

AGENDA

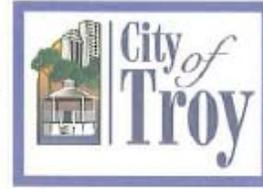
Regular Meeting of the

CITY COUNCIL OF THE CITY OF TROY

NOVEMBER 15, 2010
CONVENING AT 7:30 P.M.

Submitted By
The City Manager

NOTICE: Persons with disabilities needing accommodations for effective participation in this meeting should contact the City Clerk at (248) 524-3316 or via e-mail at clerk@troymi.gov at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



TO: The Honorable Mayor and City Council
Troy, Michigan

FROM: John Szerlag, City Manager

SUBJECT: Background Information and Reports

Ladies and Gentlemen:

This booklet provides a summary of the many reports, communications and recommendations that accompany your Agenda. Also included are suggested or requested resolutions and/or ordinances for your consideration and possible amendment and adoption.

Supporting materials transmitted with this Agenda have been prepared by department directors and staff members. I am indebted to them for their efforts to provide insight and professional advice for your consideration.

As always, we are happy to provide such added information as your deliberations may require.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Szerlag".

John Szerlag, City Manager



CITY COUNCIL AGENDA

November 15, 2010 – 7:30 PM
Council Chambers
City Hall - 500 West Big Beaver
Troy, Michigan 48084
(248) 524-3317

INVOCATION: Pastor Talitha Pennington of Community of Christ – Troy Oaks 1

PLEDGE OF ALLEGIANCE: Cub Scout Pack 1712 from Wattles Elementary School will present the Pledge of Allegiance 1

A. CALL TO ORDER: 1

B. ROLL CALL: 1

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS: 1

C-1 Certificates of Recognition and Special Presentations Scheduled 1

a) Presentation of Proclamation to Pam Brady Recognizing America Recycles
2010 "It All Comes Back to You." 1

D. CARRYOVER ITEMS: 1

D-1 No Carryover Items 1

E. PUBLIC HEARINGS: 1

E-1 No Public Hearings Scheduled 1

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None Scheduled 8

INVOCATION: Pastor Talitha Pennington of Community of Christ – Troy Oaks

PLEDGE OF ALLEGIANCE: Cub Scout Pack 1712 from Wattles Elementary School will present the Pledge of Allegiance

A. CALL TO ORDER:

B. ROLL CALL:

- a) Mayor Louise E. Schilling
Robin Beltramini
Wade Fleming
Martin Howrylak
Mayor Pro Tem Mary Kerwin
Maureen McGinnis
Dane Slater

- b) Excuse Absent Council Members:

Suggested Resolution

Resolution #2010-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **EXCUSES** the absence of _____ at the Regular City Council Meeting and Closed Session of Monday, November 15, 2010 due to _____.

Yes:

No:

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Certificates of Recognition and Special Presentations Scheduled

- a) Presentation of Proclamation to Pam Brady Recognizing America Recycles 2010
"It All Comes Back to You."

D. CARRYOVER ITEMS:

D-1 No Carryover Items

E. PUBLIC HEARINGS:

E-1 No Public Hearings Scheduled

F. PUBLIC COMMENT:

In accordance with the Rules of Procedure of the City Council, Article 16 – Members of the Public and Visitors

Any person not a member of the City Council may address the Council with recognition of the Chair, after clearly stating the nature of his/her inquiry or comment. *City Council requests that if you do have a question or concern, to bring it to the attention of the appropriate department(s) whenever possible. If you feel that the matter has not been resolved satisfactorily, you are encouraged to bring it to the attention of the City Manager, and if still not resolved satisfactorily, to the Mayor and Council.*

- Petitioners shall be given a fifteen (15) minute presentation time that may be extended with the majority consent of City Council.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five (5) minutes to address any Public Hearing item.
- Any member of the public, not a petitioner of an item, shall be allowed to speak for up to five minutes to address Postponed, Regular Business or Consent Agenda items or any other item as permitted under the Open Meetings Act during the Public Comment portion of the agenda.
- City Council may waive the requirements of this section by a majority of the City Council members.
- City Council may wish to schedule a Special Meeting for Agenda items that are related to topics where there is significant public input anticipated.
- Through a request of the Chair and a majority vote of City Council, public Comment may be limited when there are fifteen (15) or more people signed up to speak either on a Public Hearing item or for the Public Comment period of the agenda.

G. RESPONSE / REPLY TO PUBLIC COMMENT

H. POSTPONED ITEMS:

H-1 Scheduling of a Special City Council Meeting – Purpose of Revising 2011/Future Budget – Referred by City Council Member Fleming at the Monday, November 8, 2010 Regular Meeting

Pending Resolution

Resolution #2010-11-

Moved by Fleming

Seconded by Beltramini

RESOLVED, That Troy City Council hereby **SCHEDULES** a Special Meeting on Monday, November 22, 2010 following the Regular Meeting, in the Council Boardroom of Troy City Hall, 500 W. Big Beaver, Troy, MI 48084 for the purpose of revising the 2011 budget and future year's budgets priorities.

Yes:

No:

I. REGULAR BUSINESS:

I-1 Appointments to Boards and Committees:

a) Mayoral Appointments: None Scheduled

b) City Council Appointments/Confirmation: None Scheduled

I-2 Nominations for Appointments to Boards and Committees: None Scheduled

I-3 Request for Closed Session

Suggested Resolution

Resolution #2010-11-

Moved by

Seconded by

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session as permitted by MCL 15.268 (c), Strategy for Labor Negotiations and MCL 15.268 (h) - MCL 15.243 - Attorney Client Communication.

Yes:

No:

I-4 Museum Operations Grant FY 2010/11 Budget Amendment

Suggested Resolution

Resolution #2010-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **ACCEPTS** the Kresge Foundation's *Detroit Arts Support* grant in the amount of \$40,000.00 awarded to the Troy Museum and Historic Village; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **ALLOCATES** the first payment of \$20,000.00, for the period of August 1, 2010 through July 31, 2011, to Museum operations to restore services eliminated through recent budget cuts.

Yes:

No:

I-5 Windmill Pointe Subdivision Public Walkway

Suggested Resolution

Resolution #2010-11-

Moved by

Seconded by

a) Suggested Resolution to Construct a Concrete Sidewalk and Split Rail Fence

RESOLVED, That Troy City Council hereby **AUTHORIZES** the construction of a concrete sidewalk and split rail fence connecting Renshaw Drive and Hill Elementary School, which abuts lots 108, 109 and 110 of Windmill Pointe Subdivision.

OR

b) Suggested Resolution to Authorize Negotiations with Owners of Lots 108, 109 and 110

RESOLVED, That Troy City Council hereby **AUTHORIZES** negotiation with the owners of lots 108, 109 and 110 of Windmill Pointe Subdivision to permit installation of a walkway that will not impact abutting lot owners' improvements within the public walkway; and

BE IT FURTHER RESOLVED, That Troy City Council **AUTHORIZES** the City Attorney to prepare necessary documents to permit an alternative public walkway that allows school children to continue to walk on the grass to be submitted at a future City Council meeting.

OR

c) Suggested Resolution to Authorize Initiation of Process to Vacate Public Walkway

RESOLVED, That Troy City Council hereby **AUTHORIZES** initiation of the process to vacate the 12-foot wide public walkway within Windmill Pointe Subdivision that connects Renshaw Drive and Hill Elementary School.

Yes:

No:

J. CONSENT AGENDA:

J-1a Approval of "I" Items NOT Removed for Discussion

Suggested Resolution

Resolution #2010-11-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Item(s) _____, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes:

No:

J-1b Address of "I" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Suggested Resolution

Resolution #2010-11-

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the Regular City Council Meeting of November 8, 2010 as submitted.

J-3 Proposed City of Troy Proclamation:

Suggested Resolution
Resolution #2010-11-

RESOLVED, That Troy City Council hereby **APPROVES** the following City of Troy Proclamation: American Recycles 2010 *"It All Comes Back to You."*

J-4 Standard Purchasing Resolutions:**Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles**

Suggested Resolution
Resolution #2010-11-

RESOLVED, That Troy City Council hereby **AWARDS** a contract to purchase six (6) 2011 Ford Crown Victoria's from Signature Ford of Owosso, MI, through a Macomb County Cooperative Purchasing Agreement for an estimated total cost of \$126,822.00.

J-5 Approval of Kitchen Use Agreement – Emerald Food Service, LLC

Suggested Resolution
Resolution #2010-11-

WHEREAS, Emerald Food Service, LLC is the provider of senior citizen nutritional services in contract with the Area Agency on Aging 1-B; and

WHEREAS, The City of Troy has agreed to allow use of the kitchen at the Community Center for the purpose of preparing these meals;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** the *Kitchen Use Agreement*, and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** the Mayor and City Clerk to **EXECUTE** the agreement; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

J-6 City of Troy v. Ida Rudack Trust

Suggested Resolution
Resolution #2010-11-

RESOLVED, That Troy City Council hereby **APPROVES** the proposed Consent Judgment in the condemnation case of *City of Troy v. Ida Rudack Trust* (Oakland County Circuit Court Case No. 09-097974-CC), and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AUTHORIZES** payment in the amounts stated therein; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **AUTHORIZES** the City Attorney's office to **EXECUTE** the document on behalf of the City of Troy; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings:

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time):

- a) Troy Nature Society – Startup Seed Money Request

L. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

L-1 No Council Referrals Advanced

M. COUNCIL COMMENTS

M-1 No Council Comments Advanced

N. REPORTS

N-1 Minutes – Boards and Committees:

- a) Advisory Committee for Senior Citizens-Final – September 2, 2010
 - b) Library Advisory Board-Final – September 9, 2010
 - c) Troy Youth Assistance-Final – September 16, 2010
 - d) Planning Commission-Special/Study-Draft – October 26, 2010
 - e) Advisory Committee for Senior Citizens-Draft – November 4, 2010
-

N-2 Department Reports:

- a) September 30, 2010 – Quarterly Financial Report
 - b) Update of Multi-Year Budget Document
 - c) Capital Projects Update
 - d) Economic Development Activity Report – October 2010
 - e) City of Troy Employees Retirement System *Forty-Sixth Annual Actuarial Valuation – Revised December 31, 2009* – Prepared by Gabriel Roeder Smith & Company
 - f) Retirement System – *Summary Annual Report to Members – December 31, 2009*
-

N-3 Letters of Appreciation:

- a) Letter of Appreciation from Mary Physician to William Huotari for Responding to the Traffic Light Issue
- b) Letter of Appreciation from Pam Porter to William Huotari for Responding to the Traffic Light Issue at Butterfield and Todd
- c) Communication of Appreciation from Aaron King to the Police Department for Recent Patrols in a Subdivision Resulting in a Warrant Arrest
- d) Letters of Appreciation from Citizen’s Police Academy Attendees
- e) Letter of Appreciation from Dorothy Willson to Aileen Bittner, City Clerk’s Office, Regarding her Positive Experience Working as an Election Inspector for the November 2, 2010 General Election

N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed

N-5 Communication: State of Michigan-Notice of Hearing for the Electric Delivery and Supply Customers of the Detroit Edison Company–Case No. U-16472

N-6 Memorandum: Receipt of Petition – Addition to the Troy City Ordinance

N-7 Memorandum: Additional Information on Streamlining Boards and Committees

O. STUDY ITEMS

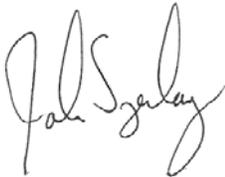
O-1 No Study Items

P. CLOSED SESSION:

P-1 Strategy for Labor Negotiations and Attorney Client Communication

Q. ADJOURNMENT

Respectfully submitted,



John Szerlag, City Manager

FUTURE CITY COUNCIL PUBLIC HEARINGS:

Industrial Development District (IDD) & Industrial Facilities Exemption Certificate (IFEC):

Monday, December 6, 2010 – Silk Route Global, LLC. (950 Stephenson)

Monday, December 6, 2010 – P3 North America, Inc. (1957 Crooks, Suite B)

SCHEDULED CITY COUNCIL MEETINGS:

Monday, November 22, 2010 Regular Meeting
Monday, December 6, 2010 Regular Meeting
Monday, December 13, 2010 Regular Meeting
Monday, December 20, 2010 Regular Meeting

SCHEDULED SPECIAL CITY COUNCIL MEETINGS:

None Scheduled



CITY COUNCIL AGENDA ITEM

Date: November 15, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance & Administration
 Cathleen Russ, Library Director
 Loraine Campbell, Museum Manager

Subject: Museum Operations Grant FY 2010/11 Budget Amendment

Background

In October 2010 the City of Troy received a Kresge Foundation Detroit Arts Support grant of \$40,000 awarded to the Troy Museum & Historic Troy Museum & Historic Village. The first allocation of \$20,000 is for the grant period August 1, 2010 through July 31, 2011. It is recommended that these funds be allocated as indicated below: to provide limited weekend hours to facilitate requests for weddings and weekend programs; to increase custodial service; to maintain important professional affiliations that provide access to grants; and to retain a temporary curator. The balance will be applied to general operational and program services.

Supervision for expanded hours (Feb-June)	\$2,500
Curator consultant (Jan-June)	\$4,000
Cleaning upgrade	\$2,000
Professional memberships	\$500
General operations/programs	\$11,000
Total	\$20,000

Financial Considerations

The grant funds will restore some museum services that were eliminated in July.

Legal Considerations

The City of Troy and the Troy Museum can meet the reporting requirements of the grant. As a grant recipient the Museum Manager will enter organizational data into the Michigan Cultural Data Project. The Michigan CDP is an online collaborative effort for collecting and standardizing historical and financial organizational data.



CITY COUNCIL AGENDA ITEM

Recommendation

City management and the Museum staff of the Library Department recommend acceptance of the Kresge Foundation's Detroit Arts Support grant of \$40,000 awarded to the Troy Museum & Historic Village and the allocation of the first payment \$20,000 for the period of August 1, 2010 through July 31, 2011.

LC\AGENDA ITEMS\11.15.10 – Museum Operations Grant FY 2010/11 Budget Amendment



CITY COUNCIL AGENDA ITEM

Date: November 9, 2010

To: The Honorable Mayor and City Council

From: John Szerlag, City Manager
Mark F. Miller, Acting Assistant City Manager/Economic Development Services
Gary Mayer, Police Chief
Timothy Richnak, Public Works Director

Subject: Windmill Pointe Subdivision Public Walkway

Windmill Pointe Subdivision includes a 12-foot wide public walkway connecting Renshaw Drive to Hill Elementary School, abutting Lots 108, 109 and 110. The public improvements related to the subdivision were constructed in 1968 and did not include the standard sidewalk within the public walkway. Therefore the public walkway provided access to Hill Elementary School for over 40 years without the standard walkway improvements consisting of a concrete sidewalk and a split rail fence to delineate the public walkway from Lots 108, 109 and 110.

The public walkway was historically used by neighborhood residents, mostly school children. This fall the Department of Public Works scheduled the installation of a concrete sidewalk to formalize the walkway. Over the past few years City staff became aware of landscaping encroachments into the walkway. Primarily this occurred from Mr. Lanier, owner of lot 108.

Mr. Lanier contacted the City Manager's Office after he was notified by the Department of Public Works of the proposed construction of a concrete sidewalk within the walkway. The Police Department conducted an investigation into the history of the complaints related to the walkway and its use. In an effort to resolve the neighborhood issue the Police Department negotiated with Mr. Lanier and Hill Elementary School for the installation of a less impactful pathway within the walkway. The City Attorney's Office prepared the necessary legal documents to protect the City's interest for Mr. Lanier to execute, under the belief that the principal of Hill Elementary School, Janice Brzezinski, was in concurrence of the proposal based upon an October 14, 2010 correspondence. The Police Department delivered the documents to Mr. Lanier. City staff sought clarification of the principal's first correspondence. The principal issued a second memo dated October 29, 2010 that specifically requested the City install the concrete sidewalk within the public walkway. Based upon the principal's opinion, City staff notified Mr. Lanier that disposition of this matter would be referred to City Council.

