



# AGENDA

Regular Meeting of the

## CITY COUNCIL OF THE CITY OF TROY

OCTOBER 18, 2010  
CONVENING AT 7:30 P.M.

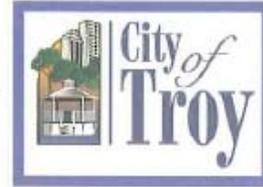
Submitted By  
The City Manager

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***NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at [clerk@troymi.gov](mailto:clerk@troymi.gov) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.***

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TO: The Honorable Mayor and City Council  
Troy, Michigan

FROM: John Szerlag, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Szerlag".

John Szerlag, City Manager





# CITY COUNCIL AGENDA

October 18, 2010 – 7:30 PM  
Council Chambers  
City Hall - 500 West Big Beaver  
Troy, Michigan 48084  
(248) 524-3317

**INVOCATION: Pastor Stephen Husava of Northfield Hills Baptist Church** 1

**PLEDGE OF ALLEGIANCE** 1

**A. CALL TO ORDER:** 1

**B. ROLL CALL:** 1

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:** 1

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a) Legislative Update Received from State Representative Marty Knollenberg,  
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b) A Presentation Awarding Susan Leirstein, Purchasing Director, and Julie  
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Monday, November 15, 2010 Regular Meeting ..... 9  
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**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:** 9

None Scheduled ..... 9

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**INVOCATION: Pastor Stephen Husava of Northfield Hills Baptist Church****PLEDGE OF ALLEGIANCE****A. CALL TO ORDER:****B. ROLL CALL:**

- a) Mayor Louise E. Schilling  
Robin Beltramini  
Mayor Pro Tem Wade Fleming  
Martin Howrylak  
Mary Kerwin  
Maureen McGinnis  
Dane Slater

- b) Excuse absent Council Members:

Suggested Resolution

Resolution #2010-10-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of \_\_\_\_\_ at the Regular City Council Meeting of Monday, October 18, 2010 due to \_\_\_\_\_.

Yes:

No:

**C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:****C-1 Certificates of Recognition and Special Presentations Scheduled**

- a) **Legislative Update Received from State Representative Marty Knollenberg, District 41**

- b) **A Presentation Awarding Susan Leirstein, Purchasing Director, and Julie Hamilton and Sumita Austen the Purchasing Department its 8th *Achievement of Excellence in Procurement Award***

The Achievement of Excellence in Procurement Award founded in 1995 is designed to recognize organizational excellence in procurement. The award is achieved by those organizations that demonstrate excellence in procurement by obtaining a high score on a rating of standardized criteria. The program is designed to measure innovation, professionalism, e-procurement, productivity, and leadership attributes of the procurement function.

Each year the committee modifies the application and submission requirements to meet the program's goals: 1) Recognize organizational excellence in public procurement; 2) Encourage development of excellence; 3) Provide benchmarks for continued excellence; and 4) Increase awareness of public procurement as a profession.

The program is sponsored by all types of government agencies throughout the United States – the National Purchasing Institute – Institute for Supply Management – National Institute of Governmental Purchasing – National Association of State Procurement Officials – National Association of Educational Procurement to name just a few. The City of Troy has earned the 15<sup>th</sup> Annual Achievement of Excellence in Procurement Award for 2010. Troy is one (1) of only six (6) government agencies in Michigan, and one (1) of only 56 cities nationally to receive the award. The City of Troy has received the award for eight (8) consecutive years.

## D. CARRYOVER ITEMS:

### D-1 No Carryover Items

## E. PUBLIC HEARINGS:

### E-1 Community Development Block Grant - 2011 Application

#### Suggested Resolution

Resolution #2010-10-

Moved by

Seconded by

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs;

WHEREAS, Oakland County has requested CDBG eligible projects from participating communities for inclusion in the Action Plan;

WHEREAS, The City of Troy has duly advertised and conducted a public hearing on October 18, 2010 for the purpose of receiving public comments regarding the proposed use of PY 2010 Community Development Block Grant funds (CDBG) in the approximate amount of \$173,970.00, and

WHEREAS, The City of Troy found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

<u>Account Number</u>	<u>Project Name</u>	<u>Amount</u>
172140-730789	General Program Administration	\$34,794.00
172160-732170	Public Services (Yard Services)	\$52,191.00
172170-731332	Parks-Recreational Facilities	\$86,985.00

THEREFORE, BE IT RESOLVED, The Troy City Council hereby **AUTHORIZES** the submittal of the CDBG application to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of Housing and Urban Development, and that the Mayor is hereby **AUTHORIZED** to **EXECUTE** all documents, agreements, or contracts which result from this application to Oakland County.

Yes:

No:

## F. PUBLIC COMMENT:

**In accordance with the Rules of Procedure of the City Council, Article 16 – Members of the Public and Visitors**

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five minutes to address Postponed, Regular Business or Consent Agenda items or any other item as permitted under the Open Meetings Act during the Public Comment portion of the agenda.
- City Council may waive the requirements of this section by a majority of the City Council members.
- City Council may wish to schedule a Special Meeting for Agenda items that are related to topics where there is significant public input anticipated.
- Through a request of the Chair and a majority vote of City Council, public Comment may be limited when there are fifteen (15) or more people signed up to speak either on a Public Hearing item or for the Public Comment period of the agenda.

## G. RESPONSE / REPLY TO PUBLIC COMMENT

## H. POSTPONED ITEMS:

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**H-1 No Postponed Items**

## I. REGULAR BUSINESS:

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**I-1 Appointments to Boards and Committees:**

a) **Mayoral Appointments: None Scheduled**

b) **City Council Appointments/Confirmation: None Scheduled**

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**I-2 Nominations for Appointments to Boards and Committees: None Scheduled**

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**I-3 Request for Closed Session – None Requested**

**I-4 2011 City Council Meeting Schedule**Suggested Resolution

Resolution #2010-10-

Moved by

Seconded by

RESOLVED, That Troy City Council **SHALL HOLD** Regular Meetings in 2011 according to the following schedule at 7:30 PM:

Monday,	January	10 & 24
Monday,	February	7 & 21
Monday,	March	7 & 21
Monday,	April	4 & 18
Monday,	May	9 & 16
Monday,	June	6 & 20
Monday,	July	11 & 25
Monday,	August	8 & 22
Monday,	September	12 & 26
Monday,	October	3 & 17
Monday,	November	7 & 21
Monday,	December	5 & 19

BE IT FURTHER RESOLVED, That Troy City Council **SHALL HOLD** Special Study Sessions for the purpose of budget discussions in 2010 according to the following schedule at 7:30 PM:

Monday,	April	25
Monday,	May	2

BE IT FURTHER RESOLVED, That Troy City Council **SHALL HOLD** Regular Liquor Violation Hearing Meetings in 2010 according to the following schedule at 7:30 PM:

Wednesday,	February	9
Wednesday,	February	16

BE IT FINALLY RESOLVED, That Troy City Council **MAY SCHEDULE** other Special Meetings as needed.

Yes:

No:

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**J. CONSENT AGENDA:**

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**J-1a Approval of "I" Items NOT Removed for Discussion**Suggested Resolution

Resolution #2010-10-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) \_\_\_\_\_, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes:

No:

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**J-1b Address of "I" Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**Suggested Resolution

Resolution #2010-10-

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the Special and the 7:30 PM Regular City Council Meetings of October 11, 2010 as submitted.

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**J-3 Proposed City of Troy Proclamations: None proposed**

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**J-4 Standard Purchasing Resolutions:****a) Standard Purchasing Resolution 2: Bid Award – Lowest Bidders Meeting Specifications Picnic Shelter and Swing Sets**Suggested Resolution

Resolution #2010-10-

RESOLVED, That Troy City Council hereby **AWARDS** contracts to furnish new materials and components for an All Steel Picnic Shelter and two (2) Swings Sets to the lowest bidder meeting specifications for the shelter, Miracle Recreation of Michigan A Division of Miracle Recreation Equipment Company from Okemos, MI, for an estimated total cost of \$11,835.00; and the low total bidder for both swing sets, Sinclair Recreation of Holland, MI, for an estimated total cost of \$4,100.00, at unit prices contained in the bid tabulation opened September 30, 2010, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

**b) Standard Purchasing Resolution 1: Award to Low Bidder – Demolition of Buildings and Structures – 6675 John R**

Suggested Resolution

Resolution #2010-10-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to provide demolition of various buildings and structures including the above ground swimming pool at 6675 John R Road to the low bidder, S.A. Torello Demolition, Inc. of Port Huron, MI for an estimated total cost of \$12,387.00 as detailed in the bid tabulation opened on October 7, 2010, a copy of which shall be ATTACHED to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

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**J-5 Sole Source – Recreation Equipment**Suggested Resolution

Resolution #2010-10-

WHEREAS, Playworld Midstates of Holland, MI, is the sole distributor in the area for LifeTrail recreation equipment manufactured by Playworld Systems designed for active adults over fifty (50) years old; and

WHEREAS, LifeTrail equipment qualifies for purchase under the Community Development Block Grant Program and will be installed in Milverton Park within close proximity to the Troy American House senior complex;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **WAIVES** formal bidding procedures and **AUTHORIZES** the purchase of LifeTrail recreation equipment from the sole area distributor, Playworld Midstates of Holland, MI, for an estimated total cost of \$24,770.00; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the installation of the LifeTrail recreation equipment in the City's newest park, Milverton Park utilizing Community Development Block Grant Funding.

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**J-6 2010 Request to Waive Recapture Form**Suggested Resolution

Resolution #2010-10-

WHEREAS, The U.S. Department of Housing and Urban Development (HUD) mandates that Community Development Block Grant (CDBG) balances not exceed 1.5 times the current program year allocation sixty (60) days prior to the end of the program year (February 28<sup>th</sup>);

WHEREAS, The Oakland County Board of Commissioners adopted a policy allowing communities to protect funds from their two most recent program years to help comply with this regulation;

WHEREAS, All unobligated 2008 and older funds are at risk of recapture December 31, 2010;

WHEREAS, The City of Troy may protect unobligated 2008 funds from recapture for one additional year by requesting a waiver; and

WHEREAS, A separate waiver request form must be submitted for each 2008 line item to the Manager of the Oakland County Community & Home Improvement Division no later than Monday, November 29, 2010;

NOW THEREFORE, BE IT RESOLVED, That Troy City Council hereby **REQUESTS** to waive recapture of 2008 CDBG funds as follows:

<u>Account Number</u>	<u>Project Name</u>	<u>Amount</u>
730744	Flood Drain Improvements	\$84,811.00
732170	Yard Services	\$71,010.00

**J-7 Troy Youth Assistance Proposed By-law Changes**

Suggested Resolution  
Resolution #2010-10-

WHEREAS, The City of Troy is a sponsor of the Troy Youth Assistance (TYA);

WHEREAS, TYA’s bylaws mandate that as a sponsor of TYA the City of Troy must approve proposed changes to TYA’s bylaws before they are adopted; and

WHEREAS, That on October 18, 2010 TYA submitted to the Troy City Council proposed bylaw changes;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** Troy Youth Assistance’s bylaw changes as presented.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

**K-1 Announcement of Public Hearings: No Announcements Forwarded**

**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): No Memorandums Forwarded**

**L. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

**L-1 No Council Referrals Advanced**

**M. COUNCIL COMMENTS**

**M-1 No Council Comments Advanced**

**N. REPORTS**

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**N-1 Minutes – Boards and Committees:**

- a) Civil Service Commission (Act 78)/Final – August 25, 2009
  - b) Historic Commission/Final – June 22, 2010
  - c) Planning Commission-Regular/Draft – September 14, 2010
  - d) Planning Commission-Regular/Final – September 14, 2010
  - e) Board of Zoning Appeals-Regular/Draft – September 21, 2010
  - f) Board of Zoning Appeals-Study/Draft – September 21, 2010
  - g) Planning Commission-Special-Study/Draft – September 28, 2010
  - h) Planning Commission-Special-Study/Final – September 28, 2010
- 

**N-2 Department Reports: None Forwarded**

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**N-3 Letters of Appreciation:**

- a) Certificate of Appreciation Received from Dr. Ronny Otero, Chair for Supporting the *Tour de Ford* held on Sunday, September 12, 2010.
  - b) E-mail received from David and Beth Hamada to Carla Vaughan in Appreciation of the Troy Senior Garden.
  - c) Letter of Appreciation Received from Snehamay and Meena Khasnabis to the Troy Fire Department for the Help they Rendered in Fighting a Fire in their Home in May 2009.
- 

**N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed**

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**N-5 Memorandum from Community Affairs Director Regarding: *Paint Creek Center for the Arts' Regional Arts Awards***

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**O. STUDY ITEMS**

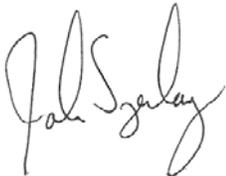
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**O-1 Streamlining Boards and Committees**

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**P. CLOSED SESSION: None Requested****Q. ADJOURNMENT**

Respectfully submitted,



John Szerlag, City Manager

**FUTURE CITY COUNCIL PUBLIC HEARINGS:**

None Scheduled

**SCHEDULED CITY COUNCIL MEETINGS:**

Monday, November 8, 2010..... Regular Meeting  
Monday, November 15, 2010..... Regular Meeting  
Monday, November 22, 2010..... Regular Meeting  
Monday, December 6, 2010..... Regular Meeting  
Monday, December 13, 2010..... Regular Meeting  
Monday, December 20, 2010..... Regular Meeting

**SCHEDULED SPECIAL CITY COUNCIL MEETINGS:**

None Scheduled



## CITY COUNCIL AGENDA ITEM

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Date: October 7, 2010

To: John Szerlag, City Manager

From: Mark F. Miller, Assistant City Manager/Economic Development Services  
 Timothy L. Richnak, Public Works Director  
 Cindy Stewart, Community Affairs Director

Subject: Community Development Block Grant (CDBG) 2011 Application and Public Hearing

### Background

Oakland County has advised the City of Troy to use \$173,970.00 as our planning estimate for the program year 2011.

The following projects are being recommended for the 2011 CDBG program:

Administration:	\$34,794.00
Home Chore Program:	52,191.00
Parks-Recreational Facilities	<u>86,985.00</u>
Total:	\$173,970.00

Federal regulations require Oakland County as an “urban county” grantee to execute an annual Subrecipient Agreement with each participating community. We submit the signed Agreement with our application.

### Recommendation

It is recommended that Council approve the Community Development Block Grant (CDBG) 2011 application.

### Fund Availability

Oakland County will allow participating communities to spend a maximum of 30% of their annual allocation on public services. We are currently at 30%. Administration costs cannot exceed 20% of our annual allocation.



## CITY COUNCIL AGENDA ITEM

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Date: October 12, 2010

To: The Honorable Mayor and City Council

From: John Szerlag, City Manager  
Cindy Stewart, Community Affairs Director

Subject: 2011 City Council Meeting Schedule

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### Background

The Community Affairs Director is continuously working to keep the City of Troy website updated. We need your assistance regarding dates for the 2011 City Council meetings for inclusion on the City website calendar, in future Troy Today issues, press releases to the media and the cable bulletin board. The following dates take into account all holidays and election days (per the City Clerk's Office), and are submitted for your approval:

### Recommendation

Monday, January 10 & 24  
 Monday, February 7 & 21  
 Monday, March 7 & 21  
 Monday, April 4 & 18  
 Monday, May 9 & 16  
 Monday, June 6 & 20  
 Monday, July 11 & 25  
 Monday, August 8 & 22  
 Monday, September 12 & 26  
 Monday, October 3 & 17  
 Monday, November 7 & 21  
 Monday, December 5 & 19

Budget Meetings April 25 & May 2

Dates submitted for Liquor Violation Hearings:

Wednesday, February 9 7:30 pm  
 Wednesday, February 16 7:30 pm

Father Joseph Antypas of St. Joseph Antiochian Orthodox Church gave the Invocation. The Pledge of Allegiance to the Flag was given.

### A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held Monday, October 11, 2010, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the Meeting to order at 7:30 PM.

### B. ROLL CALL:

Mayor Louise E. Schilling  
 Robin Beltramini  
 Mayor Pro Tem Wade Fleming (Absent)  
 Martin Howrylak  
 Mary Kerwin  
 Maureen McGinnis  
 Dane Slater

### Vote on Resolution to Excuse Mayor Pro Tem Wade Fleming

Resolution #2010-10-216  
 Moved by Beltramini  
 Seconded by McGinnis

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Mayor Pro Tem Wade Fleming at the Regular City Council Meeting of Monday, October 11, 2010 due to being out of the county due to the death of a family member.

Yes: Schilling, Beltramini, Howrylak, McGinnis, Slater  
 No: Kerwin  
 Absent: Fleming

### MOTION CARRIED

### C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

#### C-1 Certificates of Recognition and Special Presentations Scheduled

- a) Suzanne Wiggins, Executive Director Paint Creek Center for the Arts, gave a presentation regarding the *Regional Arts Award*.
- b) On behalf of the City of Troy *Employees' Casual for a Cause Program* for the months of July and August 2010, Community Affairs Director, Cindy Stewart presented a check in the amount of \$681.00 to Mike Kerr of the *Troy Community Coalition*.
- c) On behalf of the City of Troy, Mayor Louise Schilling presented a proclamation to APCS Board Member, Margaret Wojciechowski, recognizing the *25<sup>th</sup> Anniversary Celebration* of the American Polish Cultural Society.

**D. CARRYOVER ITEMS:**

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**D-1 No Carryover Items****E. PUBLIC HEARINGS:**

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**E-1 Establishment of an Industrial Development District (IDD) – 1201 Stephenson**

Mayor Schilling opened the Public Hearing.

Mayor Schilling closed the Public Hearing after receiving no comment from the public.

Resolution #2010-10-217

Moved by Kerwin

Seconded by Beltramini

RESOLVED, That Troy City Council hereby **ESTABLISHES** an Industrial Development District (IDD) for property known as 1201 Stephenson, Troy, MI 48083-1116, Parcel #88-20-35-102-038, in accordance with City Council Policy Resolution #2009-02-042; and

BE IT FURTHER RESOLVED, That the City Clerk shall **FORWARD** a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.

