



## CITY COUNCIL AGENDA ITEM

September 3, 2010

To: The Honorable Mayor and City Council Members

From: John Szerlag, City Manager  
 John M. Lamerato, Assistant City Manager/Finance & Administration  
 Mark F. Miller, Acting Assistant City Manager/Economic Development Services  
 Carol Anderson, Parks and Recreation  
 Tonni L. Bartholomew, City Clerk  
 Loraine Campbell, Museum Manager  
 Nino Licari, City Assessor  
 Gary Mayer, Chief of Police  
 Cathleen Russ, Library Director  
 Brent Savidant, Acting Planning Director  
 Peggy E. Sears, Human Resources Director  
 Cynthia Stewart, Community Affairs Director  
 Steven J. Vandette, City Engineer

Subject: Streamlining Boards and Committees

City Council instructed City Management to investigate the feasibility of streamlining boards and committees. Each board was carefully examined based on the conditions by which it came into existence, the current number of members, frequency of meetings, and work load.

Below are City Management's recommendations for each board and committee.

- **ACT 78 Civil Service Commission**

It is recommended that this committee continue to operate at status quo.

- **Advisory Committee for Persons with Disabilities**

Although there is no statutory requirement to maintain this board which has not met since August of 2009, and although there are no future meetings scheduled at this time, it is advisable to maintain this board so that the framework for input is in place for future projects.

- **Advisory Committee for Senior Citizens**

There is very little business conducted by this board. As such, it is recommended that the advisory board be dissolved, but continue on as an advocacy group.



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- **Animal Control Appeal Board**

It is recommended that this board continue to operate at status quo.

- **Board of Canvassers**

With the enactment of the Election Consolidation Public Acts, tasks associated with this board have mainly been contracted with the Oakland County Clerk's Office. City Management recommends dissolving the Board of Canvassers.

- **Board of Review**

The Board of Review is a statutory obligation and should continue to operate at status quo.

- **Board of Zoning Appeals**

State statute requires the Board of Zoning Appeals to be comprised of no fewer than 5 members; it currently has 7. Membership could be reduced to 5 members without reducing efficiency. It is recommended that the Board of Zoning Appeals continue to hold one meeting per month.

- **Brownfield Redevelopment Authority**

It is recommended that this board continue to operate at status quo.

- **Building Board of Appeals**

It is recommended that this board should continue to operate at status quo.

- **Cable Advisory Committee**

This board meets only on an as-needed basis; the recommendation is to continue operating at status quo.

- **Charter Revision Committee**

It is recommended that the Charter Revision Committee return to its original composition of 5 members, a reduction from the current size of 7 members, and continue to meet on an as-needed basis.



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- **Downtown Development Authority**

City Management recommends that this board continue to operate at status quo.

- **Economic Development Committee**

It is recommended that this board continue to operate at status quo.

- **Election Commission**

It is recommended that this committee continue to operate at status quo.

- **Employee Retirement System Board of Trustees**

City Management recommends that this board continue to operate at status quo.

- **Ethnic Issues Advisory Board**

The meeting schedule of this board was reduced in 2009, cutting down on the amount of staff time dedicated to the board. It is recommended that this board continue to meet on an as-needed basis.

- **Historical Commission**

The Historical Commission should be dissolved. City staff will interface with the Historical Society on matters regarding operations of the Museum and Historic Village.

- **Historic District Commission**

This committee should continue to meet on an as-needed basis.

- **Library Advisory Board**

As the Library will either be closed or have its own board, this committee should be dissolved.

- **Liquor Advisory Committee**

It is recommended that this committee continue to operate at status quo.

- **Local Development Finance Authority**

City Management recommends that this committee continue to operate at status quo.



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- **Municipal Building Authority**

City Management recommends that this committee continue to operate at status quo.

- **Parks and Recreation Advisory Board**

The ordinance requires the Parks and Rec. Advisory Board to meet at least every 2 months. This board could meet quarterly without reducing efficiency.

- **Personnel Board**

It is recommended that this board continue to meet on an as-needed basis.

- **Planning Commission**

State statute requires that the Planning Commission consist of at least 5 members; the Troy Planning Commission currently has 9. Membership could be reduced to 5 or 7 members without reducing efficiency. It is recommended that the Planning Commission continue to hold one regular meeting per month and one study session per month.

- **Retiree Health Care Benefits Committee**

City Management recommends that this committee continue to operate at status quo.

- **Traffic Safety Committee**

It is recommend that this committee continue to operate at status quo.

- **Troy Daze Committee**

As there is no longer a City-sponsored festival, it is recommended that this committee be dissolved.

- **Youth Council**

As this board's business is negligible it is recommended that the board be dissolved. City staff will meet periodically with representatives of the Troy School District to maintain open lines of communication between the City and the youth of the community.