



CITY COUNCIL ACTION REPORT

November 18, 2009

TO: John Szerlag, City Manager

FROM: Mark F. Miller, Acting Assistant City Manager/Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidders –
Home Chore Lawn and Yard Services

Background

- Bids were received and publicly opened on October 15, 2009, for seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional season.
- 288 vendors were notified via the Michigan Intergovernmental Trade Network (MITN system). Fifteen (15) bid responses were received, and one vendor, Metropolitan Contracting, LLC bid submission arrived after the specified time of 10:00AM on 10/15/2009. Their bid is considered late and will be retained, unopened in the Purchasing department.
- The award recommendation considered the vendor offering the best combination of a variety of factors including: bid price, professional competence and level of service, equipment fleet, references, and the comfort of the residents on the program.
- The contract warrants making an award to a primary and secondary contractor in the event the primary contractor is unable to perform services as specified, the secondary vendor will be called upon to fulfill the terms of the contract.
- A low total award for Proposals A and B is being recommended as separate contracts with different vendors for each Proposal has proven to be an administrative nightmare, with one contractor blaming the other for uncompleted or shoddy work.

Financial Considerations

- Funds for lawn and yard services for the Home Chore Program are available initially through the Public Works operating budget, then reimbursed by Oakland County through the Community Development Block Grant Program (CDBG).

Legal Considerations

- ITB-COT 09-31, seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional year was competitively bid and opened October 15, 2009, in accordance with Chapter 7 of the City Code.
- Award is contingent upon contractor's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

November 18, 2009

To: John Szerlag, City Manager

Re: Bid Award – Home Chore Lawn and Yard Services

Recommendation

- City management recommends City Council awards contracts for seasonal requirements of lawn and yard services for Troy residents using the Home Chore Program with an option to renew for one (1) additional season to the low total bidders, Green Meadows Lawnscape of Sterling Heights, MI as primary contractor and Zimmerman Lawn and Snow of Roseville, MI, as secondary contractor at unit prices contained in the bid tabulation dated 10/15/2009, which expires December 31, 2010.

Opening Date -- 10/15/09
 Date Prepared -- 11/18/09

CITY OF TROY
 BID TABULATION
 LAWN SERVICES/HOME CHORE PROGRAM

VENDOR NAME:		jh/sl	Green Meadows Lawnscapes PRIMARY	Zimmerman Lawn and Snow SECONDARY	Mike's Clean Cut Landscaping, LLC
EST NO.			PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES					
50 Lots	Lawn Care Services at a Residential City of Troy Home -average lot size 100 ft x 180 ft		\$ 11.00	\$ 11.00	\$ 13.25
30 Lots	Lawn-care Services at lots over 100 ft x 180 ft or corner lots		\$ 13.00	\$ 13.00	\$ 15.25
			\$ 940	\$ 940	\$ 1,120
	ESTIMATED TOTAL: - 28 Weeks -		\$ 26,320.00	\$ 26,320.00	\$ 31,360.00
PROPOSAL B: YARD CLEAN UP					
50 Lots	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft		\$ 50.00	\$ 55.00	\$ 37.00
30 Lots	Yard Clean up for lots over 100 ft x 180 ft or corner lots		\$ 60.00	\$ 65.00	\$ 42.00
			\$ 4,300	\$ 4,700	\$ 3,110
	ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 8,600.00	\$ 9,400.00	\$ 6,220.00
	GRAND TOTAL BOTH SERVICES: Estimated		\$ 34,920.00	\$ 35,720.00	\$ 37,580.00
SITE INSPECTIONS:	Yes or No Date	Yes 10/14/2009	Current Contractor Yes 2009	Yes 10/7/2009	
PHONE NUMBERS:	Daytime 24 Hour Contact Name Hrs of Operation	586-254-7775 586-707-1499 Dan DeClerck 7 AM to 6 PM	586-484-1721 586-484-1721 John Purdue 8 AM to 6:30PM	248-930-8725 248-930-8725 Michael Misiewicz 8 AM to 6 PM	
PAYMENT TERMS:		Net 30	Blank	Once a month or Net 30 Days	
EXCEPTIONS:		Blank	Blank	None	
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes	
VENDOR QUESTIONNAIRE:	Y or N	Yes	Yes	Yes	