Based upon public safety and access to the Hill Elementary School it is recommended that the concrete sidewalk and split rail fence be constructed.



CITY COUNCIL AGENDA ITEM

We are requesting your direction for one of the following options:

1. City Council authorize the construction of a concrete sidewalk and split rail fence connecting Renshaw and Hill Elementary School, which abuts lots 108, 109 and 110 of Windmill Point Subdivision.
2. City Council authorizes negotiation with the owners of lots 108, 109 and 110 of Windmill Point Subdivision to permit walkway that will not impact abutting lot owners' improvements within the public walkway, i.e., school children will continue to walk on the grass. The necessary documents would then require City Council approval at a future meeting.
3. City Council authorizes vacation of the 12-foot wide public walkway within Windmill Pointe Subdivision connecting Renshaw and Hill Elementary School. A vacation would require City Council action at a future meeting.

Funding for the walkway comes from the capital sidewalk repair and installation program.

Reviewed as to Form and Legality:

Lori Grigg Bluhm, City Attorney



Legend

- Road Centerline
 - Major Road
 - Industrial Road
 - Local Road
- Hydrography Poly
- Hydrography Arc
- Parcels

Aerial Photos - 2008

- Red: Band_1
- Green: Band_2
- Blue: Band_3

Road Centerline

- Major Road
- Industrial Road
- Local Road

Hydrography Poly

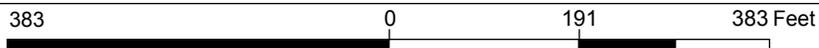
Hydrography Arc

Parcels

Aerial Photos - 2008

- Red: Band_1
- Green: Band_2
- Blue: Band_3

1: 2,298



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

Notes
Public Walkway connecting Renshaw to Hill Elementary



Legend

- Road Centerline
 - Major Road
 - Industrial Road
 - Local Road
- Hydrography Poly
- Hydrography Arc
- Parcels

Aerial Photos - 2008

- Red: Band_1
- Green: Band_2
- Blue: Band_3

Road Centerline

- Major Road
- Industrial Road
- Local Road

Hydrography Poly

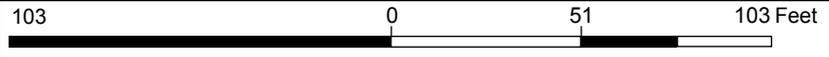
Hydrography Arc

Parcels

Aerial Photos - 2008

- Red: Band_1
- Green: Band_2
- Blue: Band_3

1: 615



Note: The information provided by this application has been compiled from recorded deeds, plats, tax maps, surveys, and other public records and data. It is not a legally recorded map survey. Users of this data are hereby notified that the source information represented should be consulted for verification.

Notes
Public Walkway connecting Renshaw to Hill Elementary

"Windmill Pointe Sub."

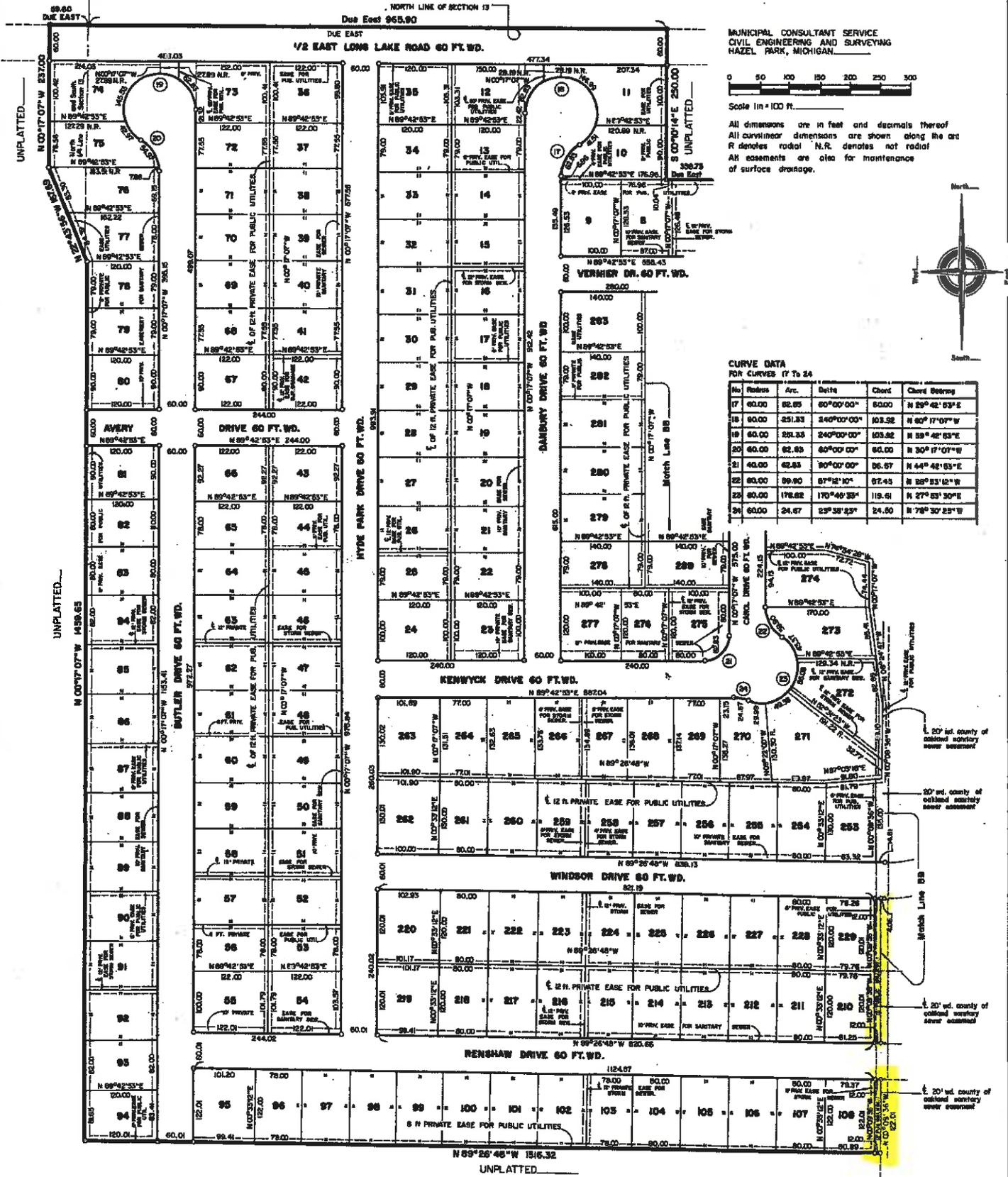
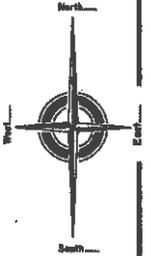
PART OF THE NORTH 1/2 OF SECTION 13, T.2N., R.11 E.,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

Sheet 2 of 4 Sheets

MUNICIPAL CONSULTANT SERVICE
CIVIL ENGINEERING AND SURVEYING
HAZEL PARK, MICHIGAN



All dimensions are in feet and decimals thereof
All curvilinear dimensions are shown along the arc
R denotes radial N.R. denotes not radial
All easements are also for maintenance
of surface drainage.



CURVE DATA FOR CURVES 17 TO 24

No.	Radius	Arc	Delta	Chord	Chord Bearing
17	60.00	82.85	60°00'00"	60.00	N 29°42'53"E
18	60.00	251.33	240°00'00"	103.52	N 60°17'00"W
19	60.00	251.33	240°00'00"	103.52	N 59°42'53"E
20	60.00	82.85	60°00'00"	60.00	N 30°17'00"W
21	60.00	42.43	90°00'00"	56.67	N 44°42'53"E
22	60.00	39.80	87°21'10"	57.45	N 26°53'12"W
23	60.00	178.82	170°40'35"	119.51	N 27°53'30"E
24	60.00	24.67	23°38'25"	24.50	N 78°20'25"W

± 20' rd. county of Oakland sanitary sewer easement

± 20' rd. county of Oakland sanitary sewer easement

± 20' rd. county of Oakland sanitary sewer easement

± 20' rd. county of Oakland sanitary sewer easement

N 89°26'48"W 1516.32
UNPLATTED

"Windmill Pointe Sub."

PART OF THE NORTH 1/2 OF SECTION 13, T.28N., R.11E.,
CITY OF TROY, OAKLAND COUNTY, MICHIGAN

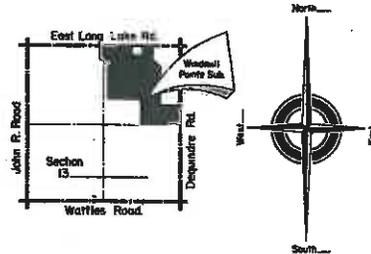
Sheet 1 of 5 Sheets

MUNICIPAL CONSULTANT SERVICE
CIVIL ENGINEERING AND SURVEYING
HAZEL PARK, MICHIGAN



Scale 1 in = 100 Ft.

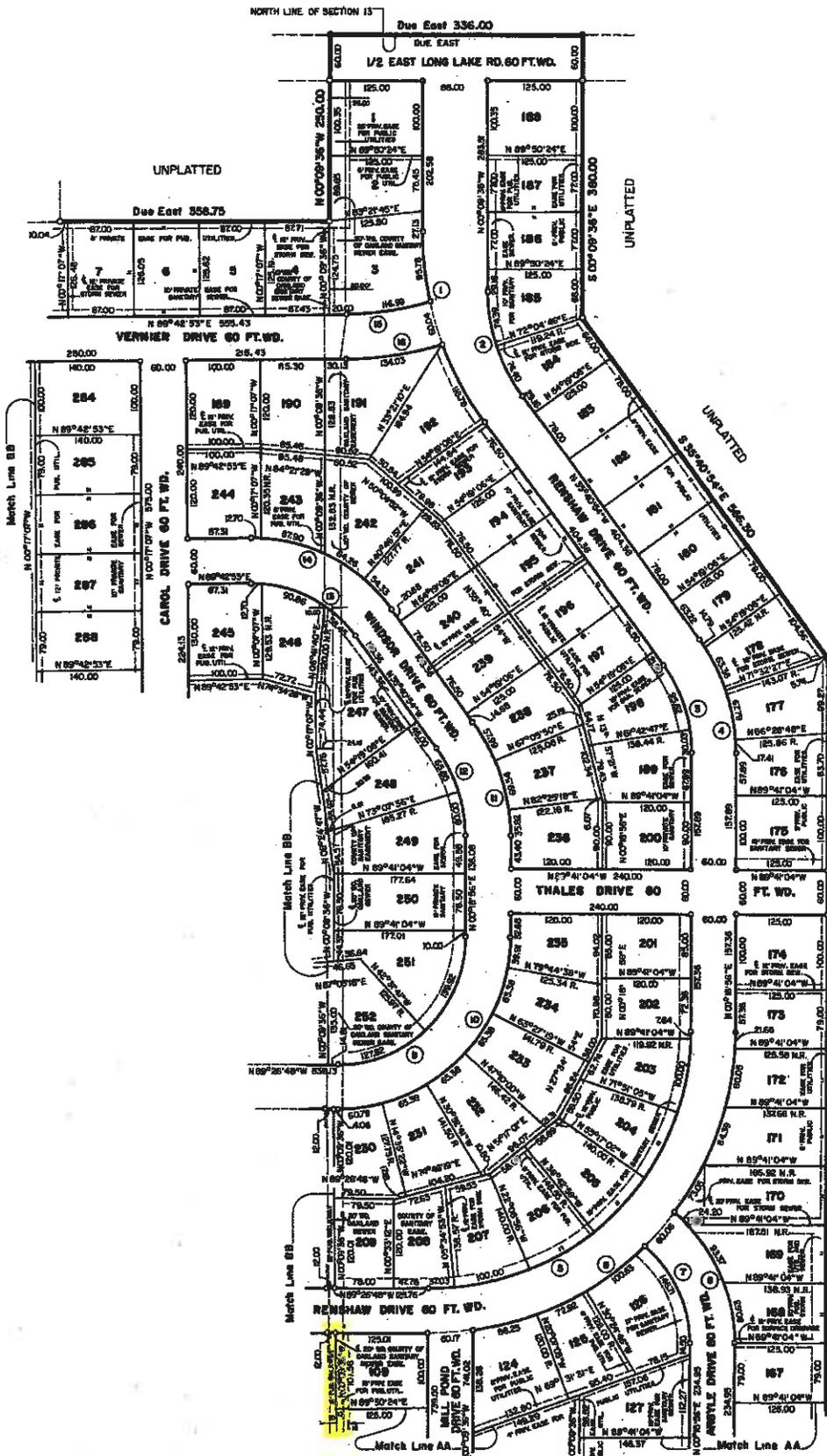
All dimensions are in feet and decimals thereof
All curvilinear dimensions are shown along the arc
R. denotes radial N.R. denotes not radial
All easements are also for maintenance
of surface drainage.



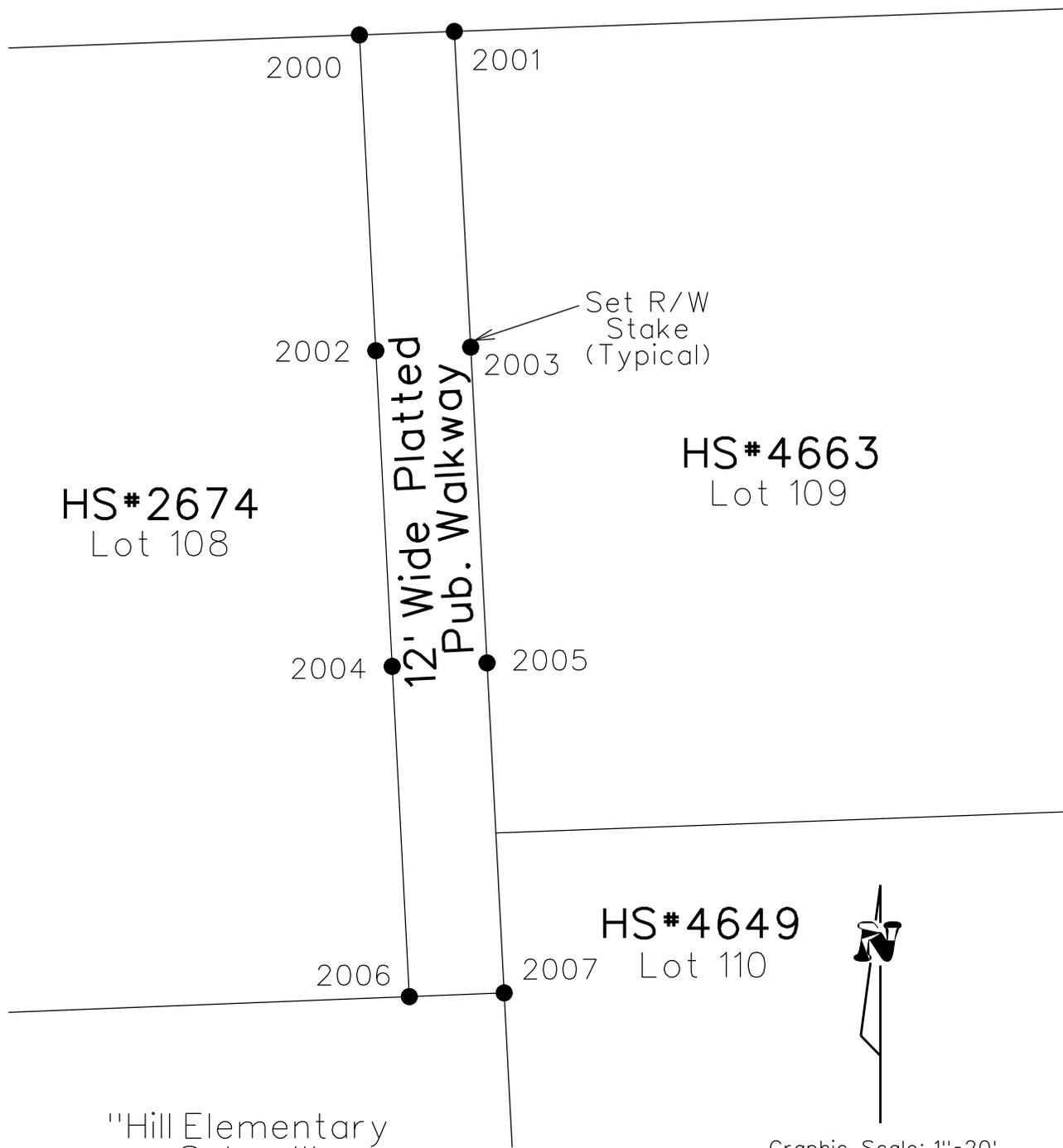
CURVE DATA
FOR CURVES 1 to 16

No	Station	Arc	Delta	Chord	Chord Bearing
1	438.70	272.00	38°31'18"	203.38	N 77°53'13"W
2	240.00	148.79	38°31'18"	146.48	N 77°55'15"W
3	200.00	125.65	38°59'50"	123.60	N 77°40'58"W
4	230.00	153.39	38°59'50"	103.68	N 77°40'58"W
5	345.63	544.67	90°14'18"	490.10	N 45°25'04"E
6	405.83	688.17	90°14'18"	575.13	N 45°25'04"E
7	170.94	146.71	49°30'31"	142.25	N 24°16'20"W
8	230.94	198.30	49°30'31"	182.18	N 24°16'20"W
9	170.00	282.76	90°14'18"	240.52	N 45°25'04"E
10	230.00	342.24	90°14'18"	325.94	N 45°25'04"E
11	250.00	163.35	38°59'50"	160.68	N 77°40'58"W
12	200.00	125.65	38°59'50"	123.60	N 77°40'58"W
13	170.00	162.01	54°55'15"	155.96	N 52°39'00"W
14	230.00	219.19	54°55'15"	210.59	N 52°39'00"W
15	412.06	116.98	18°16'02"	116.60	N 81°34'52"E
16	472.25	134.03	18°16'02"	133.58	N 81°34'52"E

UNPLATTED



Renshaw Dr.