Yes: Beltramini, Kerwin, McGinnis, Slater, Schilling

No: Howrylak

Absent: Fleming

**MOTION CARRIED**

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**E-2 Granting of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, 1201 Stephenson**

Resolution #2010-10-218

Moved by Slater

Seconded by McGinnis

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on October 11, 2010, established an Industrial Development District (IDD) for property known as 1201 Stephenson, Troy, M. 48083-1116, Parcel #88-20-35-102-038; and

WHEREAS, An Application has been submitted by Witzenmann USA, LLC, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1201 Stephenson, Troy, MI 48083-1116, for ten (10) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on October 11, 2010, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, at 1201 Stephenson, Troy MI 48083-1116 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, at 1201 Stephenson, Troy MI. 48083-1116 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, Inc., at 1201 Stephenson, Troy, MI 48083-1116, Parcel #88-20-35-102-038, for personal property for a term of ten (10) years after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Witzenmann USA, LLC, and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Witzenmann USA, LLC, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini

No: Howrylak

Absent: Fleming

### **MOTION CARRIED**

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### **E-3 Establishment of an Industrial Development District (IDD) – 1870-1932 Technology**

Resolution #2010-10-219

Moved by Kerwin

Seconded by Beltramini

RESOLVED, That Troy City Council hereby **ESTABLISHES** an Industrial Development District (IDD) for property known as 1870-1932 Technology, Troy, MI 48083-4242, Parcel #88-20-35-276-006, in accordance with City Council Policy Resolution #2009-02-042; and

BE IT FURTHER RESOLVED, That the City Clerk shall **FORWARD** a copy of this resolution to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini

No: Howrylak

Absent: Fleming

### **MOTION CARRIED**

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**E-4 Granting of an Industrial Facilities Exemption Certificate (IFEC) for Magna Powertrain, 1870-1932 Technology**

Mayor Schilling opened the Public Hearing.

Mayor Schilling closed the Public Hearing after receiving no comment from the public.

Resolution #2010-10-220

Moved by Slater

Seconded by McGinnis

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on October 11, 2010, established an Industrial Development District (IDD) for property known as 1870-1932 Technology, Troy MI. 48083-4242, Parcel # 88-20-35-276-006; and

WHEREAS, An Application has been submitted by Magna Powertrain of America, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1870-1932 Technology, Troy MI. 48083-4242, for eleven (11) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on October 11, 2010, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Magna Powertrain of America, at 1870-1932 Technology, Troy, MI. 48083-4242 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Magna Powertrain of America, at 1870-1932 Technology, Troy, MI. 48083-4242 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Magna Powertrain of America, Inc., at 1870-1932 Technology, Troy MI. 48083-4242, Parcel # 88-20-35-276-006, for personal property for a term of eleven (11) years after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Magna Powertrain of America, and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Magna Powertrain of America, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI. 48909-7971

Yes: McGinnis, Slater, Schilling, Beltramini, Kerwin  
No: Howrylak  
Absent: Fleming

**MOTION CARRIED****Vote on Resolution to Reconsider Agenda Item E-2 Granting of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, 1201 Stephenson**

Resolution #2010-10-221  
Moved by Beltramini  
Seconded by Howrylak

RESOLVED, That Troy City Council hereby **RECONSIDERS** Agenda Item E-2 *Granting of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, 1201 Stephenson* to properly open and close the public hearing.

Yes: Slater, Schilling, Beltramini, Howrylak, Kerwin, McGinnis  
No: None  
Absent: Fleming

**MOTION CARRIED**

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**E-2 Granting of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, 1201 Stephenson**

Mayor Schilling opened the Public Hearing.  
Mayor Schilling closed the Public Hearing after receiving no comment from the public.

Resolution #2010-10-222  
Moved by Slater  
Seconded by McGinnis

WHEREAS, After due notice and proper hearing, the City Council of the City of Troy on October 11, 2010, established an Industrial Development District (IDD) for property known as 1201 Stephenson, Troy, M. 48083-1116, Parcel #88-20-35-102-038; and

WHEREAS, An Application has been submitted by Witzenmann USA, LLC, for an Industrial Facilities Exemption Certificate (IFEC) for personal property at 1201 Stephenson, Troy, MI 48083-1116, for ten (10) years; and

WHEREAS, After due and proper notice by the City Clerk, the City Council, on October 11, 2010, held a Public Hearing giving opportunity for comment by all taxing units as to the possibility that the granting of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, at 1201 Stephenson, Troy MI 48083-1116 may have the effect of substantially impeding the operation of the taxing unit, or impairing the financial soundness of the taxing unit;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council has **FOUND THAT THE GRANTING** of an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, at 1201 Stephenson, Troy MI. 48083-1116 shall not substantially impede the operation of the City of Troy or the other taxing units, **NOR HAS IT BEEN FOUND THAT THE GRANTING** of the Industrial Facilities Exemption Certificate (IFEC) will impair the financial soundness of the City of Troy, or the other taxing units which levy taxes on said property; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **APPROVES** the application for an Industrial Facilities Exemption Certificate (IFEC) for Witzenmann USA, LLC, Inc., at 1201 Stephenson, Troy, MI 48083-1116, Parcel #88-20-35-102-038, for personal property for a term of ten (10) years after completion, **CONTINGENT** upon the execution of a Letter of Agreement between the City of Troy and Witzenmann USA, LLC, and payment of the application fee established in accordance with Public Act 198 of 1974, as amended; and

BE IT FURTHER RESOLVED, That the Mayor and City Clerk are **AUTHORIZED TO EXECUTE** the Letter of Agreement between the City of Troy and Witzenmann USA, LLC, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FINALLY RESOLVED, That the City Clerk is hereby **AUTHORIZED TO COMPLETE** the Application and **TRANSMIT** same to the State Tax Commission, Treasury Building, P.O. Box 30471, Lansing, MI 48909-7971

Yes: Schilling, Beltramini, Kerwin, McGinnis, Slater

No: Howrylak

Absent: Fleming

## **MOTION CARRIED**

### **Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business**

Resolution #2010-10-223

Moved by Schilling

Seconded by Kerwin

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 *Order of Business* to take action on an item that does not appear on the Agenda.

Yes: Beltramini, Kerwin, McGinnis, Slater, Schilling

No: Howrylak

Absent: Fleming

## **MOTION CARRIED**

**Vote on Resolution to Reduce Public Comment, Rule #16 – Members of the Public & Visitors**

Resolution #2010-10-224

Moved by Schilling

Seconded by Kerwin

RESOLVED, That Troy City Council hereby **REDUCES** Public Comment, Council Rule #16, *Members of the Public & Visitors*, from five minutes to three minutes at the request of the Chair and by majority vote of City Council members elect.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini

No: Howrylak

Absent: Fleming

**MOTION CARRIED****F. PUBLIC COMMENT:**

**Janice Daniels:** Spoke in opposition of all library proposals.  
**Gordon Schepke:** Spoke in opposition of all library proposals.  
**Dr. Kul Gauri:** Spoke in support of *Library Proposal I*.  
**JoAnn Thompson:** Will attend October 18<sup>th</sup> meeting to comment on Boards and Committees.  
**Karen Fabian:** Invited the public to attend an informational forum on Thursday, October 14<sup>th</sup> at 7:30 at the Troy Community Center.  
**League of Women Voters**  
**Pam Brady:** Added that the hour long forum will be held Room 304, hosted by Charlie Langdon and can be viewed on CNN.  
**League of Women Voters**  
**Gerard Staeger:** Spoke in opposition of all library proposals; supports alternate petition currently circulating  
**Glen Ellis:** Spoke in support of *Library Proposal I*.  
**Julie Ellis:** Spoke in support of *Library Proposal I*.  
**Grace Ellils: Student** Spoke in support of *Library Proposal I*.  
**Sharon MacDonell:** Spoke in support of *Library Proposal I*.  
**Aaron Green:** Spoke in support of *Library Proposal I*.  
**Edward Kempen:** Spoke in opposition of new taxes and library proposals; discussed current petition circulating offering an alternative to the library proposals.  
**Linda Kajma:** Spoke in support of *Library Proposal I*.  
**James Savage:** Spoke in opposition of the Transit Center and library proposals.  
**Thomas Burke:** Spoke in opposition of the library proposals.  
**Jeanne Stine:** Spoke in support of *Library Proposal I*.  
**John Witt:** Spoke in opposition of supporters of *Library Proposal I* and spoke against all library proposals.

The meeting **RECESSED** at 9:10 PM.The meeting **RECONVENED** at 9:19 PM.

**G. RESPONSE / REPLY TO PUBLIC COMMENT****H. POSTPONED ITEMS:**

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**H-1 No Postponed Items****I. REGULAR BUSINESS:**

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**I-1 Appointments to Boards and Committees:****a) Mayoral Appointments: None Scheduled****b) City Council Appointments/Confirmation: None Scheduled**

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**I-2 Nominations for Appointments to Boards and Committees: None Scheduled**

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**I-3 Request for Closed Session**

Resolution #2010-10-225

Moved by Beltramini

Seconded by Howrylak

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, *Troy v Ida Rudack Trust*, as permitted by MCL15.268 (e), Pending Litigation.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini, Howrylak

No: None

Absent: Fleming

**MOTION CARRIED**

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**I-4 Interlocal Agreement for Participation in a Crash Investigation Team with Auburn Hills Police Department and Bloomfield Township Police Department**

Resolution #2010-10-226

Moved by Slater

Seconded by McGinnis

WHEREAS, The Troy Police Department Traffic Safety Unit (TSU) has worked to help establish a Crash Investigation Team comprised of officers from Troy, Auburn Hills and Bloomfield Township; and

WHEREAS, An Interlocal Agreement will outline the purpose, responsibilities, and liability of each of the participating agencies;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the attached Interlocal Agreement for participation in the Crash Investigation Team; and

BE IT FURTHER RESOLVED, That the Troy City Council hereby **AUTHORIZES** the Chief of Police to sign the Interlocal Agreement on behalf of the City of Troy, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: McGinnis, Slater, Schilling, Beltramini, Howrylak, Kerwin  
No: None  
Absent: Fleming

**MOTION CARRIED**

**J. CONSENT AGENDA:**

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**J-1a Approval of “I” Items NOT Removed for Discussion**

Resolution #2010-10-227  
Moved by McGinnis  
Seconded by Slater

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented.

Yes: Slater, Schilling, Beltramini, Howrylak, Kerwin, McGinnis  
No: None  
Absent: Fleming

**MOTION CARRIED**

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**J-1b Address of “I” Items Removed for Discussion by City Council**

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**J-2 Approval of City Council Minutes**

Resolution #2010-10-227-J-2

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the Special Joint and the 7:30 PM Regular City Council Meetings of October 4, 2010 as submitted.

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**J-3 Proposed City of Troy Proclamation:**

Resolution #2010-10-227-J-3

RESOLVED, That Troy City Council hereby **APPROVES** the following City of Troy Proclamation:

- a) **25<sup>th</sup> Anniversary Celebration of the American Polish Cultural Society**

**J-4 Standard Purchasing Resolutions:****a) Standard Purchasing Resolution 8: Best Value Award – Energy Audit**

Resolution #2010-10-227-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract to complete the energy audits for eleven (11) municipal buildings in the City of Troy to the highest scoring respondent, Energy Finance Analytics of Lansing, MI, as a result of a best value process, which the Troy City Council determines to be in the public interest, for an estimated total cost of \$39,840.00 at unit prices contained in the RFP tabulation opened September 22, 2010, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, That the award is **CONTINGENT** upon contractor submission of properly executed proposal and contract documents, including insurance certificates and all other specified requirements.

**b) Standard Purchasing Resolution 1: Award to Low Bidder – Type ‘K’ Copper Tubing**

Resolution #2010-10-227-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** a contract to purchase Type “K” Copper Tubing to the low bidder, Progressive Plumbing Supply of Warren, MI, for an estimated total cost of \$23,940.00 at unit prices contained in the bid tabulation opened electronically on September 27, 2010, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-5 Application for Outdoor Dining Area for Marico, Inc. (Big Beaver Tavern)****a) New Outdoor Service Area**

Resolution #2010-10-227-J-5a

RESOLVED, That the request from Marico, Inc., 645 East Big Beaver Road, Troy 48083, Oakland County, for a new Outdoor Service (1 area) to be held in conjunction with 2010 Class C Licensed Business with Dance Permit, Entertainment Without Dressing Rooms, and 2 Bars, be **CONSIDERED** for **APPROVAL**; and

BE IT FURTHER RESOLVED, That it is the consensus of this legislative body that the application **BE RECOMMENDED** for issuance.

**b) Agreement**

Resolution #2010-10-227-J-5b

WHEREAS, The City Council of the City of Troy deems it necessary to enter agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That the City Council of the City of Troy hereby **APPROVES** an agreement with Marico, Inc., 645 East Big Beaver Road, Troy 48083, Oakland County, for a new Outdoor Service (1 area) to be held in conjunction with 2010 Class C Licensed Business with Dance Permit, Entertainment Without Dressing Rooms, and 2 Bars, and the Mayor and City Clerk are hereby **AUTHORIZED TO EXECUTE** the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

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**J-6 Recognition as a Nonprofit Organization Status from Pasquale Longordo, President of *Drivers Against Testing & Talking* (DATT Group)**

Resolution #2010-10-227-J-6

RESOLVED, That Troy City Council hereby **APPROVES** the request from *Drivers Against Testing & Talking* (DATT Group) asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license, **CONTINGENT** upon compliance with state law, MCL 432.103 (k)(ii) as recommended by City Management.

**K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:**

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**K-1 Announcement of Public Hearings: No Announcements Forwarded**

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**K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): No Memorandums Forwarded**

**L. COUNCIL REFERRALS:**

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

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**L-1 No Council Referrals Advanced**

**M. COUNCIL COMMENTS**

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**M-1 Council Comments:**

Mayor Schilling requested that the agenda for Regular City Council meetings scheduled for November 8<sup>th</sup> and/or 15<sup>th</sup> be shortened to provide for a study session to comprehensively discuss Council's vision, goals and objectives.

Council Member Kerwin requested City Management to respond to Council Member Beltramini's suggestion prior to next week's meeting that perhaps there are alliances that can be formed within the community where some of the boards and committees could be far more effective.

Council Member Kerwin believes it would be beneficial to add a *Life Time Learning Committee* as suggested in the *Visions 2020* report and asked that a recommendation be included in the boards and committees outline provided to City Council from staff.

Council Member Beltramini added that City Management’s report did not include City Council’s previous discussions about combining, shrinking and determining if there are other groups in the community that could offer as effective service or recommendations to City Council, In addition to the *Life Time Learning Committee* suggestion in the *Visions 2020* report, Council Member Beltramini indicated that there were many other committee suggestions that were proposed to energize the citizenship. She believes they would need to identify a group to partner with that could serve a clearing house for these types of committees. She asked if there are currently committees that offer advice to the city for venues that the city will no longer sponsor or will shift to the private sector. Council Member Beltramini asked that if City Management has any answers to those types of questions, that they be included in Council’s packet material.

## **N. REPORTS**

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### **N-1 Minutes – Boards and Committees:**

- a) Parks and Recreation Board – Final – March 18, 2010
  - b) Library Advisory Comminutes – Draft – September 9, 2010
  - c) Liquor Advisory Committee – Final – September 13, 2010  
Noted and Filed
- 

### **N-2 Department Reports:**

- a) City Council Expense Report – October 2010
  - b) Economic Development Activity Report – September 2010  
Noted and Filed
- 

### **N-3 Letters of Appreciation:**

- a) Letter of Appreciation from Lynn Stevens Naoum Thanking Police Officer Ray Piper  
Noted and Filed
- 

### **N-4 Proposed Proclamations/Resolutions from Other Organizations: None Forwarded**

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### **N-5 Communication from the State of Michigan Public Service Commission Regarding Notice of Hearing for the Electric Customers of The Detroit Edison Company – Case No. U-16356**

Noted and Filed

## **O. STUDY ITEMS**

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### **O-1 No Study Items**

## **P. CLOSED SESSION:**

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### **P-1 Troy v Ida Rudack Trust**

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**Q. ADJOURNMENT**

The meeting **RECESSED** at 9:32 PM.

The meeting **RECONVENED** at 9:39 PM.

The meeting **ADJOURNED** at 10:00 PM.

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Louise E. Schilling, Mayor

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Tonni L. Bartholomew, MMC  
City Clerk

**A. CALL TO ORDER:**

A Special Meeting of the Troy City Council was held Monday, October 11, 2010, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the Meeting to order at 5:35 PM.

**B. ROLL CALL:****City Council:**

Mayor Louise E. Schilling  
Robin Beltramini  
Mayor Pro Tem Wade Fleming (Absent)  
Martin Howrylak  
Mary Kerwin  
Maureen McGinnis  
Dane Slater

**Resolution to Excuse Mayor Pro Tem Wade Fleming**

Resolution #2010-10-215

Moved by Beltramini

Seconded by McGinnis

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of Mayor Pro Tem Wade Fleming at the City Council Special Meeting of Monday, October 11, 2010 due to being out of the county.

Yes: Schilling, Beltramini, Howrylak, McGinnis, Slater

No: Kerwin

Absent: Fleming

**MOTION CARRIED****C. DISCUSSION ITEMS:**

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**Coaching/Team Building/Goal Setting with Barry Demp of Barry Demp Coaching**

**D. PUBLIC COMMENT:**

**Mary Ann Bernardi:** Spoke in opposition of creating a mission statement at this time; spoke in support of City Council focusing more on the public.

**E. ADJOURNMENT**

The meeting **ADJOURNED** at 7:19 PM.

