



CITY COUNCIL ACTION REPORT

October 5, 2009

TO: John Szerlag, City Manager

FROM: Tonni L. Bartholomew, City Clerk

SUBJECT: Request for Recognition as a Nonprofit Organization Status from Carol Finn of Troy Youth Hockey Association (TYHA)

Background:

- Attached is a request from Carol Finn of Troy Youth Hockey Association (TYHA) seeking recognition as a nonprofit organization status for the purpose of obtaining a charitable gaming license for fundraising purposes.
- Due to changes in the organization's officers, the current secretary is unable to locate Form #1023-*Application for Recognition Exemption*. The applicant has recently applied for a copy of the form and was informed by the IRS that processing time could take as long as 60-days. The applicant requested that we proceed with the process with an approval contingent upon the City receiving Form #1023 from them.
- It has been City Management's practice to support the approval of all such requests.



Troy Youth Hockey Association

1819 E. Big Beaver Road

Troy, Michigan 48083

September 25th, 2009

Troy City Council &
Mayor Louise Schilling
Troy City Hall
500 W. Big Beaver
Troy, MI 48084

Dear Troy City Council;

The purpose of this letter is to request recognition as a non-profit organization for the purpose of obtaining a gaming license for the Troy Youth Hockey Association. The Troy Youth Hockey Association (TYHA) is a non-profit Corporation that is organized under the Laws of the State of Michigan. We are asking for this recognition for the sole purpose of hosting a fundraising event for our travel teams in hopes to reduce ice costs for the team members. We have enclosed all the required documentation and hope you will be able to grant us recognition during your next scheduled City Council meeting on October 5th, 2009. Thank you for taking the time to review our request. If you should have any questions please do not hesitate to contact me at your convenience, (248) 941-1281.

Sincerely,

Carol Finn



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(9))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R10/06)

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248556163
Aug. 18, 2008 LTR 4168C E0
38-3347202 000000 00 000
00022087
BODC: TE

TROY YOUTH HOCKEY ASSOCIATION
% GREGORY GURACECH
1819 E BIG BEAVER RD
TROY MI 48063-2007198

Employer Identification Number: [REDACTED]
Person to Contact: Mrs. Crouch
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Aug. 07, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in November 1997, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

MICHIGAN DEPARTMENT OF COMMERCE - CORPORATION AND SECURITIES BUREAU

22

Date Received

MAR 19 1997

(FOR BUREAU USE ONLY)

FILED

MAR 25 1997

Administrator
MI DEPARTMENT OF CONSUMER & INDUSTRY SERVICES
CORPORATION, SECURITIES & LAND DEVELOPMENT BUREAU

EFFECTIVE DATE:

Name		
Address		
City	State	Zip Code

Document will be returned to the name and address you enter above



ARTICLES OF INCORPORATION
For use by Domestic Nonprofit Corporations
(Please read information and instructions on the last page)

Pursuant to the provisions of Act 162, Public Acts of 1982, the undersigned corporation executes the following Articles:

ARTICLE I

The name of the corporation is:

TROY YOUTH HOCKEY ASSOCIATION

ARTICLE II

The purpose or purposes for which the corporation is organized are:

See attached.

ARTICLE III

The corporation is organized upon a Nonstock basis.
(Stock or Nonstock)

1. If organized on a stock basis, the total number of shares which the corporation has authority to issue is

not applicable

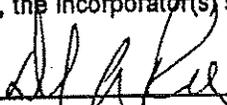
If the shares are, or are to be, divided into classes, the designation of each class, the number of shares in each class, and the relative rights, preferences and limitations of the shares of each class are as follows:

227

Use space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added. Attach additional pages if needed.

See Article VI attached.

I, (We), the incorporator(s) sign my (our) name(s) this 17th day of March, 1997.



Dan Rea

<hr/>	<hr/>

TROY YOUTH HOCKEY ASSOCIATION

Attachment to Articles of Incorporation

ARTICLE II: The purposes for which TROY YOUTH HOCKEY ASSOCIATION (the "Association") is organized are:

a. To promote, foster, organize and administer amateur youth hockey programs and teams; to promote the sport of ice hockey generally; to provide youth with winter recreation and to develop and encourage sportsmanship and social well being between the members; and to further the purpose of the Association with all powers conferred upon it by the provisions of the Michigan Nonprofit Corporation Act (the "Act") by the Articles of Incorporation and By-Laws of the Association.

b. To operate exclusively as a tax-exempt organization under the Internal Revenue Code of 1986, as amended, or corresponding section of any future federal tax code (the "Code").

c. To receive and administer funds, to raise funds through fundraising efforts, to acquire, to own, to invest, to dispose of, and to deal with real and personal property and interests therein, and to apply gifts, grants, contributions, bequests and devises, and the income and proceeds thereof, in furtherance of the purposes of the Association.

d. Notwithstanding any other provisions of these Articles, the Association shall not carry on any other activities not permitted to be carried on by a tax-exempt organization under the Internal Revenue Code of 1986.

e. No part of the net earnings of the Association shall inure to the benefit of, or be distributable to, its directors, officers or other private persons, except that the Association shall be authorized to pay reasonable compensation for services rendered and to make payments in furtherance of the purposes set forth in Article II.

ARTICLE VI: LIABILITY LIMITATIONS.

a. To the full extent permitted by law, no volunteer director of the Association shall be personally liable to the Association or its members for damages for breach of the director's fiduciary duty.

b. The Association assumes the liability for all acts or omissions of a nondirector volunteer, provided that:

i. The volunteer was acting or reasonably believed he or she was acting within the scope of his or her authority;

MAR 25 1997

- ii. The volunteer was acting in good faith;
- iii. The volunteer's conduct did not amount to gross negligence or willful and wanton misconduct;
- iv. The volunteer's conduct was not an intentional tort; and
- v. The volunteer's conduct was not a tort arising out of the ownership, maintenance or use of a motor vehicle as described in Section 209(e)(v) of the Michigan Nonprofit Corporation Act.

Troy Youth Hockey Association

By Laws and House Draft Rules

Article I

Name and Address

- 1.1 Name: The Corporation shall be known as the Troy Youth Hockey Association (hereinafter referred to as the-"Corporation").
- 1.2 Registered Office: Troy Youth Hockey Association
Troy Sports Center
1819 E. Big Beaver Road
Troy, MI 48083
- 1.3 Other Locations: The Corporation may establish such other offices as shall be designated by the Board of Directors from time to time.

Article II

Purpose and Objectives

- 2.1 Purpose and Objectives: The purpose and objectives of the Corporation are:
 - A. To foster, promote and teach amateur hockey and to provide the maximum opportunity for all eligible individuals to participate in amateur hockey activities.
 - B. To promote community spirit, encourage sportsmanship and good fellowship among all members and to improve the physical, mental and social well being of the members.
 - C. To develop, organize and control team competition and promote hockey as a recreational activity in the House Division.
 - D. To provide the maximum opportunity for all qualified individuals to play hockey at a competitive level in the Travel Division.
 - E. To use any revenues solely for the promotion of these purposes and objectives.
 - F. To carry on any activity in connection with these purposes and objectives not forbidden by law and with all powers conferred on the Corporation under the laws of the State of Michigan applicable to non-profit organizations.

Article III **Organization**

- 3.1 **Non-Profit**: This Corporation is organized as a non-profit Corporation under the laws of the State of Michigan upon a non-stock membership basis, not involving pecuniary gain or profit for any of its members.
- 3.2 **Use of Funds**: All funds and property of the Corporation of whatsoever kind and nature shall be used and distributed exclusively for carrying out the purpose and objectives of the Corporation set forth in Article II.
- 3.3 **Non-Discrimination**: It is the policy of the Corporation that no person, on the basis of race, sex, color, religion, national origin or ancestry, handicap or other inappropriate criteria as prescribed by law shall be discriminated against in participating or receiving any of the benefits be sanctioned activities of the Corporation. This policy shall include but not be limited to participating players, parents, coaches, volunteers, referees, scorekeeper and directors.
- 3.4 **Distribution of Assets**: All assets are pledged to charitable purposes. Real and personal property shall revert to the benefit of the local government in the event the Association is dissolved.

