



CITY COUNCIL ACTION REPORT

September 24, 2009

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Mark F. Miller, Acting Assistant City Manager / Economic Development Services
Susan A. Leirstein, Purchasing Director
Cathleen Russ, Library Director
Steven J. Vandette, City Engineer
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: Award To Low Bidder – Library Parking Lot Improvement Project

Background

- On September 16, 2009, bids were received to complete the Library Parking Lot Improvement Project #09.103.5.
- 259 Vendors were notified of the bid opportunity via the MITN system with five (5) bid responses received.
- McCarthy Construction of Commerce Twp was the low total bidder.
- The improvements being proposed will allow patrons to drop-off their library materials from the convenience of their vehicles.

Financial Considerations

- Funds are available in the 2009/10 Library Capital Funds Account # 401.790.7975.900.

Legal Considerations

- ITB-COT 09-38 to complete the Library Parking Lot Improvement Project was competitively bid as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper contracts and bid documents, including bonds, insurance certificates and all other specified requirements.

Recommendation

- City management and supporting divisions recommend awarding a contract to complete the Library Parking Lot Improvement Project to the low total bidder, McCarthy Construction of Commerce Twp, MI, for an estimated total cost of \$25,226.80, at unit prices contained in the bid tabulation opened September 16, 2009, with a project completion date of November 15, 2009.

VENDOR NAME:	**	McCarthy Construction Company	International Construction	Nagle Paving Company
Ck #		9230402158	100391842	614734269
Ck Amt		\$2,000.00	\$2,000.00	\$2,000.00

PROPOSAL: TO COMPLETE THE TROY PUBLIC LIBRARY PARKING LOT IMPROVEMENT PROJECT IN ACCORDANCE W/SPECIFICATIONS/DRAWINGS

LIBRARY PARKING LOT IMPROVEMENT PROJECT#09.103.5		EST QTY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
ITEM	DESCRIPTION							
1	Remove Pavement	400 SY	3.00	\$ 1,200.00	18.75	\$ 7,500.00	12.50	\$ 5,000.00
2	Tree, Rem, 12 inch to 24 inch	1 EA	850.00	\$ 850.00	300.00	\$ 300.00	1500.00	\$ 1,500.00
3	Curb & Gutter, Conc, Det F2	365 LFT	20.00	\$ 7,300.00	20.00	\$ 7,300.00	22.00	\$ 8,030.00
4	6' Wide Concrete Sidewalk,4"Thick	198 SF	8.00	\$ 1,584.00	4.50	\$ 891.00	14.00	\$ 2,772.00
5	Embankment, CIP	70 CY	30.00	\$ 2,100.00	22.50	\$ 1,575.00	42.50	\$ 2,975.00
6	Subgrade Undercutting, Type II	50 CY	22.00	\$ 1,100.00	26.50	\$ 1,325.00	30.00	\$ 1,500.00
7	6" Edge Drain	44 LFT	15.00	\$ 660.00	25.70	\$ 1,130.80	50.00	\$ 2,200.00
8	2' Catch Basin	1 EA	1500.00	\$ 1,500.00	1150.00	\$ 1,150.00	1500.00	\$ 1,500.00
9	Regrade Ditch	40 LFT	25.00	\$ 1,000.00	25.00	\$ 1,000.00	20.00	\$ 800.00
10	Crack & Joint Sealing	1,000 LFT	4.25	\$ 4,250.00	0.70	\$ 700.00	0.75	\$ 750.00
11	Double Seal Coat	3,313 SY	0.60	\$ 1,987.80	1.15	\$ 3,809.95	0.70	\$ 2,319.10
12	Striping (Yellow)	252 LFT	1.25	\$ 315.00	0.65	\$ 163.80	1.00	\$ 252.00
13	Pavement Marking, Cold Plastic, Arrow	9 EA	120.00	\$ 1,080.00	35.00	\$ 315.00	150.00	\$ 1,350.00
14	Catch Basin Inlet Filter(Silt Sac)	3 EA	100.00	\$ 300.00	25.00	\$ 75.00	150.00	\$ 450.00
15	Repair Sprinklers, Included	Included		Included		Included		Included
16	Restoration	Included		Included		Included		Included
Estimated Grand Total			**	\$ 25,226.80		\$ 27,235.55		\$ 31,398.10