\_\_\_\_\_  
Louise E. Schilling, Mayor

\_\_\_\_\_  
Tonni L. Bartholomew, MMC  
City Clerk



## CITY COUNCIL AGENDA ITEM

October 11, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance & Administration  
Susan A. Leirstein, Purchasing Director  
Carol K. Anderson, Parks and Recreation Director

Subject: Standard Purchasing Resolution 2: Bid Award – Lowest Bidders Meeting Specifications  
Picnic Shelter and Swing Sets

### Background

On September 30, 2010, bid proposals were received and opened for ITB-COT 10-32 to provide a picnic shelter and swing sets for Milverton Park.

Milverton Park is the newest named City Park. Over the past two years, the City has received Community Development Block Grant (CDBG) funding to be used in the section of Troy where Milverton Park is located, and the result of that funding has been the partial development of the park. Previous elements installed in the park with CDBG funding include: asphalt parking lot and walking path, trees, benches, and climbing boulders play equipment. It should be noted that no City funds have been used for development of Milverton Park. All elements have been purchased with CDBG funds.

A total of 110 vendors were notified via the MITN system with ten (10) bids received. Eight (8) of the bids received were for both the shelter and swings. Two (2) of the bids received were for the shelter only.

The low bid for the picnic shelter was from Play Environments, Inc. However, this shelter did not meet the specifications in the bid package for post dimension, and will therefore not be considered. Play Environments product used a 5"x5" square post dimension, whereas bid specifications called for shelter posts to be 6"x6" square steel. Industry standards call for 6" square posts in steel shelters of this size for stability and all other bidders submitted bids with minimum of 6" square posts. This specification has been used for the steel picnic structures previously installed in Troy parks, and was therefore included in the specifications for this bid as well. In evaluating the bids for swing sets, Site & Park Amenities had a slightly lower price for one of the swing sets from a different manufacturer; management has decided not to split the award of the two swing sets. Purchasing two swing sets from the same manufacturer will provide uniformity of design for the two swing sets, as well as the ability to purchase repair/replacement parts from one supplier in the future. City management has determined it to be in the City's best interest to award the picnic shelter to one vendor and both swing sets to another vendor.



## CITY COUNCIL AGENDA ITEM

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### Recommendation

City management recommends awarding the contract to purchase a 20' x 34' all steel picnic shelter from the low bidder meeting specifications, Miracle Recreation of Michigan from Okemos, MI, for an estimated total cost of \$11,835.00 at prices contained in the bid tabulation dated September 30, 2010.

In addition, City management recommends awarding a contract to purchase two (2) swing sets (one set with belt seats, and one set with toddler/ADA seats) to the low total bidder for the two sets of swings, Sinclair Recreation of Holland, MI, for an estimated total cost of \$4,100.00 at unit prices contained in the bid tabulation dated September 30, 2010.

### Fund Availability

Funds for these purchases are available initially from the Park Development capital account and then reimbursed by Oakland County through the Community Development Block Grant Program.

JB\G:\Community Center Files\City Council memos\10.09.10 – Picnic Shelter/Swings Memo.doc

VENDOR NAME: jh/sl

<b>Miracle Recreation of Michigan</b>	<b>Sinclair Recreation</b>	Playworld Midstates

**PROPOSAL: MATERIALS & COMPONENTS FOR AN ALL STEEL PICNIC SHELTER & TWO (2) SWING SETS**

DESCRIPTION	TOTAL COST	TOTAL COST	TOTAL COST
<b>ITEM #1</b>			
One (1) 20' x 34' All Steel Picnic Shelter	<b>\$ 11,835.00</b>	\$ 16,900.00	\$ 12,061.00
Manufactured by:	Poligon	Icon	Litchfield
Model Number:	RAM-20x34 MR	RH24x38M	Various
<b>ITEM #2</b>			
One (1) 10' high, (3) bay swing set	\$ 2,542.00	<b>\$ 2,400.00</b>	\$ 2,707.00 (with freight)
Manufactured by:	Miracle	GameTime	Playworld Systems
Model Number:	2954S	8545/8549/1483	Swing H10-6
<b>ITEM #3</b>			
One (1) 8' high, (2) bay swing set	\$ 1,979.00	<b>\$ 1,700.00</b>	\$ 1,914.00 (with freight)
Manufactured by:	Miracle	GameTime	Playworld Midstates
Model Number:	2872ST	8544/8548/1470/8555	Swing-58; etc Add Opt Drawing \$1000
<b>GRAND TOTAL:</b>	<b>\$ 16,356.00</b>	<b>\$ 21,000.00</b>	<b>\$ 16,682.00</b>
<b>DESCRIPTIVE LITERATURE</b> Yes or No Attached	(Specifications) Yes	(per spec) Yes	(w/tags) Yes
<b>AUTHORIZED DEALER:</b> Yes or No	Yes	Yes	Yes
<b>DELIVERY SCHEDULE:</b> Yes or No Can Meet	<u>Yes</u> Depend on turn around	<u>Yes</u>	<u>Yes</u> Need timely order
<b>CONTACT INFORMATION:</b> Names	Cory Anderson Margo Ryan	Diane Sinclair	Jim & Connie Kennedy
24Hr Phone	800-722-8546	616-836-2447	586-228-9390
Hrs of Oper	8AM - 5PM	8 to 5	8:30AM - 7PM M-Sat
<b>PAYMENT TERMS:</b>	Net 30	Net 30 Days	Net 30
<b>WARRANTY:</b>	Various	Attached To Bid	See Catalogs & Print Outs
<b>EXCEPTIONS:</b>	Blank	Specs Attached To Bid	Attached To Bid
<b>ALL OR NONE AWARD</b> Yes or No	No	No	No
<b>ACKNOWLEDGEMENT:</b> Yes or No Signed	Yes	Yes	Yes

ATTEST:  
Julie Hamilton  
Jeffrey Biegler  
Diane Fisher

**HIGHLIGHTED AREAS DENOTES LOWEST ACCEPTABLE BIDDERS**

Susan Leirstein, CPPO CPPB  
Purchasing Director

Opening Date -- 9/30/10  
Date Reviewed - 10/11/10

CITY OF TROY  
BID TABULATION  
PICNIC SHELTER & SWING SETS

ITB-COT 10-32  
Pg 2 of 3

VENDOR NAME:

Outdoor Fun Store Company	All About Play Inc	Americana Building Product	Site & Park Amenities, Inc.
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**PROPOSAL: MATERIALS & COMPONENTS FOR AN ALL STEEL PICNIC SHELTER & TWO (2) SWING SETS**

DESCRIPTION	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
<b>ITEM #1</b>				
One (1) 20' x 34' All Steel Picnic Shelter	\$ 14,690.00	\$ 15,685.00	\$ 16,326.00	\$ 17,424.00
Manufactured by:	SII Structures	SII Structures	Americana Building Products	Site & Park Amenities
Model Number:	HE 2034-AS	Est # 3630	2438 Navajo	SHP-2236
<b>ITEM #2</b>				
One (1) 10' high, (3) bay swing set	\$ 2,969.00	\$ 2,990.92	No Bid	\$ 2,187.00
Manufactured by:	Sportsplay	BCI Burke		Recreation Creations
Model Number:	581-641	Est # 3620		40-3208
<b>ITEM #3</b>				
One (1) 8' high, (2) bay swing set	\$ 3,211.00	\$ 2,421.71	No Bid	\$ 2,685.00
Manufactured by:	Sportsplay	BCI Burke		Recreation Creations
Model Number:	581-440-8	Est # 3619		40-3200
<b>GRAND TOTAL:</b>	\$ 20,870.00	\$ 21,097.63	\$ 16,326.00	\$ 22,296.00
	(OFS Bid Docs)	(Blank)	(Quote 26429)	(Model #)
<b>DESCRIPTIVE LITERATURE</b> Yes or No Attached	Yes	Yes	Yes	Yes
<b>AUTHORIZED DEALER:</b> Yes or No	Yes	Yes	Manufacturer Yes	Yes
<b>DELIVERY SCHEDULE:</b> Yes or No Can Meet	<u>No</u> 6 weeks ARO	<u>Yes</u>	<u>Yes</u>	<u>Yes</u> (if ordered by 10/8/10)
<b>CONTACT INFORMATION:</b> Names	Jim Marquette	Larry Haddan	Paul B. Casey	Glenda Mason
24Hr Phone	734-502-5010	248-391-8950	800-851-0865	866-620-7483
Hrs of Oper	7AM-6PM	9-5PM	Blank	M-F 8-5
<b>PAYMENT TERMS:</b>	Net 30	Net 30	30 Days Net	Net 30 Days
<b>WARRANTY:</b>	N/A	Attached To Bid	5 Paint/25 limited defects	(5) shelter / 2-10 on swings
<b>EXCEPTIONS:</b>	Attached To Bid	Blank	Roof Panel is 24 ga steel high rib 8" on ctr green both sides	Materials quoted are what is specified in bid
<b>ALL OR NONE AWARD</b> Yes or No	No	No	No	No
<b>ACKNOWLEDGEMENT:</b> Yes or No Signed	Yes	Yes	Yes	Yes

**DMS:**

Play Environments Inc - (\$9350.00) Shelter only - Re: Post dimension not as specified -

VENDOR NAME:

Snider & Associates, Inc.	Superior Play LLC		

**PROPOSAL: MATERIALS & COMPONENTS FOR AN ALL STEEL PICNIC SHELTER & TWO (2) SWING SETS**

DESCRIPTION	TOTAL COST	TOTAL COST		
<b>ITEM #1</b>				
One (1) 20' x 34' All Steel Picnic Shelter	\$ 20,999.00	\$ 39,000.00		
Manufactured by:	Classic Recreation	Cedar Forest Products		
Model Number:	Mesa 24 x 38	RHS2438		
<b>ITEM #2</b>				
One (1) 10' high, (3) bay swing set	\$ 2,472.00	\$ 2,679.00		
Manufactured by:	RCI	Landscape Structures		
Model Number:	40-3210 / 40-3301	157109A		
<b>ITEM #3</b>				
One (1) 8' high, (2) bay swing set	\$ 1,890.00	\$ 2,726.00		
Manufactured by:	RCI	Landscape Structures		
Model Number:	40-3200 / 40-3208	157107A		
<b>GRAND TOTAL:</b>	\$ 25,361.00	\$ 44,405.00		
<b>DESCRIPTIVE LITERATURE</b> Yes or No Attached	(Snider) Yes	(Catalogs) Yes		
<b>AUTHORIZED DEALER:</b> Yes or No	Yes	Yes		
<b>DELIVERY SCHEDULE:</b> Yes or No Can Meet	<u>No</u> <u>See Notes</u>	<u>No</u> <u>Swings 2-3 weeks</u> <u>Shelter - 12/10/10</u>		
<b>CONTACT INFORMATION:</b> Names	Victoria Crawford	Eric/Tim Sheffer		
24Hr Phone	248-431-2796	517-672-2106		
Hrs of Oper	8 to 5	M-F 8AM - 5PM		
<b>PAYMENT TERMS:</b>	Net 30	Net 30		
<b>WARRANTY:</b>	See Literature Attached To Bid	Attached To Bid		
<b>EXCEPTIONS:</b>	Swings delivered 30 days - Shelter 60 days	Paint & Load exceed specs for shelter 2 week delivery shelter		
<b>ALL OR NONE AWARD</b> Yes or No	No	No		
<b>ACKNOWLEDGEMENT:</b> Yes or No Signed	Yes	Yes		



## CITY COUNCIL AGENDA ITEM

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October 11, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance and Administration  
 Mark F. Miller, Acting Assistant City Manager/Economic Development Services  
 Susan A. Leirstein, Purchasing Director  
 Steven J. Vandette, City Engineer  
 Steven A. Pallotta, Director of Building Operations

Subject: Standard Purchasing Resolution 1 – Award To Low Bidder: Demolition of Buildings and Structures - 6675 John R

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### **Background**

On October 7, 2010, seven (7) bid proposals were received to provide for the demolition of buildings and structures located at 6675 John R Road. This property was acquired during the recent right-of-way acquisition phase for the future road widening of John R, Square Lake to South Boulevard. The construction phase of the road project is not funded at this time. The City of Troy is waiting on future federal funds to pay for 80% of the construction cost. A total of three-hundred fifty-four (354) vendors were notified via the MITN system.

The removal of all buildings and structures on this property will prevent liability issues that are related to unoccupied and vacant structures. Most salvageable material has been removed from the job site.

### **Recommendation**

City management recommends awarding a contract for the demolition of all buildings and structures including the above ground swimming pool at 6675 John R to the low bidder, S.A.Torello Demolition, Inc, 3500 Dove Road, Port Huron, MI 48060 at an estimated total cost of \$12,387.00. The award is contingent upon contractor's submission of proper insurance certificates, and all other specified requirements.

### **Fund Availability**

Funds are available in the Major Road fund for Public Works Construction, John R from Square Lake to South Blvd.

Opening Date -- 10/07/10  
Date Reviewed - 10/11/10

CITY OF TROY  
BID TABULATION  
DEMOLITION OF BUILDINGS & STRUCTURES

jh/sl

VENDOR NAME:

<b>S.A. Torello</b>	Fairwood	Den-Man	Blue Star Inc
<b>Demolition, Inc</b>	Contracting, LLC	Contractors, Inc	
Check #	17193152	17195787	0752619
Amount	\$1,800.00	\$1,800.00	\$1,800.00

**PROPOSAL: DEMOLITION OF VARIOUS BUILDINGS AND STRUCTURES LOCATED AT 6675 JOHN R ROAD IN ACCORDANCE WITH THE SPECIFICATIONS AND PHOTOS.**

<b>Proposal:</b> 6675 John R -	<b>Complete for the Sum of:</b>	<b>\$ 12,387.00</b>	\$ 12,500.00	\$ 15,625.00	\$ 18,600.00
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MANDATORY SITE INSPECTION	Visited	XX	XX	XX	XX
	Date Visited	9/29/2010	10/1/2010	9/29/2010	10/1/2010
<b>Within One Calendar Week</b>					
COMPLETION DATE:	Can meet	XX	XX	XX	XX
	Cannot Meet				
DISPOSAL SITE:	Location	Pine Tree Landfill	Oakland Hgts	Sauk Trail	Sauk Trail
		Lenox, MI	Auburn Hills, MI	Landfill	Canton, MI
VENDOR QUESTIONNAIRE:	Y or N	Y	Y	Y	Y
INSURANCE	Attached CAN MEET CANNOT MEET	XX	XX	XX	XX
PAYMENT TERMS:		Blank	*2% Net 10/ Net 30	Net 30	30 Days
EXCEPTIONS:		Blank	Blank	Blank	Excludes Asbestos Abatement, Includes cost to perform survey
ACKNOWLEDGEMENT:	Signed Y or N	Y	Y	Y	Y
ADDENDUM #1:	Attached Y or N	Y	Y	Y	Y

\* City unable to comply with these payment terms.

ATTEST:  
Mary Ann Hays  
Diane Fisher  
Julie Hamilton

**BOLDFACE TYPE DENOTES LOW BIDDER**

\_\_\_\_\_  
Susan Leirstein CPPO CPPB  
Purchasing Director

VENDOR NAME:		Homrich, Inc	Radich	MGM	
			Construction Co	Restoration	
Check #		342032	000218070	9439503157	
Amount		\$1,800.00	\$1,800.00	\$1,800.00	
<b>PROPOSAL: DEMOLITION OF VARIOUS BUILDINGS AND STRUCTURES LOCATED AT 6675 JOHN R ROAD IN ACCORDANCE WITH THE SPECIFICATIONS AND PHOTOS.</b>					
<b>Proposal:</b> 6675 John R -	<b>Complete for the Sum of:</b>	\$ 22,300.00	\$ 24,200.00	\$ 26,500.00	
MANDATORY SITE INSPECTION	Visited	XX	XX	XX	
	Date Visited	9/29/2010	10/1/2010	9/29/2010	
<b>Within One Calendar Week</b>					
COMPLETION DATE:	Can meet	XX	XX	XX	
	Cannot Meet				
DISPOSAL SITE:	Location	Sauk Trail Hills	Wayne Oakland	Blank	
		Canton, MI	Disposal		
VENDOR QUESTIONNAIRE:	Y or N	Y	Y	N	
	<input type="checkbox"/> Attached				
INSURANCE	CAN MEET	XX	XX	XX	
	CANNOT MEET				
PAYMENT TERMS:		Net 30 Days	Net 30 Days	30 Days	
EXCEPTIONS:		None	Blank	None	
ACKNOWLEDGEMENT:	Signed Y or N	Y	Y	Y	
ADDENDUM #1:	Attached Y or N	Y	Y	N	



## CITY COUNCIL AGENDA ITEM

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October 11, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance & Administration  
Susan A. Leirstein, Purchasing Director  
Carol K. Anderson, Parks and Recreation Director

Subject: Sole Source - Recreation Equipment

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### Background

LifeTrail recreation equipment is designed for older, active adults. It is based on the latest advancements in functional fitness and promotes strength, balance, stamina, and socialization. It is comprised of seven (7) stations, with twenty-one (21) activity panels, offering one hundred fifty nine (159) different exercises.

LifeTrail equipment is manufactured by Playworld Systems, and is distributed exclusively by Playworld Midstates of Holland, MI. It is the only line of outdoor equipment of its kind currently being offered targeting adults 50 and older.

The equipment will be installed in the City's newest park, Milverton Park. Because of the park's close proximity to the Troy American House senior complex, as well as being within walking distance of the residential areas bordering the park, Milverton Park is the perfect location for installation of this recreation equipment.

In addition, the LifeTrail equipment qualifies for purchase under the Community Development Block Grant program, resulting in no City funds being used for its purchase or installation. Over the past two years, CDBG funding has afforded the City the opportunity to install an asphalt pathway and parking lot, trees, benches, and climbing boulders in the park without cost to the City. The installation of a picnic shelter and swings (if approved by Council), is also scheduled for Milverton Park this year.

### Recommendation

City management recommends awarding a contract for the purchase of LifeTrail recreation equipment to the sole area distributor, Playworld Midstates of Holland, MI, for an estimated total cost of \$24,770.00, which includes a 33% discount from Playworld Systems, in accordance with Quote No. 100510-CSK1 dated 10/5/2010.