Article IV **Membership**

- 4.1 **Members**: All directors, franchise holders, coaches, assistant coaches, managers, and players and their parents or legal guardians shall be members of this Corporation.
- 4.2 **Voting Members**: Each of the following members shall be entitled to one vote at the time of any membership meeting: executive directors, appointed directors, and franchise holders or their assigned representatives.
- 4.3 **Dues**: The operation and conduct of the Corporation shall be financed by regular membership fees and dues, voluntary contributions and incidental receipts. All membership fees and dues shall be in an amount determined by the Board of Directors from time to time.
- 4.4 **Membership Meetings**: There shall be a minimum of one general membership meeting held each calendar year. The date will be determined by the Board of Directors but shall be held within sixty (60) days following the beginning of the scheduled season.
- 4.5 **Special Meeting**: Special meetings of the membership may be called at any time by a majority of the executive Board of Directors, or by the President, and shall be called by the President or Secretary at the written request of not less than ten (10) members.

- 4.6 Place and Time of Meetings: Membership meetings may be held at the principle office of the Corporation or at such other place as may be designated in the notice of the meeting.
- 4.7 Notice: Written notice of the time, place, and purpose of membership meetings shall be given not less than three (3) weeks before the date of such meeting by posting in a prominent place in the arena used by the Corporation and/or on the association's website (www.TYHA.net). Notice of special meetings shall be given by written notice at least three (3) days prior to the date of any special meeting by posting in a prominent place in the arena and/or on the association's website (www.TYHA.net).
- 4.8 Quorum: A majority of the voting members shall constitute a quorum for the transaction of business at a membership meeting.
- 4.9 Nominations: Persons nominated for any position either, as an Officer or Director of the Corporation must be present to accept such nomination or have filed a written acceptance of such nomination with the Secretary prior to a vote being held on such nomination.

Article V

Board of Directors

- 5.1 General Powers: The affairs of the Corporation shall be managed by its Board of Directors. The Board of Directors shall consist of the Executive Directors and the Appointed Directors. The Directors may determine policies for membership, including classes and categories of membership and the fees associated thereto. Fees for the house program only, shall be determined by the Board in cooperation with the Troy Sports Center and such determination shall be facilitated by the Rink Liaison.
- 5.2 Executive Directors: The Executive Directors shall consist of the following officers: President, 1st Vice President, 2nd Vice President, Treasurer, Secretary, House Director, ACE Coordinator, Past President and Rink Liaison. All of the Executive Directors shall collectively hereinafter be referred to as the "Executive Board." The term of office for each member of the Executive Board shall be for a period of three years commencing in the fall following his/her election. In the event that a member is appointed pursuant to paragraphs 5.6 or 5.8, the board may assign a shorter term (not longer) in order to avoid a year where there is 100% turnover on the board. Subject to the potential exception outlined in the previous sentence of this paragraph, if a board member is appointed to the board to fill a vacancy pursuant to paragraph 5.8, that board member's term will be deemed to be stepping into the shoes of the departed board member. The newly appointed board member will fulfill the remainder of the departed board member's term and such term will not preclude said member from serving on the Executive Board in the future. However, no individual may serve on the Executive Board in the same position for greater than the equivalent of two consecutive terms (6 years).

- 5.3 Appointed Directors: The Executive Board shall, as necessary for conducting the business of the association, appoint the following officers (the "Appointed Directors") who shall each serve a term of one (1) year on the Board of Directors: Director of Travel, Ice Coordinator, Fundraising Director, Registrar/Statistician and Referee-In-Chief. To the extent that the Executive Board is unable to fill all such positions due to either a lack of volunteers and/or unsuitable candidates and to the extent necessary for the successful operation of the Association, the Executive Board shall ensure that all such duties are carried out by members of the Executive Board, other Appointed Directors and/or other members of the association. In addition, the Executive Board shall have the authority to outsource such duties to the extent that same is in the best interest of the association (i.e. registration/roster certification).
- 5.4 Honorary Directors: The Board of Directors may elect the following Honorary Directors who shall not be eligible to vote at any Board meetings: Skating Director and Novice Director.
- 5.5 Changes in the Number of Executive Directors: If the number of Executive Directors is changed, any increase or decrease shall be apportioned among the classes of the Executive Board, so as to maintain the number of directors in each class as near equal as possible, but in no event will a decrease in the number of the Executive Board shorten the term of incumbent Executive Director. When the number of Executive Directors is increased by the Board of Directors, any newly created Executive Board position shall be filled by the Board of Directors and the additional Executive Directors shall be classified as provided by the Board of Directors.
- 5.6 Election: The Executive Board shall be elected by a majority of the votes cast by the Voting Members present at the annual membership meeting. The Executive Directors shall hold office until the annual membership meeting for the year which his or her term expires and until his or her successor shall be elected and qualified, subject to prior death, resignation, retirement, disqualification or removal from office whenever such action shall be deemed to be in the best interests of the Corporation.
- 5.7 Vacancies: Any vacancy occurring on the Board of Directors and any directorship to be filled by reason of an increase in the number of Directors shall be filled by the Board of Directors at a regular or special meeting. A Director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office. If the number of Directors then in office is less than a quorum, such newly created positions and vacancy may be filled by a majority of the Directors then in office although less than a quorum or by the sole remaining Directors.
- 5.8 Absences: Any Director who accumulates excessive absences may be requested to resign or removed from office by a two-thirds vote of the Board of Directors. The suspended Director shall have the right to be heard and appeal his or her suspension at the next regularly scheduled Board of Directors meeting at which time a two-thirds vote of the Board of Directors shall be required to reinstate the suspended Director.

- 5.9 New Board of Directors: Commencing with the first regular meeting of the Board of Directors for the fiscal year, those Directors whose term have not expired and the newly elected Directors shall take over the management and operations of the Corporation. Outgoing members of the Board of Directors shall be encouraged to attend this meeting to ensure a smooth transition and make recommendations.
- 5.10 Quorum: A majority of the Board of Directors (at least 51 %) shall constitute a quorum for the transaction of business at any meeting of the Board of Directors; but if less than the majority of Directors are present at said meeting, a majority of Directors present may adjourn the meeting from time to time without further notice.
- 5.11 Tie: In the event of a tie, the President is entitled to an additional vote to break the tie.
- 5.12 Additional Duties: The following duties will be assigned to the individual Directors for supervision: public relations, drafts, banquet, sled hockey, equipment, MAHA liaison, rink liaison, year book, pictures, coaches program, newsletter, and rules and discipline. The actual responsibilities associated with each of these positions may be performed by the Director or another volunteer.
- 5.13 Compensation: No salary or other compensation shall be paid to Executive Directors or appointed Directors for services rendered to the Corporation in the course of holding office. The Board of Directors may authorize reasonable compensation for services of value performed by a Director independent of his or her office. The Board of Directors can also authorize reimbursement of reasonable expenses incurred in the performance as a Director.

Article VI

Executive Board

- 6.1 President: The President shall be the Principal Executive Officer of the Corporation and shall, in general, supervise and control all the business and affairs of the Corporation. Except for the first President of the Corporation, it shall be a prerequisite for any person nominated to serve as President of the Corporation that such person serve as a Director of the Corporation for at least one year. In addition, the duties of the President shall include:
- A. The President shall have the authority to call special meetings of the Membership and the Board of Directors and shall preside over all meetings of the Board of Directors and the membership;
 - B. The President shall have responsibility for all league operations, subject to the approval of the Board of Directors;
 - C. The President shall serve as an ex-officio member of all committees;
 - D. The President shall designate the Chairperson on all committees where such

provision has not been provided for;

- E. The President shall direct and supervise the Corporation's affairs and the administration thereof by the other Directors of the Corporation;
- F. The President shall attend or designate a representative to attend all amateur hockey meetings pertaining to the Corporation; and
- G. The president shall work with the district MAHA representative.