Late Bid: Metro Detroit Lanscaping - Arrived in mail at 11:57 AM; Bid opening time - 10 AM

ATTEST:
 Diane Fisher
 Vicki Richardson
 Linda Bockstanz

BOLDFACE TYPE DENOTES LOW TOTAL BIDDERS

Susan Leirstein CPPB
 Purchasing Director

VENDOR NAME:		Brantley	Quicksilver	Michigan Outdoor
		Development LLC	Landscape	Services and Construction, Inc.
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50 Lots	Lawn Care Services at a Residential City of Troy Home -average lot size 100 ft x 180 ft	\$ 11.70	\$ 10.00	\$ 15.75
30 Lots	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 13.70	\$ 18.00	\$ 17.00
		\$ 996	\$ 1,040	\$ 1,297.50
ESTIMATED TOTAL: - 28 Weeks -		\$ 27,888.00	\$ 29,120.00	\$ 36,330.00
PROPOSAL B: YARD CLEAN UP				
50 Lots	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 58.50	\$ 70.00	\$ 59.00
30 Lots	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 69.50	\$ 90.00	\$ 69.00
		\$ 5,010	\$ 6,200	\$ 5,020
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 10,020.00	\$ 12,400.00	\$ 10,040.00
GRAND TOTAL BOTH SERVICES: Estimated		\$ 37,908.00	\$ 41,520.00	\$ 46,370.00
SITE INSPECTIONS:	Yes or No Date	NO	NO	No
PHONE NUMBERS:	Daytime	810-610-0427	Blank	248-850-8349
	24 Hour	810-610-0427	586-246-2519	586-879-7680
	Contact Name	Stanley Brantley	Dustin Bobek	Gary Solomon
	Hrs of Operation	6 AM to 7 PM	8 AM to 8 PM	7 AM to 5 PM
PAYMENT TERMS:		Net 30 Days	Net 30	Net 30 Days
EXCEPTIONS:		Blank	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
VENDOR QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

VENDOR NAME:		Sierra Lawn and Landscape Inc	Metropolitan Contracting, LLC	Thoroughbred Building Services LLC
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
<u>PROPOSAL A: LAWN CARE SERVICES</u>				
50 Lots	Lawn Care Services at a Residential City of Troy Home -average lot size 100 ft x 180 ft	\$ 15.00	\$ 15.00	\$ 18.96
30 Lots	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 18.00	\$ 25.00	\$ 24.84
ESTIMATED TOTAL: - 28 Weeks -		\$ 1,290	\$ 1,500	\$ 1,693.20
		\$ 36,120.00	\$ 42,000.00	\$ 47,409.60
<u>PROPOSAL B: YARD CLEAN UP</u>				
50 Lots	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 72.00	\$ 50.00	\$ 30.94
30 Lots	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 90.00	\$ 75.00	\$ 32.86
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 6,300	\$ 4,750	\$ 2,532.80
GRAND TOTAL BOTH SERVICES: Estimated		\$ 12,600.00	\$ 9,500.00	\$ 5,065.60
		\$ 48,720.00	\$ 51,500.00	\$ 52,475.20
SITE INSPECTIONS:	Yes or No Date	NO	Yes 9/29/2009	Yes 10/11/2009
PHONE NUMBERS:	Daytime	586-566-5700	734-709-5039	586-610-5950
	24 Hour	586-360-6622	734-709-5039	586-610-5950
	Contact Name	Todd Daignault	Danielle Zokoe	Anthony Allen
	Hrs of Operation	24/7	7 AM to 6 PM	8 AM to 8 PM
PAYMENT TERMS:		Net 30	Net 30 Days	Net 30
EXCEPTIONS:		Blank	N/A	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
VENDOR QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

