



CITY COUNCIL ACTION REPORT

April 14, 2010

TO: John Szerlag, City Manager

FROM: Mark F. Miller, Acting Assistant City Manager/Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

SUBJECT: Standard Purchasing Resolution 1: – Award To Low Bidder –Rough Weed Mowing Services

Background

- On March 31, 2010, bid proposals were received to provide grass and weed mowing services for city right of ways, detention ponds and undeveloped properties for three-years with an option to renew for two additional years.
- Three hundred and seven (307) vendors were notified via the MITN system and six (6) bids were received as well as one statement of no bid.
- Property maintenance helps retain and attract investment while encouraging redevelopment.
- Maintenance of these areas reduces visual barriers and increases pest control.

Financial Considerations

- Funds are budgeted in the contractual service accounts of the Streets Division for major grass and weed control 471.7802.070 and 519.7802.070, and retention pond services 514.7802.070.
- The unit prices for each group under Proposal A have, on average, decreased by nearly 50% over the last contract and hourly rates bid for Proposal B have decreased an average of 13%. With these cost reductions and the reduction in the frequency and number of right-of-ways to be mowed, the City will see an average yearly savings of \$78,000.00 for this contract.

Legal Considerations

- ITB-COT 10-12, rough weed mowing services was competitively bid as required by City Charter and Code.
- The award is contingent upon contractor's submission of properly executed contract and bid documents, including insurance certificates and all specified requirements.

Recommendations

- City management and the Public Works Department recommend awarding a three-year contract for streets rough weed mowing with an option to renew for two additional years to the low total bidder, Cal Fleming Landscaping & Tree Service, Inc of Roseville, MI, for an estimated annual cost of \$42,000.00 at unit prices contained in the bid tabulation opened March 31, 2010, which includes Proposal B – the optional service of line trimming as needed with the contract expiring December 31, 2012.

VENDOR NAME:

** Cal Fleming Landscaping & Tree Service, Inc.	Metro Detroit Landscaping	Green Meadows Lawnscape, Inc
34555	1050004718	16342258
\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

CHECK #:

CHECK AMOUNT:

PROPOSAL: MOWING SERVICES FOR RIGHT OF WAYS, DETENTION PONDS, & UNDEVELOPED PROPERTIES FOR THREE YEARS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS

PROPOSAL A: MOWING ROW, DETENTION PONDS, & UNDEVELOPED PROPERTIES

GROUP #1 -- RIGHT OF WAYS --

Est Qty - 42,100 Inft x 3 mows

	Cost per Linear Foot		
2010	0.0300	0.0750	0.0680
2011	0.0300	0.0750	0.0680
2012	0.0300	0.0750	0.0680
TOTAL COST per linear foot	\$ 0.0900	\$ 0.2250	\$ 0.2040

GROUP #2 -- DETENTION PONDS -- Per Mow

Est Qty - 112 acres x 9 mows

	2010	2011	2012	2010	2011	2012	2010	2011	2012
1/4 Acre or Less	\$ 13.50	\$ 13.50	\$ 13.50	\$ 20.00	\$ 21.00	\$ 22.00	\$ 28.00	\$ 28.00	\$ 28.00
1/4 to 1/2 Acre	\$ 16.00	\$ 16.00	\$ 16.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 32.00	\$ 32.00	\$ 32.00
1/2 to 3/4 Acre	\$ 18.00	\$ 18.00	\$ 18.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 36.00	\$ 36.00	\$ 36.00
3/4 to 1 Acre	\$ 22.50	\$ 22.50	\$ 22.50	\$ 35.00	\$ 36.00	\$ 37.00	\$ 40.00	\$ 40.00	\$ 40.00
Acreage	\$ 25.00	\$ 25.00	\$ 25.00	\$ 35.00	\$ 36.00	\$ 37.00	\$ 44.00	\$ 44.00	\$ 44.00
TOTAL COST per mow	\$ 95.00	\$ 95.00	\$ 95.00	\$ 145.00	\$ 150.00	\$ 155.00	\$ 180.00	\$ 180.00	\$ 180.00