CONTACT INFORMATION:	Hrs of Oper	8:30 AM to 5 PM	7 AM to 4 PM	7 AM to 7 PM
	24 Hr Phone#	248-669-0700	810-523-0625	248-765-3109
PROGRESS PAYMENTS:		60 Days	Net 30 days after completion	Net 30 Days
SITE INSPECTION:	Visited Site		XX	XX
	Date Visited		9/9/2009	9/14/2009
	Did Not Visit	XX		
COMPLETION DATE:	Can Meet Y or N	November 15, 2009		
INSURANCE:	Can Meet	Yes	Yes	Yes
	Cannot Meet	XX	XX	XX
PAYMENT TERMS:		As Required in Specifications		
WARRANTY:		Blank	Blank	1 year
EXCEPTIONS:		N/A	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
BIDDER QUESTIONNAIRE	Y or N	Yes	Yes	Yes
TWO FORMS COMPLETED:	Y or N	Yes	Yes	Yes

ATTEST:

Diane Fisher
Antonio Cicchetti
Marina Basta Farouk
Linda Bockstanz

** DENOTES LOW TOTAL BIDDER

Susan Leirstein CPPB
Purchasing Director

VENDOR NAME:

	Matzak, Inc.	Midwest Pavement Contracting, Inc.	
Ck #	1250864386	614728947	
Ck Amt	\$2,000.00	\$2,000.00	

PROPOSAL: TO COMPLETE THE TROY PUBLIC LIBRARY PARKING LOT IMPROVEMENT PROJECT IN ACCORDANCE W/SPECIFICATIONS/DRAWINGS

LIBRARY PARKING LOT IMPROVEMENT PROJECT#09.103.5		UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION		
ITEM	DESCRIPTION	EST QTY					
1	Remove Pavement	400 SY	37.75	\$ 15,100.00	37.50	\$ 15,000.00	
2	Tree, Rem, 12 inch to 24 inch	1 EA	460.00	\$ 460.00	2500.00	\$ 2,500.00	
3	Curb & Gutter, Conc, Det F2	365 LFT	23.00	\$ 8,395.00	35.00	\$ 12,775.00	
4	6' Wide Concrete Sidewalk, 4" Thick	198 SF	4.60	\$ 910.80	10.00	\$ 1,980.00	
5	Embankment, CIP	70 CY	15.00	\$ 1,050.00	25.00	\$ 1,750.00	
6	Subgrade Undercutting, Type II	50 CY	38.00	\$ 1,900.00	30.00	\$ 1,500.00	
7	6" Edge Drain	44 LFT	12.00	\$ 528.00	50.00	\$ 2,200.00	
8	2' Catch Basin	1 EA	2800.00	\$ 2,800.00	2200.00	\$ 2,200.00	
9	Regrade Ditch	40 LFT	6.00	\$ 240.00	50.00	\$ 2,000.00	
10	Crack & Joint Sealing	1,000 LFT	0.55	\$ 550.00	1.50	\$ 1,500.00	
11	Double Seal Coat	3,313 SY	0.60	\$ 1,987.80	0.90	\$ 2,981.70	
12	Striping (Yellow)	252 LFT	0.75	\$ 189.00	1.50	\$ 378.00	
13	Pavement Marking, Cold Plastic, Arrd	9 EA	350.00	\$ 3,150.00	150.00	\$ 1,350.00	
14	Catch Basin Inlet Filter(Silt Sac)	3 EA	100.00	\$ 300.00	400.00	\$ 1,200.00	
15	Repair Sprinklers, Included	Included		Included		Included	
16	Restoration	Included		Included		Included	
Estimated Grand Total				\$ 37,560.60		\$ 49,314.70	

CONTACT INFORMATION:

Hrs of Oper	8 AM to 5 PM	7 AM to 5 PM M-F
24 Hr Phone #	810-488-9396	248-318-6724

PROGRESS PAYMENTS:

Blank	30 Days After Completion
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SITE INSPECTION: Visited Site
 Date Visited
 Did Not Visit

_____	XX
_____	9/10/2009
XX	_____

COMPLETION DATE: Can Meet Y or N

November 15, 2009

INSURANCE: Can Meet
 Cannot Meet

Yes	Yes
XX	XX
_____	_____

PAYMENT TERMS:

As Required in Specifications

WARRANTY:

Blank	1yr - Seal coating excluded if done after 10/15/09
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EXCEPTIONS:

Blank	Blank
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ACKNOWLEDGEMENT: Y or N

Yes	Yes
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BIDDER QUESTIONNAIRE: Y or N

Yes	Yes
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TWO FORMS COMPLETED: Y or N

Yes	Yes
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