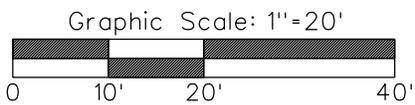
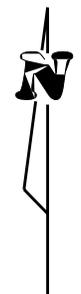


HS#2674
Lot 108

HS#4663
Lot 109

HS#4649
Lot 110

"Hill Elementary
School"



CITY OF TROY
OAKLAND COUNTY, MICHIGAN

12' Wide Pub. Walkway
Staking Sketch

FILE: RW_Staking.DGN			
SCALE	DRAWN BY	NAME GJBIII	DATE 09-20-10
HOR. 1"=20'	CHECKED BY	NAME	DATE XX-XX-XX
VER. 1"=X'	STEVEN J. VANDETTE, P.E.		SHEET NO. 10F1
CITY ENGINEER		JOB NO. N/A	

Document Prepared By
George J. Ballard III, P.S.
Land Surveyor

DATE _____ REV. _____
CONTRACT NO.
N/A



INTEGRITY * RESPECT * LAWS AND THE CONSTITUTION * ACCOUNTABILITY * PROBLEM SOLVING * PROFESSIONALISM

MEMORANDUM

DATE: 10/20/2010
TO: Mark Miller (thru Capt. Scherlinck and Chief Mayer)
FROM: Lt. Redmond
RE: Sidewalk to Hill Elementary

History:

In November of 2008 Officer Kaptur investigated a complaint about Dr. Lanier harassing students using the pathway adjacent to his home at 2674 Renshaw. In her conversation with him, he referred to the area as “his” property and that the students were damaging the lawn. Officer Kaptur explained to him that the area in question was a 12 foot easement belonging to the City of Troy. The school and the parents were in support of a sidewalk being installed. Officer Kaptur worked out an agreement with Dr. Lanier in which he agreed that the property was not his, and that he would leave the students alone. The matter was settled at that time.

In September of this year, a complaint was received from a parent that her children were being harassed by Dr. Lanier when they used the pathway. Officer Kaptur investigated this complaint. She attempt to contact Dr. Lanier, but he did not return her calls. Officer Kaptur then made the recommendation that the sidewalk be installed.

On October 12 and 13, Dr. Lanier sent his e-mails to City Council contesting the paving of the walkway. Officer Kaptur was off on sick leave and unavailable to discuss this issue. At this time, I became involved.

On 10/14/2010 I went to Hill Elementary to check on the walkway adjacent to 2674 Renshaw. At 1540 4 “safeties” used the walkway to go to their posts. One of them had a post right at Renshaw at the end of the walkway, to assist children crossing Renshaw. Five more children used the walkway out to Renshaw. They were accompanied by two parents. One parent, Mrs. Jones (248-689-2748) stated that she was warned by “other” parents that Mr. Lanier has been harassing the kids walking through and that the lawn sprinklers have been turned on at 0845 and 1545 so that the kids won’t be able to cut through. She also stated that parents have volunteered to be in the area to make sure kids don’t walk on the nice landscaping while using the path.

Both parents expressed a desire to have the walkway left open, but that it didn't necessarily have to be "paved". Both are aware of the controversy taking place and indicated that they have concerns for the safety of their children because of Dr. Lanier, and that is why they are walking their kids.

I spoke with Catherine O'Brien, 4649 Mill Pond (248-528-1976). She stated that she has lived in her house for 39 years. She agrees that the walkway should be left open to the students. She hopes that Mr. Lanier backs down so that it can remain a grassy pathway instead of having a sidewalk installed. She also stated that the decision to keep it an "easement" was made by the Troy City Council 38 years ago. I explained to her that her picket fence is on school property and that the end section will have to be removed as it partially blocks the easement. She stated that she knows that it was installed off the property line and has no problem with the end section being removed. She says that she put the fence up because a car drove through her property from the school many years ago.

I also spoke with Ernie Smith, 4663 Mill Pond (248-561-2856). He stated that he agrees that the easement exists and that the students should be allowed to continue using it. He said that on occasion the teenagers gather at the school and use it which causes some concern. I explained to him that he can call us at anytime to report problems with teenagers gathering in the area. He would like to see it remain a grassy area instead of a sidewalk being installed, but is not at all opposed to it remaining an access point to the school. I explained to him what I was trying to accomplish and he asked me to call him back if Dr. Lanier does not back down. Mr. Smith said that he would like one last opportunity to speak with Mr. Lanier. I told him that I would do so.

On 10/15/10 Dr. Lanier came to the station to meet with me. This meeting lasted for about 90 minutes. He denied have any contact with children using the pathway, and denied that his sprinklers were intentionally set to come on when during the hours the pathway is used. I learned from him that at 67 years old he is still working as a Veterinarian, doing surgeries. He owns a veterinarian hospital/clinic in Warren, and another one in Georgia, where he also owns a second home. He travels back and forth between the two homes, and businesses. He also does a lecture circuit around the country each year. He is away from his home in Troy quite a lot. I explained to him that the 12 foot easement is not his property and that he didn't have a chance at succeeding in making it so. He looked at me and said "my attorney agrees with you". I said that I was taking the time to meet with him in one last attempt at resolving this issue. I explained to him that his neighbors on Mill Pond were pleading with him to back down as they did not want to have a sidewalk installed at the rear of their properties, but understood that the City "can" do it. I told him that the City Attorney was going to draw up a document outlining the following: (and anything else the City Attorney deems necessary)

1. No further contact with any students using the pathway.
2. No further incursion onto the easement with flower beds, bushes, or trees.
3. Any future "substantiated" complaint will result in the sidewalk being installed and his shrubbery being removed.

4. No claim of ownership of any part of the easement. (or however it needs to be legally written)

Dr. Lanier agreed to all these issues. He asked that the legal document drafted by the City Attorney be e-mailed to him so that he can forward it to his attorney for review prior to signing it. He understands that his failure to come to a "quick" agreement with the City Attorney will result in the termination of our agreement, and the sidewalk being installed.

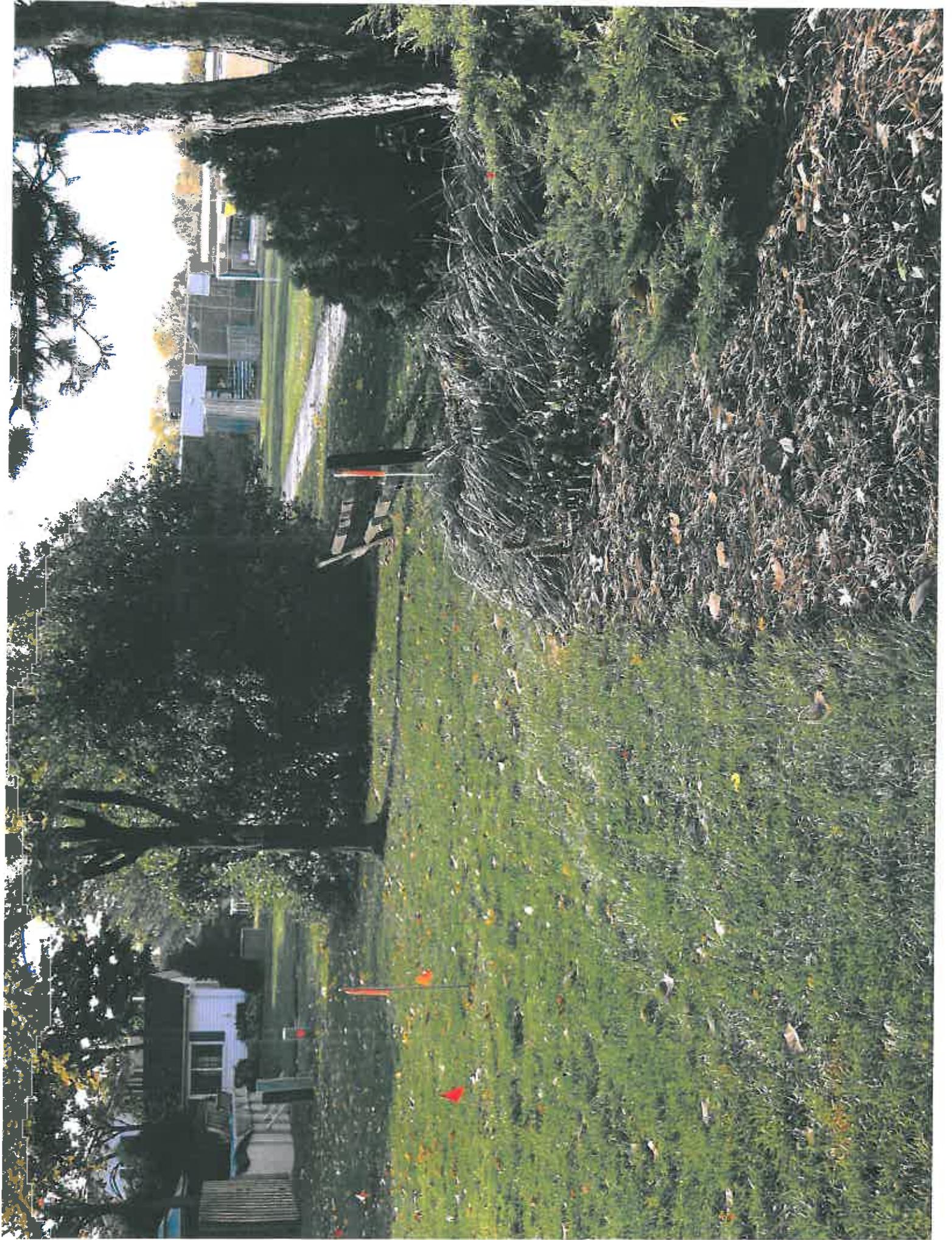
On 10/19/10 I met with Dr. Lanier at his house. I walked the pathway area with him, pointing out to him what bushes needed to be trimmed back, and the boulders that needed to be moved to create a wider opening at the school. At the same time, I met with Catherine O'Brien of 4649 Mill Pond. She agreed to have the last section of her picket fence moved to widen the area to the pathway.

On 10/21/10 Mrs. Jones returned my call. She is the person that made the complaint this year. Neither she, nor her kids, witnessed any of the allegations made about Dr. Lanier. She told me that she heard about the incidents from "other" parents and kids. I did not find any actual witnesses, only those who heard it from others. The story seems blown out of proportion.

On 10/21/10 I met with Janice Brzezinski, Principal of Hill Elementary. Her preference is that the sidewalk be installed. She has sent a letter to that effect. Though she is opposed, she states that she could "live" with the pathway being cleared of the obstructions, and that the children are left alone. She asks for a copy of any legal agreement between Dr. Lanier and the City of Troy.

When I began this assignment, I was of the understanding that I had the authority to "make a deal" with Dr. Lanier if I felt it would solve the problem. It is clear that he has spent a lot of time, effort, and money to have a beautiful home. He agreed to sign a legal agreement with the City. The affected neighbors on Mill Pond ask that the pathway be allowed to remain as is. There hasn't been a sidewalk at this location for about 40 years. Very few students use the pathway. There is a safety posted at the crossing of Renshaw and Mill Pond 100 feet away, with a sidewalk leading right to the school. It is my opinion that the installation of this sidewalk is not needed.







Mary F Redden

From: Richard Lanier [RL@laniergroup.com]
Sent: Tuesday, October 12, 2010 7:39 AM
To: Timothy L Richnak; Thomas E Rosewarne; John Szerlag; John M Lamerato
Subject: Fw: The sidewalk to nowhere. Driving property values down.

----- Original Message -----

From: Richard Lanier
To: Louise.Schilling@troy.mi.gov; wade.fleming@troy.mi.gov; rbeltram@wideopenwest.com; mflowryl@umich.edu; marykerwin5@hotmail.com; mmcginnis@dmcginnis.com; djkslater@aol.com
Sent: Tuesday, October 12, 2010 4:57 AM
Subject: The sidewalk to nowhere. Driving property values down.

Dear Troy Mayor and City Counsel Members,

For 40 years I have lived in this house at 2674 Renshaw Dr. During this time I have maintained my property and paid an estimated \$200,000.00 in property tax.

On Wednesday October 13th the City of Troy wants to place a sidewalk within 8 feet of my dining area and 10 feet from my patio. Gone will be any privacy, not to mention the safety issues at night of a sidewalk to nowhere that ends in my neighbor's backyard.

I have lived next/near the other neighbors for all of these 40 years. We are all senior citizens and see no reason why after 40 years, we need to have our property values negatively impacted and arguably the finest GREEN area in the neighborhood destroyed.

We need your help immediately by contacting..... and put a halt to this matter immediately and move forward to officially vacating this easement.

I know this matter may be difficult to understand and without seeing this layout of properties and the sidewalk to nowhere, I can only ask that this action be delayed.

I am writing this late after a long day of work so I apologize for the format. I can be reached by cell 586.915.0281 voice or text tomorrow. Much of the day I will be with patients and in surgery, so please leave a message if I am unable to pick up.

Thank you for your consideration.

Respectfully,
Richard Lanier

See attached pictures and questions/information.

- Parallel sidewalk 100 feet to the east that goes to school
- This will have children dangerously crossing in the middle of the block.
- Playgrounds at night are edgy places. Bringing this activity so close to my living space in the dark of night is not good.
- If you lived at this address you would think this is insanity?

- This sidewalk will dramatically impact our property values. All are seniors and this will make our homes most difficult to sell.
- The city official pushing this, needs to be questioned about this matter. We suspect there is more to this.
- We have never been advised of our rights in this matter. Is this the way Troy treats citizens? Is this a mini Kelo vs. City of New London?
- Has an environmental impact study been done ___ especially animal species impact
- Is legal action the next step for us? I am sure that deposition of the department in question will reveal some interesting information involving relationships with vendors.



Sidewalk 8 feet from home







Hill Elementary School

4600 Forsyth Dr.
Troy, Michigan 48085
Ph: 248/823-3500 Fax: 248/823-3513



Janice Brzezinski
Principal

An NCA Accredited School

A Michigan Blue Ribbon Exemplary School

October 14, 2010

Re: Installation of Sidewalk in Right-of-Way

To Whom It May Concern:

It is the request of many Hill School parents, students and the Principal for completion of the sidewalk Right-of-Way that leads from Windsor to Renshaw and should continue from Renshaw to the school property. At this time the Right-of-Way from Renshaw to the school property is not easily accessible or visible due to the current landscaping of the resident of the property adjacent to the Right-of-Way. We are requesting that the public easement be completed so students that walk to school can travel through Windmill Point to Hill School property with easier access.