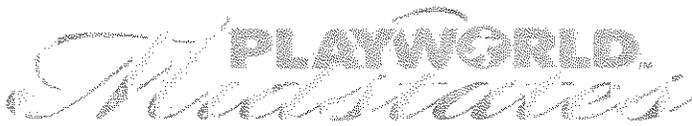
## CITY COUNCIL AGENDA ITEM

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### Fund Availability

Funding for this purchase is available initially from the Park Development capital account, and then reimbursed by Oakland County through the Community Development Grant Program.

JB\G:\Community Center Files\City Council memos\10.09.10 – LifeTrailRecEquip.doc



Indiana Michigan Ohio

## LifeTrail Proposal - Surface Mount

P.O./Quote No: **100510-CSK1**  
 Proposal Date: **10/5/2010**  
 Sales Rep: **Jim Kennedy**  
 Sales Rep Phone #: **800-782-0611 TOLL FREE**  
 Sales Rep Fax #: **1-586-228-9391**

Purchase Orders, Contracts & Checks in care of:  
**Playworld Midstates**  
 2127 112th Avenue, Holland, MI 49424-9609

Bill To:	Ship To:
Name: City of Troy - Parks & Recreation Department	Name: City of Troy - Parks & Recreation Department
Address: 3179 Livernois	Address: 3179 Livernois
Address: Troy, Michigan 48084	Address: Troy, Michigan 48084 Oakland Cnty
Contact: Jeff Biegler, Superintendent of Parks	Contact: Jeff Biegler, Superintendent of Parks
Phone: 248-524-3484 or 248-524-1061	Phone: 248-524-3484 or 248-524-1061
Fax: 248-689-6497	Fax: 248-689-6497

LifeTrail - Surface Mount Stations with Roofs - 2010 Prices						
Set of 7 LifeTrail Advanced Wellness Stations with 159 Total Exercises						
			Unit Cost	Unit Freight	Unit Installation	
1	LAWS-1R-SM	Station 1: Welcome Sign, Lower-Body Cycling Exercise Proprioceptive Neuromuscular Facilitation (PNF) Exercises Pad = 15'2" x 12'4" (15.5 x 12.5' = 193.75' sq)	\$5,763.00	\$206.00	By Owner	\$5,969.00
1	LAWS-2R-SM	Station 2: Hip Lift & Thigh Squeeze Push-Up Exercises Wobble Board Exercises Pad = 17'9" x 14'6" (18 x 15' = 270' sq)	\$4,169.00	\$204.00	By Owner	\$4,373.00
1	LAWS-3R-SM	Station 3: Upper-Body Cycling; Squat Exercises; Tricep Strength & Torso Stability Exercises Pad = 14' x 12'8" (14 x 13' = 182' sq)	\$5,276.00	\$231.00	By Owner	\$5,507.00
1	LAWS-4R-SM	Station 4: Inverted Row & Core Exer; Weighted Squat Exercises Shoulder Stability & Strength Exercises Pad = 21'2" x 15'10" (21.5 x 16' = 344' sq)	\$4,952.00	\$230.00	By Owner	\$5,182.00
1	LAWS-5R-SM	Station 5: Stair Exercises Overhead Press Exercises Standing Stretches & Yoga Poses Pad = 17'6" x 20'1" (17.5 x 20.5' = 358.75' sq)	\$5,483.00	\$272.00	By Owner	\$5,755.00
1	LAWS-6R-SM	Station 6: PNF & Leg Extension (ADA) Tricep Strength & Torso Stability Exercises (ADA) Upper Body Cycling Exercises (ADA) Pad = 15'2" x 12'4" (15.5 x 12.5' = 193.75' sq)	\$4,953.00	\$137.00	By Owner	\$5,090.00
1	LAWS-7R-SM	Station 7: Overhead Press (ADA) Stretch Exercises (ADA) Shoulder Stability & Strength Exercises (ADA) Pad = 20'8" x 19'10" (21 x 20' = 420' sq)	\$4,181.00	\$189.00	By Owner	\$4,370.00
<b>Subtotals:</b>			<b>\$34,777.00</b>	<b>\$1,469.00</b>	<b>By Owner</b>	<b>\$36,246.00</b>
LifeTrail Site Preparation:						
0	Pads	Concrete Pads 4" (per dims above)	Not in Quote			Not in Quote
0	Dumpster	Disposal of Packing Materials	Not in Quote			Not in Quote
0	Storage	Locked Storage Trailer	Not in Quote			Not in Quote
					<b>Subtotal:</b>	<b>\$36,246.00</b>
					<b>Less Playworld 33% Sale:</b>	<b>\$11,476.00</b>
<b>Equipment &amp; Freight</b>						<b>Net Total: \$24,770.00</b>

We propose hereby to furnish materials and/or labor, in complete accordance with above specifications

for the sum of TWENTY-FOUR THOUSAND SEVEN HUNDRED SEVENTY AND 00/100 dollars.

Note: This proposal may be withdrawn by us, if not accepted by: WEDNESDAY, NOVEMBER 23, 2010, due to sale deadline on 11/30/2010.

Payments to be made as follows:  
(checks payable to: PLAYWORLD MIDSTATES)

Playworld Midstates  
2127 112th Avenue  
Holland, MI 49424

Customer is responsible for unloading, counting & properly signing the bill of lading when equipment is delivered. Customer is responsible for storage until installation.  
All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workers compensation insurance.

**Acceptance of Proposal:** The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Past due accounts subject to 1 1/2% month charge and legal fees associated with collection.

**Terms & Conditions:** Terms are check with order, or with approved credit. Payment is due net 10 days upon completion.

**Acceptance by Playworld Midstates Representative**

Required Signature: JIM KENNEDY  
Authorized Signature - Michigan Playgrounds, LLC

Signature: \_\_\_\_\_  
Customer

Printed Name: \_\_\_\_\_  
Customer

- Notes:
1. Equipment prices are itemized for freight and installation charges.
  2. Installation quoted for SURFACE MOUNTED UNITS.
  3. Concrete pads NOT INCLUDED in this quote.
  4. Prices DO NOT include sales tax. Complete Michigan Sales Tax Exemption form required to avoid sales tax.
  5. If receiving goods, sign Bill of Lading, using PW Checklist to make sure that all items are received.
  6. You will need several people to unload all items and store them securely until installation.
  7. If any packages arrive with damages, REFUSE DELIVERY OF THESE ITEMS and note refusal on Bill of Lading.



Home > Design > Playsystem Gallery > LifeTrail® Advanced Wellness System

## LifeTrail® Advanced Wellness System

Give older, active adults the freedom of revitalizing fitness with LifeTrail® Advanced Wellness System, the progressive, functional fitness workout designed to make it easier for users to perform daily tasks and enjoy a better quality of life. Each of LifeTrail®'s seven stations includes three activity panels, for a total of 21 activity panels and 159 exercises. [Visit our LifeTrail® center to learn more.](#)

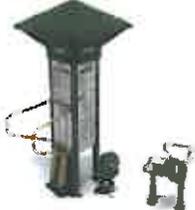
Refine your search by telling us what kind of playsystem you're looking for

Age Range: <Any> Play Events: <Any> Budget: <Any> ADA: <Any>

Min Width: Max Width: Min Length: Max Length:

FT M

Apply

			
<b>Standard System with Roofs</b> Age Range: 50+ Play Events: 0	<b>Station 1 With a roof</b> Age Range: 50+ Play Events: 2	<b>Station 2 With a roof</b> Age Range: 50+ Play Events: 3	<b>Station 3 With a roof</b> Age Range: 50+ Play Events: 3
			
<b>Station 4 With a roof</b> Age Range: 50+ Play Events: 3	<b>Station 5 With a roof</b> Age Range: 50+ Play Events: 3	<b>Station ADA 1 With a roof</b> Age Range: 50+ Play Events: 3	<b>Station ADA 2 With a roof</b> Age Range: 50+ Play Events: 3

- Playsystem Gallery
- Playmakers® & Challengers®
- Explorers®
- Adventure Series
- CityScapes
- SkyTowers
- Active
- Fun Centers™
- FirstPlay™ Toddler
- ToddlerTown™
- NEOS®
- Climbing Boulders™
- Climbing Walls
- LifeTrail®
- ENERGI™
- Webs
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- Design Tips
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[Green Action](#)
[Home](#) > [About Us](#) > [Product Lines](#) > [LifeTrail](#)

## LifeTrail

### Outdoor fitness equipment for older, active adults



Play is beneficial at every stage of life, but it's especially important later in adulthood when staying active is vital to living longer and healthier. We created LifeTrail® outdoor fitness equipment with the needs of older, active adults in mind.

And now LifeTrail outdoor fitness equipment has expanded to include 21 functional fitness activity panels designed to make users stronger, more energetic, and more able to complete the real-life activities that matter most. We call it LifeTrail Advanced Wellness System. Mix and match the 21 activity panels to create up to seven three-sided outdoor fitness stations, which can be configured in clusters for circuit training, or along a path to give users the added health benefits of walking.

#### Outdoor fitness equipment built on the latest scientific research

Playworld Systems, an internationally recognized leader in the creation of outdoor fitness equipment, developed the original LifeTrail in tandem with gerontology, kinesiology, and recreation experts from Penn State University.

Co-created with leading gerontology and kinesiology specialist Danielle DuVall, the expanded LifeTrail Advanced Wellness System has taken that research even further to offer you the latest advancements in outdoor fitness equipment, including 159 new functional fitness exercises patterned after the movements of everyday life, as well as easy-to-use instructional signs with text and colors tested for maximum legibility in older adults.

#### Outdoor fitness equipment for retirement communities

The retirement community industry is booming. LifeTrail outdoor fitness equipment can help you build a wellness program that sets your retirement community apart from the competition. LifeTrail's outdoor fitness equipment motivates residents to go outside, and often become social hubs where residents can train alongside friends and new acquaintances. Installing the outdoor fitness equipment in a cluster makes it easy for staff to supervise residents at close range.

#### Outdoor fitness equipment for parks and communities

As 78 million baby boomers make their way into retirement, municipalities and park and recreation departments have an immediate need to address the outdoor fitness and recreation needs of this growing and influential segment of the population. LifeTrail outdoor fitness equipment is the perfect solution.

LifeTrail is also a great way to promote total family wellness in your community. Playworld Systems can help you plan LifeTrail clusters in close proximity to your playspace so that parents and grandparents can play next to their little ones, or along a planned outdoor fitness trail to give the whole family a fun walking workout.

**Find A Representative** - Start your outdoor fitness planning process today.

**Request A Catalog** - Get more LifeTrail information sent directly to you.



#### Product Snapshot

- Outdoor fitness equipment
- Designed for active, older adults
- Based on the latest advancements in functional fitness
- Promotes strength, balance, stamina, and socialization
- Offers 21 activity panels and 159 exercises

#### See It in Action

Watch videos, hear testimonials, and download the research behind LifeTrail's outdoor fitness equipment.

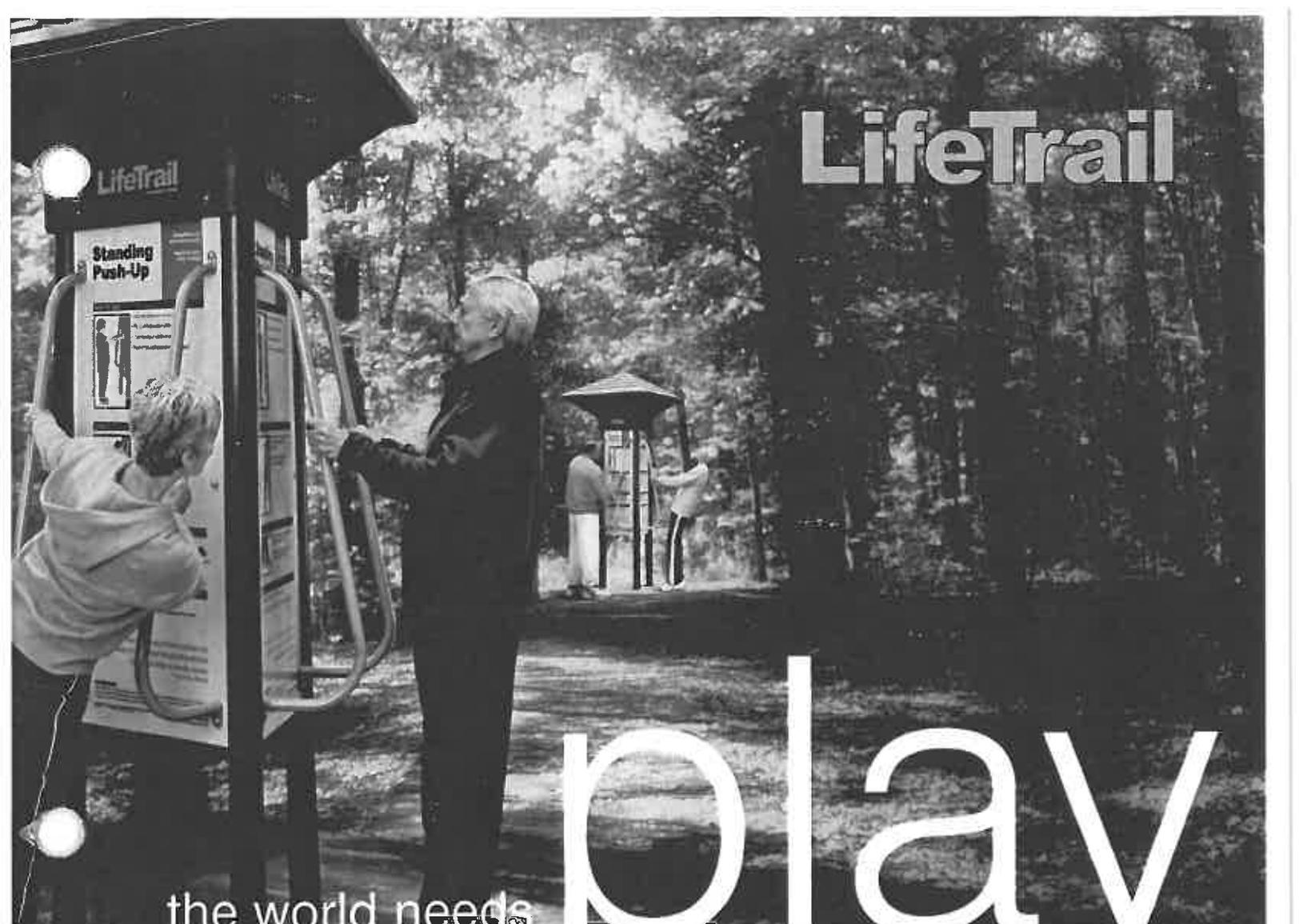
[Go now](#)

#### Browse LifeTrail Products

Start building your adult outdoor fitness area.

[View outdoor fitness equipment](#)

- Letter from the CEO
- Product Lines
  - PlayDesigns
  - Playworld
  - NEOS
  - LifeTrail
  - NatureForms
- How We Work
- Our Partners
- Our Values
- Company History
- What's New
- Press
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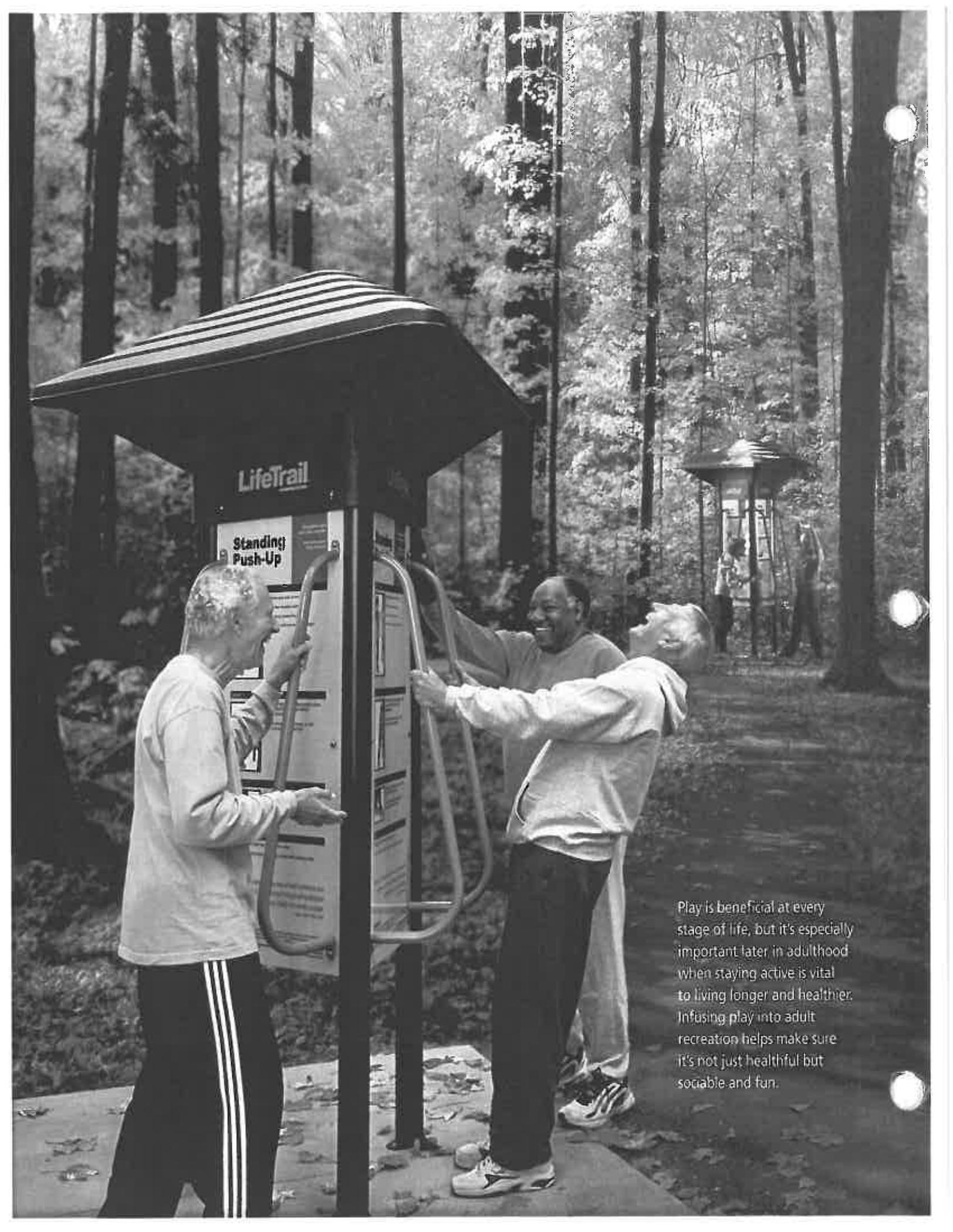
**LifeTrail**

the world needs

play



Adult Recreation Activities



LifeTrail

Standing  
Push-Up

Play is beneficial at every stage of life, but it's especially important later in adulthood when staying active is vital to living longer and healthier. Infusing play into adult recreation helps make sure it's not just healthful but sociable and fun.



the maturity of **play**

Walking is the most common form of outdoor recreation among older adults. LifeTrail is specifically designed to provide older adults with the opportunity to walk outdoors, and to stretch and strengthen their body.

