



## **CITY COUNCIL ACTION REPORT**

June 7, 2010

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager/Finance & Administration  
Susan A. Leirstein, Purchasing Director  
Cindy Stewart, Community Affairs Director

SUBJECT: Standard Purchasing Resolution 11: Rejection of Bids – Audio & Video Upgrades

### **Background**

- On Wednesday, June 2, 2010, bids were received to provide and install Audio & Video Upgrades for the City Council Chambers and the WTRY Cable Control Room.
- Fifty-three (53) vendors were notified via the MITN system. Three vendors responded but one vendor was disqualified for not meeting specifications for failing to provide the proper bid surety. Additionally, four (4) statements of no bids were received.
- The WTRY Control Room and the Council Chambers has outdated equipment in place that needs to be upgraded.
- After a review of the bid proposals, it was determined the project came in over the amount budgeted. The specifications will be revised to keep the bids in line with budgeted amounts.

### **Financial Consideration**

- Revenues generated from the PEG (Public, Education, Government) funds cover the cost of capital equipment for WTRY, our government access cable channel.

### **Legal Consideration**

- ITB-COT 10-20, to furnish Audio & Video Upgrades for the City Council Chambers and WTRY Cable Control Room was competitively bid as required by City Charter and Code.

### **Recommendation**

- City management recommends rejecting all bids and re-bidding the contract under revised specifications to provide audio & video upgrades for the City Council Chambers and WTRY Cable Control Room.

Opening Date -- 6-2-10  
 Date Prepared -- 6-2-10

CITY OF TROY  
 BID TABULATION  
 AUDIO & VIDEO UPGRADES

VENDOR NAME: jh

Recommend Rejection

	Midwest	ProVideo		
	Visual Works	Systems, Inc.		
<b>Check #</b>	9229205565	023778		
<b>Check \$</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>		

**PROPOSAL -- FURNISH ALL EQUIPMENT, MATERIAL, AND LABOR TO PROVIDE AND INSTALL AUDIO AND VIDEO UPGRADES IN COUNCIL CHAMBERS AND CABLE ROOM AT CITY HALL**

<b>FURNISH AND INSTALL:</b>					
Audio and Video Upgrades in the Council Chambers and Cable Room in accordance with the specifications					
<b>COMPLETE FOR THE SUM OF:</b>		\$ 40,614.00	\$ 40,625.00		
<b>AUTHORIZED DEALER:</b>	Y or N	Yes	Yes		
<b>PRE-BID MEETING:</b> (Non-Mandatory)	Y or N	Yes	No		
<b>SITE INSPECTION:</b>	Y or N	Yes	No		
	Date	May 27, 2010	Blank		
<b>COMPLETION DATE:</b>	Can Meet	XX	XX		
	Cannot Meet				
	But Offers:				
<b>EXPERIENCE:</b>	# of Years	18+	Minimum of 15 years		
<b>INSURANCE:</b>	Can Meet	XX	XX		
	Cannot Meet				
<b>PAYMENT TERMS:</b>		Payment due	Net 30		
		Upon Completion			
<b>WARRANTY:</b>		<b>AS SPECIFIED</b>			
<b>EXCEPTIONS:</b>		Blank	None		
<b>ACKNOWLEDGEMENT:</b>	Y or N	Yes	Yes		
<b>SCHEDULE OF VALUES:</b>	Y or N	Yes	*Does not include labor Yes		
<b>ADDENDUM #1</b>	Y or N	Yes	Yes		

**NO BID:** Heartland Video Systems, Inc.  
TeL Systems  
Troxell Communications  
Roscor Corporation

**DMS:** Advanced Lighting & Sound - unsigned Company check - not a cashiers / certified check or money order as specified.

**ATTEST:**  
Cindy Stewart  
Diane Fisher  
Linda Bockstanz

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 Susan Leirstein CPPO, CPPB  
 Purchasing Director