TROY HISTORIC COMMISSION MINUTES – FINAL **MARCH 24, 2009**

The regular meeting of the Troy Historic Commission was held Tuesday, March 24, 2009 at the Troy Museum & Historic Village. Rosemary Kornacki called the meeting to order at 7:33 P.M.

ROLL CALL PRESENT: Rosemary Kornacki
Terry Navratil
Brian Wattles
Roger Kaniarz
Vera Milz
Padma Kuppa
Andrew Lei, Student Representative
Loraine Campbell, Museum Manager

ABSENT Kevin Lindsey

GUEST Lori Bluhm, City Attorney

Resolution #HC-2009-03-001
Moved by Navratil
Seconded by Kuppa

RESOLVED, That the minutes of January 27, 2009 be approved
Yes: 6 —Kornacki, Navratil, Kaniarz, Milz, Kuppa and Wattles
No: 0

MOTION CARRIED

Old Business

A. Capital Projects

Wagon Shop
Six firms submitted bids to complete the strip and stain project in the Wagon Shop. Mando Construction Co. of Sterling Heights Michigan had the low bid of $5,550. Upon successful submission of their insurance a PO will be issued. Because this bid was under $10,000, it will not require City Council approval. The work will be completed by June 15.

B. Programs

Staff is completing plans for summer public programs. The calendar will feature six themed weeks, with each week repeated once. Monthly summer teas and three Sunday concerts are included.

Staff is finalizing plans for the Civil War Camp for 1,000 Troy Middle School eighth graders. The camp will be held May 17-21 at the Museum.

C. Attendance

See attached reports.

D. Collections

See Reports.

William Boardman requests authorization to deaccession the following items: Ironrite ironer; print furniture cabinet; Melodeon; Lukken maker; popcorn popper; tea bag holder; typewriter; Christmas lights; potato chip tin; commemorative tin; women's gloves; glass Borden bottle; glass Kraft bottle; and Defiance scale.

Resolution #HC-2009-03-002
Moved by Navratil
Seconded by Kaniarz

RESOLVED, That the request to deaccession the Ironrite ironer; print furniture cabinet; Melodeon; Lukken maker; popcorn popper; tea bag holder; typewriter; Christmas lights; potato chip tin; commemorative tin; women's gloves; glass Borden bottle; glass Kraft bottle; and Defiance scale as recommended by William Boardman be approved.

Yes: 6 —Kornacki, Navratil, Kaniarz, Milz, Kuppa and Wattles
No: 0

MOTION CARRIED

E. Grants

Kresge Foundation Project Detroit Grant

The second $20,000 installment from this grant is anticipated in July. It will be applied to utility costs that have increased, education and training for staff (this line item was not funded in 2008), memberships in professional organizations, and part time staff salaries.

Michigan Council for the Humanities

Grant applications have been submitted to offset the costs of three summer concerts. It is unknown if the MCH Touring Program will be funded or eliminated due to state budget cuts.

F. Interpretive Master Plan (IMP)

Loraine has completed an RFQ/RFP to hire a consultant to work with a team to develop an IMP that identifies the mission-focused stories we wish to tell through the expanded museum and the themes and subthemes that we will focus on through exhibits, programs, signage and activities. The goal is to use the new spaces created through the expansion effectively and efficiently and to provide exceptional curb-to-curb visitor experiences.

The team for the IMP will include Museum staff, Sherrill Jackson from the THS, 1 or 2 teachers, Andrea Navratil and up to two additional students, a representative from the Advisory Committee for Persons with Disabilities, and representatives from the Historical Commission. Rosemary Kornacki, Roger Kaniarz, Padma Kuppa and the student representative Andrew Lei, volunteered to serve on the team.

G. Interns

Bradley Selesky and Josh Duffy will complete their internship on April 20, 2009.

Loraine has numerous applicants for summer internships. The museum will probably accept a minimum of three. A marketing and advertizing major from Central Michigan University is also interested in an internship with the Troy Historical Society.

New Business

A. Presentation by City Attorney

Lori Bluhm presented updates and clarifications to the Michigan Open Meetings Act and Freedom of Information Act. She also provided all commission members with an informational booklet on these laws.

B. Expansion Update: Presentation on preliminary site plan concepts

Architects Gene Hopkins and Tamara Burns have submitted preliminary elevations and floor plans for consideration by the Museum Expansion Team. The Museum Staff has submitted their comments, concerns and suggestions. These plans will be revised and resubmitted.

The Heritage Campaign Committee met with the architects to discuss phasing of the projects for this summer, calendaring steps for the Barnard House relocation and a review of cost centers.

C. Troy Historical Society Liaison Report

The draft barn agreement with George Spenser is finished and will be reviewed by the City Attorney before submission to City Council for approval.

The THS is considering taking out ads in the Troy Times and or Somerset Gazette to advertise museum summer public programs.

D. Reports and Communications

Staff

Ray Lucas will return to work on March 30, 2009. Loraine requested that the June Commission meeting be moved to June 30, 2009. The change of date will be posted in the Clerk's office.

Visitor

None

Commission Members
None.

The Troy Historic Commission Meeting was adjourned at 10:05 p.m. The next regular meeting will be held Tuesday, June 30, 2009 at the Troy Museum & Historic Village at 7:00 pm. The business meeting will be preceded by a tour of the buildings.

Brian Wattles
Acting Chairperson

Loraine Campbell
Recording Secretary