

TROY HISTORIC COMMISSION MINUTES – FINAL**October 5, 2010**

The rescheduled meeting of the Troy Historic Commission was held Tuesday, October 5, 2010 at the Troy Museum & Historic Village at 7:30 pm. Rosemary Kornacki called the meeting to order at 7:36 P.M.

ROLL CALL **PRESENT:** Rosemary Kornacki
 Roger Kaniarz
 Kevin Lindsey
 Terry Navratil
 Brian Wattles
 Vera Milz
 Loraine Campbell, Museum Manager

ABSENT Padma Kuppa

Resolution #HC-2010-10-001
Moved by Lindsey
Seconded by Kaniarz

RESOLVED, That the minutes of the June 22, 2010 meeting be approved

Yes: 6 — Kornacki, Kaniarz, Lindsey, Navratil, Wattles, and Milz

No: 0

MOTION CARRIED**Old Business****A. Capital Projects**

The Eagle Scout candidate Dane Nowosatko completed the Print Shop Strip and Stain Project. The quality of the work was excellent. Loraine sent letters of recognition to Dane Nowosatko and the Boy Scout Council.

B. Programs

The museum provided special activities one day each week during the summer. These drew very good attendance. Teas and lectures were scheduled for fall and will be offered again this winter.

The Troy Historical Society is retaining consultants to provide education programs during the 1010/11 school year. School programs were adjusted slightly to accommodate reduced interpreters and to offer winter outreach opportunities.

C. Attendance

The commission reviewed quarterly attendance reports.

D. Collections

The commission reviewed the monthly collections reports.

E. Volunteer training and orientation

Anne Nagrant coached new volunteers throughout the summer. A core of volunteer ambassadors manned the front desk, welcomed patrons and assisted with other small jobs. The ambassadors also received training to answer phones, and welcome and process school groups.

An ambitious group of volunteers worked under the direction of a Troy Garden Club master gardener to maintain landscape beds on the museum campus. This group was organized and self-directed.

Ten volunteers participated in a Museum clean-up day in early September. All buildings (except the General Store and 1927 Township Hall) were thoroughly cleaned. A separate clean-up for the remaining buildings has been tentatively scheduled on October 29.

Volunteers contributed 1220 hours of service since July 1. A volunteer potluck luncheon will be held at the museum on Friday, October 15.

F. Grants

Kresge Foundation Arts Support 2010

The Troy Museum was awarded a two-year operations grant through the Kresge Foundation Arts Support 2010. The grant will provide \$20,000/ year for the periods October 31 2010-June 30, 2011 and July 1, 2011- June 30, 2012.

Strategic Alliance Project

The Troy Historical Society submitted an application for funding through the Strategic Alliance Project sponsored by the Michigan Nonprofit Association with funding provided by the Kresge and Ford Foundations. Grant notification will be provided by October 9, 2010. If awarded, the THS will receive \$250,000 over 2 years to implement a strategic alliance that would provide a new operational structure for the Troy Museum.

G. Capacity Building: Detroit

Loraine Campbell was accepted into Capacity Building: Detroit, a two-year professional development program provided by the DeVos Institute and funded by the Kresge Foundation, the John S. and James L. Knight Foundation and the Michigan Nonprofit Association. The program includes 6 daylong seminars and 12 webinars on fundraising, marketing, strategic planning, programmatic planning, and board development. The first seminar, conducted by Michael Kaiser, President of the John F. Kennedy Center for the Performing Arts was held on September 29, 2010. Representatives from the THS Board of Trustees are required to attend the seminars with Loraine.

H. Cultural Data Project (CDP)

The Michigan CDP is a new on-line system for arts and culture organizations to annually record their organizational and financial data. The system accommodates large and small, public and nonprofit organizations. Through the CDP the Troy Museum will generate a variety of reports that can be used as components of grant applications and for reports to boards of trustees, potential donors, advocates and City Council. Within the next year all major foundations will require CDP-generated financial reports for inclusion with their grant proposals. Loraine will create CDP profiles for both the Troy Museum & historic Village and the Troy Historical Society.

New Business

A. Troy Historical Society

The THS met with City Administration and City Council regarding the status of the planned Museum expansion. All parties agreed that it was prudent and necessary to move forward with the relocation of the Niles-Barnard House. This portion of the expansion will be paid for completely by the THS. The Society contracted with Frank Rewold and Sons, Inc. to relocate the Niles Barnard House to the Troy Museum site on Wattles Road immediately adjacent to the west parking lot. The scope of work includes the relocation of the house, reclamation of the Livernois Road site, construction of a new foundation for the house serviced with temporary heat and electricity, and modest exterior repairs to the house. The interior will be restored later.

The move is scheduled on October 20, 2010 with local and county authorities, utilities, Martell School, Fire Station 2 and businesses along the route.

B. Reports and Communications

Staff

The Troy Historical Society retained three interpretive consultants to provide education programs at the museum during public hours of operation. The first programs were held in September. School programs were modified slightly to accommodate fewer interpreters and transportation issues confronting teachers.

The Troy Historic Commission Meeting was adjourned at 9:45 p.m. The next regular meeting will be held Tuesday, October 26, 2010 at the Troy Museum & Historic Village at 7:30 pm.

Rosemary Kornacki
Chairperson

Loraine Campbell
Recording Secretary