

DATE: May 31, 2005

TO: John Szerlag, City Manager

FROM: Brian P. Murphy, Assistant City Manager/Services
Mark Stimac, Director of Building and Zoning

SUBJECT: Agenda Item – Establishing Fee for
On Site Sewage Disposal System Inspections

As presented at the City Council meeting of May 23, 2005, City Staff has established policies and procedures to implement the septic system inspection program adopted by City Council as part of revisions to Chapter 19 of the Troy City Code. The one item that requires additional action by City Council is the establishment of the fee for the inspection. Based upon an analysis of the time necessary for staff to do the inspections, as well as cost estimates from outside inspectors, we propose that this fee be established at \$200. At this amount we will cover expenditures of staff inspector's time or cover outside inspector's costs as well as administrative overhead for scheduling, performing, and maintaining records on the inspections.

Prepared by: Mark Stimac, Director of Building and Zoning