In addition, the President is granted executive privilege and authority to act in emergency matters of either a policy or financial nature on behalf of the Corporation; such actions must be presented to the Board of Directors at or before the next regularly scheduled meeting, who shall have the authority to affirm, modify or repeal said acts.

- 6.2 First Vice President: The First Vice President shall perform all duties, and exercise all powers of and be subject to all the restrictions of the President, when the President is absent or is otherwise unable to act. The First Vice President shall also have such powers and shall perform such duties as may be assigned by the Board of Directors or the President, including but not limited to overseeing the travel hockey program.
- 6.3 Second Vice President: The Second Vice President shall perform all duties and exercise all powers of and be subject to all restrictions of the President and First Vice President when both are absent or otherwise unable to act. In this capacity, the Second Vice President shall have full authority and privileges of said office. The Second Vice President shall have such powers and shall perform all such duties as may be assigned by the Board of Directors or the President, including but not limited to overseeing the house hockey program.
- 6.4 Secretary: The Secretary shall keep and distribute minutes of all meetings of the members and of the Board of Directors, shall be custodian of the corporate records, shall give all notices as are required by law or by these By Laws, and generally, shall perform all duties incident to the office of Secretary and such other duties as may be required by law, or by these By Laws, or which may be assigned to him/her from time to time by the President or by the Board of Directors. In addition, the Secretary shall maintain a roster of all members.
- 6.5 Treasurer: The Treasurer shall have charge and custody of all funds of the Corporation, and shall deposit such funds as required by the Board of Directors, shall keep and maintain adequate and correct accounts of the Corporation's properties and business transaction; shall develop a budget; shall render reports and accounting to the Directors and to the members as required by the Board of Directors or members; and shall, in general perform all duties incident to the office of Treasurer and such other duties as may be required by law, or these By Laws, or which may be assigned to him/her from time to time by the Board of Directors. The Treasurer shall bill and collect all ice fees from Travel teams and shall work with the Rink Liaison and Troy Sports Center to ensure

payment of House related ice fees and/or other league related expenses. The Treasurer shall be responsible for collecting monthly financial statements for both Travel and House teams and shall submit a financial report to the Board of Directors at each meeting or at the request of any Director. The Treasurer shall have responsibility for the preparation of the financial statements and all tax returns, and other financial reporting required by law, these By Laws or as determined by the Board of Directors.

6.6 Association Coaching and Education Coordinator ("ACE"): The duties of the Association Coaching and Education Coordinator shall be as follows:

- A. Oversee the recruitment, selection, training, and evaluation of all coaches and instructors;
- B. Organize and develop periodic workshops for all coaches and instructors;
- C. Plan, develop and organize skating clinic, goal tending clinics and checking clinics which will meet the needs of all players;
- D. Develop a teaching practice curriculum;
- E. Evaluate and supervise practice sessions offering constructive criticism to improve the Travel and House programs; and
- F. Establish and maintain an association resource center for coaches, instructors, parents, players, and officers.

It shall be a prerequisite to anybody holding the Association Coaching and Education Coordinator office that such person has reached the advanced level of USA Hockey's coaching education program. Such person shall also have effective communication skills and a strong commitment to skill development of youth players. Such person shall also have a strong background in the sport of hockey, both as a player and as a coach.

6.7 Past President: The Past-President of the Corporation shall have such duties as may be designated by the Board of Directors and/or the President of the Corporation.

6.8 Rink Liaison: The duties of the Rink Liaison shall be, subject to approval by the Board of Directors, as follows:

- A. Work directly with the Troy Sports Center to ensure proper registration of House Players and overall implementation of the House program;
- B. Work directly with the Troy Sports Center to coordinate ice time for the House program;
- C. Work directly with the Troy Sports Center to implement programs designed to foster the growth of the House program; and

- D. Work directly with the Troy Sports Center to respond to and/or otherwise address any and all complaints and/or concerns expressed by members with regard to implementation of the House program.

Article VII

Appointed Directors

- 7.1 Term: All Appointed Directors shall serve a term of one (1) year or until their successor has been appointed by the Executive Board. All Appointed Directors shall have one vote at all meetings of the Board of Directors.

- 7.2 Registrar/Statistician: Registrar/Statistician shall:
 - A. Be the official MAHA Registrar for the Corporation and attend all MAHA functions on behalf of the Corporation.

 - B. Oversee and approve the submission of all rosters and other registration material with USE Hockey and MAHA; and

 - C. Be responsible for distributing and maintaining records for the House teams and the distribution of any patches and awards to players who earn such awards including Hat Trick, Playmaker, Shut Out and Defenseman Specialist and any other awards the Board of Directors may establish from time to time. The Registrar shall also record and distribute on a weekly basis team standings and individual statistics.

- 7.3 Ice Coordinator: Ice Coordinator shall have the responsibility for coordinating all ice schedules for Travel teams as well as any playoffs and tournaments. The Ice Coordinator shall also be responsible for coordinating with the Referee-In-Chief all regular season, playoff, and tournament schedules. The Ice Coordinator, shall, as necessary, work with the Rink Liaison with respect to coordinating the ice schedule for the House league.

- 7.5 Director of the Travel Division: The Director of the Travel Division shall have the following duties:
 - A. Oversee and direct the operations of the Travel Division, including the activities of all House players, coaches, managers, and assistant coaches;

 - B. Be responsible, along with the Registrar, for maintaining records of the Travel teams and individual statistics;

 - C. To post and/or provide playing rules and procedures associated with the Travel program so that same are available to all members;

- D. To obtain financial statements from all team managers of Travel teams on a monthly basis and submit them to the Treasurer for review; and
- E. Receive franchise and/or coaching applications submitted by individuals who wish to be awarded a Travel franchise and/or be appointed as a Travel coach and to assist the Board of Directors in evaluating and selecting the franchise holders and coaches.

7.6 Fundraising Director: The duties of the Fundraising Director shall be as follows:

- A. Investigate and present to the Board of Directors all fundraising opportunities of the Corporation and implement same as approved by the Board of Directors;
- B. Maintain all financial records of any fundraising activities of the Corporation;
- C. Oversee and approve all fundraising activities of the Travel and House Teams;
- D. Coordinate all activities associated with the fundraising efforts of the Corporation; and
- E. Make recommendations to the Board of Directors as to how fundraising dollars should be allocated within the association. A majority vote of the Board of Directors shall be required to determine how such dollars will be allocated within the association.

7.7 Referee-In-Chief: The Referee-In-Chief shall have the following duties:

- A. Oversee all referees and other officials by the Corporation;
- B. Oversee and be responsible for the registration, education and certification of all referees associated with the Corporation as may be approved by the Board of Directors and USA Hockey Training Staff;
- C. Coordinate the scheduling of all referees and other officials for all House regular season, playoff, and tournament games and all Travel team regular season, tournament, and playoff games, which are played at the Troy Sport Center;
- D. Report all playing rule changes to the membership and Board of Directors; and
- E. Immediately or as soon as is practicable, report any action or incident involving a player, coach, or other team member, that could result in any disciplinary action by MAHA or any other authority to the Board of Directors.

Article VIII

Committees

- 8.1 Appointment of Committees: The Board of Directors may designate one or more ad hoc committees, each of which will consist of at least one (1) committee chairperson and one (1) or more committee member. Committee members may be members of the Board of Directors or other interested individuals. The resolution designating the committees shall provide for the appointment of its members and Chairperson, state its purpose and provide for its termination. The Board of Directors may also designate additional standing committees. The studies, findings, and recommendations of all committees will be reported to the Directors for consideration and action, except as otherwise ordered by the Board of Directors. Committees may adopt such rules for the conduct of business as are appropriated and as are not inconsistent with these Bylaws, the Articles of Incorporation, or the Michigan Non-Profit Corporation Act.

