

**TROY HISTORIC COMMISSION MINUTES – FINAL****June 30, 2009**

The regular meeting of the Troy Historic Commission was held Tuesday, June 30, 2009 at the Troy Museum & Historic Village. The meeting was preceded by the annual tour of the buildings. Brian Wattles called the meeting to order at 7:42 P.M.

<b>ROLL CALL</b>	<b>PRESENT:</b>	Terry Navratil Brian Wattles Roger Kaniarz Vera Milz Padma Kuppa Kevin Lindsey Loraine Campbell, Museum Manager
	<b>ABSENT</b>	Rosemary Kornacki
	<b>GUESTS</b>	John and Sue Lavender, Troy Historical Society

**Resolution #HC-2009-06-001****Moved by Navratil****Seconded by Wattles****RESOLVED, That the minutes of March 24, 2009 be approved as amended**

Yes: 6 —, Navratil, Kaniarz, Milz, Kuppa, Lindsey and Wattles

No: 0

**MOTION CARRIED****Old Business****A. Capital Projects**

(Reviewed during annual tour):

Log Cabin

No repairs to this structure in 2009. The plan is to relocate the building to the northwest corner of the expanded Village. This project will not occur before 2010 and is dependant on successful fundraising. The estimated relocation cost is \$52,000.

Wagon Shop

The Wagon Shop was stripped of lead paint and some wood on the north doors was replaced. The building was primed and stained by Mando Construction using Sherwin Williams' products.

Caswell House

The waterproofing mastic on the foundation walls must be repaired and re-anchored with aluminum flashing, and then sealed. Additional fill must be

installed around the foundation walls. The cost is approximately \$7,000. This work will be completed before fall.

#### Poppleton School

Masonry repairs to the wash (architectural feature above the stone foundation), chimney, and poorly anchored accessibility railing will be completed before fall at an estimated cost of \$5,000.

#### General Store

There is minor evidence of some peeling Stain. We will consult with Sherwin Williams regarding this and make minor repairs before fall.

Many of the collections materials have been moved from the basement to the Church. We can now clean the rod holes and install hydrophobic grout a cost not to exceed \$1,000. This work will be completed before fall.

#### Print Shop and Town Hall

The paint on these structures is peeling. Loraine will use the General Store strip and stain specifications to remove the exterior paint on these buildings and replace with stain. This project is slated for summer 2010.

#### Parsonage

The porch will be stripped and stained this summer. Staff plans to furnish the second level gathering area as a sewing room. This project will be completed over the winter.

#### Church

No significant repairs have been made or are scheduled.

### **B. Programs**

The four Civil War Camp days for 1,000 Troy Middle School eighth graders and chaperones held May 17-21 was a great success. Comments by students, parents and teachers were very positive. The middle schools have scheduled dates for next year's camp.

Color ads in the Troy Times that promote daily activities at the Museum are yielding positive results. Daily attendance is up significantly.

Staff has completed the fall public program calendar.

### **C. Attendance**

See attached reports.

### **D. Collections**

See Reports.

William Boardman requests authorization to deaccession the following items:  
Yarn winder c. 1930

Printer's chase rack c. 1940  
Punch c. 1920  
China cabinet/bureau c. 19th century  
Paper Dispenser c. 1900  
Forge c. 1900  
Washing machine c. 1900  
Sewing machine c. 1900  
Misc.. A/V accessories 1980s-90

**Resolution #HDC-2009-06-002**

**Moved by Navratil**

**Seconded by Milz**

**RESOLVED, That the request to deaccession the yarn winder (1930), printer's chase rack (1940), punch (1920), china cabinet/bureau (19<sup>th</sup> century), paper dispenser (1900), forge (1900), washing machine, sewing machine (1900) and miscellaneous audio visual accessories (1980s-90s) as recommended by William Boardman be approved.**

