



## CITY COUNCIL AGENDA ITEM

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Date: September 10, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Acting Assistant City Manager/Finance & Administration  
Carol Anderson, Director of Parks and Recreation

Subject: Municipal Credit and Community Credit Agreement

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### Background:

Municipal credits are state-authorized funds that are given directly to the Suburban Mobility Authority for Regional Transportation (SMART) to be divided among every city, township and village in Oakland, Wayne and Macomb Counties on a per capita basis. Community credits are a direct result of the SMART millage that provides opt-in communities with additional funds.

Troy's municipal and community credit dollars have been used to support the community based Troy Medi-Go Plus service. Medi-Go Plus provided over 14,000 rides to senior and disabled riders in 2009.

### Recommendation:

That the City transfer Municipal Credit funds in the amount of \$76,084 and Community Credit funds in the amount of \$110,732 to Troy Medi-Go Plus for the operation of transportation service for senior citizens and persons with disabilities.

### Fund Availability

There is neither expense nor financial implications to the City for this program.

### Legal Considerations:

New language to the agreement states that the funds are made available by legislative appropriation based on revenue estimates. If the revenue received is less than the appropriation, a reduction in the funds may be necessary. Although the language was added, this has always been the intent of the agreement.



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### Policy Considerations:

These funds must be used for local public transportation. Medi-Go provides door-to-door service and wheelchair accessible vehicles. For these reasons, Medi-Go is well suited for our frail elderly and disabled population. (Outcome Statement 1 and 2 )

### **Where legal review is necessary:**

Approved as to Form and Legality:

\_\_\_\_\_  
Lori Grigg Bluhm, City Attorney

CV/g\Seniors\SMART – CITY COUNCIL MEMO 10-11

# ***MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY - 2011***

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I, Louise E. Schilling on behalf of the City of Troy apply to SMART for our Municipal and Community Credits for the period July 1, 2010 to June 30, 2011, and agree that the Municipal and Community Credits Master Agreement, which is incorporated herein by reference, will form part of this agreement. Specific terms, conditions, and budgetary projections are set forth in Exhibits A and B as necessary.

Our community agrees to use the \$76,084 in **Municipal Credit** funds available to us as follows:

- (1) Transfer of \$ \_\_\_\_\_ to \_\_\_\_\_  
TRANSFeree COMMUNITY  
At the cost of \$ \_\_\_\_\_
  - (2) Transportation program operated/administered by the community  
(Includes Charters, Van/Bus Program, Taxi Reimbursement)  
At the cost of \$ 76,084
  - (3) Transportation service purchased from SMART  
(Includes SMART Tickets/Passes, Shuttle Service, Dial-A-Ride)  
At the cost of \$ \_\_\_\_\_
- Total \$ 76,084**

Pursuant to Act 51, SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it may necessitate a reduction in the amount of funds available to the City of Troy. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART.

Our community agrees to use the \$110,732 in **Community Credit** funds available to us as follows:

(1) Transfer of \$ \_\_\_\_\_ To TRANSFeree COMMUNITY

At the cost of \$ 110,732

(2) Transportation program operated/administered by the community  
(Includes Charters, Van/Bus Program, Taxi Reimbursement)

At the cost of \$ \_\_\_\_\_

(3) Transportation service purchased from SMART  
(Includes SMART Tickets/Passes, Shuttle Service, Dial-A-Ride)

At the cost of \$ \_\_\_\_\_

(4) Capital Purchases

At the cost of \$ \_\_\_\_\_

**Total \$ 110,732**

Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by a community requires presentation of proper documentation to support the purchase.

**City of Troy**

By: \_\_\_\_\_

Louise E. Schilling

Dated \_\_\_\_\_

Its: Mayor

**Suburban Mobility Authority for  
Regional Transportation**

Dated \_\_\_\_\_

By: \_\_\_\_\_

General Manager



Suburban Mobility Authority  
for Regional Transportation

Office  
Contract Compliance

# Equal Employment Opportunity Compliance Report A

**Bid / Project Name**

Name of Firm

**Troy Medi - Go Plus**

Employer I.D.

Number

Address

**3179 Livernois  
Troy, MI 48083**

City

State

Zip

Independent firm, or

Owned / controlled by:

*NON-PROFIT 501C3*

Corporate address of parent  
or affiliated company:

Indicate the appropriate  
box for your reporting unit  
(Mark only one box):

Consolidated Report

Headquarters Unit Report

Special Report

Single Establishment Employer Report

Individual Establishment Report (Submit one  
for each establishment)

**Business Data**

What is the major activity of this establishment (Be specific, i.e., manufacturing  
steel casings, retail grocer, wholesale plumbing supplies, title insurance)?

*Transportation for*

Include the specific type of product or type of service provided,  
as well as the principal business or industrial activity:

*Senior & adults with disabilities.  
Transportation*

Have all subcontractors been informed of their responsibility to file  
EEO Compliance Report A?

Yes

No

Is an Affirmative Action Plan on file with SMART's Office of  
Contract Compliance?