Completion of the sidewalk would allow students/parents to know where the public access is located. At this time many students/parents are unsure where the public access begins and ends with the existing private residences. Continuation of the paved/fenced walkway would clearly mark the way.

Please feel free to contact me at 248-823-3500 if you have any questions.

Sincerely,

Janice Brzezinski
Hill Elementary Principal

Hill Elementary School

4600 Forsyth Dr.
Troy, Michigan 48085
Ph: 248/823-3500 Fax: 248/823-3513



Janice Brzezinski
Principal

An NCA Accredited School

A Michigan Blue Ribbon Exemplary School

October 29, 2010

Mr. Mark F. Miller
Acting Assistant City Manager -
Economic Development Services
City of Troy
500 W. Big Beaver
Troy MI 48084

Re: Installation of Sidewalk in Right-of-Way

Dear Mr. Miller:

I received a letter dated September 29, 2010 that stated that the City of Troy Streets and Drain Department will be installing a 5 foot wide concrete sidewalk that will run from Renshaw Street to the Hill Elementary School property. This would allow pedestrians access to the school property as was the original intention when the subdivision was developed. The concrete walk way has been staked out and an October 13, 2010 date for completion was listed. We were very excited about this news.

It is my understanding that a recent recommendation was made for the walk way to be cleared but left as grass, not a cement walk way. This is clearly unacceptable as the walk way needs to be clearly marked for pedestrian travel. If cleared so that the community can actually see the walk way (which they cannot at this time) the path will be used daily quite frequently. Foot travel and bicycles will create quite a mess during our rainy weather and slushy conditions if the path is left as grass.

We request that this concrete walk way be completed as planned with a cement walk way and fence clearly marking the sidewalk. We have been trying to have this cement walk way completed since the fall of 2008. The completion of this concrete walkway will allow students easy access to and from school property to travel from Windmill Point to Hill School property with easy access. A similar cement walk way already exists between Windsor and Renshaw.

At this time due to the residents' landscaping, fence and rock (on city property), the students and community cannot easily access the school grounds. Many students have been told it is private property and they are not allowed to cut through the yards. Simply clearing the pathway without cement or a fence will not make access easy or visible.

It is our hope that the cement walk way would be completed from Renshaw (on the City of Troy property) to the walking path (on Hill Elementary School property) to make access visible, accessible and safe for our students and community members for daily arrival and dismissal to school. It is also my understanding that the City of Troy and the Troy School District have had the conversation about collaboration on this much needed project.

Please feel free to contact me at 248-823-3500 if you have any questions.

Sincerely,

Janice Brzezinski
Hill Elementary Principal

Pastor Dan Lewis of Troy Christian Chapel gave the Invocation. The Pledge of Allegiance to the Flag was given.

A. CALL TO ORDER:

A Regular Meeting of the Troy City Council was held Monday, November 8, 2010, at City Hall, 500 W. Big Beaver Road. Mayor Schilling called the Meeting to order at 7:30 PM.

B. 1. ROLL CALL:

Mayor Louise E. Schilling
 Robin Beltramini
 Mayor Pro Tem Wade Fleming
 Martin Howrylak
 Mary Kerwin
 Maureen McGinnis
 Dane Slater

B. 2. INSTALLATION CEREMONY: 2010-2011 City Council Convenes:

a) Appointment of Mayor Pro Tem

Rules of Procedure for the City Council addresses the appointment of Mayor Pro Tem as follows:

1. APPOINTMENT OF MAYOR PRO TEM

The Mayor Pro Tem shall be elected by the Council from among its members annually in November.

Resolution
 Moved by Slater
 Seconded by McGinnis

RESOLVED, That Troy City Council hereby **APPOINTS** Council Member Mary Kerwin to serve as Mayor Pro Tem for the City Council of the City of Troy for a term scheduled to expire at 7:30 PM on Monday, November 14, 2011.

Vote on Resolution to Amend Appointment of Mayor Pro Tem by Substitution

Resolution #2010-11-239
 Moved by Fleming
 Seconded by Howrylak

RESOLVED, That Troy City Council hereby **AMENDS** the resolution to *Appoint Mayor Pro Tem* by **STRIKING** “Mary Kerwin” and **SUBSTITUTING** it with “Robin Beltramini”.

Yes: Beltramini, Fleming, Howrylak
No: Schilling, Kerwin, McGinnis, Slater

MOTION FAILED

Vote on Resolution to Appoint Mayor Pro Tem

Resolution #2010-11-240
Moved by Slater
Seconded by McGinnis

RESOLVED, That Troy City Council hereby **APPOINTS** Council Member Mary Kerwin to serve as Mayor Pro Tem for the City Council of the City of Troy for a term scheduled to expire at 7:30 PM on Monday, November 14, 2011.

Yes: Beltramini, Fleming, Howrylak, Kerwin, McGinnis, Slater, Schilling
No: None

MOTION CARRIED

City Clerk, Tonni L. Bartholomew, administered the Oath of Office for Mayor Pro Tem to Council Member Mary Kerwin.

b) Adoption of Rules of Procedure of the City Council

Resolution #2010-11-241
Moved by Kerwin
Seconded by Slater

RESOLVED, That Troy City Council hereby **ADOPTS** the *Rules of Procedure of the City Council* of the City of Troy as recorded by the City Clerk in the Minutes of this meeting.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini
No: Fleming, Howrylak

MOTION CARRIED

C. CERTIFICATES OF RECOGNITION AND SPECIAL PRESENTATIONS:

C-1 Certificates of Recognition and Special Presentations Scheduled

- a) A presentation of the Michigan Municipal League's *Worker's Compensation Fund Loss Control Achievement Award* from Mayor Schilling to Stephen Cooperrider, Risk Manager.
- b) A presentation recognizing the City of Troy as a *Five Star Community* for attracting and retaining entrepreneurial companies from the University of Michigan-Dearborn's Center for Innovation Research (ILabs) was presented by Mayor Schilling to Cindy Stewart,

Community Affairs Director accepting on behalf of Pam Valentik, Economic Development Specialist.

D. CARRYOVER ITEMS:

D-1 Discussion and Possible Action on Censuring of Council Member Martin Howrylak

There was a consensus of City Council Members present to take no action regarding the censuring of Council Member Howrylak after receiving comment on the matter from each Council Member.

E. PUBLIC HEARINGS:

E-1 No Public Hearings Scheduled

Vote on Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business

Resolution #2010-11-242
Moved by Schilling
Seconded by Slater

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 *Order of Business* to take action on an item that does not appear on the Agenda.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini, Fleming
No: Howrylak

MOTION CARRIED

Vote on Resolution to Reduce Public Comment, Rule #16 – Members of the Public & Visitors

Resolution #2010-11-243
Moved by Schilling
Seconded by Slater

RESOLVED, That Troy City Council hereby **REDUCES** Public Comment, Council Rule #16, *Members of the Public & Visitors*, from five minutes to three minutes at the request of the Chair and by majority vote of City Council members elect.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini
No: Fleming, Howrylak

MOTION CARRIED

F. PUBLIC COMMENT:

Douglas Hepner:	Opposed censuring of Council Member Howrylak.
Audre Zembrzuski:	Supports the library; opposed to all library proposals.
Harry Philo:	Supports the library; supported Library Proposal I.
Ellen Hodorek:	Opposed to the behavior of the community and elected officials.
M.L. Geiger:	Supports maintaining the library; questioned how it is financially feasible.
Paul Beck:	Opposed to budgetary decisions being made by City Management.
John Mayernik:	Opposed censuring of Council Member Howrylak.
Gordon Schepke:	Opposed censuring of Council Member Howrylak.
Dave Henderson:	Opposed censuring of Council Member Howrylak; opposed to tax increases; opposed to budgetary decisions being made by City Management.
Mary Ann Bernardi:	Opposed censuring of Council Member Howrylak.
Duane Lamers:	Supports the tenets of the U.S. Constitution
Linda Mamassian:	Opposed to February millage proposal; opposed to library proposals; supports City Council re-examine the City's budget.
Jack Hennessy:	Opposed censuring of Council Member Howrylak; supported library; opposed to tax increase.
Edna Abraham:	Supported Library Proposal I.
Don Barnhart:	Supported the library; opposed to raising taxes, opposed to budgetary decisions made by elected officials.
Linda Kajma:	Supports bringing civility and ethics back to Troy.
Daniel G. Fair:	Supports staff and services provided by the City of Troy.
Tony Haddad:	Opposed censuring of Council Member Howrylak; spoke on various other topics.

The meeting **RECESSED** at 8:58 PM.

The meeting **RECONVENED** at 9:04 PM.

Gerard Staeger:	Opposed censuring of Council Member Howrylak; raised questions regarding 501(3)(c) status related to Library Proposal I.
Tony Cruz:	Opposed censuring of Council Member Howrylak.
James Savage:	Discussed City Council's Code of Ethics and their <i>Rules of Procedure</i> ; opposed to excessive spending.
John Vert:	Requested that Council Members Fleming and Howrylak to provide a budgetary plan in lieu of increasing taxes.
Barb Layman:	Requested City Council to provide funding to keep the library open.
Sharon MacDonell:	Spoke in support of Library Proposal I; opposed to Council Member Howrylak's mailing.
Linda Kenney:	Supports fiscal responsibility; supports Council Member Howrylak's mailing.
Edward Kempen:	Supports library; opposed to increasing taxes; reported circulation of petition initiative is completed and ready for filing with City Clerk.
Ron Dwyer:	Supports library; opposed to raising taxes; opposed to budgetary decisions being made by City Management.
Joshua Hyman:	Opposed to using the library or school district for political posturing.

- Oksana Fedorowycz:** Requested more transparency regarding spending tax dollars on city projects; opposes censuring of Council Member Howrylak.
- Dennis Corrigan:** Opposed to Council Member Howrylak’s mailing; supports Council Member Howrylak’s service; supports maintaining library; noted budgetary cuts have been made and information is readily available to the public.
- Janice Daniels:** Opposed censuring of Council Member Howrylak;
- Kathleen Martin:** Opposed to Council Member Howrylak’s mailing and petition circulator’s tactics on Election day.

G. RESPONSE / REPLY TO PUBLIC COMMENT

The Mayor departed the meeting at 9:54 PM.

Mayor Pro Tem Kerwin assumed the role of Mayor.

The Mayor returned to the meeting at 9:57 PM.

H. POSTPONED ITEMS:

H-1 Paint Creek Center for the Arts’ Regional Arts

Resolution #2010-11-244

Moved by Schilling

Seconded by Kerwin

RESOLVED, That Troy City Council hereby **NOMINATES** *The Image and Arts Council of Troy* to represent the City of Troy in the Paint Creek Center for the Arts’ “2011 Regional Arts Awards” competition.

Yes: McGinnis, Slater, Schilling, Beltramini, Fleming, Howrylak, Kerwin

No: None

MOTION CARRIED

I. REGULAR BUSINESS:

I-1 Appointments to Boards and Committees:

a) **Mayoral Appointments: None Scheduled**

b) **City Council Appointments/Confirmation: None Scheduled**

I-2 Nominations for Appointments to Boards and Committees: None Scheduled

I-3 Request for Closed Session

Resolution #2010-11-245

Moved by Beltramini

Seconded by Slater

BE IT RESOLVED, That Troy City Council **SHALL MEET** in Closed Session, *Troy v Ida Rudack Trust*, as permitted by MCL15.268 (e), Pending Litigation.

Yes: Slater, Schilling, Beltramini, Fleming, Howrylak, Kerwin, McGinnis
No: None

MOTION CARRIED

I-4 City of Troy Investment Policy and Establishment of Investment Accounts

Resolution #2010-11-246
Moved by Beltramini
Seconded by McGinnis

RESOLVED, That Troy City Council hereby **APPROVES** the *Investment Policy and Establishment of Investment Accounts* as outlined in the memorandum and revised from Assistant City Manager-Finance and Administration, John M. Lamerato dated November 2, 2010; a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes: Schilling, Beltramini, Fleming, Howrylak, Kerwin, McGinnis, Slater
No: None

MOTION CARRIED

J. CONSENT AGENDA:

J-1a Approval of “I” Items NOT Removed for Discussion

Resolution #2010-11-247
Moved by Beltramini
Seconded by Fleming

RESOLVED, That Troy City Council hereby **APPROVES** all items on the Consent Agenda as presented with the exception of Items J-4e and J-2, which **SHALL BE CONSIDERED** after Consent Agenda (I) items, as printed.

Yes: Beltramini, Fleming, Howrylak, Kerwin, McGinnis, Slater, Schilling
No: None

MOTION CARRIED

J-3 Proposed City of Troy Proclamations: None proposed

J-4 Standard Purchasing Resolutions:

- a) **Standard Purchasing Resolution 4: MITN Purchasing Cooperative – City of Ann Arbor – Premium Laser Compatible Ink and Toner Cartridges**

Resolution #2010-11-247-J-4a

RESOLVED, That Troy City Council hereby **AWARDS** a contract for the purchase of premium laser compatible ink and toner cartridges on an as needed basis, with an option to renew for two (2) additional one (1) year periods to the lowest bidder meeting specifications, from Preferred Toner Solutions of Canton, MI, through a MITN Cooperative Award hosted by the City of Ann Arbor at unit prices contained in Appendix A, a copy of which shall be **ATTACHED** to the original Minutes of this meeting expiring July 31, 2011; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AWARDS** the contract for purchase **CONTINGENT** upon the contractor's submission of properly executed contract documents, including insurance certificates and all other specified requirements.

b) Standard Purchasing Resolution 1: – Award to Low Bidder – Water System Materials

Resolution #2010-11-247-J-4b

RESOLVED, That Troy City Council hereby **AWARDS** contracts to provide one-year requirements of Water System Materials to the following low bidders: Gunners Meters & Parts of Pontiac, MI; SLC Meter Service, Inc of Davisburg, MI and HD Supply Waterworks of Shelby Township, MI at unit prices contained in the bid tabulation opened September 30, 2010, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

RESOLVED, That Troy City Council hereby **REJECTS** bids for Item #5. Manhole Frames and Covers due to budgetary limitations; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AWARDS** Gunners Meters & Parts Item.6 – Mueller Improved Fire Hydrant Parts at prices as contained on the Hydraflo Replacement Parts List dated March 2008.

c) Standard Purchasing Resolution 1: – Award to Low Bidder – Water Pressure Reducing Valve (PRV) Vault #9 Replacement Rochester Road South of South Boulevard

Resolution #2010-11-247-J-4c

RESOLVED, That Troy City Council hereby **AWARDS** contract No. 10-4, Water Pressure Reducing Valve (PRV) Vault #9 Replacement, Rochester Road South of South Boulevard, to Dan's Excavating, Inc., 12955 23 Mile Road, Shelby Township, Michigan 48315 for their low total bid amount of \$328,629.39; and

BE IT FURTHER RESOLVED, That Troy City Council hereby **AWARDS** contract **CONTINGENT** upon submission of proper contract and bid documents, including bonds, insurance certificates and all specified requirements, and if additional work is required such additional work is authorized in an amount not to exceed 10% of the total project cost.

d) Standard Purchasing Resolution 3: – Exercise Renewal Option – Tax Bill Printing Services

Resolution #2010-11-247-J-4d

WHEREAS, On March 30, 2009, a one-year contract to provide printing and mailing services for the 2009 summer and winter tax bills with options to renew for two additional one (1) year tax periods was awarded to the lowest acceptable bidder, DivDat of Ferndale, Michigan (Resolution #2009-03-105-F-4d) as amended;

WHEREAS, On March 1, 2010, Troy City Council exercised the first one-year option to renew the contract for tax bill printing and first class mailing services of the 2010 summer and winter tax bills with DivDat at prices originally bid (Resolution #2010-03-059-I4d); and

WHEREAS, DivDat has agreed to exercise the second option to renew the contract for one additional tax year under the same pricing, terms and conditions;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **EXERCISES** the second one-year option to renew the contract to provide tax bill printing and first class mailing services for the 2011 summer and winter tax bills with DivDat at prices contained in the bid tabulation opened February 25, 2009, plus the actual cost of first class postage and over-runs not to exceed 5%, with a contract expiration of December 31, 2011.

