suggested Resolution

Resolution #2009-08-

Moved by

Seconded by

RESOLVED, That City Council **AMENDS** the Council Rules of Procedure with modification to the Rules as follows:

6. ORDER OF BUSINESS

At each regular meeting of the Council, the business to be considered shall be taken up for consideration and disposition in the following order:

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **A. Certificates of Recognition**
6. **B. Carryover Items**
7. **C. Public Hearings**
8. **D. Postponed Items**
9. **E. Regular Business**
 - Council will move forward all of the “E” items on which members of the audience would like to address City Council, in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.
10. **E. Regular Business**
 - Address Remaining F Items
11. **F. Consent Agenda**
 1. Approval of “F” Items NOT Removed for Discussion
 2. Address of “F” Items Removed for Discussion
 - Council will move forward all of the “F” items on which members of the audience would like to address City Council, in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.
12. **G. Memorandums and Future Council Agenda Items**
13. **H. Council Referrals**
 - Items appearing under Council Referrals are items brought forward by the Mayor or Council Members before the City Manager’s agenda deadline for consideration at the next regular meeting.
14. **I. Council Comments**
 - Items brought forward by Mayor and Council will be placed on the next Regular Meeting Agenda for Action. Items appearing under Council Comments are not intended for discussion or action at the meeting at which they first appear.
15. **J. Reports**
 - No Public Comment received on “J” Items at this time.

16. **Public Comment** – Limited to Items Not on the Agenda in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.
17. K. **Study Items**
18. **Public Comment**
19. L. **Closed Session**
20. **Adjournment**

Yes:

No:

E. AMENDMENTS/ADDITIONS TO AGENDA:

1. By Charter, special meetings are limited to what is expressly indicated in the Call of the Meeting (Motion of Council or written notice, per Charter).
2. If all members of City Council approve of agenda amendments or additions in writing prior to the desired action, then Council can entertain such desired action only when all members present at the meeting consent to allow the amendment/addition to the agenda.

4. REGULAR MEETINGS

Regular meetings shall be held in the Council Chambers at 7:30 P.M. Meeting dates will be established, by resolution, prior to the end of the preceding calendar year.

5. AGENDA

- (a) **Regular Meeting Agenda:** A printed agenda for each regularly scheduled meeting shall be produced at least forty-eight (48) hours in advance of the meeting. Every item of business to come before the Council shall be filed with the City Clerk by noon on the Wednesday preceding the Monday on which the Council meets. It shall be the duty of the City Clerk to have delivered, as soon as practical, to each member of the Council a complete agenda of the items to be considered at the following meeting. Each item on the agenda shall have sufficient explanation to indicate its intent. All questions introduced that do not appear on the agenda will be referred to a later meeting, except by suspension of these rules. A packet, excluding all confidential items, will be posted on the City's Website at least 48 hours prior to Council meetings.
- (b) **Closed Session Agenda:** Where a Closed Session is requested of a pending case, the specific name(s) is to be included pursuant to MCL 15.268 (e), even though the specific name(s) is not technically required under the Open Meetings Act. Where a Closed Session is requested of any collective bargaining unit, the specific name(s) is to be included pursuant to MCL 15.268 (c), even though not technically required under the Open Meetings Act.

6. ORDER OF BUSINESS

At each regular meeting of the Council, the business to be considered shall be taken up for consideration and disposition in the following order:

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **A. Certificates of Recognition**
6. **B. Carryover Items**
7. **C. Public Hearings**
8. **D. Postponed Items**
- ~~9. **Public Comment** — Limited to Items Not on the Agenda in accordance with the Rules of Procedure of the City Council, Article 16 – Members of the Public and Visitors.~~
- 10.9. **E. Regular Business**
 - Council will move forward all of the “E” items on which members of the audience

would like to address City Council, in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.

~~41.10.~~ E. **Regular Business**

- Address Remaining F Items

~~42.11.~~ F. **Consent Agenda**

1. Approval of "F" Items NOT Removed for Discussion
 2. Address of "F" Items Removed for Discussion
- Council will move forward all of the "F" items on which members of the audience would like to address City Council, in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.

~~43.12.~~ G. **Memorandums and Future Council Agenda Items**

~~44.13.~~ H. **Council Referrals**

- Items appearing under Council Referrals are items brought forward by the Mayor or Council Members before the City Manager's agenda deadline for consideration at the next regular meeting.

~~45.14.~~ I. **Council Comments**

- Items brought forward by Mayor and Council will be placed on the next Regular Meeting Agenda for Action. Items appearing under Council Comments are not intended for discussion or action at the meeting at which they first appear.

~~46.15.~~ J. **Reports**

- No Public Comment received on "J" Items at this time.

16. **Public Comment – Limited to Items Not on the Agenda in accordance with the Rules of Procedure of the City Council, Article 16 - Members of the Public and Visitors.**

17. K. **Study Items**

18. **Public Comment**

19. L. **Closed Session**

20. **Adjournment**

7. REGULAR BUSINESS

- Persons interested in addressing the City Council on items, which appear on the printed Agenda, will be allowed to do so at the time the item is discussed upon recognition by the Chair in accordance with the Rules of Procedure of the City Council, Article 16, during the Public Comment section under item 10 "E" of the agenda. Other than asking questions for the purposes of gaining insight or clarification, Council shall not interrupt or debate with members of the public during their comments. Once discussion is brought back to the Council table, persons from the audience will be permitted to speak only by invitation by Council, through the Chair.

8. CABLE CASTING OF CITY COUNCIL MEETINGS

All City Council Meetings will be broadcast on WTRY, with the exception of Closed meetings of City Council.

9. MINUTES

- a. Minutes: The minutes will be distributed to the Council prior to their approval. The minutes will be placed on the Consent Agenda for approval.
- b. Closed Session Minutes: Where a Closed Session is requested for discussion of a