Yes

If no, plan will be

No

submitted by (indicate date):

An Affirmative Action Plan is on file with the following  
governmental agencies. Please list:

**Employment  
Data**

Employment at this establishment - Report all permanent, temporary, or part time employees including apprentices and  
on-the-job trainees. Enter the appropriate figures on ALL lines and in ALL columns. Blank spaces will be considered as zero.

Job Categories	Establishment			Minority Male				Minority Female			
	Total Employees Including Minorities	Total Males Including Minorities	Total Females Including Minorities	Black	Asian Pacific	Amer. Indian	Spanish Amer.	Black	Asian Pacific	Amer. Indian	Spanish Amer.
	Officials /Managers	1	1								
Professionals											
Technicians											
Sales Workers											
Office and Clerical Staff	1		1								
Craftsmen (Skilled)											
Operators (Semi-Skilled)	10	10			2						
Laborers (Unskilled)											
Service Workers											
Journey Workers											
Apprentices											
<b>Total</b>	12	11	1		2						

**Employment Data (continued)**

Report all permanent, temporary, or part-time employees including apprentices and on-the-job trainees.

Job Categories	Current Workforce					Under-utilization		Estimated Number of Vacancies	20____ Goals				Ultimate Goals			
	No. of Employees	Minority		Female		Min.	Fem.		Minority		Female		Minority		Female	
		#	%	#	%				#	%	#	%	Year	%	Year	%
Officials/Managers	1															
Professionals																
Technicians																
Sales Workers																
Office and Clerical Staff	1			1												
Craftsmen (Skilled)																
Operators Semi. Skilled	10	2														
Laborers (Unskilled)																
Service Workers																
Journey Workers																
Apprentices																
<b>Total</b>	<b>12</b>	<b>2</b>		<b>1</b>												

**Certification**

Name of authorized official: WILLIAM R. McFADDEN Title: Transportation Coordinator

Signature: W.R. McFadden Date: 9-6-10

Name of person to contact regarding this report: William R. McFadden Title: ''

Address (number and street): 3179 Livernois City: Troy

State: MI Zip Code: 48083 Area Code: 248 Telephone Number: 248 457 1100 Ext.:

How was information as to race or ethnic group obtained?  Visual Survey  Employment Records

**Do not write below this line. For SMART Only.**

Date	Awardable		Signature	Comments
	Yes	No		

**EXHIBIT A**  
**PROJECT DESCRIPTION**  
**TROY MEDI-GO PLUS**

**Definition:**

Troy Medi-Go Plus is a nonprofit community organization dedicated to helping Troy senior citizens and adults with disabilities in need of transportation get to medical appointments and other important destinations.

**Service Area:**

11 Mile, Mound, University, and Southfield Roads for medical appointments and work and educational trips. City of Troy for shopping and Troy Community Center.

**Service Hours:**

Monday through Friday from 8:30 a.m. to 4:30 p.m.

**Eligible User Group:**

Troy residents age 60 and older and Troy residents with disabilities age 18 and older.

**Fare Structure:**

\$1 per one way trip and additional donations are encouraged.

**Service Level:**

Door-to door. Advance reservation. Two weeks in advance for medical appointments and standing reservations are accepted. One week in advance for the Community Center and two days in advance for shopping.

**Service Mode:**

Four vehicles. Two 14-passenger busses and two 9-passenger vans. All vehicles are wheelchair accessible.

EXHIBIT B

PROJECTED OPERATING BUDGET

Municipality: Troy MEDI-GO

Project: \_\_\_\_\_

Contract Period: July 1, 2010 -- June 30, 2011

Account No: \_\_\_\_\_

OPERATING EXPENSES:

Administrative Fee (10% max. of MC & CC funds)		
Driver Wages	<u>139,000</u>	
Fringe Benefits	<u>18,900</u>	
Gasoline & Lubricants	<u>19,300</u>	
Vehicle Insurance	<u>18,300</u>	
Parts, Maintenance Supplies	<u>17,600</u>	
Mechanic Wages		
Fringe Benefits		
Dispatch Wages		
Other (Specify) <u>OFFICE/PHONE</u>	<u>12,000</u>	
Sub-Total (Operations & Maintenance)		<u>225,100</u>
<u>Purchased Service</u>		
Taxi Service		
Charter Service		
SMART Bus Tickets		
SMART Shuttle Service		
SMART Dial-A-Ride		
SUB-TOTAL		<u>- 0 -</u>
<u>CAPITAL EQUIPMENT:</u>		
(Only list purchases to be made with Community Credits)		
Computer Equipment		
Software		
Vehicle		
Maintenance Equipment		
Other (Specify)		
Sub-Total		<u>- 0 -</u>
<u>TOTAL EXPENSES:</u>		<u>225,100</u>

EXHIBIT B (Page 2)

REVENUES:

Municipal Credit Funds	<u>175,000</u>
Community Credit Funds	
Specialized Services Funds	<u>22,500</u>
General Funds	<u>400</u>
Farebox Revenue	<u>12,000</u>
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify) BEAUMONT	<u>15,000</u>

TOTAL REVENUE:

224,900

(Note: Total Expenses must equal Total Revenues)

Submitted By:

Title

Date:

Dan Mayville

Treasurer

9/8/10