Article IX

Indemnification of Directors, Officers, and Employees

- 9.1 Actions in the Best Interest of the Corporation: The Corporation shall have the power to indemnify any person who was or is a party or is threatened to be made a party to any pending or completed action, suit or proceeding; whether civil, criminal, administrative, or investigative (other than an action by or in the right of the Corporation) by reason of the fact that he or she is or was a Director, Officer, employee or agent of the Corporation against expenses (including attorney fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit or proceeding if he or she acted in good faith and in a manner he or she reasonable believed to be in or not opposed to the best interest of the Corporation and with respect to any criminal action or proceeding, and no reasonable cause to believe his or her conduct was unlawful.
- 9.2 Actions By or in Tight of the Corporation: The Corporation shall have the power to indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Corporation to procure a judgment in its favor by reason of that fact that he or she is or was a Directors, Officer, employee or agent of the Corporation against expenses (including attorney fees) actually and reasonably incurred by him or her in connection with the defense or settlement of such action or suit if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interest of the Corporation, except that no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable for negligence or misconduct in the performance of a duty to the Corporation unless and only to the extent that the Court in which such action or suit was brought shall determine upon application that despite the adjudication of liability but in view of all the circumstances of the case, he or she is fairly and reasonably entitled to indemnification for such expenses which the Court shall deem proper.

- 9.3 Expenses: To the extent that a Director, Officer, employee or agent of the Corporation has been successful on the merits or otherwise in defense of any action, suit or proceeding referred to in Sections 9.1 or 9.2 or in defense of any claim, issue or matter therein, he or she shall be indemnified against expenses (including attorney fees) actually and reasonably incurred by him or her in connection therewith.
- 9.4 Determination of Indemnification: Any indemnification considered under section 9.1 and 9.2 (unless ordered by a Court) shall be made by the Corporation only as authorized in the specific case upon a determination that indemnification of the Director, Officer, employee or agent is proper in the circumstances because he or she had met the applicable standard of conduct set forth in Sections 9.1 or 9.2. Such determination shall be made (I) by the Board of Directors by a majority vote of a quorum (as defined in Section 4.8 of these By Laws) consisting of Directors who were not parties to such action, suit, or proceeding, or (ii) if such quorum is not obtainable, or, even if obtainable, a quorum of disinterested Directors do direct, by independent legal counsel in a written opinion. Notwithstanding the failure or refusal of the Directors or counsel to make provision thereof, such indemnification shall be made if a court of competent jurisdiction makes a determination that the Director, Officer, employee or agent has a right to indemnification hereunder in any specific case upon the application of such Director, Officer employee or agent.
- 9.5 Repayment of Expenses: Expenses incurred in defending a civil or criminal action, suit or proceeding described in Sections 9.1 or 9.2 may be paid by the Corporation in advance of the final disposition of such action, suit or proceeding as authorized by the Board of Directors in the specific case upon receipt of an undertaking by or on behalf of the Director, Officer, employee or agent to repay such amount unless it shall ultimately be determined that he or she is entitled to be indemnified by the Corporation.
- 9.6 Insurance: The Corporation shall have power to purchase and maintain insurance on behalf of any person who is or was a Director, Officer, employee or agent of the Corporation or is or was serving at the request of the Corporation as a Director, Officer, employee or agent of another foundation, corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against him or her or the Corporation and incurred by him or her or the Corporation in any such capacity, or arising out of his or her status as such, whether or not the Corporation would have the power to implement the provisions of this Article.

Article X

Conflict of Interest

- 10.1 Statement of Policy: It is the policy of the Corporation that all Officers, Directors, committee members and employees of the Corporation shall avoid any conflict between their own respective individual interests and the interests of the Corporation, in any and all actions taken by them on behalf of the Corporation in their respective capacity.
- 10.2 Dealing with the Corporation: A contract or other transaction between the Corporation

and one or more of its Directors or Officers, or between the Corporation and a domestic or foreign corporation, firm or association of any type or kind in which one or more of the Corporation's Directors or Officers are Directors or Officers, or are otherwise interested, is not void or voidable solely because of such common directorship, officership or interest, or solely because such Directors are present at the meeting of the Board of Directors or committee thereof at which such contract or transaction is acted upon, or solely because their votes are counted for such purpose, if any of the following conditions is satisfied:

- A. The contract or other transaction is fair and reasonable to the Corporation when it is authorized, approved or ratified; or
- B. The material facts as to such Director's relationship or interest and as to contract or transaction are disclosed or known to the Board of Directors or committee thereof and the Board of Directors or committee thereof authorizes, approves or ratifies the contract or transaction by a vote sufficient for the purpose without counting the vote of any common or interested Director; or
- C. The material fact as to such Director's relationship or interest and as to the contract or transaction are disclosed or known to the membership, and the membership authorizes, approves or ratifies the contract or transaction.

10.3 Procedure in Event of Potential Conflict of Interest: In the event that any Officer, Director, committee member or employee of the Corporation shall have any direct or indirect interest in, or relationship with, any individual or organization which proposes to enter into any transaction with the Corporation, including but not limited to transaction involving: (1) the sale purchase, lease or rental of any property or other asset; (2) employment, or rendition of services, personal or otherwise; (3) the award of any grant, contract or subcontract; or, (4) the investment or deposit of any funds of the Corporation; such Officer, Director, committee member or employee shall give the Board of Directors notice of such interest or relationship and shall thereafter refrain from voting or otherwise attempting to exert any influence on the Corporation, its Board of Directors, or its committees, to affect its decision to participate or not to participate in such transaction.

10.4 Special Voting Rules: Any member of the Board of Directors who has a conflict of interest on any matter involving the Corporation shall not be counted in determining the quorum for the meeting at which the matter is to be acted upon, even when permitted by law. The minutes of the meeting shall reflect that a disclosure was made regarding the abstention from voting, and the quorum situation.

10.5 Notice of Policy: The President immediately upon election or appointment shall advise every Officer, Director, committee member or employee of this policy. Each Officer, Director, committee member or employee may be asked to submit a letter outlining any possible area of conflict of interest at the first meeting of the Board of Directors following his or her election or appointment, and the letter shall become a part of the permanent records of the Corporation.

Article XI
Financial Reports and Fiscal Year

- 11.1 Financial Reports: The Treasurer shall prepare an annual financial statement and such other financial reports of the Corporation as may be required by the Board of Directors.
- 11.2 Fiscal Year: The Board of Directors shall determine the fiscal year of the Corporation.
- 11.3 Banking: The Corporation shall maintain such bank accounts and checks as is necessary to conduct the business of the association. Upon the creation of such accounts, same shall be signed by at least two officers of the Corporation, as may be designated by the Board of Directors. Notes or other evidence of indebtedness issued in the name of the Corporation shall be signed by officers of the Corporation in such a manner as shall from time to time be determined by resolution of the Board of Directors. The Corporation will notify its bank that all monthly bank statements must be mailed to an officer or other representative of the Corporation other than an officer or other person having authority to sign checks on behalf of the Corporation.
- 11.4 Bond: Persons having signature authority on the general funds of the Corporation shall be bonded in an amount as determined by the Board of Directors. The Corporation shall pay the premiums for such bond.

Article XII
Miscellaneous Provisions

- 12.1 Method of Giving Notice: Any notice required by Statute or by these By Laws to be given to the Members, Directors, or to any Officers of the Corporation, unless otherwise provided herein or in any Statute, shall be given by mailing to such member, Director or Officer at such Member's, Director's or Officer's last address as appears on the records of the Corporation and such notice shall be deemed to have been given at the time of such mailing.
- 12.2 Robert's Rules of Order: To the extent not inconsistent with the Corporation's Articles of Incorporation or these By Laws, the proceedings of the Board of Directors and committee meetings shall be governed by Robert's Rules of Order.
- 12.3 Amendments: The By Laws may be altered or amended by a majority of the Voting Members or a majority of the Board of Directors then in office.
- 12.4 Additional Rules: The Board of Directors may adopt additional rules and procedures for the conduct of their meetings, and additional rules and regulations for the conduct of the affairs of the Corporation, provided that no such additional rule shall be inconsistent with the Articles of Incorporation or these By Laws.