The ten LifeTrail wellness stations can be installed along existing walking paths to provide a variety of exercise options prior to, during or after a normal walking routine. As the stations create stopping points along a path, they also become social gathering places where people can exercise with friends or meet new acquaintances.

# LifeTrail Wellness Station Features



## Why you should buy LifeTrail:

1. Older adults are the fastest growing segment of the population. LifeTrail is designed to meet the needs of older adults.
2. Active, older adults are committed to total body wellness. They embrace a healthy lifestyle and enjoy the outdoors. LifeTrail provides a series of age appropriate, outdoor activities specifically designed to help older adults maintain a maximum level of wellness and independence.
3. Walking is the preferred and recommended form of exercise among older adults. LifeTrail enhances a walking routine by providing upper and lower body exercises for a comprehensive fitness program.
4. Older adults are politically active and influential in their communities. They serve on boards and committees where decisions are made about allocating funds to best serve the needs of their peers.
5. LifeTrail is an easy, affordable way to add exercise activities and allows you to promote your facility to active, older adults.

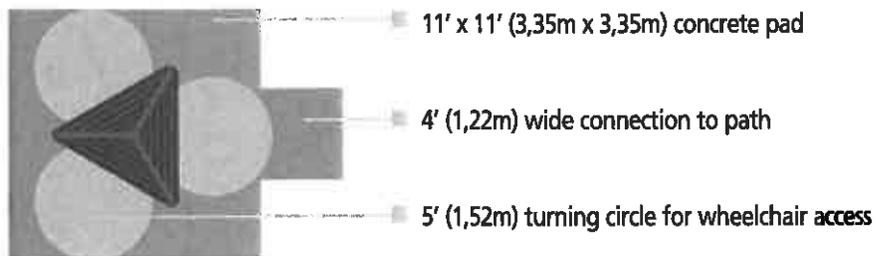
## Researched and Designed by Experts

Extensive research went into the planning and design of LifeTrail. Each of the ten wellness stations was conceptualized and designed in collaboration with gerontology, kinesiology and recreation experts from Pennsylvania State University. LifeTrail was rigorously field-tested through observation, individual interviews and focus groups of older adult participants.

Each wellness station features a sophisticated, appealing design and is constructed from highly durable, weatherproof materials.

## Installing LifeTrail

Installation is simple and can be easily accomplished by an existing maintenance crew or local contractor. Surface mount installation is completed by bolting directly onto the concrete pad (see below).





Rotomolded roof is made from 1/4" (6mm) high density polyethylene with UV treatment to resist fading. The roof fits over the top of the panels and posts to easily shed water.

Posts and grab bars are galvanized, triple-coated steel, painted with super-durable, polyester powder-coat paint that has been weather tested for color and gloss retention. This also makes them easy to clean. The stations are available in two landscape themed color options:



Deep chocolate with copper accents



Bottle green with gold accents

Grab bars and non-slip treads facilitate balance and stability.



Each activity panel has clear illustrations and contains instruction copy that is printed with large type to make it easy to read. Each panel is made of 1/4" (6mm) fiberglass-reinforced plastic that is simple to clean.

Adjustable resistance control mechanisms (for appropriate activities) provide different levels of challenge.



Each panel contains an inspirational or thought provoking quote.

There is a risk management disclaimer on every station.

# Ten LifeTrail Wellness Stations

## 1. Welcome

The Welcome station walks the user through the basics of using LifeTrail. The panels describe the general benefits of exercise and give instructions for optimizing the use of LifeTrail based on physical ability.

## 2. Lower Body Warm-Up

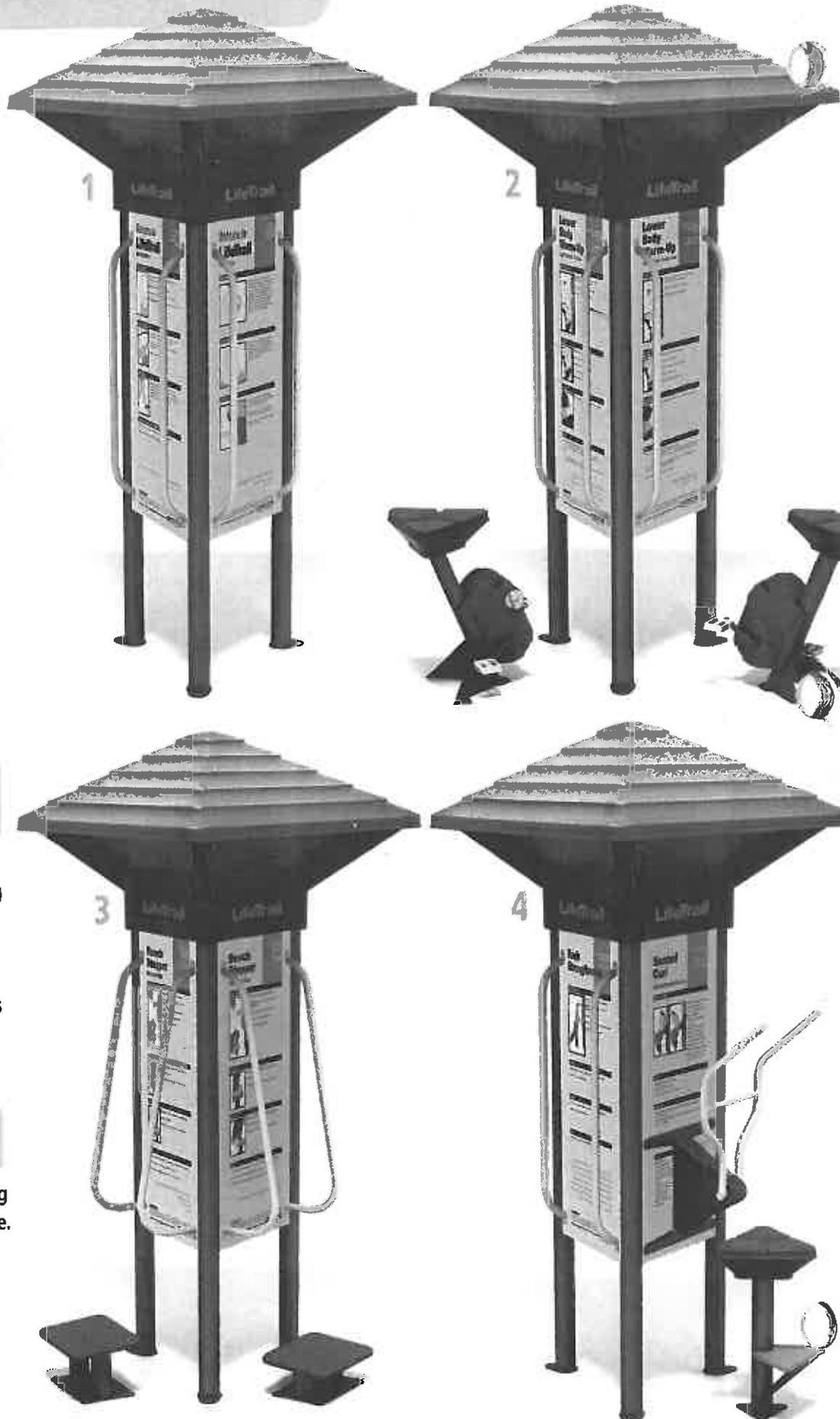
The Lower Body Warm-Up is as easy as riding a bike. Leg pedaling gradually warms the muscles to reduce the risk of strain. Warm-up exercises also prepare the heart for further exercise. Advanced users can increase the resistance so the pedals move with moderate difficulty.

## 3. Bench Stepper

Weak leg muscles are a major contributor to accidental falls among older adults. The Bench Stepper increases leg strength and balance. Two different step heights allow the user to choose the height that works best for their leg length.

## 4. Torso Stability

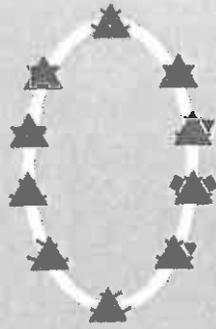
Developing and maintaining a strong back is key to a healthy, pain-free life. A strong abdomen provides the support needed for a healthy back. The Torso Stability station has two exercises to strengthen the lower back and abdominal muscles.



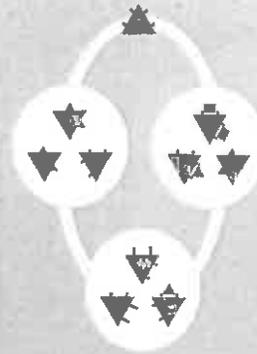
## LifeTrail can be configured to work with your site layout.

### 5. Upper Body

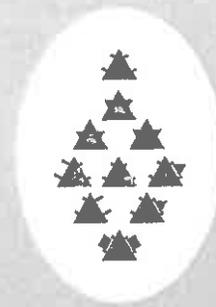
This activity is designed to increase blood flow to the arms, chest and back. Arm resistance is an excellent exercise and can increase mobility. At higher resistance, exercise increases upper body strength and stamina.



Walking Path



Cluster



Single Group

### 6. Standing

Pushing a grocery cart in and out of the back of a car is a simpler task with increased body strength. Pushing a cart is one of the best all-around strength exercises and strengthens the chest and upper arms.

Each wellness station is designed with both lifestyle and age appropriate activities for active, older adults. In addition, most of the stations have two levels of challenge, one for beginners and one for advanced users. The ten wellness stations shown are in the recommended order for the most effective fitness routine. However, LifeTrail can be arranged in any format needed to match your site requirements.

### 7. Forearm

Adequate hand and forearm strength are important for daily activities. The forearm exercise simulates the motion of wringing water out of a towel and strengthens the forearms.

### 8. Upper Body & Strength

The spring-loaded kneeling station works to improve upper body strength and stretch the muscles between the shoulders and back of the neck.



## 5. Upper Body Warm-Up

This activity is designed to increase blood flow to the arms, shoulders, chest and back. Arm pedaling at low resistance is an excellent warm-up exercise and can increase shoulder mobility. At higher resistance, this exercise increases upper body strength and stamina.



## 6. Standing Push-Up

Pushing a grocery cart, and getting in and out of the bathtub become simpler tasks with improved upper body strength. Push-ups are one of the best all around upper body strength exercises and this activity strengthens the chest, shoulders and upper arms.



## 7. Forearm Rolls

Adequate hand and forearm strength are important for many daily activities. The Forearm Rolls exercise simulates the motion of wringing water out of a towel and strengthens the hands and forearms.

## 8. Upper Body Stretch & Strengthen

The spring-loaded levers in this station work to improve upper body strength and stretch the muscles between the shoulder blades and back of the neck.

# Customize Your LifeTrail Wellness Stations

Each wellness station is comprised of three sides, two of which are activities. These activities have been developed to address the major components of a well-rounded fitness program for older adults.

The third side can be customized to suit your needs. You can either choose one of our standard informational panels, or for an additional cost, you can select a wheelchair/ADA accessible activity or create your own custom panel.



## 1. Standard Informational Panel

There are ten informational panels to choose from. Each provide the user with important health information and tips for healthy living.

- Benefits of Exercise
- Exercise For Your Mind
- Fall Prevention
- Healthy Eating
- Osteoarthritis
- Osteoporosis
- Posture/Safe Lifting
- Stress Reduction
- Pain Management
- Tai Chi
- Yoga



## 2. Wheelchair/ADA Accessible Option

There are five wheelchair accessible activities to choose from:

- Forearm Rolls
- Pull-Up
- Stretches
- Upper Body Stretch and Strengthen
- Upper Body Warm-Up



### 3. Custom Panel Options

Our graphic designers can help you create your own custom panel to recognize a sponsor, display a map of the trail or highlight interesting facts or historical references about your park or facility. Here are a few samples, but the possibilities are endless.



This LifeTrail is brought to you by Pringle Development for a healthy lifestyle for years to come.



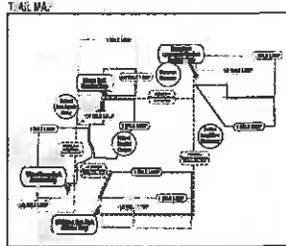
Tunnell Communities  
Long Neck, DE

### City of Holland



Leisure and Cultural Services

### WELCOME



Welcome to the City of Holland's Hospital Neighborhood wellness trail! We hope that you enjoy these wellness trails and all the healthy benefits that we will bring to you. On the arches located at each exercise stop, you will see a map noting several wellness trail loops of various lengths along with a trail map for the entire system. You may begin your workout at any of the four main exercise stops and follow the exercise loop that best fits your needs, and then follow the colored arrows on the trail for the route that you choose. Each 1/2 mile or 1 mile loop will take you back to your starting point, or you may choose a longer route that connects with one or more of the other wellness trail loops for a longer workout. Enjoy your workout!



City of Holland  
Holland, MI

### PLANT COMMUNITIES OF PUEBLO CANYON



Los Alamos County Parks Division  
Los Alamos, NM



"LifeTrail gives Cleveland Metroparks another opportunity to serve the needs of its visitors. The park district has always offered trails that many visitors use for physical fitness pursuits. LifeTrail targets and encourages a special group of users who seek a lower impact level of exercise."

Jane Christyson  
Director of Marketing and  
Golf Clubhouse Services  
Cleveland Metroparks  
Cleveland, OH



*"LifeTrail has added a new dimension to our exercise program and is good for our residents in that they're no longer just going for a walk. There's now the added dimension of stretching and conditioning, the residents like that."*

*Michael Deveney  
Wellness Coordinator  
Cornwall Manor Retirement Community  
Cornwall, PA*

### **FREE with Each LifeTrail Purchase**

You will receive a helpful programming package with your LifeTrail purchase. This package contains simple, step-by-step instructions for each wellness station on a DVD. You will also receive an instructional CD so you can print the training manual and suggestions for motivational activities. In addition, we'll help you promote LifeTrail within your community or facility, by providing you with promotional materials that you can personalize and send out to your local media, use in newsletters or share with members of your community.

### **LifeTrail Clubs**

The LifeTrail Club is a fitness program that you can create for your facility or park. The concept is simply to have residents and local community members accumulate points for walking and using the LifeTrail wellness stations. When each member reaches a certain level, they hand in their score card and receive a prize. You can introduce this concept to local hospitals and businesses who may want to participate and donate prizes. We can help you create your own LifeTrail Club. Just give us a call today.

### **Site Amenities**

Playworld Systems offers an extensive line of site amenities that will complement your LifeTrail. Below are a few samples. For a complete selection, please visit us online at [www.PlayworldSystems.com](http://www.PlayworldSystems.com) or contact your authorized Playworld Systems representative.



*Contour Bench*



*Garbage Can*

### **Outstanding Warranty**

You can buy LifeTrail with confidence. The galvanized steel posts and stainless steel hardware are backed by our limited lifetime warranty. The grab bars, steel activity equipment and plastic components have a limited 10-year warranty. All moving parts are guaranteed with a limited 5-year warranty.

# Playworld Systems Brands

**We build community through play, by giving everyone in the community something to play on.**

At Playworld Systems, we believe play is essential to the well-being of people of all ages. We help people in every stage of life stay active and healthy, with innovative products that provide the highest fun and fitness value possible. Play equipment for toddlers and children. Walls and boulders for climbers of all levels. Ramps and rails for boarders, bladers and bikers. Wellness stations for older adults. We're all about recreation for life. And making it available for all.

**Play Designs**

**PLAYWORLD SYSTEMS**

PlayDesigns® creates playgrounds for toddlers and preschoolers on the go. These boldly colored playgrounds feature developmentally appropriate activities to help build muscle strength and socialization skills and encourage kids to use their imaginations.



**PLAYWORLD**

**PLAYWORLD SYSTEMS**

Playworld™ has been customizing fun and challenging playgrounds for kids ages 5–12 for over 30 years. With a wide range of innovative products to choose from, you'll find exciting activities that are low to the ground and high in the sky. We make sure our playgrounds are safe and inclusive, so children of all ages and abilities can play together.



**Climbing Boulders**

**PLAYWORLD SYSTEMS**

Climbing Boulders™ have the look and feel of real rock. Both the novice and experienced climber are challenged as they use their skills to conquer the many climbing routes found on each boulder. Available in five different sizes, the level of challenge increases as the boulder size increases.



**WOODWARD**

**PLAYWORLD SYSTEMS**

Woodward® Ramps & Rails were created with the pros from Woodward® Camp to encourage boarders, bladers and BMX bikers to take their tricks to the next level. These ramps and rails surpass the competition in product performance, durability, quality, maintenance and design.



**LifeTrail**

**PLAYWORLD SYSTEMS**

LifeTrail® provides active, older adults with a total body workout. Comprised of a series of ten outdoor wellness stations, LifeTrail can be installed along existing walking paths to provide enjoyable strengthening, flexibility and balance activities during a normal walking routine.