GROUP #3 -- UNDEVELOPED PROPERTIES --

Est Qty - 120 acres x 3 mows

	2010	2011	2012	2010	2011	2012	2010	2011	2012
1/4 Acre or Less	\$ 16.00	\$ 16.00	\$ 16.00	\$ 20.00	\$ 21.00	\$ 22.00	\$ 30.00	\$ 30.00	\$ 30.00
1/4 to 1/2 Acre	\$ 18.00	\$ 18.00	\$ 18.00	\$ 25.00	\$ 26.00	\$ 27.00	\$ 34.00	\$ 34.00	\$ 34.00
1/2 to 3/4 Acre	\$ 22.50	\$ 22.50	\$ 22.50	\$ 30.00	\$ 31.00	\$ 32.00	\$ 38.00	\$ 38.00	\$ 38.00
3/4 to 1 Acre	\$ 25.00	\$ 25.00	\$ 25.00	\$ 35.00	\$ 36.00	\$ 37.00	\$ 42.00	\$ 42.00	\$ 42.00
Acreage	\$ 27.00	\$ 27.00	\$ 27.00	\$ 35.00	\$ 36.00	\$ 37.00	\$ 45.00	\$ 45.00	\$ 45.00
TOTAL COST per mow	\$ 108.50	\$ 108.50	\$ 108.50	\$ 145.00	\$ 150.00	\$ 155.00	\$ 189.00	\$ 189.00	\$ 189.00

PROPOSAL B: (OPTIONAL SERVICE) LINE TRIMMING

	Hourly Rate Including All Costs		
2010	27.50	19.00	22.00
2011	27.50	19.00	22.00
2012	27.50	19.00	22.00

GRAND TOTAL PROPOSAL B:

\$ 82.50	\$ 57.00	\$ 66.00
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SITE INSPECTION	Visited Site	Y or N	Yes	Yes	Yes
	Date		3/23/10	3/19/10	3/25 & 3/28/10
CONTACT INFO:	Hrs of Operation		9 AM to 5 PM, M thru F	24 / 7	7 AM to 8 PM
	24 Hr Phone #		989-313-1506	586-563-3990	586-707-1499
	Pager		Blank	N/A	Blank
	Cell #		989-313-1506	586-634-2904	586-707-1499
INSURANCE:	Can Meet		X	X	X
	Cannot Meet				
	Signed	Y or N	Yes	Yes	Yes
PAYMENT TERMS:			Net 30 Days	Net 30	N45
EXCEPTIONS:			Blank	None	None

VENDOR NAME:	** Cal Fleming Landscaping & Tree Service, Inc.	Metro Detroit Landscaping	Green Meadows Lawnscape, Inc
ALL OR NONE AWARD	Y or N	Yes	Yes
ACKNOWLEDGEMENT - Signed	Y or N	Yes	Yes
VENDOR QUESTIONNAIRE - Attached	Y or N	Yes	Yes

NO BIDS: Naturalistic Landscapes

****BOLDFACE DENOTES LOW BIDDER**

ATTEST:

 Diane Fisher

 Emily Frontera

 Thomas Rosewarne

 Linda Bockstanz

 Susan Leirstein CPPO CPPB
 Purchasing Director

G: ITB-COT 10-12 Rough Mowing -Streets

Opening Date -- 3/31/10
 Date Reviewed - 4/14/10

VENDOR NAME:	B & B Landscaping	Bob's Landscaping	The Original Williams
		Service, Inc.	Weed Mowing
CHECK #:	31298683	77998	577200
CHECK AMOUNT:	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

PROPOSAL: MOWING SERVICES FOR RIGHT OF WAYS, DETENTION PONDS, & UNDEVELOPED PROPERTIES FOR THREE YEARS WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS

PROPOSAL A: MOWING ROW, DETENTION PONDS, & UNDEVELOPED PROPERTIES

GROUP #1 -- RIGHT OF WAYS --

Est Qty - 42,100 Inft x 3 mows	Cost per Linear Foot		
2010	0.0685	0.0730	0.2900
2011	0.0685	0.0730	0.3000
2012	0.0685	0.0830	0.3100
TOTAL COST per linear foot	\$ 0.2055	\$ 0.2290	\$ 0.9000