Article XIII
TYHA PLAYER REGISTRATION

- 13.1 Players who desire to play on teams established within TYHA must be properly registered including the payment of their NON-REFUNDABLE Association registration fee. Travel players shall pay said registration directly to the team's franchise holder or manager. House players shall pay said registration fee directly to the Troy Sports Center.
- 13.2 The following definitions shall be used to prioritize players:
- a. "In District player": A player whose parent or legal guardian are residents of a city covered by District 3 as prescribed by MAHA;
 - b. "Out of district": All players who do not reside in District 3 as prescribed by MAHA;
 - c. "Returning player": A player who was registered with and played the entire preceding season in the Association, and who has met all team and Association financial responsibilities; and
 - d. "New player": A player who does not qualify as a "returning player".
- 13.3 Returning players registration shall take place as follows:
- a. Returning travel players shall be given a registration form by the team franchise holder, head coach and/or team manager. All other registration processes, team rostering, try-outs and the like are handled directly by each individual travel team franchise holder. The remainder of the provisions in this section apply to the House program only;
 - b. Returning house players shall be given a registration form by the team franchise holder, head coach and/or team manager and/or such forms shall otherwise be made available by the association in cooperation with the Troy Sports Center to be facilitated by the Rink Liaison and/or the Board of Directors;
 - c. Pre-registration may begin in February and end on March 15th;
 - d. Registrants shall follow directions on the registration form for proper procedure, due dates, deadlines and other details. Such details are to be determined by and between and in cooperation between the Troy Sports Center, the Rink Liaison and the Board of Directors;
 - e. May 15 will be the final registration day though the Board of Directors, with the assistance of the Rink Liaison and in cooperation with the Troy Sports Center, may extend the registration deadline in its discretion; and

- f. All returning players who register before May 15 or by any extension as determined by subsection “d” above, and attend the confirmation day in August will be placed on a team in the Fall subject to the terms outlined in Sections 13.5(c) and (d) below.

13.4 Future Wings

- a. All Future Wings players are eligible to register for the Fall TYHA program;
- b. A TYHA representative will meet with parents of Future Wings players in March or at any other time deemed to be convenient and/or advantageous to achieving the objectives outlined in Section 7.10(C) above to discuss the Association and registration procedures. Such meetings shall be arranged in cooperation with the Troy Sports Center, the Rink Liaison and/or the Board of Directors;
- c. TYHA Registration Forms for the House program shall be made in cooperation with the Troy Sports Center and shall be made available at the Troy Sports Center’s front office anytime after February 1. Said forms may also be made available on the TYHA website. Said forms will not be mailed out to Future Wings participants. Parents of Future Wing players who may be interested in trying out for a travel team shall be directed to contact the First Vice President, the coach or franchise holder of the appropriate year travel team and/or any other Board Member for assistance.
- d. Future Wings registrants Registrants shall follow directions on the registration form for proper procedure, due dates, deadlines and other details. Such details are to be determined by and between and in cooperation between the Troy Sports Center, the Rink Liaison and the Board of Directors.
- e. The Future Wing program will rate its participants and provide TYHA with a list of potential players categorized by age, ability and skills;
- f. TYHA shall make every effort to place all Future Wings players who meet minimum standard skill requirements on a Fall House team. Future Wings players desiring to play on a travel team must participate in tryouts as determined by the franchise holder of the travel team said player desires to try out for; and
- g. It is expected that MiniMite, Mite and Squirt level Future Wings players will be placed on a Fall House team if registration is effectuated by May 15. Though every effort will be made to place registrants at the Pee Wee, Bantam and Midget levels, placement is less predictable due to fluctuations in registration related to general attrition, players going to travel teams and/or high school teams.

13.5 New Player/Late Registration and Wait List Process (Spring and Summer)

- a. TYHA registration status (i.e. number of registrants) for the House program will be assessed in April or at a time determined by the Board of Directors to be appropriate

- and/or necessary (# of teams per division and max number of players accepted) in cooperation with the Troy Sports Center, the Rink Liaison and/or the Board of Directors;
- b. Registration applications will continue to be accepted through the summer on a first come first serve basis. The Troy Sports Center, in cooperation with the Rink Liaison and/or the Board of Directors and/or House director, will continue to build the player database. The House Director, Rink Liaison and division directors will meet in late July or at a time determined by the Board of Directors to be appropriate and/or necessary, to re-assess the needs of the program (ice schedules, additional coaches, number of extra players accepted) in cooperation with the Troy Sports Center.
 - c. In the event that there are more players registered than there are openings on House teams, the players shall be placed in the following order of priority:
 - 1. Returning TYHA players (all accepted and placed on teams);
 - 2. Siblings of TYHA players (all accepted and placed on a team) if they meet minimum skill requirement;
 - 3. Players of new coaches and managers who are 'protected' or 'preferred' players on teams;
 - 4. 'In district' Future Wings who passed all three levels or are recommended by the Future Wing program and who meet minimum skill requirement;
 - 5. 'Out of district' Future Wings who passed all three levels or are recommended by the Future Wing program if room for out of district players exist. (Out of District limitations apply only at the Squirt level and higher; said limitation is 3 players per team per MAHA rules);
 - 6. New 'in district' players who played for other organizations based on first come/first serve basis if they meet minimum skills requirements after draft skate; and
 - 7. New 'out of district' players who played for other organizations based on first come/first serve basis, if they meet minimum skills requirements after draft skate. (Out of District limitations apply only at the Squirt level and higher; said limitation is 3 players per team per MAHA rules).
 - d. After the maximum number of players is registered per division in the House program, a waiting list shall be developed in cooperation with the Troy Sports Center, Rink Liaison, House Director and/or the Board of Directors.
 - e. Any player desiring to play in a division above his/her appropriate age classification in the House program must file a written request with the Board of Directors, prior to May 15 or at a time thereafter deemed appropriate by the Board of Directors, stating the reason for the request. Such request shall be reviewed and acted upon by the Board of Directors with the particular assistance of the House Director. The House Director shall notify the requestor of the Board's decision prior to the start of draft proceedings for the appropriate age classification. Such requests made in the travel division shall be in the sole discretion of the franchise holder and/or coach of said team.

- f. Any parent that does not want his/her player drafted to a House team by a specific coach may submit said request to the House Director prior to the draft. Said request must be made in writing, on a timely basis prior to the draft, and should contain specific reasons for making the request. The House Director will present the request to the coach who shall, on a timely basis, grant or deny the request. Such response should be made in writing and should provide specific reasons that support the action of the coach. The coach's decision shall be final except that should either the parent or the coach wish to pursue the matter further, they may ask for a hearing with the Board of Directors who shall make a final determination. Travel teams are not affected by this subsection.
- g. Any player or parent who willfully or recklessly gives false information in connection with the registration process of the Association shall be subject to suspension for a period of not less than the balance of the current season.
- h. Any player, assigned to a team in the Association (House or Travel), who desires a release in order to play for a team outside of this Association, will be granted one provided that all team and Association fees are paid.

