



CITY COUNCIL ACTION REPORT

January 15, 2010

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance and Administration
Susan A. Leirstein, Purchasing Director
William S. Nelson, Fire Chief
Carol K. Anderson, Parks and Recreation Director

SUBJECT: Standard Purchasing Resolution 1: Award to Low Bidder – Snow Removal Services - Fire Stations and Training Center

Background

- On December 21, 2009, bid proposals were opened publicly to provide one season snow removal services for Troy's six (6) Fire Stations and one (1) Police/Fire Training Center, with an option to renew for two (2) additional seasons.
- 218 Vendors were notified via MITN, with seven (7) complete bids received, along with two (2) bids that did not qualify due the omission of required bid deposit surety, as specified.
- The low bidder, Advanced Landscape & Builders Supply Co., 890, N. Rochester Rd., Clawson, MI 48017 indicates they can complete snow/ice removal at the Fire Stations and Police/Fire Training Center for a total of \$1410.00 per call out; regardless of whether the request for service is for labor intensive parking lot/sidewalk snow plowing or less intense parking lot/sidewalk salting only, overtime or regular City business hours.
- The purpose of contracting this work is to reduce expenses. The following comparisons illustrate the costs of the two categories for snow/ice control - one for treatment of a trace of snow to 2", and the second for snow fall of 2" or greater:

Costs for Treating a Trace to 2" of Snow

City Staff - \$1383.10 per push of all Fire Stations and Training Center
Contractor - \$1410.00 per push of all Fire Stations and Training Center

Costs for Treating Above 2" of Snow

City Staff - \$3846.41 per push of all Fire Stations and Training Center
Contractor - \$1410.00 per push of all Fire Stations and Training Center

- Use of City staff is more cost effective when there is a light amount of snow needing only salting, or minimal plowing. Contractor would be more cost effective when a larger snow removal effort is required.

January 15, 2010

To: John Szerlag, City Manager

Re: Bid Award – Snow Removal Services – Fire Stations

Background: continued

- Throughout the regular snow season, at least 90% of all call outs for snow/ice control at Fire Stations fall within the Trace to 2” category, meaning City staff can, and will continue to treat the snow/ice at a lower cost at least 90% of the time. A contractor will only be less expensive on approximately 10% of the total call outs when removal of larger amounts of snow is necessary at these facilities. It is our intent to use contracted services only when it results in a cost savings to the City.

Financial Considerations

- Funds for these snow/ice removal services will be available in the Fire Department and Fire-Police Training Center contractual services accounts - #101.336.344.7802.050 and #101.264.261.7802.050 respectively.

Legal Considerations

- ITB-COT 09-47, Snow Removal Services for Fire Stations and the Police/Fire Training Center was competitively bid as required by City Charter and Code.
- The award is contingent upon contractor submission of properly executed bid documents including insurance certificates and all other specified requirements.

Recommendation

- City management and the Parks and Recreation department recommend awarding a seasonal, as needed contract with an option to renew for two (2) additional seasons for snow/ice removal services at Troy’s six (6) Fire Stations and one (1) Police/Fire Training Center to the low bidder, Advanced Landscape & Builders Supply Co of Clawson at a total per push cost of \$1410.00 for all sites included in this proposal at unit prices contained in the bid tabulation opened December 21, 2009.

jh/sl

VENDOR NAME:

Advanced Landscape & Builders Supply Co	McClelland Landscape, Inc	MVP Environmental, LLC
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Check #

000124218	9100602986	100983307
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Check Amount

\$1,000.00	\$1,000.00	\$1,000.00
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ITEM	LOCATIONS	All inclusive per call-out PER PUSH	All inclusive per call-out PER PUSH	All inclusive per call-out PER PUSH
1	Fire Station #1 - 1019 East Big Beaver	\$ 205.00	\$ 238.00	\$ 295.00
2	Fire Station #2 - 5600 Livernois	\$ 190.00	\$ 216.00	\$ 260.00
3	Fire Station #3 - 2400 West Big Beaver	\$ 235.00	\$ 298.00	\$ 490.00
4	Fire Station #4 - 2103 East Maple Road	\$ 170.00	\$ 222.00	\$ 400.00
5	Fire Station #5 - 6399 John R Road	\$ 205.00	\$ 279.00	\$ 290.00
6	Fire Station #6 - 5901 Coolidge	\$ 170.00	\$ 184.00	\$ 500.00
7	Police / Fire Training Center - 4850 John R Road	\$ 235.00	\$ 333.00	\$ 570.00

GRAND TOTALS (Items 1-7)

\$ 1,410.00	\$ 1,770.00	\$ 2,805.00
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Daytime Phone Number

248-565-8371	248-563-5035	248-330-1602
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Contact:

Russ Maloney	Denny McClelland	Pat Marchionda
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24 Hour Phone Number

248-379-6565	248-563-5035	248-330-1602
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Contact:

Russ Maloney	Denny McClelland	Pat Marchionda
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Pager Number

None	248-563-5035	Blank
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Contact:

Blank	Denny McClelland	Blank
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VISITED THE SITES

Y or N

Yes	Yes	Yes
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DATE:

12/18/2009	12/8/2009	12/16,12/17,& 12/20
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RESPONSE TIME:

within

1 Hour	1 Hour	0.25 Hours
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FACILITY

Location:

Clawson/Troy	Rochester, MI	Troy, MI
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Miles from Troy

On Troy's border	5 Miles	0 Miles
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INSURANCE:

Can Meet

XX	XX	XX
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Cannot Meet

EQUIPMENT LIST:

Attached Y or N

Yes	Yes	Yes
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EMPLOYEES:

of Full-Time

8	3	2
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of Part-Time

3	2	4-6
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PAYMENT TERMS:

Net 30	Net 30 days	Net 30
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DELIVERY:

As Specified

EXCEPTIONS:

None	Blank	None
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ACKNOWLEDGEMENT: Signed Y or N

Yes	Yes	Yes
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DMS: Lantis Construction, Inc - No Check
 Great Lakes Landscaping - No Check

Grand Total Corrected by Purchasing

ATTEST:

Jeff Biegler

Kurt Bovensiep

Debra Painter-Deagle

Linda Bockstanz

HIGHLIGHTED AREA DENOTES LOW BIDDER

Susan Leirstein CPPO CPPB, Purchasing Director

		VENDOR NAME:	Titan Top Soil	Mike's Tree	Mando
			& Associates, Inc	Surgeons, Inc	Construction Inc
		Check #	15898815	0113985	075335
		Check Amount	\$1,000.00	\$1,000.00	\$1,000.00
ITEM	LOCATIONS		All inclusive per call-out PER PUSH	All inclusive per call-out PER PUSH	All inclusive per call-out PER PUSH
1	Fire Station #1 - 1019 East Big Beaver		\$ 345.00	\$ 508.00	\$ 420.00
2	Fire Station #2 - 5600 Livernois		\$ 415.00	\$ 408.00	\$ 465.00
3	Fire Station #3 - 2400 West Big Beaver		\$ 465.00	\$ 428.00	\$ 670.00
4	Fire Station #4 - 2103 East Maple Road		\$ 280.00	\$ 368.00	\$ 370.00
5	Fire Station #5 - 6399 John R Road		\$ 465.00	\$ 488.00	\$ 530.00
6	Fire Station #6 - 5901 Coolidge		\$ 310.00	\$ 388.00	\$ 430.00
7	Police / Fire Training Center - 4850 John R Road		\$ 580.00	\$ 493.00	\$ 695.00
GRAND TOTALS (Items 1-7)			\$ 2,860.00	\$ 3,081.00	\$ 3,580.00
Daytime Phone Number			248-477-6988	248-588-0202	586-531-4740
Contact:			Sarah Moultrup	Al Sexton	Jeff
24 Hour Phone Number			248-388-3023	248-789-3039	586-222-3990
Contact:			Chris Merucci	Al Sexton	Jim/Paul
Pager Number			248-388-3023	N/A	586-531-4741
Contact:			Chris Merucci	N/A	Nick
VISITED THE SITES		Y or N	Yes	Yes	Yes
DATE:			12/4/2009	12/10/2009	12/10/2009
RESPONSE TIME:		within	2 Hours	2 Hours	3 Hours
FACILITY		Location:	Farmington Hills, MI	Troy, MI	Sterling Heights, MI
		Miles from Troy	23 Miles	0 Miles	5 Miles
INSURANCE:		Can Meet	XX	XX	XX
		Cannot Meet			
EQUIPMENT LIST:		Attached Y or N	Yes	Yes	Yes
EMPLOYEES:		# of Full-Time	6	35	4
		# of Part-Time	13	2	6
PAYMENT TERMS:			Net 15	30 Days Net	Net 30
DELIVERY:			As Specified		
EXCEPTIONS:			Blank	Blank	N/A
ACKNOWLEDGEMENT: Signed		Y or N	Yes	Yes	Yes

PROPOSAL-- Seasonal Requirements of Snow Removal Services for the City of Troy six (6) Fire Stations and Police/Fire Training Center with an Option to Renew for two (2) Additional Seasons

VENDOR NAME:		ABC Paving		
		Company		
Check #		101023716		
Check Amount		\$1,000.00		
ITEM	LOCATIONS	All inclusive per call-out PER PUSH		
		Based on 1"-3" Snow Event		
1	Fire Station #1 - 1019 East Big Beaver	\$ 510.00		
2	Fire Station #2 - 5600 Livernois	\$ 520.00		
3	Fire Station #3 - 2400 West Big Beaver	\$ 700.00		
4	Fire Station #4 - 2103 East Maple Road	\$ 500.00		
5	Fire Station #5 - 6399 John R Road	\$ 600.00		
6	Fire Station #6 - 5901 Coolidge	\$ 490.00		
7	Police / Fire Training Center - 4850 John R Road	\$ 900.00		
GRAND TOTALS (Items 1-7)		\$ 4,220.00		
Daytime Phone Number		734-341-7424		
Contact:		Dan Dingman		
24 Hour Phone Number		734-231-3486		
Contact:		Josh Christman		
Pager Number		Blank		
Contact:		Blank		
VISITED THE SITES		Yes		
DATE:		12/17/2009		
RESPONSE TIME:		within 1 Hour		
FACILITY		Trenton, MI		
Location:		40 Miles		
Miles from Troy				
INSURANCE:		XX		
Can Meet				
Cannot Meet				
EQUIPMENT LIST:		Yes		
Attached Y or N				
EMPLOYEES:		30		
# of Full-Time		150 (winter months)		
# of Part-Time				
PAYMENT TERMS:		Blank		
DELIVERY:		As Specified		
EXCEPTIONS:		Blank		
ACKNOWLEDGEMENT: Signed		Yes		
Y or N				