J-5 Manhole Frames & Covers

Resolution #2010-11-247-J-5

WHEREAS, East Jordan Iron Works (EJIW) of Michigan is the manufacturer of sanitary manhole frames and covers; and

WHEREAS, The City of Troy has standardized on EJIW sanitary manhole frames and covers to alleviate problems with inventory and maintenance issues;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council **DETERMINES** it to be in the City's best interest to purchase directly from the manufacturer and hereby **AUTHORIZES** the purchase of 1040ZPTs, sanitary manhole frames and covers from East Jordan Iron Works of Michigan at a cost of \$325.94 per assembly in accordance with Quote #5209108 dated October 26, 2010; a copy of which shall be **ATTACHED** to the original Minutes of this meeting to expire on October 26, 2011.

J-6 Guardian Tracking Software Application

Resolution #2010-11-247-J-6

WHEREAS, It is necessary to document employee performance for evaluation and disciplinary purposes;

WHEREAS, Due to staff reductions, it will become increasingly difficult to properly supervise employees and/or volunteers and document their behavior and performance;

WHEREAS, Personnel Performance Documentation / Early Intervention Software will assist both the Police and Fire Departments in creating and maintaining a readily accessible record of employee performance, as well as allow the employee to monitor and comment on their own historical record; and

WHEREAS, Guardian Tracking, LLC is the sole known provider of this proprietary software and research has failed to find another supplier to provide a program that meets or exceeds their capabilities;

NOW, THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** a contract to purchase the Personnel Performance Documentation/Early Intervention Software from Guardian Tracking LLC of Anderson, IN, for an estimated total cost of \$9,240.00 for up to 350 user licenses; and ongoing technical support and updates at an annual maintenance fee of \$1,964.00 for three years and thereafter, the maintenance fee will not exceed 17% of that year's software price.

J-7 Resolution Modification #2010-04-074 H4 - Core Network Upgrade

Resolution #2010-11-247-J-7

WHEREAS, On Monday, April 5, 2010, Troy City Council approved and authorized the purchase of replacement hardware, services and software as detailed in Attachment B for an estimated total cost of \$51,300.00 (Resolution #2010-04-074 Item H-4); and

WHEREAS, CDW-G was identified in Attachment B to provide installation services for the network upgrade; and subsequently, it was determined to be in the City's best interest to work directly with Hewlett Packard, the original equipment manufacturer;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **CONFIRMS** and **RATIFIES** the contract with Hewlett Packard for network deployment services on the Core Network Upgrade at a fixed price of \$5,750.00; and rescinds the award on April 5, 2010, to CDW-G for installation services in the amount of \$7,000.00.

J-1b Address of "I" Items Removed for Discussion by City Council

J-2 Approval of City Council Minutes

Resolution #2010-11-248

Moved by Howrylak

Seconded by McGinnis

RESOLVED, That Troy City Council hereby **APPROVES** the Minutes of the Regular City Council Meeting of October 18, 2010; the Minutes of the Special City Council Meeting of October 28, 2010 as submitted; and the Minutes of the Special City Council Meeting of November 1, 2010 as amended by **STRIKING** "immediately" and **INSERTING** "shortly".

Yes: Fleming, Howrylak, Kerwin, McGinnis, Slater, Schilling, Beltramini

No: None

MOTION CARRIED

e) **Standard Purchasing Resolution 1: – Award to Low Bidder – Wind Turbine Systems**

Resolution #2010-11-249

Moved by McGinnis

Seconded by Slater

RESOLVED, That Troy City Council hereby **AWARDS** a contract to furnish all equipment, material and labor to install two (2) new Windspire Vertical Axis Wind Turbine Systems on the grounds of the City's Municipal Campus to the low total bidder, Bazen Electric Company of Grand Rapids, MI, for an estimated total cost of \$28,725.00, which includes monitoring software and a three-year maintenance contract at prices contained in the bid tabulation opened October 5, 2010, a copy of which shall be **ATTACHED** to the original Minutes of this meeting; and

BE IT FURTHER RESOLVED, If the system is successful, Troy City Council hereby **AUTHORIZES** the installation of additional Windspire units from Bazen Electric Company at a cost of \$11,750.00 each provided there is an appropriate level of funding; and

BE IT FINALLY RESOLVED, That Troy City Council hereby **AWARDS** the contract **CONTINGENT** upon the contractor's submission of properly executed bid and contract documents, including insurance certificates and all other specified requirements.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini, Fleming

No: Howrylak

MOTION CARRIED

K. MEMORANDUMS AND FUTURE COUNCIL AGENDA ITEMS:

K-1 Announcement of Public Hearings:

- a) Industrial Development District (IDD) and Industrial Facilities Exemption Certificate (IFEC) for Silk Route Global, LLC (950 Stephenson) and P3 North America, Inc. (1957 Crooks, Suite B)

Noted and Filed

K-2 Memorandums (Items submitted to City Council that may require consideration at some future point in time): No Memorandums Forwarded

L. COUNCIL REFERRALS:

Items Advanced to the City Manager by Individual City Council Members for Placement on the Agenda

L-1 Scheduling of a Special City Council Meeting – Purpose of Revising 2011/Future Budget – Referred by City Council Member Fleming

Resolution

Moved by Fleming

Seconded by Beltramini

RESOLVED, That Troy City Council hereby **SCHEDULES** a Special Meeting on Monday, November 22, 2010 following the Regular Meeting, in the Council Boardroom of Troy City Hall, 500 W. Big Beaver, Troy, MI 48084 for the purpose of revising the 2011 budget and future year's budgets priorities.

Vote on Resolution to Postpone Scheduling of a Special City Council Meeting

Resolution #2010-11-250

Moved by Fleming

Seconded by McGinnis

RESOLVED, That Troy City Council hereby **POSTPONES** the resolution to *Schedule a Special City Council Meeting – Purpose of Revising 2011/Future Budget* until the Monday, November 15, 2010, Regular City Council meeting.

Yes: Kerwin, McGinnis, Slater, Schilling, Beltramini, Fleming, Howrylak

No: None

MOTION CARRIED

M. COUNCIL COMMENTS

M-1 Council Comments Advanced:

Council Member Kerwin reported that the Oakland County Executive's *Budget Symposium* PowerPoint presentations are available for public viewing at www.oakgov.com.

Council Member Beltramini reminded the public that a Veteran's Day observance will be held at 11:00 am on Thursday, November 11th at the Veteran's Plaza in front of City Hall.

N. REPORTS

N-1 Minutes – Boards and Committees:

- a) Board of Zoning Appeals/Final – September 21, 2010
- b) Board of Zoning Appeals-Study Session/Final – September 21, 2010
- c) Liquor Advisory Committee/Draft – October 4, 2010
- d) Historic Commission/Final – October 5, 2010
- e) Planning Commission/Draft – October 12, 2010
- f) Planning Commission/Final – October 12, 2010
- g) Civil Service Commission (Act 78)/Draft – October 14, 2010

Noted and Filed

N-2 Department Reports:

- a) Council Member McGinnis Travel Expense Report – MML 2010 Annual Convention in Dearborn, Michigan on September 21 through 24, 2010
- b) Council Member Kerwin Travel Expense Report – MML 2010 Annual Convention in Dearborn, Michigan on September 21 through 24, 2010
- c) 2010 Year-to-Date Calls for Police Service Report
- d) Final Reporting – BidNet On-Line Auction Services – September 2010
- e) Permits Issued September 2010

Noted and Filed

N-3 Letters of Appreciation:

- a) Letter of Appreciation from Bill Tonissen to Water Department Commending the Department for Fast Service and Professionalism
- b) Letter of Appreciation from Maryann Sanders to Cynthia Stewart offering compliments to the City Water Department

Noted and Filed

N-4 Proposed Proclamations/Resolutions from Other Organizations: None Proposed

N-5 Memorandum: Alcohol Service at the Community Center

Noted and Filed

N-6 Memorandum: Thank You Letters to Attendees of the October 13, 2010 City Manager’s Roundtable Meeting

Noted and Filed

N-7 Communication: State of Michigan-Liquor Control Commission – Notice of Impending Investigation – OTB Acquisition, LLC

Noted and Filed

O. STUDY ITEMS

O-1 No Study Items

The meeting **RECESSED** at 11:04 PM.

The meeting **RECONVENED** at 11:10 PM.

P. CLOSED SESSION:

P-1 Troy v Ida Rudack Trust

Q. ADJOURNMENT

The meeting **ADJOURNED** at 11:13 PM.

Louise E. Schilling, Mayor

Tonni L. Bartholomew, MMC
City Clerk

**PROCLAMATION
AMERICA RECYCLES 2010**

WHEREAS, The world has changed a lot in the past century. From individually packaged food servings to disposable diapers, more garbage is generated now than ever before. The average American discards 7.5 pounds of garbage every day. Our garbage, our solid waste stream, all goes to landfills, where it's compacted and buried; and

WHEREAS, To focus the nation's attention on the importance of recycling, businesses, industries, government agencies, nonprofit organizations, and individuals have joined together to celebrate **America Recycles 2010** and are encouraging their employees, staff, customers, membership, and all citizens to pledge to buy more recycled-content products starting today; and

WHEREAS, Participating in **America Recycles 2010** is one way our citizens can help raise awareness about the need to reduce waste by reusing, recycling and buying recycled products; and

WHEREAS, The more we recycle, the less garbage winds up in our landfills and incineration plants. By reusing aluminum, paper, glass, plastics and other materials, we can save production and energy costs, and reduce by up to 75% the negative impacts that the extraction and processing of virgin materials has on the environment. Plastics, made from precious and nonrenewable petroleum, and aluminum, which is mined from bauxite, are especially important to recycle; and

WHEREAS, Recycling helps protect our resources, our environment, and our quality of life. The entire loop: Reduce, Reuse, Recycle is completed when we buy products made from recycled material; and

WHEREAS, From July 2009 to June 2010, the City of Troy recycled 4,375 tons of glass, paperboard, cardboard, newspaper, metal, tin, and plastic and 10,547 tons of compost; and

WHEREAS, State and community leaders need to spread the word about the excellent programs they have established, the growth of markets for recyclable materials, and the importance of buying recycled products;

NOW, THEREFORE BE IT RESOLVED, that the City of Troy City Council hereby proclaims **America Recycles 2010** in Troy, Michigan, and urges all Troy residents to **Reduce, Reuse and Recycle**;

BE IT FURTHER RESOLVED, That **America Recycles 2010** is celebrated year-round to encourage people to recycle and buy products made from recycled materials. The theme for **America Recycles 2010** is "*It All Comes Back To You.*"

Presented this 15th day of November 2010.



CITY COUNCIL AGENDA ITEM

November 4, 2010

To: John Szerlag, City Manager

From: Mark F. Miller, Acting Assistant City Manager/Economic Development Services
Susan A. Leirstein, Purchasing Director
Timothy L. Richnak, Public Works Director

Subject: Standard Purchasing Resolution 4: Award – Macomb County Cooperative Purchasing Agreement – Fleet Vehicles

Background

Signature Ford is the low total bidder in the Macomb County cooperative bid. The six Police patrol vehicles being purchased are replacement vehicles for those sold at auction. Ford Motor Company is offering an early order discount of \$500.00 for each unit ordered.

Recommendation

City management and the Public Works Fleet Division request authorization to purchase six (6) 2011 Ford Crown Victoria's for the Police Department from the low total bidder, Signature Ford of Owosso, MI, as a result of the Macomb County cooperative bid for an estimated total cost of \$126,822.00.

Fund Availability

Funds are available in the Public Works Fleet Division capital account.

	<u>BUDGET</u>	<u>UNIT COST</u>	<u>ESTIMATED TOTAL</u>
(6) Ford Crown Victoria (solid color) Police Patrol Vehicles	\$147,000.00	\$21,137.00	\$126,822.00



CITY COUNCIL AGENDA ITEM

Date: October 29, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance and Administration
Carol K. Anderson, Parks and Recreation Director

Subject: Approval of Kitchen Use Agreement – Emerald Food Service LLC

Background

In contract with the Area Agency on Aging 1-B, Emerald Food Services, Inc. is the food service provider for senior citizens. To provide these services the City has agreed to allow Emerald Food Service, Inc. use of the Community Center kitchen for the purpose of preparing food for this purpose. As part of this use, Emerald Food Service, Inc. will be allocated office space to conduct business associated with this service.

In the previous Kitchen Use Agreement with Emerald Food Service, the city received \$9000 annually for use of the kitchen. Emerald Food Service is aware of the city's budgetary challenges and is proposing an arrangement that will benefit the city and allow EFS to remain in the Community Center.

Recommendation

It is recommended that Council approve the Kitchen Use Agreement as the city will generate \$19,200 annually for this use through payment by Emerald Food Service, Inc.

Approved as to Form and Legality:

Lori G. Bluhm, City Attorney

KITCHEN USE AGREEMENT

THIS KITCHEN USE AGREEMENT (the "Agreement") is made as of the _____ day of _____, 2010, by and between the City of Troy, a Michigan Municipal Corporation, whose address is 500 West Big Beaver Road, Troy, Michigan 48084, as "City", and Emerald Food Services LLC, a Michigan Corporation, whose address is 3179 Livernois, Troy, Michigan, 48083, as "Corporation".

SECTION I – Duration of the Agreement

The Agreement shall be in full force during the period commencing on January 1, 2011, and ending the 30st day of September 2012, with an option to renew for another three years after that date. (Corporation does have a current contract with the Federal government to provide Meals on Wheels in the Troy area. Their contract is up for renewal at the end of September 2012).

SECTION II – Purpose of the Agreement

The purpose of the Agreement is the use of the Community Center kitchen for on site scratch cooking by the Corporation for the Senior Citizen Nutrition program in Troy and other Oakland County communities.

SECTION III – The City's Responsibilities

- A. The City shall provide to the Corporation the Community Center kitchen and office space designated on the attached Exhibit 1 for the sum of \$1600.00 per month.
- B. The City shall provide the use of the kitchen for the sole purpose of conducting a scratch cooking site from Monday through Friday, from 5:00 am to 2:00 pm, (on normal Corporation work days), except holidays observed by the City. The City reserves the right to occupy and use the premises at any time except as provided herein.
- B. City shall maintain the trash receptacles in the kitchen and office area.
- C. The City shall provide for the use of the following equipment currently on site: refrigeration units, ovens, stoves, steam table, sinks, garbage disposals and ice machine.
- D. The City shall pay all utility costs of the program.
- E. The City shall provide for the general maintenance of the facility except as otherwise provided in this Agreement
- F. The City shall permit access to the kitchen to the Oakland County Health Department personnel, and Office of Services to the Aging and Area Agency on Aging personnel.

SECTION IV – The Corporation's Responsibilities

- A. The Corporation shall pay the rent on or before the 1st day of each month. Checks should be made payable to: City of Troy and delivered or mailed to Carol Anderson, Parks and Recreation Director, 3179 Livernois, Troy, Michigan 48083.
- B. The Corporation shall use the kitchen for the sole purpose of conducting a scratch cooking site from Monday through Friday, from 5:00 am to 2:00 pm, (on normal Corporation work days), except holidays observed by the City.
- C. The Corporation shall provide all the food and other necessary materials for cooking and preparing the meals to be served.
- D. The Corporation shall provide all the kitchen utensils and equipment necessary for food preparation and cooking which are not currently on the site.
- E. The Corporation shall provide all the paper products, plastic silverware, condiments and other containers and utensils.
- F. The Corporation shall provide for the cleaning of the tables on a daily basis.
- G. The Corporation shall provide for all daily cleaning of the premises.
- H. The Corporation shall provide for the maintenance and cleaning of all kitchen equipment it uses as listed and provided in Section III, Paragraph C, whether owned by the City or the Corporation.
- I. The Corporation shall reimburse the City for a 25% portion of the trash disposal service (SOCCRA charges); any cleaning of the stove and oven hoods, grease trap, ceiling tiles and wall washes in the kitchen within 30 days after presentation of the notice of the cost of those services. The Corporation also to provide their own pest control services, if needed.
- J. The Corporation shall reimburse the City for 50% of the cost of dumpster pick-up within 30 days after presentation of the notice of the cost of that service.
- K. The Corporation shall not make any building modifications and/or additions, including but not limited to fixtures, door, carpeting, electrical outlets and voice/data connections unless they are approved by the City in advance of installation. Those building modifications and/or additions shall become the property of the City at the expiration or termination of this Agreement. The costs associated with building modifications and/or additions that are necessary to make the space a viable office shall be the responsibility of the Corporation. Equipment brought into the space by the Corporation must also be approved in advance by the City.