Article XIV
FRANCHISE HOLDER AND/OR HEAD COACH'S
RESPONSIBILITIES AND SELECTION

14.1 FRANCHISE HOLDER AND/OR HEAD COACH'S RESPONSIBILITIES

The franchise holder and/or head coach of record for any House or Travel team in the Association, to which the franchise was awarded, shall be solely responsible to the Association for all aspects of such team's compliance with the rules and specific requirements of the Association including, but not limited to, those listed below:

- a. Payment of sponsor fees, ice rental fees, referees fees, tournament fees and any other fees or monies due. To the extent that a House participant's family is in arrears on payments due to the Troy Sports Center, the Rink Liaison shall work with the Franchise Holder and/or Head Coach in cooperation with the Troy Sports Center to address the arrearage. However, to the extent a House participant has failed to make payments other than those due to the Troy Sports Center (i.e. tournament fees, extra scheduled ice, etc.), then the Franchise Holder and/or Head Coach must work with the family owing such funds and may seek the assistance of the House Director and/or Board of Directors. Travel franchise holders and/or head coaches are solely responsible for the items listed in this subsection though such franchise holders and/or head coaches may seek the assistance of the First Vice-President and/or Board of Directors in dealing with the family owing money to said travel franchise;
- b. Appointment of a team manager with the power to make payments, keep individual and team financial records, and file financial reports as required by the Association. It shall be mandatory for the team manager to report any financial problems regarding a team

member's delinquency directly to the Association Treasurer. It shall also be mandatory for the team manager to conduct all monetary transactions by check or money order. The handling of cash is expressly prohibited. To the extent that a House participant's family is in arrears on payments due to the Troy Sports Center, the Rink Liaison shall work with the Franchise Holder and/or Head Coach in cooperation with the Troy Sports Center to address the arrearage;

- c. The franchise holder and/or head coach has the discretion to suspend any player who is delinquent in the payment of any monies due the team and/or the Association until such time that all financial obligations are current. A player shall be considered delinquent in paying ice fees when the appropriate due-date, as set by the Treasurer and/or Board of Directors and/or as specified to the player and or parent in writing at the time of registration, has passed. To the extent that such payments are to be made directly to the Troy Sports Center by House participants, the Rink Liaison shall work directly with the franchise holder and/or head coach in cooperation with the Troy Sports Center to address the arrearage and/or make a decision regarding a possible suspension. The franchise holder and/or head coach shall ensure that a monthly ice schedule is distributed to parents and/or players along with a monthly invoice which will note the due date for the payment of any and all fees (excluding House participants' direct payments to the Troy Sports Center) due to be paid. Such fees may include, but are not limited to, ice fees (for House participants, ice fees would only be included if the franchise holder and/or head coach secures additional ice beyond that which is distributed by the Troy Sports Center), tournament fees, apparel fees, referee fees, holiday parties, etc. A player shall be considered delinquent in paying for said fees once the due date outlined in the notice provided by the franchise holder and/or head coach has passed. A franchise holder and/or head coach may delegate the responsibilities outlined in this subparagraph to the team manager though the ultimate responsibility stays with the franchise holder and/or head coach;
- d. Report any action taken against any player for disciplinary reasons to the appropriate Division Director who will, in turn, report to the Board of Directors;
- e. Assure fair and equitable team participation in non-mandatory fund-raisers;
- f. Travel franchise holders and/or head coaches shall maintain, with the assistance of the First Vice-President, a written inventory of all team equipment supplied by the Association to the team and any equipment supplied by a sponsor to the Association for use by that team. The franchise holder and/or head coach shall ensure the maintenance and repair of all such equipment and shall report any damage to said equipment to the First Vice President on a timely basis. The franchise holder and/or head coach shall also be responsible for the collection and storage of all inventoried team equipment as specified by the Board of Directors through the First Vice President;
- g. House franchise holders and/or head coaches of Mini-Mite and Mite teams shall be issued goalie equipment and may be issued other equipment as available by the association. Other House franchise holders and/or head coaches may be issued goalie

equipment and/or other equipment on an as needed and/or as available basis. All such equipment will be signed out by the franchise holder and/or head coach. The sign out list shall be maintained by the House Director and all equipment shall be returned at the end of the season. The franchise holder and/or head coach is responsible for the maintenance of said equipment and/or timely reporting any damage to said equipment to the House Director during the course of the season;

- h. Ensure the eligibility of all team members at all times in accordance with USA Hockey and MAHA rostering guidelines;
- i. Ensure that all players wear and/or use equipment as required by USA Hockey and MAHA when they are engaged in on ice activity;
- j. Ensure that no player, coach, or other individual associated with the team steps on the ice until the resurfacing machine has left the ice surface and that no pucks be allowed on the ice surface until all rink doors are closed;
- k. Report any change to the team roster, whether permanent or temporary, to the Registrar as well as the Division Director, Second Vice-President and House Director for House teams only; such changes on travel teams shall be reported to the Registrar and/or the First Vice President; all such reporting shall be conducted within seventy-two (72 hours) from the time of the change to the team roster;
- l. Ensure that the team is represented at all membership meetings;
- m. Ensure that, barring illness, injury, absence, or properly reported disciplinary action, all players on House teams, will play at least two and a half minutes of each period in any and all games in which the team participates. In the case of a House team with two goalkeepers, each goalkeeper shall play, on average, during any two game set, the equivalent of not less than one period per game. It is the intent of the Association that, to the extent possible, all players will receive an equal amount of playing time during all games played by their team and that the above requirements reflect minimum levels of participation. This provision does not apply to travel teams; and
- n. Ensure that officials from within the Association or officials engaged by the Association subject to approval by the Board of Directors, are used for all games played on a team's home ice. An exception is granted to those teams that play in an outside league that requires that outside officials be used.

Failure of the franchise holder and/or head coach of record to meet the above requirements and other requirements that may be established by the Association shall make him/her subject to disciplinary action, which may include suspension or removal.

14.2 SENIORITY

Franchise holders, coaches, managers and other team officials, as listed on the approved USA Hockey Team Player Roster Form as well as elected officers of the Association and elected members of the Executive Board shall receive seniority as a result of their service to the Association. Such seniority shall be implemented as follows:

- a. Eligible individuals will receive one year of eligibility for each year of service;
- b. No individual may receive seniority credit of more than one year, in any given year;
- c. Any member who shall miss three or more membership meetings in any year (September 1 - August 31) shall forfeit seniority for that year;
- d. Any individual, with seniority, who is inactive in the affairs of the Association for two or more consecutive years, shall forfeit all accumulated seniority, upon return to active status;
- e. It is the intent of these provisions that an individual's seniority shall always be considered, when evaluating that individual for any appointed position in the Association. The Association, however, reserves the right, through Executive Board action, to disregard an individual's seniority if his/her appointment were to be regarded as not being in the best interests of the Association and/or its membership.

Article XV **GAME RULES**

- 15.1 All teams (House and Travel), affiliated with the Association, are subject to additional rules, as specified below:
- a. All teams and their members are subject to playing rules established by USA Hockey, MAHA, and other outside leagues in which they compete;
 - b. In the case of an automatic suspension of a player or team official, such suspension shall be effective for the same or higher category game, in which the infraction leading to the suspension occurred; e.g., if the suspension results from actions in a league game, it must be served in the next previously scheduled league, or higher category game or games. Game categories shall be as follows (highest category listed first):
 1. State championship tournament game;
 2. District playoff tournament game;
 3. League play-off game;
 4. League game;
 5. Other tournament game; and
 6. Exhibition or scrimmage game.