## CITY COUNCIL AGENDA ITEM

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Date: October 7, 2010

To: John Szerlag, City Manager

From: Mark F. Miller, Assistant City Manager/Economic Development Services  
Timothy L. Richnak, Public Works Director  
Cindy Stewart, Community Affairs Director

Subject: 2010 Request to Waive Recapture Form

### Background

The Community and Home Improvement Division of Oakland County has advised us, as a standard practice, to submit a waiver request to protect year 2008 Community Development Block Grant (CDBG) funds from recapture for one additional year.

### Recommendation

It is recommended that Council approve submitting the 2010 request to waive recapture form.

### Fund Availability

Absent a waiver all unobligated 2008 funds would be recaptured December 31, 2010.

TROY YOUTH ASSISTANCE  
PROPOSED BY-LAWS CHANGES  
October 13, 2010

ARTICLE III-Purpose and Objectives

To coordinate services and resources through the involvement of local citizens for the prevention and reduction of delinquency and neglect, including the administration, coordination, implementation, and policy making functions of Troy Youth Assistance. **The Troy Youth Assistance is organized solely for charitable purposes that are permissible for a 501 ( c ) ( 3 ) organization as specified by the Internal Revenue Code or any corresponding provision of a future amendment of the Internal Revenue Code. The Troy Youth Assistance will remain nonprofit forever.**

ARTICLE XXIII-Amendments

These by-laws may be amended by two-thirds (2/3) vote of the members present at any regular meeting: provided due notice of the proposed changes has been given at least one (1) regular meeting in advance **or in writing at least ten (10) days in advance of the vote.** The City of Troy, Troy Board of Education and the Family Division must approve all by-laws changes.

ARTICLE XXIV-Dissolution-Section B

In the event of dissolution, all other assets, real and personal, of Troy Youth Assistance shall be distributed ~~at the discretion~~ **to another 501( c)(3) non-profit organization selected by** of the Board of Directors subject to the approval of its sponsors.

Please note that any writing in red indicates changes to the current by-laws.

A Meeting of the Civil Service Commission (Act 78) was held Tuesday, August 25, 2009, at Troy City Hall, 500 W. Big Beaver Road in the Lower Level Conference Room. Chairman/President McGinnis called the meeting to order at 7:31 AM.

**A. ROLL CALL:**

**PRESENT:** Chairman/President Donald E. McGinnis, Jr.  
Commissioner David Cannon  
Commissioner Patrick Daugherty (Absent/Resigned)

**ALSO PRESENT:** Lori Grigg Bluhm, City Attorney  
Peggy Sears, Human Resources Director (Arrived 7:40 AM)  
Gary Mayer, Police Chief  
Colleen Mott, Police Captain  
Barbara A. Pallotta, Deputy City Clerk

**B. APPROVAL OF MINUTES:**

**1. Approval of Minutes of Monday, March 30, 2009**

Resolution #CSC-2009-08-009  
Moved by Cannon  
Seconded by McGinnis

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPROVES** the Minutes of the Monday, March 30, 2009 meeting as presented.

Yes: Cannon, McGinnis  
No: None

**MOTION CARRIED**

**C. PETITIONS AND COMMUNICATIONS:** None

**D. REPORTS:** None

**E. OLD BUSINESS:** None

**F. NEW BUSINESS:**

**1. Vote on Resolution to Accept Resignation Received from Member Patrick Daugherty**

Chairman/President McGinnis stated that Member Daugherty served the Commission well and is grateful for his experience. Commissioner Cannon concurred.

Resolution #CSC-2009-08-010  
Moved by Cannon  
Seconded by McGinnis

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **ACCEPTS** the resignation of Member Patrick Daugherty as submitted on June 7, 2009.

Yes: Cannon, McGinnis  
No: None

**MOTION CARRIED**

**2. Interview Applicants for Appointment to the Civil Service Commission**

The Commission was provided with the applications of two candidates, Andrew R. Percy and Jaime Sinutko. Both candidates were interviewed and provided with an opportunity to provide any additional information that could be considered in evaluating the candidates. Ms. Sinutko provided an updated resume to the Commission.

Chairman/President McGinnis and Member Cannon discussed the different roles of the three commissioners and the need to be completely neutral. After further discussion, Chairman/President McGinnis indicated that Ms. Sinutko is an excellent candidate and very qualified. Chairman/President McGinnis stated that while he believes Ms. Sinutko could be fair, they must be concerned with the appearance of impropriety in that others might not perceive her serving on the Commission as fair, particularly in cases where Ms. Sinutko’s vote would be the deciding factor.

Member Cannon agreed with the comments made by Chairman/President McGinnis.

**Appointment of Civil Service Commission (Act 78) Member**

Resolution #CSC-2009-08-011  
Moved by McGinnis  
Seconded by Cannon

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **APPOINTS Andrew R. Percy** to complete the unexpired term of the Civil Service Commission (Act 78) member ending on April 30, 2014.

Yes: Cannon, McGinnis  
No: None

**MOTION CARRIED**

The Oath of Office was administered to Andrew R. Percy by Deputy City Clerk Pallotta.

**PUBLIC COMMENT:** None

**G. ADJOURNMENT:**

Resolution #CSC-2009-08-012

Moved by Percy

Seconded by Cannon

RESOLVED, That the Troy Civil Service Commission (Act 78) hereby **ADJOURNS** the Tuesday, August 25, 2009 meeting at 7:51 AM.

Yes: Cannon, McGinnis, Percy

No: None

**MOTION CARRIED**

The Civil Service Commission (Act 78) meeting **ADJOURNED** at 7:51 AM.

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Donald E. McGinnis, Jr., Chairman

---

Barbara A. Pallotta, Deputy City Clerk

**TROY HISTORIC COMMISSION MINUTES – FINAL**

June 22, 2010

The regular meeting of the Troy Historic Commission was held Tuesday, June 22, 2010 at the Troy Museum & Historic Village. The meeting was preceded by the annual inspection tour of the buildings at 7:00 pm. Rosemary Kornacki called the meeting to order at 8:00 P.M.

**ROLL CALL**                      **PRESENT:**    Rosemary Kornacki  
    Roger Kaniarz  
    Kevin Lindsey  
    Terry Navratil  
    Brian Wattles  
    Vera Milz  
    Loraine Campbell, Museum Manager

**ABSENT**        Padma Kuppa

**Resolution #HC-2010-06-001**  
**Moved by Lindsey**  
**Seconded by Navratil**

**RESOLVED, That the minutes of the March 23, 2010 meeting be approved**

Yes:                      6 — Kornacki, Kaniarz, Lindsey, Navratil, Wattles, and Milz  
 No:                        0

**MOTION CARRIED****Old Business****A. Capital Projects****Cabin**

Repairs completed:

Firebox and arch tuck-pointed, cracks in crown were sealed

Repairs/concerns to be addressed:

Carpenter and sand ant activity detected

**Caswell**

Repairs completed:

Waterproofing mastic on the foundation walls

Repairs/concerns to be addressed:

Porch grate needs to be reinstalled

Exterior paint beginning to peel in places (last painted in 2002)

**Poppleton School**

Repairs completed:

Masonry repairs to the wash (architectural feature above the stone foundation), and chimney

Repairs/concerns to be addressed:  
Exterior trim should be scraped and painted or stained  
Interior floor should be refinished

#### **General Store**

Repairs completed:  
The rod holes in the basement filled with hydrophobic grout  
Stain is holding  
Basement cleared for other use  
Repairs/concerns to be addressed:  
Porch deck repairs for sagging deck boards

#### **Print shop**

Dane Nowosatko scheduled to strip and stain building in July/August 2010

#### **Wagon Shop**

Repairs completed:  
Excellent shape following restoration  
Scrap wood cleared from north side of building, north fence will be reinstalled

#### **Parsonage**

Repairs/concerns to be addressed:  
Window trim, porch and steps need staining  
Remove tree growing in front garden  
Front step frame is not properly supported

#### **Church**

No repairs, none required

#### **Town Hall**

Repairs/concerns to be addressed:  
Badly peeling exterior paint

#### **Main building**

Interior paint really starting to deteriorate  
Front railing should be sanded, primed and painted

### **B. Programs**

The museum has scheduled a special activity each week during the summer. The activities require little prep and can be administered by volunteers. They are advertised in the Summer Troy Today. The museum has one page in this publication.

### **C. Attendance**

The commission reviewed quarterly attendance reports.

**D. Collections**

The commission reviewed the monthly collections reports.

**E. Volunteer training and orientation**

45 volunteers have completed orientation. Ambassador training for office attendants/greets is scheduled next week. Loraine is compiling information for docent training.

**F. Grants**

An application for operations funds was submitted on June 16, 2010 to the Kresge Foundation Arts Support 2010. If awarded, the grant would provide up to \$20,000/ year for 2010/11 and 2011/12. Phoebe Crandall assisted with this application.

**G. Museum Organizational Structure**

The Michigan Nonprofit Assn. is providing funds for two consultants to work on the plan with Loraine. Deb Schutt will focus on intergovernmental alliances and collaborations. Phoebe Crandall will focus on the business plan.

**New Business**

**A. Troy Historical Society**

All projects are on hold. The THS will meet with city management Thursday, June 24, 2010 to discuss options.

**B. Reports and Communications**

**Staff**

Museum staff members have received lay-off notices. Anne Nagrant has accepted the part time position approved in the budget.

**Resolution #HC-2010-06-002**

**Moved by Lindsey**

**Seconded by Navratil**

**RESOLVED, That the Historical Commission officially thank the full time and part time staff for their exceptional service, outstanding programs and dedication to the museum.**

Yes: 6 — Kornacki, Kaniarz, Lindsey, Navratil, Wattles, and Milz

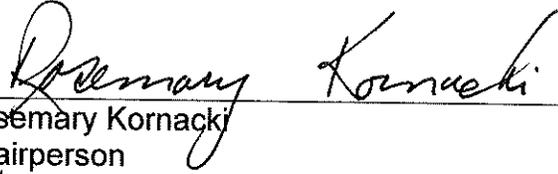
No: 0

**MOTION CARRIED**

**Commission Members**

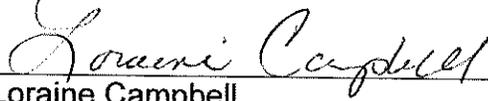
No report.

The Troy Historic Commission Meeting was adjourned at 9:35 p.m. The next regular meeting will be held Tuesday, September 28 2010 at the Troy Museum & Historic Village at 7:30 pm.



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Rosemary Kornacki  
Chairperson



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Loraine Campbell  
Recording Secretary

The Regular Meeting of the Troy City Planning Commission was called to order by Chair Hutson at 7:30 p.m. on September 14, 2010, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Mark Maxwell  
Philip Sanzica  
Robert Schultz  
Thomas Strat  
John J. Tagle  
Lon M. Ullmann

Absent:

Mark J. Vleck

Also Present:

R. Brent Savidant, Acting Planning Director  
Allan Motzny, Assistant City Attorney  
Zachary Branigan, Carlisle/Wortman Associates, Inc.  
Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF AGENDA

**Resolution # PC-2010-09-063**

Moved by: Schultz  
Seconded by: Ullmann

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8)  
Absent: Vleck

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2010-09-064**

Moved by: Edmunds  
Seconded by: Sanzica

**RESOLVED**, To approve the minutes of the August 24, 2010 Special/Study meeting as prepared.

Yes: All present (8)  
Absent: Vleck

**MOTION CARRIED**

4. PUBLIC COMMENTS – Items not on the Agenda

There was no one present who wished to speak.

**PRELIMINARY SITE PLAN REVIEW**

5. PRELIMINARY SITE PLAN REVIEW (File Number SP 964) – Proposed Walmart Store Expansion, South of Maple and West of Crooks (2001 W. Maple Road), Section 32, Currently Zoned M-1 (Light Industrial) District (Consent Judgment)

Mr. Savidant apologized to members that hard copies of the site plan were not delivered to the members prior to the meeting.

Mr. Branigan presented a summary of the Planning Consultant report on the proposed Preliminary Site Plan application. He addressed:

- Site and façade improvements.
- Building additions.
- Impervious surface.
- Parking requirements.
- Parking reduction.
- Parking analysis conducted by OHM and CESO.
- Recommending body to City Council.

Robert Matko of CESO Engineers & Surveyors, 8164 Executive Court, Lansing, was present. Mr. Matko introduced project members: Steve Engelhart (Engelhart Realty), Patrick McCune (Kimco Realty), Tyler Tennent (DMMS), Jim Gallagher (pb2 Architecture). Mr. Matko addressed parking lot improvements, façade upgrades and internal modifications. He projected the construction time to be approximately 8 to 10 months, and indicated both stores would remain open during construction.

Jim Gallagher of pb2 Architecture, Rogers, Arkansas, addressed building materials. Mr. Gallagher said EFIS is proposed for Marshall's and trespa panels are proposed for Walmart, of which a material sample was circulated among members. Mr. Gallagher also addressed accommodations for the physically challenged.

Mr. Matko addressed stormwater management. He said the grading plan shows no changes to the existing basin because the existing basin is more than adequate to handle the stormwater on site.

Mr. Sanzica recommended consideration of stormwater quality as it enters the retention basin.

Mr. Matko said stormwater quality would be addressed during final site plan review by the Engineering Department.

There was a brief discussion on the appropriate recommending body for the proposed parking space reduction.

**Resolution # PC-2010-09-065**

Moved by: Schultz

Seconded by: Strat

**RESOLVED**, The Planning Commission hereby recommends approval of a reduction in the number of required parking spaces for the proposed Walmart expansion to 1,128 when a total of 1,203 spaces are required on the site based on off-street parking space requirements, as per Article XL. This 75-space reduction is justified through the application of ITE methodologies, as outlined in the Parking Analysis prepared by CESO, and further analyzed using ULI methodologies in the review letter prepared by OHM.

**BE IT FURTHER RESOLVED**, That the Planning Commission hereby recommends that Preliminary Site Plan Approval, pursuant to Section 03.40.03 of the Zoning Ordinance, as requested for the proposed Walmart expansion, located south of Maple and west of Crooks (2001 W. Maple Road), in Section 32, within the M-1 zoning district, be granted, subject to the following conditions:

1. Design consideration that stormwater quality issues be considered for the existing site.

Yes: All present (8)

Absent: Vleck

**MOTION CARRIED**

**STUDY ITEMS**

6. COMPREHENSIVE ZONING ORDINANCE REWRITE (ZOTA 236) – Discussion with Representatives from Carlisle/Wortman Associates, Inc.

Mr. Branigan gave a status report on the completion of the Zoning Ordinance rewrite. He indicated Article 20, Form Based Codes, would be discussed at the next meeting.

Mr. Branigan reviewed Article 10, Planned Unit Development, and addressed the following changes:

- Number of Public Hearings required.
- Process simplification.
- Authority to Zoning Administrator to waive certain information and materials.

A brief discussion followed.

Mr. Branigan reviewed Article 13, Landscaping, and addressed the following:

- Percentage of site area required to be landscaped (Section 13.07 A).
- Green incentives (vegetative roof, reduction in turf grass).
- Table 13.1 – Reference table for tree types.
- Low impact stormwater development.
- Natural landscape (Section 13.13).
- Maintenance schedule and enforcement.

A brief discussion followed.

### **OTHER BUSINESS**

#### 7. **PUBLIC COMMENTS** – Items on Current Agenda

There was no one present who wished to speak.

#### 8. **PLANNING COMMISSION COMMENTS**

There was discussion around the table on the following:

- Troy/Birmingham Intermodal Transit Facility.
  - Memorandum distributed by the City Manager, dated September 14, 2010.
  - Consideration of Preliminary Site Plan Approval by City Council at their September 20, 2010 meeting. Two recommendations going forward to City Council.
    - Recommendation by City Management to approve Preliminary Site Plan as submitted because the application meets all Zoning Ordinance requirements.
    - Recommendation by Planning Commission to approve Preliminary Site Plan with design considerations, and a design workshop held prior to final approval.
- Zoning Ordinance Rewrite.
  - Stormwater management and quality.
  - Relationship of stormwater management to Planning Department/Planning Commission.
  - Engineering design standards.
  - Green incentives.
- Michigan Association of Planning (MAP) Conference, Detroit.
  - Budget monies available.
  - Contact Planning Department for assistance.

Mr. Maxwell addressed maintenance and care of residential lawns.

The Regular Meeting of the Planning Commission adjourned at 8:57 p.m.

Respectfully submitted,

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Michael W. Hutson, Chair

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Kathy L. Czarnecki, Recording Secretary

G:\Planning Commission Minutes\2010 PC Minutes\Draft\09-14-10 Regular Meeting\_Draft.doc

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Moved by: Schultz  
Seconded by: Ullmann

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Yes: All present (8)  
Absent: Vleck

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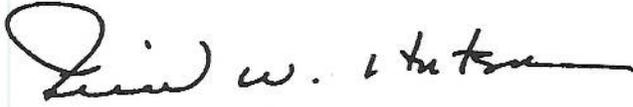
There was discussion around the table on the following:

- Troy/Birmingham Intermodal Transit Facility.
  - Memorandum distributed by the City Manager, dated September 14, 2010.
  - Consideration of Preliminary Site Plan Approval by City Council at their September 20, 2010 meeting. Two recommendations going forward to City Council.
    - Recommendation by City Management to approve Preliminary Site Plan as submitted because the application meets all Zoning Ordinance requirements.
    - Recommendation by Planning Commission to approve Preliminary Site Plan with design considerations, and a design workshop held prior to final approval.
- Zoning Ordinance Rewrite.
  - Stormwater management and quality.
  - Relationship of stormwater management to Planning Department/Planning Commission.
  - Engineering design standards.
  - Green incentives.
- Michigan Association of Planning (MAP) Conference, Detroit.
  - Budget monies available.
  - Contact Planning Department for assistance.

Mr. Maxwell addressed maintenance and care of residential lawns.

The Regular Meeting of the Planning Commission adjourned at 8:57 p.m.