- L. The Corporation shall supply the City with copies of all claims, damage or accident reports received by the Corporation, its employees and/or its agents, whether submitted to an insurance company or not, relating to any damage or accident that occurred or is alleged to have occurred on City owned property within 24 hours of the claim.
- M. The Corporation shall allow the City the right to enter and/or inspect the kitchen area at any reasonable time and make repairs and/or improvements as it deems necessary. The expense of periodic maintenance caused by normal wear and tear of the kitchen equipment will be paid by the Corporation. Other repairs will be done at the City's expense unless it is determined that the repair was necessary due to the misuse or negligence of the Corporation, its employees and/or agents in which event the Corporation shall be responsible for the costs of said repair. The City will make every effort to notify the Corporation in advance if non-City employees will be entering onto the premises at the City's request. Any additions, repairs and/or improvements made on the premises shall become property of the City.
- N. The Corporation shall be liable for any personal property taxes assessed against its equipment or inventory.
- O. The Corporation shall secure all necessary insurance and hold the City harmless as set out in Section V, Paragraphs A. and B.
- P. The Corporation shall meet all rules and regulations of the Oakland County Public Health Department for the establishment and maintenance of a scratch cooking site and shall secure the approval of the Oakland County Public Health Department for the operation of the kitchen as a scratch cooking site.
- Q. The President of the Corporation or his/her designee shall meet with the Director of Parks and Recreation or his/her designee for the City on an annual basis starting in January, 2012 for the purpose of reviewing the adequacy of the service being provided, and as required at any other time.

SECTION V – Insurance and Indemnification

- A. The Corporation shall maintain liability insurance in the amount of two million (\$2,000,000.00) dollars for any actions, claims, liability or damages caused to persons and/or property arising out of the operation and/or maintenance of the food service and use of the kitchen and office area in the Troy Community Center, in addition to product liability insurance and worker's compensation. All insurance coverage shall be approved by the City. Certificates of Insurance shall comply with the sample for attached as Exhibit 2. The City shall be named as an additional insured under all policies except worker's compensation. All insurance companies must be licensed and admitted to do business in the State of Michigan. All insurance set out herein shall be maintained for the duration of the Agreement. Failure to maintain coverage or to continue to maintain coverage shall be considered a breach of contract with immediate termination of the Agreement at the will of the City. The Corporation is responsible for any deductibles under its policies of insurance.

- B. To the fullest extent permitted by law, the Corporation agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Troy, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Troy against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Troy, its elected and appointed officials, employees, volunteers or others working on behalf of the City of Troy, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract for and for the preparation and service of meals.

- C. The City shall indemnify, defend, and hold harmless the Corporation from any and all claims against the Corporation resulting from the gross negligence of the City.

SECTION VI – Compliance

The City and the Corporation shall comply with all applicable laws, ordinances and regulations of the Federal, State and local governments.

SECTION VII – Discrimination Prohibited

Neither the City nor the Corporation shall discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status pursuant to 1976 P.A. 453, Section 209. The parties shall also comply with the provisions of the Michigan Handicappers Civil Rights Act, 1976 P.A. 220, and the Federal Rehabilitation Act of 1973, P.L. 93-112, which states that no employee or client or otherwise qualified handicapped individual shall, solely by reason of handicap, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

The parties shall comply with all other Federal, State or local laws, regulations, and standards, and any amendments thereto, as they may apply to the performance of this Lease.

No person shall, on the grounds of race, creed, color, sex, age, national origin, height, weight, handicap, or marital status be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of this Lease. The Corporation shall comply with all applicable regulations promulgated pursuant to the Civil Rights Act of 1964.

SECTION VII – General Provisions

A. Merger or Integration

This Agreement constitutes the entire contract between the parties with respect to the subject matter and there are no other further written or oral agreements with respect to this Agreement.

B. Termination

Either party may at any time during the life of this Agreement, or any extension thereof, terminate this Agreement by giving 120 days notice in writing to the other party of its intention to do so. Should the Community Center be closed permanently or semi-permanently by City Administration or City Council, the City will notify Corporation no later than five (5) days after decision.

C. Modification

No variation or modification of the Agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of both parties.

D. Assignment or Delegation

No assignment or delegation of this Agreement shall be made in whole or in part, without the written consent of the City being first obtained.

E. Independent Contractor Provision

The relationship of the Corporation to the City shall be that of an independent contractor. No partnership, association or joint enterprise shall arise between the Corporation and the City as a result of any provision of this Agreement, nor shall any provision be construed as making an employee of the Corporation an employee of the City or an employee of the City an employee of the Corporation.

F. Designation of Representatives

The Corporation designates its president, Kim Haveranek or designee, as its representative to convey complaints and grievances pertaining to the execution of this Agreement. The City designates Carol Anderson, Director of Parks and Recreation or designee, as its representative for same. The Corporation representative may be reached by phone at 248.689.0001. The City's representative may be reached by phone at 248.524.3484.

G. Material Breach

Any breach of promise or covenant contained herein shall be construed as a material breach and shall be the basis for immediate termination of this Agreement by the non-breaching party.

SECTION VIII – Disputes

The City shall notify the Corporation in writing of its intent to pursue a claim against the Corporation for breach of any terms of this Agreement. No suit may be commenced by the City for breach of this Agreement prior to the expiration of ninety (90) days from the date of mailing of the notification. Within the ninety (90) day period, the City, at the request of the Corporation, shall meet with an appointed representative of the Corporation for the purpose of attempting to resolve the dispute.

SECTION IX – Notice

All written notices to be given under this Agreement shall be mailed by certified mail, return receipt requested, to the other party at its address set forth herein or at such address as the party may provide in writing from time to time. Any such notice shall be deemed to have been received five days subsequent to mailing.

IN WITNESS WHEREOF, The City and the Corporation have executed this Agreement as of the date set forth above.

CORPORATION:

EMERALD FOOD SERVICES, INC.

BY: _____
Kim Haveraneck

Position: President

Date: _____

Attest: _____

Date: _____

CITY:

CITY OF TROY, MICHIGAN

BY: _____
Louise Schilling

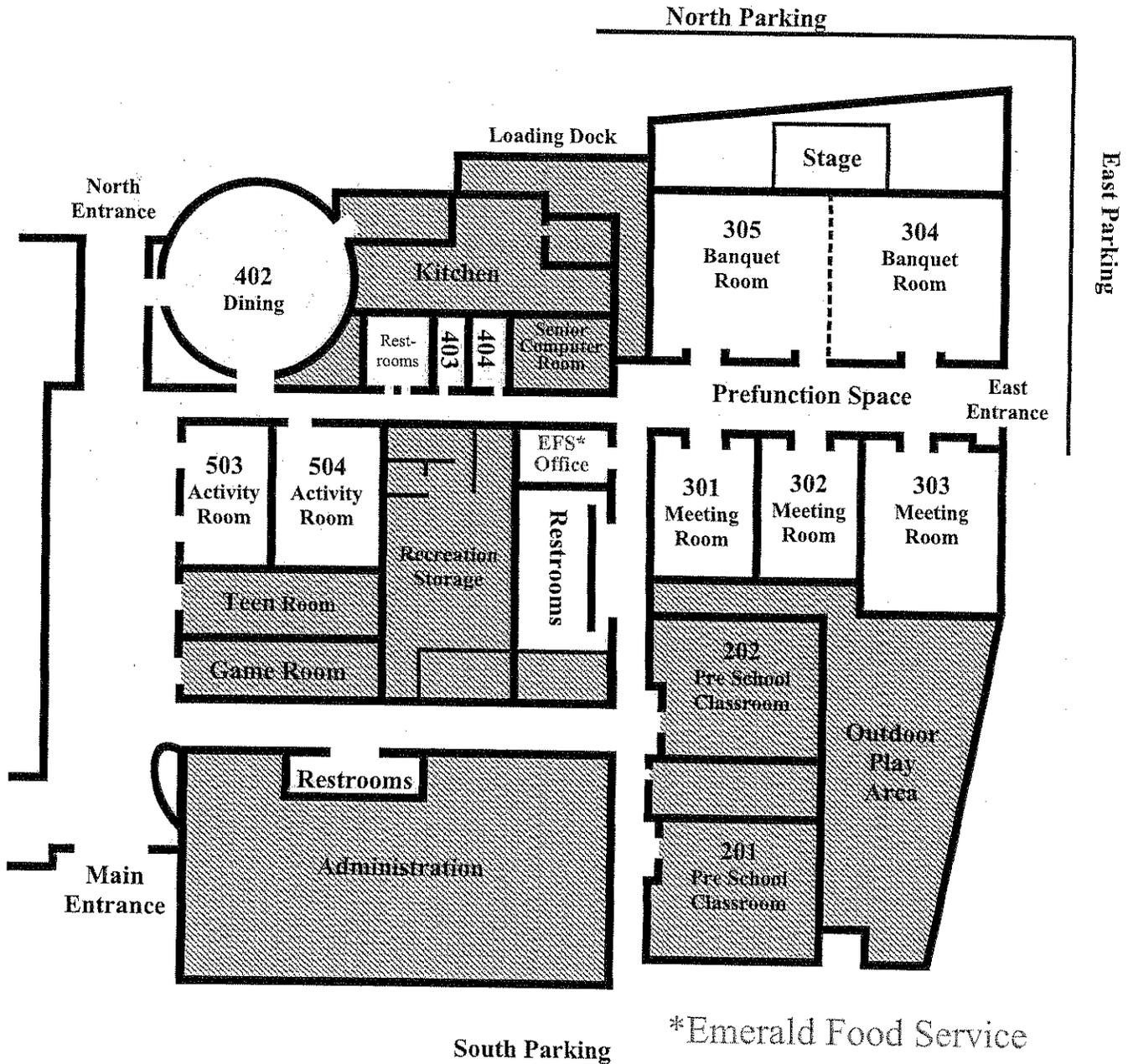
Position: Mayor

Date: _____

By: _____
Tonni Bartholomew, City Clerk

Date: _____

Troy Community Center Rentable Space



*Emerald Food Service

Exhibit 1

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

PRODUCER Complete <u>Sample Certificate</u>	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. INSURERS AFFORDING COVERAGE
INSURED Complete	INSURER A: XYZ Company INSURER B: ABC Company INSURER C: INSURER D: INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR Additional Insured - City of Troy - use wording below GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC	0001	XX-XX-XX	XX-XX-XX	EACH OCCURRENCE \$ 1,000,000 FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG. \$ 1,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	0002	XX-XX-XX	XX-XX-XX	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
A	EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$	0003	XX-XX-XX	XX-XX-XX	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	0004	XX-XX-XX	XX-XX-XX	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Additional Insured under General Liability and Excess Liability: City of Troy including Architects and Engineers, all elected and appointed officials, all employees and volunteers, boards, and commissions and/or authorities and their board members, employees and volunteers on ISO Form B or broader.

CERTIFICATE HOLDER ADDITIONAL INSURED; INSURER LETTER: A CANCELLATION

City of Troy
 500 W. Big Beaver Rd.
 Troy, MI 48084

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED OR MATERIALLY CHANGED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.

AUTHORIZED REPRESENTATIVE



TO: Members of Troy City Council
FROM: Lori Grigg Bluhm , City Attorney *LG*
Susan M. Lancaster, Assistant City Attorney *smk*
DATE: November 10, 2010
SUBJECT: City of Troy v. Ida Rudack Trust

The City unsuccessfully attempted to purchase right of way and a public utility easement from the Ida Rudack Trust, the owner of a building at 3615 Rochester Road (Hungry Howie's and Broadway Market). Since the property was critical for the Rochester Road Improvement Project, the City filed a condemnation lawsuit, and has now acquired ownership of the property. The City took 2,200 square feet for right-of-way and 1, 200 square feet for public utility easement. The only remaining issue is the amount of just compensation to be paid for the property. Subsequently, we were able to negotiate a proposed consent judgment, which would finalize this case, plus statutory costs and fees.

We recommend approval of the proposed consent judgment. 80% of the amount will be paid with federal funds, and the City is responsible for paying 20%, under the Rochester Road Improvement Project contract. Please let us know if you have any questions about this matter.

STATE OF MICHIGAN
OAKLAND COUNTY CIRCUIT COURT

CITY OF TROY, a Michigan
municipal corporation,

Plaintiff,

v

Case No. 09-097974-CC
Hon. Wendy L. Potts

IDA RUDACK TRUST,
Defendant.

_____/

City of Troy – City Attorney's Office
Lori Grigg Bluhm (P46908)
Susan M. Lancaster (P33168)
Attorneys for Plaintiff
500 W. Big Beaver Road
Troy, MI 48084
(248) 524-3320
Lancastesm@troymi.gov

H. Adam Cohen (P47202)
Steinhardt, Pesick & Cohen, P.C.
380 North Old Woodward Ave.
Suite 120
Birmingham, MI 48009
(248) 646-0888
HACohen@spclaw.com

CONSENT JUDGMENT

At a session of the Oakland County Circuit Court held
in the City of Pontiac, Michigan,

on: _____
Present: the Hon. Wendy L. Potts

This matter is before the Court on stipulation of the parties. The parties request that the Court enter this Consent Judgment to resolve all outstanding issues in this case. The Court, being fully advised, ORDERS as follows:

1. The Plaintiff City of Troy ("City") shall pay to the Defendant Ida Rudack Trust ("Rudack") final just compensation in the amount of \$130,562.00, less estimated just compensation previously paid in the amount of \$30,562.00, representing an increase in principal just compensation in the amount of \$100,000.00 ("Increased Compensation"). The City shall pay statutory interest on the Increased Compensation pursuant to MCL 213.65, in the amount of \$ 7,402.70 ("Interest").
2. Pursuant to MCL 213.66, the City shall reimburse Rudack for expert real estate appraisal fees in the amount of \$ 7,500.00, expert engineering fees in the amount of \$3,875.00, and deposition fees in the amount of \$1,000.40 for a total of \$12,375.40 (collectively "Expert Reimbursement"). The Increased Compensation, Interest, and Expert Reimbursement shall be paid in the form of a check made payable to the Ida Rudack Trust.
3. Pursuant to MCL 213.66, the City shall reimburse Rudack for its attorney fees in an amount equal to one-third of the Increased Compensation and Interest. This reimbursement shall be paid in the form of a check payable to Steinhardt Pesick & Cohen, Professional Corporation.
4. The City shall deliver all payments, as set forth in this Consent Judgment, to Rudack's attorneys, Steinhardt Pesick & Cohen, Professional Corporation, within 20 days of the date of this Judgment.
5. Rudack owns property commonly known as 3615 Rochester Road, Troy, and more

particularly described on the attached Exhibit A (the "Property"). The City shall not require Rudack and/or Rudack's heirs, successors and/or assigns to comply with the City's Code of Ordinances for the following as long as (1) the building on the Property is not demolished and rebuilt in violation of Chapter 39, Zoning Section 40.50.04 or (2) the site is not altered in violation of Chapter 39, Zoning, Section 40.50.04 or in any way that increases the non-conformity with the City's Code of Ordinances as provided in Chapter 39, Zoning, Section 40.50.04 or Section 40.50.06:

- A. The requirement to provide 13 parking spaces is waived. Instead, the Property shall be deemed in compliance (legal non-conforming), as long as Rudack maintains a minimum of six spaces. Parking shall be prohibited in City's 75 foot right-of way.
- B. The required 20 foot rear yard setback shall be reduced to 13 feet.
- C. The requirement under the Code of Ordinances to plant three trees in the greenbelt along Rochester Road is waived with the entry of this Consent Judgment. Rudack may use concrete where this Rochester Road greenbelt would otherwise be required, since Rudack is excused from the requirement to maintain a greenbelt in this location. The use of any other materials must be pre-approved by the City's Planning Department.