- c. Any team member participating in a fight on the ice after a game has officially terminated shall be suspended automatically, pending a review by the Executive Board;
- d. Any member suspended for any reason shall be subject to further disciplinary action, after review, by the Executive Board;
- e. At the beginning of each season, the coaches in a House classification division may propose special additional rules for their division. Said proposal must be presented, in writing, by the Division Director to the Executive Board for its approval at least fifteen (15) days prior to the first league game. The rules, if approved, will be incorporated with provisions set forth in this Article and would apply only to that division for the current season;
- f. USA Hockey Rules Supersedes All Subsequent Rules, MAHA Hockey Rules Supersedes Troy Youth Hockey Association Rules;
- g. Should a House franchise holder and/or head coach desire to protest a game for alleged violations related to this Article, there will be a \$100 filing fee to initiate the protest. A Complaint must be submitted to the Division Director in writing within 24 hours from the start of the contested game. If the Complaint is upheld then the \$100 filing fee will be returned refunded to the franchise holder and/or head coach who initiated the protest;
- h. There must be a minimum of 8 players to play a game for all divisions in the House program. Travel teams are subject to the rules of the travel division they participate in. If a House team has seven or less players the team fielding 7 or fewer players will forfeit the game. The teams may play the game, however the score will not count toward league play; and
- i. If a player (House or Travel) suffers an extended injury, (cannot play for more than 4 weeks per doctor's orders), that player does not have to pay for ice during the absence. To the extent that said ice bill includes fees to be paid by a House participant to the Troy Sports Center directly, the Rink Liaison shall coordinate an accommodation with the franchise holder and/or head coach and in cooperation with the Troy Sports Center. A House team (franchise holders and/or head coaches of travel teams are solely responsible for their rosters) may elect to add an additional player to their roster. The addition of said player must be approved by the Board of Directors. The league approval and registration must happen before the 12/31-registration/rostering deadline imposed by MAHA rules. An injured player must have a doctor's note stating the player is able to return to play. Otherwise, the player may not return to play.

15.2 MINIMITE and MITE

- 1. Player Rotation
 - a. Players MUST rotate positions throughout the year.
 - b. The head coach will decide how to rotate player positions.
 - c. Each player will be given the opportunity and encouraged to play goalie at least once.

- d. (Mini Mite ONLY) a player can play goal in a maximum of six (6) league games prior to the playoffs.
 - e. Use X-man substitution, with each player on a line sitting at least one shift when necessary.
2. Game Details (NOTE: MAHA rules state you cannot play in more than 40 games during the year)
- a. Games consist of three (3) 10:00 minute stop time periods though periods can be set to 12 minutes in order to utilize the full hour.
 - b. Shifts are set to 1:30 minutes or 2 minutes as agreed upon between the head coaches; the clock will be set to automatically set off the horn.
 - c. (MiniMite ONLY) The three-minute warm-up can be waived if both teams agree.
 - d. On the horn, a face-off will occur where the play left off.
 - e. The head coach or manager must list and identify A level players on the top of the score sheet with B players and the goalie on bottom of the roster.
 - f. Each team will provide one (1) volunteer to run the clock or keep score.
 - g. The scoreboard should not reflect more than a 3-goal differential at anytime during a game.
 - h. Goalies can be pulled during the last shift or with 1:30 left on the curfew clock. An A line player shall not be put on the ice against the B line if the goalie is pulled. If a B line player is not available at the time the head coach wants to pull the goalie, then the head coach may not pull the goalie in favor of an extra player.
 - i. Penalties end at the end of a shift.
 - j. Eight (8) players are needed to start a game. If a team has less than eight players it will forfeit the game. The teams can scrimmage if the referees agree to stay. If the referees leave, each team must practice.
3. A/B Line Regulations
- a. The B-line starts the game with alternating shifts between the two lines thereafter.
 - b. The A line will consist of the best all-around players, regardless of position.
 - c. The coaches will submit a list of players on a monthly basis or at some other interval to be determined by the House Director and ACE Coordinator which rates the team's best player as a 1; the list shall continue until the weakest player is ranked.
 - d. Any changes to the A/B line player designations must be highlighted.
 - e. Each team representative will be asked to review and approve other teams' list. A majority of team representatives shall result in approval of such ratings.
 - f. The House Director can be petitioned to move a player at any time during the year though coaches are encouraged to communicate such concerns among themselves and upon request, coaches are encouraged to accommodate revisions to the A/B designations prior to a game.
 - g. Coaches shall inform other coaches of any changes in their A/B designations prior to game time.
 - h. (MiniMite ONLY) As a general rule, age and size should determine line assignment of equal ability players.
 - i. Goalies are not considered when defining A and B lines.
 - j. Line make-up for games will be based on the following:

13 skaters	6 A liners	7 B liners	
12 skaters	6 A liners	6 B liners	
11 skaters	5 A liners	6 B liners	
10 skaters	5 A liners	5 B liners	
9 skaters	4 A liners	5 B liners	(Rotate each B liner thru the A line)
8 skaters	3 A liners	5 B liners	(Rotate two (2) B liners thru the A line)

15.3 SQUIRT, PEEWEE, BANTAM, MIDGET

1. Games consist of three 10:00 minute stop time periods.
2. Each player should average 7.5 minutes per league game.
3. Goalies must have an equal amount of league games.
4. Line changes are on the fly.

15.4 STATE PLAYOFF REPRESENTATIVE

Any division that has more than one team will have a playoff in December to select the district representative. The division director will arrange the playoff schedule and the format shall be agreed upon by a majority of the team representatives. Round robin, double elimination and best two out of three are acceptable formats. NOTE: This format puts less emphasis on regular season games so coaches can experiment and make sure all players get a fair share of playing time.

15.5 DETERMINATION OF DIVISIONAL CHAMPIONS

The determination of the house team divisional champion shall take place as follows:

Any division that has more than one team will have a playoff in March to select the divisional champion. The division director will arrange the playoff schedule and the format shall be agreed upon by a majority of the team representatives. Round robin, double elimination and best two out of three are acceptable formats. NOTE: This format puts less emphasis on regular season games so coaches can ensure all players get a fair share of playing time.

TYHA

2008-09 Season House Draft Process

(Revised August 2008)

A. Player Evaluations (March)

1. Coaches shall produce an evaluation of each player on his current team to the House Director. Skills evaluated will include, but are not limited to, skating ability, stick handling, game play, and scoring statistics. The evaluation will include the approximate size and build of player. Coaches will identify forwards, defensemen, potential goalies and dual-ability players on the form.

2. Franchise holders and/or head coaches who do not turn in their player evaluations by March 15th or an alternative date to be determined by the House Director and/or Second Vice President, may be subject to discipline which may include could forfeiture of his/her franchise(s) the following year.
3. A mandatory division meeting will be held in late March or at an alternative time to be determined by the House Director and/or Second Vice President to review the player evaluations. Players will be categorized and ranked by ability and birth year.
4. After the early registration period is completed, the number of teams in each division will be determined and house franchises will be awarded. We desire 4-8 MiniMite teams (130 max); 8-10 Mite Teams (130 max); 8-10 Squirt Teams (140 max); 8-10 PeeWee Teams (150 max); 6-8 Bantam Teams (108 max); and 2-4 Midget Teams (80 max). The Rink Liaison shall work with the Board and the Troy Sports Center to ensure an optimum number of teams with an appropriate number of players are formed dependent upon registration numbers as the same are subject to fluctuation from year to year.

B. Draft Skate (August)

1. All returning (previous year only) TYHA players will be required to attend a commitment day meeting in August. At this time we will assess the number of openings we have in each division.
2. Players accepted from the Future Wing program will be rated by the Future Wing staff and added to the draft. The Rink Liaison, House Director and/or Second Vice President shall assist in this process as well.
3. All new and wait listed players must attend a draft skate before they can be placed on a team.
4. After the draft skate, the division coaches will enter player's ratings into a spreadsheet. Ratings can be adjusted at this time if the coaches can reach a consensus. If there is a disagreement with respect to a player rating, the House Director and/or Second Vice President shall consent with the division coaches in order to resolve the dispute.
5. The final ratings will be given to the House Director on the night of the draft skate.

C. Player Protection

- 1 Each team may protect one player from the draft list. This player will be listed as the first round player in the appropriate draft category.
- 2 Each team may select up to three "preferred players" prior to the start of the draft. Such "preferred players" will be tentatively listed as that team's highest available draft picks in the appropriate category. Other teams will be advised of these "preferred players" and will be asked to honor the other team's preference. Teams that have listed "preferred players" must actually draft those players in consecutive rounds prior to drafting any "non-preferred" players. The other teams are under no obligation to honor a team's "preferred player" list and may draft any available player, including one listed as a "preferred player". The list of "preferred players" may include the franchise holder's son/daughter, head coach's son/daughter, assistant coach's son/daughter and/or manager's son/daughter.