GROUP #2 -- DETENTION PONDS -- Per Mow

Est Qty - 112 acres x 9 mows	2010	2011	2012	2010	2011	2012	2010	2011	2012
1/4 Acre or Less	\$ 35.00	\$ 35.00	\$ 35.00	\$ 27.95	\$ 27.95	\$ 31.95	\$ 31.00	\$ 32.00	\$ 33.00
1/4 to 1/2 Acre	\$ 35.00	\$ 35.00	\$ 35.00	\$ 32.95	\$ 32.95	\$ 36.95	\$ 39.00	\$ 40.00	\$ 41.00
1/2 to 3/4 Acre	\$ 35.00	\$ 35.00	\$ 35.00	\$ 37.95	\$ 37.95	\$ 41.95	\$ 43.00	\$ 44.00	\$ 45.00
3/4 to 1 Acre	\$ 35.00	\$ 35.00	\$ 35.00	\$ 42.95	\$ 42.95	\$ 46.95	\$ 50.00	\$ 51.00	\$ 52.00
Acreage	\$ 48.00	\$ 48.00	\$ 48.00	\$ 47.95	\$ 47.95	\$ 51.95	\$ 50.00	\$ 51.00	\$ 52.00
TOTAL COST per mow	\$ 188.00	\$ 188.00	\$ 188.00	\$ 189.75	\$ 189.75	\$ 209.75	\$ 213.00	\$ 218.00	\$ 223.00

GROUP #3 -- UNDEVELOPED PROPERTIES --

Est Qty - 120 acres x 3 mows	2010	2011	2012	2010	2011	2012	2010	2011	2012
1/4 Acre or Less	\$ 35.00	\$ 35.00	\$ 35.00	\$ 27.95	\$ 27.95	\$ 31.95	\$ 31.00	\$ 32.00	\$ 33.00
1/4 to 1/2 Acre	\$ 35.00	\$ 35.00	\$ 35.00	\$ 32.95	\$ 32.95	\$ 36.95	\$ 39.00	\$ 40.00	\$ 41.00
1/2 to 3/4 Acre	\$ 35.00	\$ 35.00	\$ 35.00	\$ 37.95	\$ 37.95	\$ 41.95	\$ 43.00	\$ 44.00	\$ 45.00
3/4 to 1 Acre	\$ 35.00	\$ 35.00	\$ 35.00	\$ 42.95	\$ 42.95	\$ 46.95	\$ 50.00	\$ 51.00	\$ 52.00
Acreage	\$ 48.00	\$ 48.00	\$ 48.00	\$ 47.95	\$ 47.95	\$ 51.95	\$ 50.00	\$ 51.00	\$ 52.00
TOTAL COST per mow	\$ 188.00	\$ 188.00	\$ 188.00	\$ 189.75	\$ 189.75	\$ 209.75	\$ 213.00	\$ 218.00	\$ 223.00

PROPOSAL B: (OPTIONAL SERVICE) LINE TRIMMING

	Hourly Rate Including All Costs		
2010	30.00	22.48	30.00
2011	30.00	22.48	31.00
2012	30.00	24.48	32.00

GRAND TOTAL PROPOSAL B:	\$ 90.00	\$ 69.44	\$ 93.00
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SITE INSPECTION	Visited Site Y or N	Yes	Yes	No
	Date	3/23/10	2007-2009 Contractor	Blank

CONTACT INFO:	Hrs of Operation	7 AM to 5 PM	7 AM to 5 PM	7 AM to 8 PM
	24 Hr Phone #	810-343-3884	810-499-5046	248-240-4081
	Pager	Blank	Blank	Blank
	Cell #	810-343-3884	586-775-4885 - Office	248-240-4081

INSURANCE:	Can Meet	X	X	X
	Cannot Meet			
	Signed Y or N	Yes	Yes	Yes

PAYMENT TERMS:	Net 30	Net 45	Net 30
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EXCEPTIONS:	N/A	None	Blank
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VENDOR NAME:		B & B Landscaping	Bob's Landscaping Service, Inc.	The Original Williams Weed Mowing
ALL OR NONE AWARD	Y or N	No	No	No
ACKNOWLEDGEMENT - Signed	Y or N	Yes	Yes	Yes
VENDOR QUESTIONNAIRE - Attached	Y or N	Yes	Yes	Yes

G: ITB-COT 10-12 Rough Mowing -Streets
 Prepared by LB