6. This Consent Judgment shall be recorded with the Oakland County Register of Deeds, and shall run with the land and be binding on the City, Rudack, and any heirs, successors and assigns to the property. The Oakland County Register of Deeds shall accept a copy of this Consent Judgment for recording.

7. This Court shall retain jurisdiction over this matter, and shall resolve any disputes

concerning the terms and conditions contained herein.

8. This Consent Judgment resolves the last pending claim and closes this case.

Hon. Wendy L. Potts

Stipulation for Entry of Consent Judgment

On behalf of the parties, we stipulate and agree to entry of the foregoing Consent Judgment.

CITY OF TROY,
A Michigan Municipal
Corporation

STEINHARDT PESICK & COHEN
Professional Corporation

By: _____
Lori Grigg Bluhm (P46908)
City Attorney

By: _____
H. Adam Cohen (P29039)
Attorney for Ida Rudack Trust

Dated: _____

Dated: _____

TROY NATURE SOCIETY
6685 Coolidge Highway
Troy, MI 48098

Mr. John Lamerato
Assistant City Manager
500 W. Big Beaver
Troy, Michigan 48084

Subject: Startup Seed Money Request

The Troy Nature Society is in its pursuit of becoming a Michigan Non-Profit Tax Exempt Corporation and assuming operational control of the Lloyd A. Stage Nature Center on 1 July 2011. We are continuing to incur one time costs in the development of the new corporation. The Board of Directors respectfully requests seed money in the amount of \$20,000.00 to assist in the start-up costs to form the necessary organization to enable us to accomplish our goal of operating the Nature Center.

The chart below is a breakdown of the start-up costs that we have incurred and expect to spend prior to 30 June 2011.

The Troy Nature Society Board of Directors has incurred outstanding debts that amount to \$1800 to support the timely financial needs in its growth.

Thank you for your support.

John Ragan
Board of Directors, President
Troy Nature Society

Consultant Fees		
Program Development		\$2500
Document programs to be staffed for 1 July to 31 December 2011		
Create material purchase and vendor lists for each program		
Create contractor job descriptions and skill requirements		
General Management Consultant		\$8000
Develop Paid Staffing Requirements and Management Plan		
Develop Master Launch/Critical Path Schedule		
Develop Volunteer Requirements and Staffing Plan		
Permit Consultant		\$2000
List permits required and process to transfer responsibility to TNS		
Grant Writer		\$2000
Needed to increase program funding and operational costs		
Printing, Advertising, and Mail		\$3000
Fundraising Materials and Mailings		
Program/Fundraising Advertising		
Postage to Support Operations		
Filing Fees		\$1000
Michigan State Incorporation Fee – Filed in May 2010		
IRS 501(c)(3) Application Fee – Filed in August 2010		
Legal Fees		\$1000
For City Agreement Review		
Other Office Supplies		<u>\$500</u>
	Sum	\$20000

Troy Nature Society Start Up Cost Plan.

Advisory Committee for Senior Citizens

A regular meeting of the Advisory Committee for Senior Citizens was held on Thursday, Sept. 2, 2010 at the Troy Community Center. Chair JoAnn Thompson called the meeting to order at 1:05 PM.

Present: James Berar, Member
David Ogg, Member
JoAnn Thompson, Member
Jo Rhoads, Member
Pauline Noce, Member
Carla Vaughan, Staff

Absent: None

Visitors: Gloria Dixon

Approval of Minutes

Resolution # SC-2010-09-001
Moved by Noce
Seconded by Rhoads

RESOLVED that the Minutes of June 3, 2010 be approved as submitted.

Yes: 5
No: 0

MOTION CARRIED

Visitor Comments

None

OLD BUSINESS

None

NEW BUSINESS

Suggestion Box: Carla reported that there were two comments about the high cost to bring non-resident grandchildren to the Community Center and the Aquatic Center. The non-resident youth rate for a Community Center guest pass is \$10. The non-resident rate for the Aquatic Center is \$11.50.

Senior Salute Day: Carla asked if any committee member would like to volunteer to man the booth. It is Monday, Oct. 4 from 10 – 2 in Royal Oak. Jo Rhoads will do it.

REPORTS

Park Board: No report.

Senior Program: The newsletter has been reduced from ten to six issues. Approximately 400 seniors receive it in the mail, and another 1,000 via email. In addition, we take copies to Oakland Park Towers and 1,500 people pick them up here at the Community Center. We are gearing up for the open house on Sept. 9 and hope to encourage participation in the fall programs.

Medi-Go: Medi-Go is developing a punch card and Jo Rhoads wants to promote these cards as gifts for Medi-Go riders.

OLHSA: No report.

Oakland County Senior Advisory Board: No report.

Member Comments

The meeting was adjourned at 1:30 PM.

Respectfully submitted,

JoAnn Thompson, Chair

Carla Vaughan, Secretary

RESOLVED, That the November 11, 2010, meeting of the Library Advisory Board be cancelled as the Library is closed that date.

Yes: 5— Duggan, Gauri, Gregory, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

Resolution #LB-2010-09-04

Moved by Zembrzuski
Seconded by Wheeler

RESOLVED, That the Library Advisory Board schedule a special meeting at 7 pm, Thursday, November 4, 2010, with the purpose of discussing Library business.

Yes: 5— Duggan, Gauri, Gregory, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

Resolution #LB-2010-09-05

Moved by Gauri
Seconded by Wheeler

RESOLVED, That the Library Advisory Board approve the revised Troy Public Library General Public Meeting Room Use Policy, dated September, 2010.

Yes: 5— Duggan, Gauri, Gregory, Wheeler, Zembrzuski
No: 0

MOTION CARRIED

REPORTS & COMMUNICATIONS

- A. **Director's Report**—was received and filed.
- B. **Suburban Library Cooperative Report**—given by B. Duggan, was received and filed.
- C. **Friends of the Troy Public Library Report**— given by P. Kwik, was received and filed.
- D. **Gifts**—Four gifts were noted.
- E. **Informational Items:** <http://sl.libcoop.net/troy/lib/eventcalendar.asp>
- F. **Visitors Comments**—for June/July/August were discussed

Resolution #LB-2010-09-06

Moved by Wheeler
Seconded by Duggan

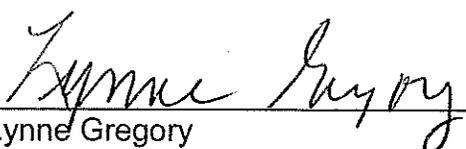
RESOLVED, To adjourn the meeting.

Yes: 5— Duggan, Gauri, Gregory, Wheeler, Zembrzuski
No: 0

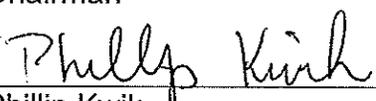
MOTION CARRIED

The Library Board meeting adjourned at 7:39 P.M.

The next meeting of the Library Advisory Board is Thursday, October 14, 2010, at 7 pm.



Lynne Gregory
Chairman



Phillip Kwik
Recording Secretary

Troy Youth Assistance Board Meeting

September 16, 2010 Approved Minutes

Present: Leonette Ciepielowski, Mary Beth Halushka, Robin Lilly, Pat Breen, Dane Lepola, Daniella Youhan, K.C. Scudder, Jeanne Stine, Sandy Macknis, Elliot Gold, George Zielinski, Cindy Stewart, Jeff Stewart, Dale Zygnowicz, Ann Comiskey, Karen Wonsowicz.

Call to order: Leonette called the meeting to order at 6:04 p.m. All rose for the Pledge of Allegiance.

Minutes: Jeanne Stine motioned to approve the minutes of May 20, 2010. Ann Comiskey seconded. Approved

Treasurer's Report:

- Mary Beth Halushka presented June and July Treasurer's Reports. Jeanne motioned to approve the June report. Cindy Stewart seconded. Approved. Cindy motioned to approve July and August reports. George Zielinski seconded. Approved.

Communications:

- Leonette extended thanks to Cindy for her newspaper articles which generated Adopt-a-Camper donations.

Caseworker's Report:

- Since May 2010 we have received 26 referrals: 21 from the TPD, including the school liaison officers; three from the schools, and two from parents. A total of 32 cases have been closed since May.
- Due to budgeting constraints, Oakland County reviewed the assignments of Youth Assistance caseworkers across the County, reducing the hours of and reassigning several caseworkers, as needed. Karen Wonsowicz's hours were not affected; she will continue to provide service to Troy youth five days/week.
- Oakland County Youth Assistance Coordinating Council Annual Breakfast Meeting will be held on Friday, November 19 at 7:15 a.m. at The MET Hotel in Troy. \$15/pp., payable to TYA. Interested Board members should contact Robin L.

OCYA Supervisor, Pat Breen, Remarks:

- OCYA will now assume responsibility for the Mentors PLUS program.
- Pat reiterated the important roles that volunteers play in the success of the local YA's. He encouraged the Board members to be creative in exploring the in-kind resources that are available via our sponsors.

Executive Committee Report:

- Leonette spoke about the responsibilities and expectations of Board members.
- Each Board member received a binder with key TYA information to organize monthly reports and handouts. The expectation is that Board members will bring the binders with them to the monthly meetings.
- Board members completed emergency information cards.

Old Business:

- Mary Beth nominated Kathey Gernay for TYA Board Secretary; Cindy seconded. Approved.
- The Executive Committee voted to award \$1000.00 that was budgeted (in 2009-2010) for the New Beginnings Scholarship to James LeDuc, an honoree at the Youth Recognition Awards Program last April. He is a graduate of Niles and currently attending Walsh College.
- Elliot Gold attended the meeting in anticipation of being appointed Fundraising Chair.

New Business:

- Sandy Macknis graciously volunteered to make name plates for Board members to display at our monthly meetings. Cindy will provide hard stock paper.
- Leonette circulated a sign-up sheet for Board members to attend the Annual Meeting and a second sheet to volunteer to set up for the meeting..
- Each Board member was asked to sell five coupon booklets for the upcoming PARISIAN fundraiser in November.
- Jeanne Stine will be honored by TYA as an *Outstanding Volunteer* at the Leadership Troy Community Awards Banquet, Wed., Oct.20 at Petruzello's in Troy. Tickets are \$40.00/pp. RSVP to RobinL by Thurs., Sept. 30th.
- As participants in the PARISIAN fundraiser, TYA members are eligible to purchase Detroit Lions game tickets at reduced rates. See Karen for details.

Committee Reports:

A. Camp/Skill Building:

- Karen reported that ten children attended the Boys and Girls Club Summer Camp program; five children participated in the Troy Community Coalition Rochester Villas Summer Camp program.
- Financial assistance was also provided to one youth to help pay for driver's education.

B. Family Education: Robin L

- The Family Ed Committee is continuing to plan for a March 2, 2011, program which will feature Pam Stenzel live.

C. Fundraising: No report; awaiting appointment of Chair.

D. MentorsPlus: Bruce Baxter:

- No report.

E. Membership: Nancy Piotrowski

- No report.

F. Publicity: Cindy Stewart:

- Will take pictures at Annual Meeting and forward them to local newspapers for publicity.

G. Youth Involvement: Committee will meet on Wed., September 29, following Annual Breakfast to brainstorm for 2010-11.

H. Youth Recognition: May 11, 2011, Athens HS Auditorium.

School Reports:

- Dane Lepola reported that Troy HS is preparing for Homecoming on September 24, 2010. Working on activities for the spring.
- Daniella Youhan reported that Athens HS will be holding its Homecoming on Oct. 9, 2010.
- Elliott added that the AHS Marching Band will be hosting a marching band competition at AHS.

Community Information From Organization/Agency Liaisons:

- Ann promoted the 10th Annual FAMILY Day event.

Adjourned: 7:30 p.m.

NEXT MEETING: Thursday, October 21, 2010 @ 6 p.m.

Respectfully Submitted,
Robin Lilly/lc

The Special/Study Meeting of the Troy City Planning Commission was called to order by Chair Hutson at 7:30 p.m. on October 26, 2010 in the Council Board Room of the Troy City Hall.

1. ROLL CALL

Present:

Donald Edmunds
 Michael W. Hutson
 Mark Maxwell
 Philip Sanzica
 Robert M. Schultz
 Thomas Strat
 Lon M. Ullmann
 Mark J. Vleck

Absent:

John J. Tagle

Also Present:

R. Brent Savidant, Acting Planning Director
 Allan Motzny, Assistant City Attorney
 Zachary Branigan, Carlisle/Wortman Associates, Inc.

2. APPROVAL OF AGENDA

Resolution # PC-2010-10-071

Moved by: Schultz
 Seconded by: Edmunds

RESOLVED, To approve the Agenda as prepared.

Yes: All present (8)
 Absent: Tagle

MOTION CARRIED

3. APPROVAL OF MINUTES

Resolution # PC-2010-10-072

Moved by: Sanzica
 Seconded by: Schultz

RESOLVED, To approve the minutes of the October 12, 2010 Regular meeting as prepared.

Yes: All present (8)
 Absent: Tagle

MOTION CARRIED

4. PUBLIC COMMENT

There was no one present who wished to speak.

5. BOARD OF ZONING APPEALS (BZA) REPORT

Mr. Edmunds presented the BZA Report.

6. DOWNTOWN DEVELOPMENT AUTHORITY (DDA) REPORT

Mr. Savidant indicated there was no October DDA meeting.

7. PLANNING AND ZONING REPORT

Mr. Savidant presented the Planning and Zoning Report.

STUDY ITEM

8. COMPREHENSIVE ZONING ORDINANCE REWRITE (ZOTA 236) – Discussion with Representatives from Carlisle/Wortman Associates, Inc.

Mr. Branigan presented the following draft Articles:

- Article 4 District Regulations
- Article 5 General Provisions
- Article 9 Development Options
- Article 11 Sustainable Design and Environmental Standards
- Article 13 Site Design Standards

Mr. Savidant led a discussion regarding the draft Zoning District Map.

There was general discussion on all items.

OTHER BUSINESS9. **PUBLIC COMMENTS** – Items on Current Agenda

There was no one present who wished to speak.

10. **PLANNING COMMISSION COMMENTS**

Mr. Ullmann commented on the newly constructed cell tower at the southwest corner of Square Lake and John R. Mr. Savidant stated he would take a photograph of the tower and email it and the approved site plan and meeting minutes to all Planning Commissioners for their consideration.

ADJOURN

The Special/Study Meeting of the Planning Commission adjourned at 10:05 p.m.

Respectfully submitted,

Michael W. Hutson, Chair

R. Brent Savidant, Acting Planning Director

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Advisory Committee for Senior Citizens

A regular meeting of the Advisory Committee for Senior Citizens was held on Thursday, Nov. 4, 2010 at the Troy Community Center. Chair JoAnn Thompson called the meeting to order at 1:05 PM.

Present: James Berar, Member
David Ogg, Member
JoAnn Thompson, Member
Jo Rhoads, Member
Pauline Noce, Member
Carla Vaughan, Staff

Absent: None

Visitors: None

Approval of Minutes

Resolution # SC-2010-11-001
Moved by Rhoads
Seconded by Noce

RESOLVED that the Minutes of Sept. 2, 2010 be approved as submitted.

Yes: 5
No: 0

MOTION CARRIED

Visitor Comments

None

OLD BUSINESS

None

NEW BUSINESS

Suggestion Box: Carla reported that there were no suggestions this month.

Easement Mowing: A discussion was held about how this will be a hardship for some seniors but that there is no use pursuing the issue because the City would say they have no money.

Advocacy Committee: Carla reported that there has been no direction yet from City Council as to how this committee will be formed and operated.

