



CITY COUNCIL ACTION REPORT

October 8, 2009

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration
Susan A. Leirstein, Purchasing Director
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidder – Jaycee Park Fencing

Background

- On September 14, 2009, bids were received to replace the aging backstops, dugout and safety fencing of the two (2) ball diamonds at Jaycee Park.
- 88 Vendors were notified of the bid opportunity via the MITN system with six (6) qualified bids received, as well as one (1) vendor who could not be considered since the specified bid surety was not submitted.
- Nationwide Construction Group, 53861 Gratiot, Chesterfield, MI submitted the lowest bid at \$18,367.00.

Financial Considerations

- Funds are available in the 2009/10 Parks Capital Funds Account for Park Development - #401.751.770.7974.040.
- The City of Troy has been awarded a Community Grant of \$2,500.00 from the Metro-Detroit Amateur Softball Association to assist with the fencing improvement of the ball diamonds at Jaycee Park.

Legal Considerations

- ITB-COT 09-30 to furnish all labor, materials, and equipment to remove old and install new fencing for Jaycee Park Ball Diamonds was competitively bid as required by City Charter and Code.
- The award is contingent upon the recommended bidder's submission of proper contracts and bid documents, including insurance certificates and all other specified requirements.

Recommendation

- City management and the Parks and Recreation department recommend awarding a contract to install new ball diamond fencing at Jaycee Park to the low bidder, Nationwide Construction Group, of Chesterfield, MI, for an estimated total cost of \$18,367.00, with a project completion date of December 1, 2009.

VENDOR NAME:

5% CHECK #:

CHECK AMOUNT:

Nationwide	American Fence	Motor City Fence	Riteway Fence, Inc
Construction Group		Company	
9012301821	413529	1542656	4288
\$1,000.00	\$996.60	\$1,096.40	\$1,175.00

PROPOSAL: To furnish all labor, materials, and equipment to remove and Install new fencing for Jaycee Park Ball Diamonds, in accordance with specifications and drawings.

COMPLETE FOR THE SUM OF:

\$ 18,367.00	\$ 19,938.00	\$ 21,928.00	\$ 23,500.00
---------------------	--------------	--------------	--------------

SCHEDULE OF VALUES: Y or N

Y	Y	Y	Y
----------	---	---	---

SITE INSPECTION: Y/N
Date

Y	Y	Y	Y
9/9/2009	9/11/2009	9/9/2009	9/11/2009

CONTACT INFORMATION:

Hours of Operation
24HR Phone #

7-5pm	7:30-5pm	8-5	6-5 M-F
586.484.5890	313.909.1523	248.269.8888	586.262.3730

COMPLETION DATE:

December 1, 2009			
-------------------------	--	--	--

Can Meet
Cannot Meet
Offers

XX	XX	XX	XX

Work Shall Commence

10 Days	10 Days	14 Days	14 Days
----------------	---------	---------	---------

PROGRESS PAYMENTS:

Net 30 Days	Net 30	Net 30	Upon Completion
--------------------	--------	--------	-----------------

INSURANCE: Can Meet
Cannot Meet

XX	XX	XX	XX

PAYMENT TERMS:

Net 30	Net 30	Net 30	Net 30
---------------	--------	--------	--------

WARRANTY:

1 Year	1 Year	1 Year	1 Year Labor
---------------	--------	--------	--------------

EXCEPTIONS:

No Exceptions	Blank	Blank	N/A
----------------------	-------	-------	-----

ACKNOWLEDGEMENT:

Y	Y	Y	Y
----------	---	---	---

QUESTIONNAIRE: Attached Y or N

Y	Y	Y	Y
----------	---	---	---

DISQUALIFIED:

Future Fence Company (Submitted company check as bid surety - must be cashier/money order/or certified funds)

BOLDFACE TYPE DENOTES LOW BIDDER

ATTEST:

Jeff Biegler
 Diane Fisher
 Julie Hamilton

 Susan Leirstein CPPB
 Purchasing Director

VENDOR NAME:	Michigan Fence & Supply Company	Great Lakes Fence Company, Inc		
5% CHECK #:	100392923	9197102283		
CHECK AMOUNT:	\$ 1,396.30	\$1,674.50		

PROPOSAL: To furnish all labor, materials, and equipment to remove and Install new fencing for Jaycee Park Ball Diamonds, in accordance with the specifications and drawings.

		Alt: 6' High 6 gauge bottom of backstop add \$250.00		
COMPLETE FOR THE SUM OF:	\$	27,926.00	\$	33,490.00
SCHEDULE OF VALUES:	Y or N	Y	Y	
SITE INSPECTION:	Y/N	Y	Y	
	Date	9/11/2009	9/11/2009	
CONTACT INFORMATION:				
	Hours of Operation	7-5	8-4pm M-F	
	24HR Phone #	586.468.2531	313.300.4180	
COMPLETION DATE:		December 1, 2009		
	Can Meet	XX	XX	
	Cannot Meet			
	Offers			
	Work Shall Commence	3 Days	21 Days	
PROGRESS PAYMENTS:		Net 30 Days	Net 30 0% Retainage	
INSURANCE:	Can Meet	XX	XX	
	Cannot Meet			
PAYMENT TERMS:		Net 30 Days	Net 30	
WARRANTY:		1 Yr Workmanship	1 Yr Parts & Labor	
EXCEPTIONS:		Blank	Blank	
ACKNOWLEDGEMENT:		Y	Y	
QUESTIONNAIRE:	Attached Y or N	Y	Y	