- 3 A team which chooses to protect a player or to list a player as a "preferred player" must submit written confirmation from the player's parents which indicates a willingness to play for the team.

D. Draft Setup

1. The order of draft rotation shall be determined by a blind draw. Once the order is determined, teams will select in reverse order every other round (example: 1-8, 8-1, 1-8, 8-1etc). Should MAHA Regulations preclude use of this procedure, the Association may seek an exception to the MAHA regulation. If the exception is not sought or if the exception is denied, then, the MAHA regulation shall apply.
2. Draft categories:
 - a. Four bins of players, per birth year, will be developed and agreed upon prior to the draft subject to the provisions outlined in subsection B(4) above;
 - b. Bin A will contain the highest rated players;
 - c. Bin B will contain the next group of rated players;
 - d. Bin C will contain the next group of rated players;
 - e. Bin D will contain the lowest rated players;
 - f. Bins A, B and C will contain two draftable players per team (example: if a division has 8 teams, each bin will have 16 players);
 - g. Bin D may include both first and second year players;
 - h. Siblings, Goalies, and Out of District players will be identified on the draft sheets;
 - i. Roster sizes shall be subject to fluctuations in registration. The Rink Liaison shall work with the Board of Directors and the Troy Sports Center in order to adhere to the following preferred roster limits:

MiniMite: 12-16 (this number is dependent upon implementation of cross-ice program)

Mite: 12-14 players

Squirt: 14 players

PeeWee: 14/15 players

Bantam: 17 players

Midget: 20 players

3. When a player with a sibling in the same draft division is preferred or protected, the sibling(s) shall be selected in the next available round.
4. When a player with a sibling in the same draft is drafted, the sibling(s) shall be selected in the next available round.

E. Draft Rules

1. Draft rules shall be depicted and otherwise made available during the draft and/or shall be set forth on the draft bin schedule.
2. The division director can change the format of each bin prior to the draft if the need arises based on distribution of talent. If there is a disagreement regarding such changes, the House Director and/or Second Vice President shall be available to resolve the dispute.

3. Coaches can select only two players out of each bin. The only exception is where a team has more than two “protected” and/or “preferred” players in a bin. Such a scenario is subject to Board approval; in addition, any team with more than two “protected” and/or “preferred” players in a bin shall be precluded from accumulating more than 4 players from any one bin and further, said team may be required by the Board, to withdraw its request for one or more of its “preferred” players and/or may be required to forfeit its right to draft a player or players from the next available bin. However, under no circumstances is a team permitted to accumulate more than 3 “protected” and/or “preferred” players from the A bin of second year players for that division. For example, no Mite team may accumulate more than 3 A rated players born in the year 2000.
4. After the first four rounds are completed, the draft is evaluated for the following situations:
 - a. If a team has 3 or 4 second year ‘A’ players they cannot select any players in the top half of the ‘2nd year’ pool.
 - b. If a team has 3 or 4 first year ‘A’ players they cannot select any players in the top half of the first year ‘B’ pool
 - c. Four players max can be taken in the combined A, B, C or D pools.
5. If the number of goalies available is less than the number of teams selecting, all teams without a “protected” or “preferred” goalie must have a blind draw to determine which team does not receive a designated goalie.
6. Squirt Division only: Due to the potential for an insufficient number of goalies, parents will be advised that coaches have the discretion to assign positions as needed and there is no guarantee that any particular player will be used as a “fulltime” goalie.
7. Franchise Holders and/or coaches may select players from any pool, maintaining the parameters listed along side each pool and the column totals for each age bracket.
8. Franchise Holders and/or coaches must be aware of Out-of-District and 2nd year player requirements as the draft is progressing.

# of players	20	19	18	17	16	15	14	13	12
Max second year	13	12	11	10	10	9	9	8	7

9. Drafted players may be traded from one team to another prior to certification of the draft and subject to the rules outlined above.

F. Draft Conduct and Certification

1. The House Director and/or Second Vice President shall be responsible for the conduct and supervision of draft proceedings.
2. At least one additional member of the Executive Board shall be present at all draft sessions.
3. Any interpretive ruling required during the draft proceedings shall be made by the House Director and/or Second Vice President who may consult with any members of the Board of Directors who may be in attendance.
4. Interpretive rulings made herein are subject to appeal by a franchise holder and/or coach of record, through the Registrar and/or House Director, to the Board of Directors. Such an appeal must be made prior to the certification of the draft to the Board of Directors who are present at the draft.

G. Draft Certification

1. Each team must possess an identified goalie before the draft is certified, providing there are enough goalies for each team in a given draft.
2. Each draft must be certified by the Registrar after consulting with those members of the Board of Directors who are present. Such certification will take place when the trading period has ended. The certification period may be shortened or lengthened at the discretion of the Registrar and/or House Director, Second Vice President and/or other members of the Board of Directors.
3. Coaches shall have no contact with drafted players until such time as the Registrar notifies them that the draft has been certified.

H. Players registered after the draft

1. Players registered after the draft but before January 1st shall be assigned to a team one at a time, according to the draft rotation, to the team with the fewest players. When practical, the Registrar or House Director shall hold a player until two or more players become available at which time the players shall be assigned by a blind draw conducted by the Registrar or the House Director with as many coaches present as is practical. The Registrar may, after consulting with the Board of Directors, assign an individual player.
2. The Registrar or House Director, subject to approval by the Board of Directors, shall take the action outlined in the paragraph above only when it is believed that no other players will become available in the near future and that it is in the best interest of the player and the Association. Further, it is the intent of these rules that players should be assigned to teams in a fair and equitable manner. The Registrar or House Director, shall therefore hold a player until the Board of Directors can conduct a hearing if it is believed that a player is attempting to use a late registration to circumvent the intent of these rules. The Board of Directors may take whatever action it deems appropriate including, but not limited to, a rejection of the player's registration.
3. After December 31st, players will be registered at the discretion of the Division Representative and the Registrar or House Director, based on the needs of the division in terms of roster strength and equality throughout the division. Players so registered will be assigned to teams in accordance with paragraph D(1) above.
4. Notwithstanding any other provisions of the THYA By Laws and the Draft Rules, any player released by a travel team who wishes to play for a house team will be placed on a team selected by the Board of Directors. In such cases, the Division Representative will contact each coach in the division for his advice and will then formulate a recommendation for the Board of Directors.
5. Any interpretation of the Draft Procedure Rules shall be left to the discretion of the Registrar and Board members present at the draft. Decisions of this group are final and cannot be appealed.

I. Late Registration and Wait List Process (spring and summer)

1. Registration applications will continue to be accepted thru the summer on a first come first serve basis or until a time to be determined by the Board of Directors via cooperation with the Troy Sports Center facilitated by the Rink Liaison. The Troy Sports Center, in cooperation with the Board of Directors to be facilitated by the Rink Liaison, will continue to build the player database. The House Director, Second Vice President, Rink Liaison and division directors will meet in late July to assess the needs of the program (ice schedules, additional coaches, number of extra players accepted, etc.).
2. Order of acceptance for late registrants and/or wait listed players to the house program is as follows:
 - a. Returning TYHA players (all accepted and placed on teams);
 - b. Siblings of TYHA players;
 - c. Future Wings who passed all three levels or are recommended by the Future Wing program subject to "out of district" limitations established by MAHA;
 - d. New players who played for other organizations based on a first come first serve basis. However, "out of district" players must be identified for purposes of meeting MAHA requirements.
3. After the maximum number of players is registered per division, all other late registrants and/or wait listed players will be advised as to their placement status.
4. A mandatory coaches meeting will be held in late July/early August or at some other appropriate time as determined by the Board of Directors in order to review the draft and commitment processes and to address any revisions to player evaluations.