Respectfully submitted,



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Michael W. Hutson, Chair



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Kathy L. Czarnecki, Recording Secretary

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The Board of Zoning Appeals meeting was called to order by Chair Lambert at 7:30 p.m. on September 21, 2010, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Michael Bartnik  
 Glenn Clark  
 Kenneth Courtney  
 Donald L. Edmunds  
 William Fisher  
 A. Allen Kneale  
 David Lambert

Also Present:

Paul Evans, Zoning Compliance Specialist  
 Lori Grigg Bluhm, City Attorney  
 Kathy L. Czarnecki, Recording Secretary

2. APPROVAL OF MINUTES – July 20, 2010

**Resolution # BZA 2010-09-038**

Motion by Edmunds  
 Support by Clark

**MOVED**, To approve the July 20, 2010 Regular meeting minutes as prepared.

Yes: All present (7)

**MOTION CARRIED**

3. HEARING OF CASES

- A. **VARIANCE REQUEST, WILLIAM GEORGE AND LINDA BULL, 987 EMERSON** –  
 In order to enlarge the existing garage, 1) a 3.5 foot variance to the minimum 10 foot side yard setback and 2) an 8.5 foot variance from the requirement that the combined total setback for both side yards is at least 25 feet.

Mr. Evans gave a brief report on the proposed variance with respect to its location and zoning of adjacent properties and briefly addressed the requested setback variances. Mr. Evans announced that prior to the beginning of tonight's meeting, the petitioner provided floor plans and an elevation drawing to further clarify the appearance of the addition should the variance be granted.

The petitioner, William George and Linda Bull, were present. Mr. and Mrs. Bull said situating the garage to the side of the house would preserve their beautifully landscaped backyard with a pond and garden. Mrs. Bull said they would like to keep the view of their backyard from their glassed-in dining area, and not look at a garage. They indicated their intent to utilize the existing garage as living space.

Mr. Edmunds confirmed, upon inspection, that the home is beautifully landscaped. He said that should the variance be granted, the neighbor closest to the proposed garage would still be considerably at a distance because the home is situated on a double lot.

#### PUBLIC HEARING OPENED

No one was present to speak. Chair Lambert noted the petitioner submitted signed documentation from three neighbors indicating support of the variance request.

#### PUBLIC HEARING CLOSED

#### **Resolution # BZA 2010-09-039**

Motion by Courtney

Support by Edmunds

**MOVED**, To grant the variance request.

#### *Preliminary Findings:*

- That the variance is not contrary to public interest.
- That the variance does not permit the establishment of a prohibited use within a zoning district.
- That the variance does not create an adverse effect on the neighbors.

#### *Special Findings:*

- Conformity would ruin the backyard and that is not a desired effect.

#### Discussion on the motion on the floor.

Mr. Clark inquired if the house closest to the proposed garage, 991 Emerson, is situated on a double lot.

Mr. Evans could not confirm that 991 Emerson is a double lot, but he indicated the lot it is clearly larger than other lots in the area, and that the setback of that house from the adjoining lot line is well over 10 feet.

#### Vote on the motion on the floor.

Yes: All present (7)

**MOTION CARRIED**

**B. VARIANCE REQUEST, WAYNE AND JEAN PURSELL, 4912 MOONGLOW – In order to cover the existing deck with a screened porch, an 8.2 foot variance to the required 45 foot rear yard setback.**

Mr. Evans gave a brief report on the proposed variance with respect to its location and zoning of adjacent properties and briefly addressed the requested setback variance. Mr. Evans said the floor plans and elevations provided by the petitioner indicate the appearance of the proposed construction.

The petitioner, Jean Pursell, was present. Ms. Pursell addressed the intended use of the screened porch. She said there is written support from three neighbors, as well as supporting documentation from the Architectural Review Committee of the Oak River Subdivision.

David Hattis, contractor for the project, of 14895 Almont, Allenton, was present. Mr. Hattis said he would be installing a roof and screens on the existing porch.

Mr. Bartnik noted the Homeowners Association placed a condition on its approval that future use of the proposed structure shall be limited to an un-insulated screened porch. Ms. Pursell said she has no plans to insulate the porch or turn it into an addition to the house. She had no objection to place that same condition on the approval of a variance.

Mr. Hattis said it would not be feasible to turn the porch into living quarters without a substantial amount of construction.

**PUBLIC HEARING OPENED**

No one was present to speak. Mr. Lambert noted communications on file are the recommendation from the Homeowners Association Architectural Review Committee, and a letter of support from the neighbor to the south.

**PUBLIC HEARING CLOSED**

**Resolution # BZA 2010-09-040**

Motion by Bartnik  
Support by Courtney

**MOVED,** To grant the variance request.

*Preliminary Findings:*

- That the variance is not contrary to public interest.
- That the variance is not calling for a prohibitive use within the zoning district.
- That the variance does not appear to cause an adverse effect to the immediately adjacent properties.

*Special Findings:*

- Conforming is unnecessarily burdensome, given the size, location and configuration of this particular piece of property.
- Approval is conditioned on the requirement that the future use is an un-insulated screened porch.

Discussion on the motion on the floor.

Mr. Bartnik addressed his reasoning in making the motion. He said it appears the nature of the request relates to the property's open space and the particular requirements of the petitioner.

Vote on the motion on the floor.

Yes: All present (7)

**MOTION CARRIED**

- C. **VARIANCE REQUEST, JOSEPH MANIACI, MONDRIAN PROPERTIES WESTON DOWNS LLC, VACANT SITES AT 694, 702 AND 710 SEABISCUIT AND 3901, 3909, 3925, 3933 AND 3941 APPALOOSA (WESTON DOWNS)** – In order to construct 8 detached condominium units, a variance to allow the minimum distance between buildings to be no less than 10 feet. Chapter 31.30.00 (L) of the Zoning Ordinance allows no less than a 20 foot minimum distance between buildings.

Mr. Evans gave a brief history of the site condominium development. He indicated that the petitioner is currently going through the preliminary site plan review process to receive approval to build the remaining units as single family detached units. Mr. Evans addressed the flexibility of the Planning Commission approval with respect to minimum distances between buildings. He indicated that the petitioner has provided elevations and floor plans. In response to Board member questions, Mr. Evans said there is no change in the number of units and noted it would be best to confirm with the petitioner on occupancy status of the completed units.

The petitioner, Joe Maniaci of Mondrian Properties, 50215 Schoenherr, Shelby Township, was present. Mr. Maniaci gave a brief history of the development, from its origination in 2002. He indicated the project was very successful up until the recent economic downturn, and they are now revisiting the site with the intent to complete the project and meet the obligation of creditors.

Mr. Maniaci addressed the marketing strategy of detached condominiums versus attached condominiums. He indicated detached condominiums have a greater appeal to a larger variety of people, and they are unable to construct the current units as originally planned due to the existing market conditions. He briefly addressed ownership role and responsibility of detached condominiums, impact on property values and maintenance costs. Mr. Maniaci said they have the ability to construct six units without the variance but it is their desire to build out the project completely.

Mr. Maniaci addressed the following items:

- Square footage.
- Distance between buildings.
- Open space.
- Individual condominium units in relation to distances between buildings.
- Occupancy of existing units (all built, sold and occupied).
- Architecture (blend with original development).
- Garage design (side or front entrance).
- Reputation of Mondrian Properties.
- Economic impact on sale prices (original sale prices ranged from \$400,000-\$500,000; later unit sale prices ranged from \$275,000-\$280,000).
- Maintenance costs currently shared by 16 homeowners; it is projected that owner costs will be lower if among 24 units.

Mr. Maniaci, a member of the three-member Association Board, said a board meeting was held to present the proposal. He said all homeowners were notified of the meeting. The Board was in favor of the proposal, and homeowners in attendance voiced no objections at that time.

#### PUBLIC HEARING OPENED

Janet Martin of 3912 Old Creek was present. Ms. Martin voiced a concern with existing water problems and the potential to increase those problems with the development of units 710, 702 and 694.

Karen Allen of 3886 Appaloosa was present. She voiced objection to the proposed development. Ms. Allen addressed property values, the number of remaining units to be constructed, and the appearance differences from the original plan to the proposed plan.

Dave Schuit 3942 Appaloosa was present. He voiced objection to the proposed development. Mr. Schuit addressed property values, marketing strategy of attached units and appearance change of overall development than what was originally presented at the time he bought his unit. He said he would rather pay a higher monthly maintenance fee going forward than put in single family units.

Mr. Bartnik referenced the board meeting that was held wherein there were no objections heard, and it appears that eight homeowners are in favor or do not care one way or another and seven are against the proposal.

Mr. Schuit said homeowners were hit cold with the proposal that night and did not have time to think about it. He said those homeowners who paid \$280,000 for their condominiums probably do not care what goes in, and a few homeowners have their units on the market hoping to sell.

Chair Lambert said communications received on the item comprise of a formal letter from a Wattles Creek Condominium owner, a petition signed by seven neighbors in opposition and four email messages, one in favor and three opposed.

Ms. Bluhm stated that no outside agreements should be considered in the Board's determination. She noted that consideration should be given to the impact on neighboring properties and documentation presented to the members this evening.

Mr. Maniaci thanked homeowners for coming to the meeting tonight. He addressed the condominium documents which allow the developer to present site alterations and request City approval. He said they must consider other options because they cannot economically build as originally planned. Mr. Maniaci addressed the architecture and density of the development. He said it is not their intent to devalue property values but to try to increase them.

Mr. Courtney asked the petitioner what option he would go with, higher density or construction of six units, should the Board deny the variance request.

Mr. Maniaci replied they would have to go back and review numbers. He said it could very likely be decided to go with the higher density and build smaller units (1200 to 1400 square feet). Mr. Maniaci confirmed that any revisions would have to go back before the Planning Commission for approval, and noted that a development of higher density would meet all Zoning Ordinance requirements. Mr. Maniaci addressed the impact of distances unit by unit should the variance request receive approval.

#### PUBLIC HEARING CLOSED

Mr. Evans responded to Janet Martin who identified a water problem during the Public Hearing. He advised Ms. Martin that the City Engineering Department would be happy to work with her on a resolution to the existing water problem.

Mr. Clark addressed concerns presented by both the homeowners and developer.

Mr. Evans reviewed the Site Plan Review process and Board of Zoning Appeals approval process for variance requests.

Mr. Edmunds asked Mr. Evans if he is aware of any condominium developments with units as closely distanced as the proposed plan.

Mr. Evans replied he is not prepared to answer because he conducted no research on to that respect.

Ms. Bluhm advised the Board members of the following:

- Variance requests could be determined individually, in which case, separate motions should be entertained.
- Economics cannot be considered in the decision.
- Practical difficulty must be demonstrated.
- Determination should be made whether conditions are unique to the property not shared by other properties, whether there are reasonable alternatives and whether conditions are self-created.
- Consideration should be given to impact on the neighbors; not necessarily from a financial aspect.
- Developer is not required to construct on the vacant lots. The impact of vacancy on the neighboring properties could be considered.
- The developer may wish an opportunity to revise the plan before the Board makes an action; in which case, tabling the item is a consideration.

Mr. Courtney said he is not in favor of the variance request because of the close proximity between units.

Mr. Kneale said he is not very much in favor of the variance request. He suggested a hybrid plan (a “Plan C”) that might be more palatable.

Mr. Bartnik said he is struggling with the economic impact on the neighbors of attached units versus detached units. He noted that units 6, 7 and 8 are most severely affected by the variance request.

Chair Lambert said a clear presentation of hardship on the part of the petitioner was not presented, other than economic. He suggested that the item be delayed to the next meeting to allow the petitioner an opportunity to arrive at an alternate plan that might accommodate both the developer and homeowners.

**Resolution # BZA 2010-09-041**

Motion by Courtney

Support by Clark

**MOVED,** To table the item until the next regular meeting.

Yes: Clark, Courtney, Fisher, Kneale, Lambert

No: Bartnik, Edmunds

**MOTION CARRIED**

Mr. Evans announced the item would be placed on the October 19, 2010 Regular meeting agenda.

The petitioner was asked to address the following concerns at the next meeting:

- What is the adverse economic effect on the neighbors and how would property values be affected should development (1) continue with detached units; (2) change some or all units to attached units, and (3) leave some or all units vacant.
- Clarification of a practical difficulty with the land.
- Impact on neighborhood and property values with respect to varying square footage of detached and attached condominium units.
- Address real hardship.

- D. **VARIANCE REQUEST, YACOB MURAD, VACANT LOT ADJACENT TO AND EAST OF 734 AMBERWOOD** – In order to build a new house, 1) a 5 foot variance from the required 10 foot side yard setback, and 2) a 15 foot variance from the required 45 foot rear yard setback.

Mr. Evans gave a brief report on the proposed variance with respect to its location and zoning of adjacent properties and briefly addressed the requested setback variance. He noted that the property is adjacent to a dedicated outlot for drainage purposes. Mr. Evans said the petitioner has provided an elevation drawing and floor plans of the proposed home.

Nathan Robinson of Horizon Engineering, P.O. Box 182158, Shelby Township, was present to represent the petitioner. Mr. Robinson stated that the petitioner currently resides at 685 Amberwood Court and also owns the vacant subject property. He would like to construct a home for his family of a size that satisfies the needs of his family, but the preliminary design of the house does not fit on the lot. Mr. Robinson addressed the uniqueness of the lot with respect to its bordering on two sides by a permanent easement for drainage purposes. He addressed setbacks on the east and south sides. He noted that there is no neighbor to the rear (south) and a substantial setback would remain to the neighbor to the east.

Mr. Courtney asked how much square footage would be lost should the petitioner build a home that fits on the lot and would require no variance.

Mr. Robinson said he did not calculate square footage. He assured that the overall width and depth of the structure would not exceed overall lot coverage.

Mr. Courtney asked if a completely different house design would fit on the lot.

Mr. Robinson replied most likely, but noted that the house design is one of a custom home and has been a work in progress for the petitioner.

Mr. Bartnik asked if the overhang on the second floor is part of the variance request.

Mr. Robinson said he did not show cantilevers on the plan, and does not recall if they would be allowed within the side setbacks.

Mr. Evans said it would be required to meet side setbacks.

Mr. Robinson said he would remove the cantilevers.

Mr. Clark asked if the covered concrete patio is within the proposed backyard setback.

Mr. Robinson replied in the affirmative. He said the concrete patio is basically a masonry extension of the house. Mr. Robinson said it would be required to be within the setback because it has a footing and is covered.

Mr. Clark asked how much depth there would be if the covering for the patio was removed.

Mr. Robinson replied approximately 8 to 10 feet. He said approximately 10 feet would remain to the main rear line of the house.

#### PUBLIC HEARING OPENED

No one was present to speak. Chair Lambert noted that there are no objections to the proposed variance request on file.

#### PUBLIC HEARING CLOSED

There was a brief discussion on the temporary closing of Amberwood in relation to the driveway. It appears there would be no effect because the driveway is on the other side of the property.

There was a brief discussion on the height of the house. Mr. Robinson indicated he was not certain of the height but assured the Board members that it would fit within the building envelope and meet all Zoning Ordinance requirements.

Mr. Clark said a practical difficulty has not been clearly demonstrated. He said the proposed home is very beautiful and is beautifully situated on the lot, but he does not understand what the Board should be looking at with respect to a practical difficulty.

Mr. Edmunds agreed, noting he sees very little practical difficulty. He said it appears that a very substantial home could be built on the lot that would require no variances.

**Resolution # BZA 2010-09-**

Motion by Clark

Support by Kneale

**MOVED**, To deny the variance request based on the fact there appears to be no apparent practical difficulty with the land.

**Discussion on the motion on the floor.**

After a brief discussion, Board members were amenable to postpone the item to provide the petitioner an opportunity to come back before the Board with a slightly reduced floor plan.

**Resolution # BZA 2010-09-042**

Motion by Courtney

Support by Kneale

**MOVED**, To substitute the motion on the floor.

Yes: All present (7)

**MOTION CARRIED**

**Resolution # BZA 2010-09-043**

Motion by Courtney

Support by Kneale

**MOVED**, To postpone the item to the next regular meeting.

Yes: All present (7)

**MOTION CARRIED**

4. **COMMUNICATIONS**

Chair Lambert announced the following communications:

- Memorandum from City Manager and Staff regarding 2062 Charnwood.
- Michigan Association of Planning Annual Conference, Detroit.

There was a brief discussion on budget monies available for training purposes.

5. MISCELLANEOUS BUSINESS

Chair Lambert welcomed Ms. Bluhm.

Ms. Bluhm suggested that agendas in the future be inclusive of a section titled “Public Comment” in order to meet the requirement of the Open Meetings Act.

There were brief comments around the table on available training courses.

6. ADJOURNMENT

The Board of Zoning Appeals meeting adjourned at 9:22 p.m.

Respectfully submitted,

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David Lambert, Chair

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Kathy L. Czarnecki, Recording Secretary

The Board of Zoning Appeals Study Session meeting was called to order by Chair Lambert at 9:35 p.m. on September 21, 2010, in the Council Chamber of the Troy City Hall.

1. ROLL CALL

Present:

Michael Bartnik  
Glenn Clark  
Kenneth Courtney  
Donald L. Edmunds  
William Fisher  
A. Allen Kneale  
David Lambert

Also Present:

Paul Evans, Zoning Compliance Specialist  
Lori Grigg Bluhm, City Attorney  
Kathy L. Czarnecki, Recording Secretary

2. TRAINING PROGRAM FOR BOARD MEMBERS – Presented by Lori Grigg Bluhm, City Attorney

Ms. Bluhm conducted a training session for the Board members and identified the role and responsibility of Board members. Ms. Bluhm distributed a Board of Zoning Appeals (BZA) reference manual and highlighted the following topics:

- Rules of Procedure
- Select Provisions from Troy Zoning Ordinance
- State Statute Provisions (Zoning Enabling Act)
- Standard for Non-Use Variances
- Motion Format
- MML Zoning of Appeals Handbook
- Open Meetings Act (OMA)
- Freedom of Information Act (FOIA)

A question and answer session followed.

3. ADJOURNMENT

The Board of Zoning Appeals meeting adjourned at 10:45 p.m.