Opening Date -- 10/15/09
 Date Prepared -- 11/18/09

CITY OF TROY
 BID TABULATION
 LAWN SERVICES/HOME CHORE PROGRAM

VENDOR NAME:		ETC. Default	Integrity Lawn	College Bound
		Services	and Snow, LLC	Lawn Service
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50	Lawn Care Services at a Residential City of Troy Lots Home -average lot size 100 ft x 180 ft	\$ 20.00	\$ 19.00	\$ 25.00
30	Lawn-care Services at lots over 100 ft x 180 ft Lots or corner lots	\$ 23.00	\$ 39.00	\$ 35.00
		\$ 1,690	\$ 2,120	\$ 2,300
ESTIMATED TOTAL: - 28 Weeks -		\$ 47,320.00	\$ 59,360.00	\$ 64,400.00
PROPOSAL B: YARD CLEAN UP				
50	Yard clean up at a residential City of Troy Lots home - average lot size 100 ft x 180 ft	\$ 88.00	\$ 150.00	\$ 125.00
30	Yard Clean up for lots over 100 ft x 180 ft or Lots corner lots	\$ 96.00	\$ 200.00	\$ 200.00
		\$ 7,280	\$ 13,500	\$ 12,250
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 14,560.00	\$ 27,000.00	\$ 24,500.00
GRAND TOTAL BOTH SERVICES: Estimated		\$ 61,880.00	\$ 86,360.00	\$ 88,900.00
SITE INSPECTIONS:	Yes or No	NO	Yes	Yes
	Date		10/11/2009	10/11/2009
PHONE NUMBERS:	Daytime	313-424-3891	248-930-9320	248-302-8459
	24 Hour	313-404-0216	248-930-9320	248-302-8459
	Contact Name	Zach Hamilton	Doug Korenic	Jeanette Johnson
	Hrs of Operation	8 AM to 6 PM	6 AM to 10 PM	8 AM to 5 PM
PAYMENT TERMS:		Net 30	Net 15	Net 30 Days
EXCEPTIONS:		None	Blank	Blank
ACKNOWLEDGEMENT:	Y or N	Yes	Yes	Yes
VENDOR QUESTIONNAIRE:	Y or N	Yes	Yes	Yes

VENDOR NAME:		PR Property	Evergreen	Big Beaver
		Maintenance, LLC	Exteriors, Inc.	Landscaping and Snow
EST NO.		PRICE PER SERVICE	PRICE PER SERVICE	PRICE PER SERVICE
PROPOSAL A: LAWN CARE SERVICES				
50 Lots	Lawn Care Services at a Residential City of Troy Home -average lot size 100 ft x 180 ft	\$ 40.00	\$ 42.00	\$ 40.00
30 Lots	Lawn-care Services at lots over 100 ft x 180 ft or corner lots	\$ 55.00	\$ 47.00	\$ 45.00
		\$ 3,650	\$ 3,510	\$ 3,350
ESTIMATED TOTAL: - 28 Weeks -		\$ 102,200.00	\$ 98,280.00	\$ 93,800.00
PROPOSAL B: YARD CLEAN UP				
50 Lots	Yard clean up at a residential City of Troy home - average lot size 100 ft x 180 ft	\$ 75.00	\$ 110.00	\$ 175.00 leaf removal
30 Lots	Yard Clean up for lots over 100 ft x 180 ft or corner lots	\$ 100.00	\$ 140.00	\$ 185.00 leaf removal
		\$ 6,750	\$ 9,700	\$ 14,300
ESTIMATED TOTAL: - 2 Clean-Ups -		\$ 13,500.00	\$ 19,400.00	\$ 28,600.00
GRAND TOTAL BOTH SERVICES: Estimated		\$ 115,700.00	\$ 117,680.00	\$ 122,400.00
SITE INSPECTIONS:		Yes	Yes	No
Yes or No		10/14/2009	10/7 & 10/8/09	
PHONE NUMBERS:		248-202-6824	586-948-1525	248-217-0140
Daytime		248-635-4143	586-524-3689	248-885-1191
24 Hour		Rhona Ravenell	Keith Ives	Ryan J. Stewart
Contact Name		8 AM to 7:30 PM	9 AM to 5 PM	24 Hours
Hrs of Operation				Quarterly or Monthly
PAYMENT TERMS:		Net 30	30 Net	
EXCEPTIONS:		Blank	Blank	Blank
ACKNOWLEDGEMENT: Y or N		Yes	Yes	Yes
VENDOR QUESTIONNAIRE: Y or N		Yes	Yes	Yes