Yes: 6 —Kornacki, Navratil, Kaniarz, Milz, Kuppa and Wattles  
No: 0

**MOTION CARRIED**

**E. Grants**

Phoebe Crandall has been retained to help Loraine complete an application for a NEH Humanities Collections and Reference Resources Grant. The application outlines plans to digitize approximately 20,000 death records from Price Funeral Home, A.J. Desmond & Sons Funeral Home and the Museum obituary collection. These resources will be linked to other records held in the Museum Archive including census and land ownership records and images, letters and journals, when they are available. All or these resources will be part of the Museum Genealogy Center, which will be administered as a subset of the Archive. The application outlines a three-year project. The maximum award for a grant in this category is \$350,000 for a 2-3 year project. The grant funds equipment, salaries and training costs. Generally about half of the project costs are funded. The application is due July 15, 2009. Awards are announced in April 2010.

**Resolution #HDC-2009-06-003**

**Moved by Kuppa**

**Seconded by Kaniarz**

**RESOLVED, That the proposed Genealogy Center Digitization Project as outlined in the the NEH Humanities Collections and Reference Resources Grant**

**application be supported and that Brian Wattles be appointed to serve on an Advisory Team for the project.**

Yes: 6 —Kornacki, Navratil, Kaniarz, Milz, Kuppa and Wattles  
No: 0

## **MOTION CARRIED**

### **F. Interpretive Master Plan (IMP)**

The interview team for the IMP, which included Loraine Campbell, Anne Nagrant, and Debra Newby (representing the museum staff), Sherrill Jackson from the THS, and Padma Kuppa from the Historical Commission reviewed three proposals and interviewed two applicants. 106 Group LTD was selected for a cost of \$20,000. This fee will be funded completely by the 2008 allocation of the Kresge Project Detroit Operations Grant. The contract for 106 Group is scheduled for approval at the July 6 City Council meeting. Julie Cutler, the firm's master planner will be at the museum July 29-31 and will meet with our expanded IMP Team on July 30.

### **G. Interns**

The museum has 2 summer interns:

Clare Monsour is a graduate from Central Michigan University. She has developed the layout for a new volunteer orientation booklet and is also assisting Bill Boardman in the Collections area.

Stephanie Tingley is a graduate from Oakland University. She is assisting with summer public programs.

## **New Business**

### **A. Expansion Update: Presentation on preliminary site plan concepts**

The Board of Zoning Appeals has granted variances for siting the Niles-Barnard House and for our proposed parking areas and bus loop.

The Preliminary site Plan was favorably reviewed at a Study Session of the Planning Commission. The plan will be presented to the Planning Commission for their approval on July 14, 2009. A public hearing before city council will be scheduled in early August.

### **Resolution #HDC-2009-06-004**

**Moved by Kuppa**

**Seconded by Kaniarz**

**RESOLVED, That the proposed site plan for the expanded Troy Museum & Historic village be approved.**

Yes: 6 —Kornacki, Navratil, Kaniarz, Milz, Kuppa and Wattles  
No: 0

## **MOTION CARRIED**

Approval of the Gift Agreement for the 1859 Spencer Dairy Barn is scheduled for the July 6, 2009 City Council Agenda. This is a 3-year agreement for the barn, clay-tiled silo, granite foundation materials, milk stanchions and roof ventilator.

The Troy Heritage Campaign committee has been authorized by the THS Board of Trustees to interview professional fundraisers and present their selection to the board for approval.

## **B. Reports and Communications**

### **Staff**

Loraine's book, Pocketful of Passage, has been selected to represent the State of Michigan at the National Book Festival in Washington DC on September 26, 2009..

### **Commission Members**

None

The Troy Historic Commission Meeting was adjourned at 9:35 p.m. The next regular meeting will be held Tuesday, September 22, 2009 at the Troy Museum & Historic Village at 7:30 pm.

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Brian Wattles  
Acting Chairperson

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Loraine Campbell  
Recording Secretary