Respectfully submitted,

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David Lambert, Chair

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Kathy L. Czarnecki, Recording Secretary

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The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Hutson at 7:30 p.m. on September 28, 2010 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Mark Maxwell  
Robert M. Schultz  
Thomas Strat  
John J. Tagle  
Lon M. Ullmann  
Mark J. Vleck

Absent:

Philip Sanzica

Also Present:

R. Brent Savidant, Acting Planning Director  
Allan Motzny, Assistant City Attorney  
Zachary Branigan, Carlisle/Wortman Associates, Inc.

2. APPROVAL OF AGENDA

**Resolution # PC-2010-09-066**

Moved by: Vleck  
Seconded by: Schultz

**RESOLVED**, To approve the Agenda as prepared.

Yes: All present (8)  
Absent: Sanzica

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2010-09-067**

Moved by: Edmunds  
Seconded by: Maxwell

**RESOLVED**, To approve the minutes of the September 14, 2010 Regular meeting as prepared.

Yes: All present (8)  
Absent: Sanzica

**MOTION CARRIED**

4. PUBLIC COMMENT

There was no one present who wished to speak.

5. BOARD OF ZONING APPEALS (BZA) REPORT

Mr. Edmunds reported on the September 21, 2010 Board of Zoning Appeals meeting.

6. DOWNTOWN DEVELOPMENT AUTHORITY (DDA) REPORT

Mr. Savidant reported on the September 15, 2010 meeting of the Downtown Development Authority.

7. PLANNING AND ZONING REPORT

Mr. Savidant reminded the Planning Commission of the joint meeting with City Council on October 4, 2010.

Mr. Savidant reported that the Troy/Birmingham Intermodal Transit Center received Preliminary Site Plan Approval by City Council on September 20, 2010. A design workshop will be held prior to Final Site Plan Approval, as per the approving resolution.

**STUDY ITEM**

8. COMPREHENSIVE ZONING ORDINANCE REWRITE (ZOTA 236) – Discussion with Representatives from Carlisle/Wortman Associates, Inc.

Mr. Branigan reviewed a draft of Article 20 Form Based Codes. Additionally, he summarized the proposed zoning districts.

There was general discussion of the item.

**OTHER BUSINESS**

9. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

10. PLANNING COMMISSION COMMENTS

There were no comments.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 9:10 p.m.

Respectfully submitted,

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Michael W. Hutson, Chair

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R. Brent Savidant, Acting Planning Director

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The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Hutson at 7:30 p.m. on September 28, 2010 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds  
Michael W. Hutson  
Mark Maxwell  
Robert M. Schultz  
Thomas Strat  
John J. Tagle  
Lon M. Ullmann  
Mark J. Vleck

Absent:

Philip Sanzica

Also Present:

R. Brent Savidant, Acting Planning Director  
Allan Motzny, Assistant City Attorney  
Zachary Branigan, Carlisle/Wortman Associates, Inc.

2. APPROVAL OF AGENDA

**Resolution # PC-2010-09-066**

Moved by: Vleck  
Seconded by: Schultz

**RESOLVED**, To approve the Agenda as prepared.

Yes: All present (8)  
Absent: Sanzica

**MOTION CARRIED**

3. APPROVAL OF MINUTES

**Resolution # PC-2010-09-067**

Moved by: Edmunds  
Seconded by: Maxwell

**RESOLVED**, To approve the minutes of the September 14, 2010 Regular meeting as prepared.

Yes: All present (8)  
Absent: Sanzica

**MOTION CARRIED**

4. PUBLIC COMMENT

There was no one present who wished to speak.

5. BOARD OF ZONING APPEALS (BZA) REPORT

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There was general discussion of the item.

**OTHER BUSINESS**

9. PUBLIC COMMENTS – Items on Current Agenda

There was no one present who wished to speak.

10. PLANNING COMMISSION COMMENTS

There were no comments.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 9:10 p.m.

Respectfully submitted,



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Michael W. Hutson, Chair



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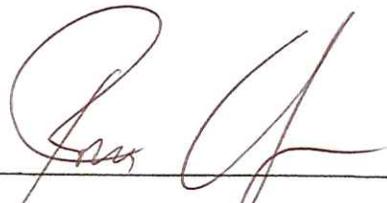
R. Brent Savidant, Acting Planning Director

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# *Certificate of Appreciation*

*Thank You*  
*City of Troy*

*For Supporting Tour de Ford*  
*On Sunday September 12, 2010*



Dr. Ronny Otero, Chair  
Tour de Ford



TOUR DE FORD  
*Wheels that Heal*



May 13, 2010

Troy Parks and Recreation  
SHARP  
3179 Livernois  
Troy, MI 48083

Community Foundation of Troy  
SHARP  
1120 E. Long Lake Rd.  
Ste. 205  
Troy, MI 48085

Dear Sirs:

I had to drop you a note to let you know what a valuable volunteer you have in Karin Stahl.

Karin came to my house to clean up a huge pile of old leaves and weeds and small branches that had accumulated around my home and looked very unsightly. I thought the job was too much for one small woman, but she assured me she could do it and she did. And she didn't stop there but continued to weed out my flower bed at the front of my house.

I felt bad about asking for the help but Karin assured me she was more than happy to do this job for me and that she "really liked the exercise" she got from outdoor work.

I think Karin exemplifies what a volunteer is all about. She was upbeat, positive, kind, and reassuring. She spent 3 weekends giving of her time until all the work was done. She filled 16 big lawn bags with debris and cut branches down into 8 piles that could be set out at the curb. Then she went above and beyond the job and said she would come back on garbage day to take everything out to the curb. How fantastic is that!!

Now, when I look out at my yard, I feel proud of it, and I no longer have the stress of worrying about how I am going to get it all done?

I also am very happy that I found the SHARP program. I can't say enough good things about what you do for us seniors and, more particularly, did for me. This program offers me peace of mind and a sense of security knowing if there is something that I cannot do, I can make a phone call, and help will come.

Sincerely,



Carol Maljak  
2922 Wisconsin Rd.  
Troy, MI 48083

October 3<sup>rd</sup>, 2010

We find no words how to thank you all for the tremendous help you rendered us in fighting the fire in our house in May 2009.

Thank you, thank you, thank you so very much.

We are truly lucky in Troy, MI, to have all of your <sup>(volunteers)</sup> times of our need. Our thanks again to each one of you who came to our rescue that night. May the Almighty bless each one of you by keeping you safe, in good health and happy all the time. With sincere regards to all of you and

\* Please accept a token donation from us for the wonderful cause you are promoting to-day.

(DONATION made to fund for FD/TPE CHRISTMAS PARTY for KIDS in FINANCIALLY CHALLENGED FAMILIES -)

Thanks for what you did.

Thanks for being you.

Snehany Khosla

Meena Khasrabis

A special thank you to Mr. Peter Hullinger and Mr. Eric Caloia for standing by us that night and helping us and guiding us well after the fire. Thank you so much. Snehany and Meena **Khasrabis**

Troy, MI



## CITY COUNCIL AGENDA ITEM

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October 12, 2010

To: The Honorable Mayor and City Council Members

From: John Szerlag, City Manager  
Cynthia Stewart, Community Affairs Director

Subject: Paint Creek Center for the Arts' Regional Arts Awards

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The Paint Creek Center for the Arts (PCCA) is hosting its 1<sup>st</sup> annual *Regional Arts Awards* on Thursday, March 24, 2011. The awards encompass eight Mayor's Arts Awards honoring those who are fostering arts and culture in their local communities. PCCA wants to work with the eight municipalities in their service region including Auburn Hills, Oakland Township, Orion Township, Rochester, Rochester Hills, Shelby Township, Troy and Washington Township.

Our task is to select and award recipient representing Troy. We can have a community wide nomination process or the Troy City Council can select an appropriate recipient. Attached are the criteria for an award recipient. If City Council would like it to be a community wide nomination process, I will help coordinate the publicity with our local media as well as our website, but this must be done as soon as possible. PCCA wants our recipient's name to them by November 15.

# Paint Creek Center for the Arts

*Creating a passion for art*

## PAINT CREEK CENTER FOR THE ARTS' REGIONAL ARTS AWARDS

Paint Creek Center for the Arts (PCCA), a nonprofit regional art center, will be hosting its 1st annual Regional Arts Awards at the Royal Park Hotel, in Rochester, Michigan on Thursday, March 24, 2011 at 6pm. The awards encompass eight Mayor's Arts Awards honoring those who are fostering arts & culture in their local communities and one distinguished Regional Arts Award presented by PCCA to an individual or organization fostering arts & culture in the greater southeast Michigan area. The 2011 Regional Arts Award will be presented to L. Brooks Patterson, Oakland County Executive.

PCCA will work with the eight municipalities in its service region including Rochester, Rochester Hills, Oakland Twp., Orion Twp., Auburn Hills, Troy, Shelby Twp. and Washington Twp., to coordinate the selection of an award recipient representing each of these communities. The municipalities may choose to open a community wide nomination process to help identify an award winner or they can simply select an appropriate recipient.

The awards are intended to recognize those who are fostering arts & culture (visual arts, performing arts, film, history, science, literary arts, etc) in meaningful and impactful ways. Award recipients could include:

- An individual who has committed their time, resources, leadership and expertise to advance an arts related mission
- An individual, family or business who has made a significant financial contribution to the arts
- An arts educator
- An individual who has demonstrated leadership in founding, reenergizing or sustaining an arts organization
- A group, individual or organization creating awareness or support for the arts
- An artist or arts organization serving the community in broad and impactful ways
- Or any other person or entity of the municipalities' choosing.

The award recipients will be announced in the event invitation and pre-event marketing, therefore, municipalities must provide PCCA with their final award winner's names by November 15, 2010.

The actual awards will be artist commissioned, thereby, helping to foster the arts themselves. In addition to the winner's awards, each of the eight municipalities will receive a plaque that can be prominently displayed in the City or Townships' offices so each year's winner can be recognized on a PCCA provided engraved plate.

Since 1982, Paint Creek Center for the Arts has been dedicated to enhancing life in its region by promoting, encouraging and creating opportunities to participate in and appreciate the arts. We are proud to present the 1st annual Regional Arts Awards to recognize those who are serving a similar mission. Please contact 248.651.4110 with questions regarding the 2011 Regional Arts Awards.





## CITY COUNCIL AGENDA ITEM

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October 13, 2010

To: The Honorable Mayor and City Council Members

From: John Szerlag, City Manager  
John M. Lamerato, Assistant City Manager/Finance & Administration  
Mark F. Miller, Acting Assistant City Manager/Economic Development Services  
Tonni L. Bartholomew, City Clerk

Subject: Streamlining Boards and Committees

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City Council instructed City Administration to investigate the feasibility of streamlining boards and committees. Each board was carefully examined based on the conditions by which it came into existence, the current number of members, frequency of meetings, and work load. City Council was previously provided extensive background information regarding each board or commission; please bring this to the meeting.

Below are City Administration's findings on the legal requirement for each board to continue to function, and an indication if another organization can assume the functions of the board or committee. City Administration requires direction from City Council to move to the next phase of this streamlining process.

- **ACT 78 Civil Service Commission**

It is recommended that this committee continue to operate at status quo.

Act 78 Civil Service Commission is state-mandated and cannot be performed by another organization

- **Advisory Committee for Persons with Disabilities**

Although there is no statutory requirement to maintain this board which has not met since August of 2009, and although there are no future meetings scheduled at this time, it is advisable to maintain this board so that the framework for input is in place for future projects.

The functions of this board could be performed by another organization. The Building Department checks development applications to ensure that proposed developments meet appropriate Building Codes, including ADA requirements.



## CITY COUNCIL AGENDA ITEM

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- **Advisory Committee for Senior Citizens**

There is very little business conducted by this board. As such, it is recommended that the advisory board be dissolved, but continue on as an advocacy group.

There is no Troy based organization that could perform this function.

- **Animal Control Appeal Board**

It is recommended that this board continue to operate at status quo.

It is our position that this board should not be performed by another organization.

- **Board of Canvassers**

With the enactment of the Election Consolidation Public Acts, tasks associated with this board have mainly been contracted with the Oakland County Clerk's Office. City Management recommends dissolving the Board of Canvassers.

- **Board of Review**

The Board of Review is a statutory obligation and should continue to operate at status quo.

The board is required by State statute and its function cannot be performed by another organization.

- **Board of Zoning Appeals**

State statute requires the Board of Zoning Appeals to be comprised of no fewer than 5 members; it currently has 7. Membership could be reduced to 5 members without reducing efficiency. It is recommended that the Board of Zoning Appeals continue to hold one meeting per month.

This board is required by State statute and its function cannot be performed by another organization.

- **Brownfield Redevelopment Authority**

It is recommended that this board continue to operate at status quo.

This board is required by State statute and its function cannot be performed by another organization.



## CITY COUNCIL AGENDA ITEM

- **Building Board of Appeals**

It is recommended that this board should continue to operate at status quo.

This board is required by State statute and its function cannot be performed by another organization.

- **Cable Advisory Committee**

At their October 16, 2008 meeting, the Committee decided to meet on an as needed basis and passed this resolution: "Given the changes of the legal landscape of cable on state, federal and local levels, the role of the Cable Advisory Committee has been diminished over the years. Motion to meet on an as-needed basis for special topics/issues or as requested by the chair." Prior to the resolution, the CAC only met on a quarterly basis.

Troy is a member of the Intergovernmental Cable Communications Authority (ICCA). The ICCA was formed in 1981 by 11 communities as an area cable communications authority to obtain for all its residents the highest quality of cable communications service at the lowest reasonable cost, award franchise agreements, and provide information and assistance to our residents. Since we have a duly appointed representative from the City on the ICCA, there is no reason for the Cable Advisory Board to exist.

- **Charter Revision Committee**

It is recommended that the Charter Revision Committee return to its original composition of 5 members, a reduction from the current size of 7 members, and continue to meet on an as-needed basis.

I do not believe that an outside organization can perform the functions.

- **Downtown Development Authority**

City Management recommends that this board continue to operate at status quo.

This board is required by State statute and its function cannot be performed by another organization.

- **Economic Development Committee**

It is recommended that this board continue to operate at status quo.

This board is required by State statute. Another organization cannot perform their function.



## CITY COUNCIL AGENDA ITEM

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- **Election Commission**

It is recommended that this committee continue to operate at status quo.

This board was operates under State Law and is not permitted to be overseen by an outside organization.

- **Employee Retirement System Board of Trustees**

City Management recommends that this board continue to operate at status quo.

This board is required by ordinance; another organization cannot perform their function.

- **Ethnic Issues Advisory Board**

If the EIAB ceased to exist, some of the current members would continue to facilitate programs to promote diversity and multi-culturalism within our community along with members of the Troy Interfaith Group as they are doing now with diversity training classes. They would be excellent resources for the City in case any situation related to diversity came up in the future that the City needed community members to share their expertise on these topics. Meeting on an as needed basis continues to be my recommendation.

- **Historical Commission**

The Historical Commission should be dissolved. City staff will interface with the Historical Society on matters regarding operations of the Museum and Historic Village.

The Memo to City Council suggested that the Troy Historical Society would assume the role of the Historical Commission.

- **Historic District Commission**

This committee should continue to meet on an as-needed basis.

The specific duties and composition of the Historic District Commission are mandated and restricted by the State Historic Preservation Act. (The local ordinance should comply with state law.) Therefore other organizations cannot perform or assume the role of the commission.



## CITY COUNCIL AGENDA ITEM

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- **Library Advisory Board**

As the Library will either be closed or have its own board, this committee should be dissolved.

As they are an advisory board (although established in Chapter 9 of the City Charter), this board is not critical to library operations. The roles of the advisory board members could be diverted to the assistant city manager/finance and administration.

- **Liquor Advisory Committee**

It is recommended that this committee continue to operate at status quo.

If this board were to be dissolved it would most likely fall to City Council to perform this function.

- **Local Development Finance Authority**

City Management recommends that this committee continue to operate at status quo.

This board is required by State statute. Another organization cannot perform their function.

- **Municipal Building Authority**

City Management recommends that this committee continue to operate at status quo.

This board is required by State statute. Another organization cannot perform their function.

- **Parks and Recreation Advisory Board**

The ordinance requires the Parks and Rec. Advisory Board to meet at least every 2 months. This board could meet quarterly without reducing efficiency.

There is no other organization that could perform this function.

- **Personnel Board**

It is recommended that this board continue to meet on an as-needed basis.

The Personnel Board is created by ordinance. There really isn't another organization that would perform this function, short of hiring a consulting firm to evaluate any recommendation by the City to adjust wages/benefits that would otherwise have gone to the Board for review. That would cost money, and the Board is made up of volunteers.



## CITY COUNCIL AGENDA ITEM

- **Planning Commission**

State statute requires that the Planning Commission consist of at least 5 members; the Troy Planning Commission currently has 9. Membership could be reduced to 5 or 7 members without reducing efficiency. It is recommended that the Planning Commission continue to hold one regular meeting per month and one study session per month.

This board is required by State statute. Another organization cannot perform their function.

- **Retiree Health Care Benefits Committee**

City Management recommends that this committee continue to operate at status quo. This board was established by resolution. Another organization cannot perform the function.

- **Traffic Safety Committee**

It is recommended that this committee continue to operate at status quo.

I am not aware of an outside board or agency that is available or would be created to handle the Traffic Committee. The committee members are all volunteers and staff time would not change with a different board.

You need to have a board that rules on traffic related items in order that a TCO can be issued to make a sign, signal, etc. enforceable. This could be done at the City Council level only, but then the discussions that are currently held at the Traffic Committee would need to take place at City Council and that would just add additional items and time to Council meetings.

- **Troy Daze Committee**

As there is no longer a City-sponsored festival, it is recommended that this committee be dissolved.

There is no other organization that could perform his function.

- **Youth Council**

As this board's business is negligible it is recommended that the board be dissolved. City staff will meet periodically with representatives of the Troy School District to maintain open lines of communication between the City and the youth of the community.

There may be other organizations that could perform this function; Troy Boys and Girls Club or the student government organizations at the schools.