Troy Trips: JoAnn Thompson reported that she had two calls from seniors about how the trips are priced higher in Troy. Carla reported that she is required to price trips so that they make money. Also, some cities keep costs lower by using their municipal and community credits to pay for the buses for day trips, but Troy uses this money to fund Medi-Go.

REPORTS

Park Board: JoAnn Thompson reported that they discussed the millage failure.

Senior Program: Approximately 150 seniors attended the open house on September 9. Twenty-one groups participated and there were eight stage demonstrations. Nine businesses donated refreshments and/or door prizes. A new computer class on using Facebook was offered in September and it was full. Over 200 people came to document shredding on October 4. The flu shot clinic was held on October 29. The craft show and purse sale are tomorrow. Approximately 300 purses have been donated.

Medi-Go: Medi-Go now offers a punch card and Jo Rhoads wants to promote these cards as gifts for Medi-Go riders.

OLHSA: No report.

Oakland County Senior Advisory Board: No report.

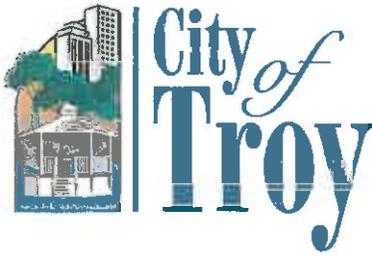
Member Comments

The meeting was adjourned at 2.22 PM.

Respectfully submitted,

JoAnn Thompson, Chair

Carla Vaughan, Secretary



CITY COUNCIL AGENDA ITEM

November 4, 2010

TO: John Szerlag, City Manager

FROM: John M. Lamerato, Assistant City Manager-Finance and Administration 

SUBJECT: September 30, 2010 - Quarterly Financial Report

Background:

Section 8.6 of the City Charter requires a quarterly financial report be provided to City council.

Financial Considerations:

The quarterly report provides City Council with an update on the financial condition of the City.

CITY OF TROY
QUARTERLY FINANCIAL REPORT
FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2010

- **QUARTER END HIGHLIGHTS**
- **STATEMENT OF REVENUES AND EXPENDITURES - BUDGET AND ACTUAL**
- **INVESTMENT LISTING (TYPE, LOCATION, RATE, MATURITY DATE)**
- **BANK BALANCES (LOCATION, FUND, BALANCE)**

QUARTER END HIGHLIGHTS (SEPTEMBER 30, 2010)

GENERAL FUND

REVENUE THRU THE 1ST QTR. APPEARS IN LINE WITH THE BUDGET AS A PERCENTAGE OF BUDGET RECOGNIZED WHEN COMPARED TO LAST YEAR.

INVESTMENT INCOME IS UP \$2,000 COMPARED TO THE SAME PERIOD LAST YEAR.

YEAR TO DATE EXPENDITURES AS A PERCENTAGE OF BUDGET (21.0%) ARE .7% MORE THAN LAST YEAR FOR THE SAME PERIOD OF TIME.

LICENSE AND PERMIT REVENUE IS UP \$34,573 COMPARED TO THE SAME PERIOD LAST YEAR.

STATE SHARED REVENUE IS PROJECTED AT \$5.6 MILLION VS THE ORIGINAL BUDGET ESTIMATE OF \$5.1 MILLION.

SYLVAN GLEN GOLF COURSE

REVENUE IS UP \$71,090 COMPARED TO THE SAME PERIOD LAST YEAR.

SANCTUARY LAKE GOLF COURSE

REVENUE IS UP \$41,336 COMPARED TO THE SAME PERIOD LAST YEAR.

AQUATIC CENTER

REVENUE IS UP \$37,177 COMPARED TO THE SAME PERIOD LAST YEAR.

DEPARTMENT HIGHLIGHTS

BUILDING OPERATIONS – NATURAL GAS SAVINGS (ST. OF MICH. MIDEAL PROGRAM) \$68,846 FOR THE PERIOD OF JULY 1, 2009 THRU JUNE 30, 2010.

QTRLY 941 FEDERAL WAGE REPORT FOR THE 12 MONTH PERIOD ENDING 9/30/10 IS DOWN \$4,029,035 (11.1%) COMPARED TO 9/30/09.

CAPITAL PROJECTS

THROUGH SEPTEMBER 30, 2010 WE HAVE EXPENDED \$ 1.9 MILLION ON CAPITAL PROJECTS.



**Monthly Financial Report
General Fund
For the Period Ending September 30, 2010**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
General Fund Revenues					
TAXES	36,362,515	32,622,500	61,850	32,055,300	98.26
LICENSES AND PERMITS - BUSINESS	43,255	21,500	1,627	5,648	26.27
LICENSES AND PERMITS - NON-BUSINESS	1,070,552	1,058,500	34,561	281,211	26.57
FEDERAL GRANTS	81,829	17,600	0	0	0.00
STATE GRANTS	5,755,414	5,242,500	905,127	54,104	1.03
CONTRIBUTIONS FROM LOCAL UNITS	139,679	115,000	0	4,556	3.96
CHARGES FOR SERVICES - FEES	1,587,801	1,505,500	32,759	94,524	6.28
CHARGES FOR SERVICES - RENDERED	2,232,501	1,843,950	52,738	126,711	6.87
CHARGES FOR SERVICES - SALES	156,167	146,800	5,126	37,243	25.37
CHARGES FOR SERVICES - REC	3,557,092	3,662,000	368,877	870,418	23.77
FINES AND FORFEITURES	1,226,728	1,212,000	104,916	229,324	18.92
INTEREST & RENT	1,136,194	1,174,340	31,003	192,458	16.39
OTHER REVENUE	644,103	742,500	176,051	179,449	24.17
OTHER FINANCING SOURCES	6,870,319	8,432,810	1,501,953	1,501,953	17.81
	60,864,151	57,797,500	3,326,588	35,632,897	61.65
General Fund Expenditures					
FINANCE	3,124,498	2,825,836	250,701	546,937	19.35
POLICE	24,756,766	27,008,140	2,238,460	5,215,253	19.31
FIRE	4,263,606	4,238,338	261,850	1,459,860	34.44
BUILDING INSPECTION	1,882,269	962,513	239,478	247,977	25.76
ENGINEERING	2,043,465	1,951,997	171,631	407,007	20.85
STREETS AND DRAINS	4,844,705	5,376,569	363,220	874,115	16.26
OTHER GENERAL GOVERNMENT	2,068,823	1,882,141	257,299	455,559	24.20
COUNCIL/EXEC ADMINISTRATION	3,369,616	3,548,977	283,783	686,123	19.33
PARKS AND RECREATION	8,197,638	7,524,747	696,012	1,760,384	23.39
LIBRARY/MUSEUM	3,905,930	2,478,241	249,029	481,558	19.43
	58,457,315	57,797,500	5,011,463	12,134,773	21.00



**Monthly Financial Report
Refuse Fund
For the Period Ending September 30, 2010**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Refuse Fund Revenues					
TAXES	3,900,932	4,092,000	0	4,083,756	99.80
CHARGES FOR SERVICES - SALES	4,796	4,500	390	1,430	31.78
INTEREST & RENT	21,114	24,450	0	43	0.17
OTHER FINANCING SOURCES	0	0	0	0	0.00
	3,926,841	4,120,950	390	4,085,229	99.13
Refuse Fund Expenditures					
CONTRACTORS SERVICE	3,796,942	3,921,000	327,420	810,523	20.67
OTHER REFUSE EXPENDITURE	74,551	73,540	15,002	18,181	24.72
RECYCLING	124,571	126,410	11,576	34,316	27.15
	3,996,064	4,120,950	353,998	863,019	20.94



Monthly Financial Report
Downtown Dev Authority Fund
For the Period Ending September 30, 2010

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Downtown Dev Authority Fund Revenues					
TAXES	3,204,718	2,202,500	0	2,202,581	100.00
INTEREST & RENT	101,212	110,000	4,595	12,894	11.72
OTHER FINANCING SOURCES	0	1,532,160	0	0	0.00
	3,305,931	3,844,660	4,595	2,215,475	57.62
Downtown Dev Authority Fund Expenditures					
OTHER GENERAL GOVERNMENT	1,943,427	100,000	0	1,160	1.16
TRANSFERS OUT	3,761,053	3,744,660	94,140	94,140	2.51
	5,704,480	3,844,660	94,140	95,300	2.48



**Monthly Financial Report
Capital Fund
For the Period Ending September 30, 2010**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Capital Fund Revenues					
TAXES	7,957,902	7,190,000	0	7,181,778	99.89
STATE GRANTS	3,055,711	9,787,500	400	400	0.00
CONTRIBUTIONS FROM LOCAL UNITS	0	200,000	0	0	0.00
CHARGES FOR SERVICES - FEES	125,175	120,000	0	0	0.00
CHARGES FOR SERVICES - RENDERED	446,215	152,000	450	79	0.05
FINES AND FORFEITURES	0	209,000	0	20,000	9.57
INTEREST & RENT	231,531	207,200	7,785	23,576	11.38
OTHER REVENUE	399,148	0	34,130	34,130	0.00
OTHER FINANCING SOURCES	2,061,816	10,174,190	0	0	0.00
	14,277,498	28,039,890	42,765	7,259,963	25.89
Capital Fund Expenditures					
TRANSFERS OUT	120,211	70,910	0	0	0.00
OTHER GENERAL GOVERNMENT	500,841	9,953,200	33,200	52,785	0.53
POLICE	137,696	602,500	0	9,896	1.64
FIRE	1,082,790	536,500	2,866	10,486	1.95
ENGINEERING	17,453	0	0	0	0.00
CAPITAL	0	1,250,000	147,785	236,064	18.89
STREETS AND DRAINS	14,563,397	11,159,140	438,727	1,473,415	13.20
COUNCIL/EXEC ADMINISTRATION	0	50,000	0	0	0.00
PARKS AND RECREATION	148,857	3,917,640	6,475	13,261	0.34
LIBRARY/MUSEUM	870,512	500,000	59,533	70,574	14.11
	17,441,756	28,039,890	688,585	1,866,481	6.66



Monthly Financial Report
Aquatic Center Fund
For the Period Ending September 30, 2010

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Aquatic Center Fund Revenues					
CHARGES FOR SERVICES - REC	425,155	457,000	14,647	230,423	50.42
INTEREST & RENT	26,515	29,900	7,892	24,180	80.87
OTHER REVENUE	0	0	0	0	0.00
	451,670	486,900	22,539	254,604	52.29
Aquatic Center Fund Expenditures					
AQUATIC CENTER	567,845	599,996	96,068	250,671	41.78
CAPITAL	0	61,000	0	0	0.00
	567,845	660,996	96,068	250,671	37.92



**Monthly Financial Report
Sewer Fund
For the Period Ending September 30, 2010**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Sewer Fund Revenues					
CHARGES FOR SERVICES - FEES	128,845	100,000	8,001	11,259	11.26
CHARGES FOR SERVICES - RENDERED	10,243,795	12,583,000	1,357,755	742,752	5.90
INTEREST & RENT	277,778	250,000	15,634	38,226	15.29
OTHER REVENUE	1,946,409	0	0	0	0.00
	12,596,827	12,933,000	1,381,390	792,276	6.13
Sewer Fund Expenditures					
ADMINISTRATION	8,490,556	9,291,402	346,904	1,360,113	14.64
CAPITAL	0	2,910,000	21,148	185,816	6.39
MAINTENANCE	657,323	1,115,496	73,016	172,316	15.45
TRANSFERS OUT	627,160	666,350	166,588	166,588	25.00
	9,775,039	13,983,248	607,654	1,884,831	13.48



**Monthly Financial Report
Water Fund
For the Period Ending September 30, 2010**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Water Fund Revenues					
CHARGES FOR SERVICES - FEES	639,711	580,000	65,498	127,939	22.06
CHARGES FOR SERVICES - RENDERED	59,643	47,600	4,445	9,942	20.89
CHARGES FOR SERVICES - SALES	13,124,012	14,364,000	1,598,079	745,451	5.19
INTEREST & RENT	337,985	160,000	12,272	26,204	16.38
OTHER REVENUE	156,179	0	0	0	0.00
	14,317,530	15,151,600	1,680,294	909,536	6.00
Water Fund Expenditures					
TRANS AND DISTRIBUTION	204,557	317,634	16,890	40,857	12.86
CUSTOMER INSTALLATION	103,610	104,180	9,599	21,264	20.41
CONTRACTORS SERVICE	141,396	213,007	16,243	40,318	18.93
MAIN TESTING	23,324	50,797	2,888	7,501	14.77
MAINTENANCE OF MAINS	417,939	501,031	31,240	59,973	11.97
MAINTENANCE OF SERVICES	276,177	279,442	18,901	48,114	17.22
MAINTENANCE OF METERS	505,485	657,290	112,316	189,897	28.89
MAINTENANCE OF HYDRANTS	268,716	369,343	17,392	28,936	7.83
WATER METERS & TAP-INS	325,338	343,638	16,776	78,239	22.77
ADMINISTRATION	10,092,473	10,997,288	1,634,766	1,693,917	15.40
CAPITAL	0	6,430,000	308,943	373,011	5.80
WATER METER READING	55,872	85,007	7,739	23,233	27.33
ACCOUNTING & COLLECTING	76,754	130,903	14,491	29,280	22.37
	12,491,642	20,479,560	2,208,185	2,634,539	12.86



**Monthly Financial Report
Motor Pool
For the Period Ending September 30, 2010**

Description	Last Year Actual	Current Year Budget	Current Month	Year to Date	%
Motor Pool Revenues					
CHARGES FOR SERVICES - RENDERED	145,429	153,600	6,773	14,930	9.72
INTEREST & RENT	3,527,042	3,552,440	211,260	664,296	18.70
OTHER REVENUE	443,257	580,500	20,419	69,412	11.96
OTHER FINANCING SOURCES	0	2,082,319	0	0	0.00
	4,116,328	6,368,859	238,451	748,638	11.75
Motor Pool Expenditures					
ADMINISTRATION	558,222	690,407	65,683	135,269	19.59
OPERATION AND MAINTENANCE	3,055,048	3,660,842	360,713	610,114	16.67
DPW FACILITY MAINTENANCE	280,775	404,410	41,951	62,789	15.53
CAPITAL	0	1,613,200	0	37,462	2.32
	3,894,045	6,368,859	468,347	845,633	13.28

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T-Bills, Commercial Paper, C.D. etc.

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Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
112	2010	10	7	7	BOM	2010	6	3	.450	CD	202,939		202,939.03
	2010	10	15	9	FITB	2008	7	30	5.000	3451	28,661		28,661.14
	2010	10	15	9	FITB	2009	4	27	1.605	2984	485,535		485,535.26
	2010	10	21	8	CITI SM BY	2010	7	22	.254	CITIGRP CP	2,027,718		2,027,717.79
	2010	10	25	9	FITB	2007	11	26	5.000	2649	369,753		369,753.34
	2010	10	31	7	FITB	2003	2	27	.250	NOW	7,273,114		7,273,113.51
	2010	10	31	7	HUNT BANK	2004	8	27	.100	MM	600,630		600,629.95
	2010	10	31	9	MBIA	2005	11	18	.210	CLASS	1,689,802		1,689,801.58
	2010	10	31	9	CITIZENS	2006	5	4	.200	MMIA	1,654,294		1,654,294.22
	2010	10	31	7	FITB	2006	9	8	.250	NOW 9950	2,132,744		2,132,744.17
	2010	10	31	7	ML	2008	4	30	.050	MM	4,907,284		4,907,283.55
	2010	10	31	7	FITB	2008	5	31	.200	MM	1,779,565		1,779,565.38
	2010	10	31	7	CITIZENS	2009	9	11	.500	CITIZ #1	2,006,005		2,006,005.43
	2010	10	31	7	CITIZENS	2009	9	14	.500	CITIZ #2	2,005,964		2,005,964.21
	2010	10	31	7	CHART ONE	2009	10	15	.250	GOVT POOL	6,103,605		6,103,605.25
	2010	10	31	7	AMBASSADOR	2010	1	11	.150	MMF	1,000,681		1,000,681.21
	2010	10	31	7	CITI SM BR	2010	4	8	.100	MM	581		581.21
	2010	10	31	7	CITIZENS	2010	4	29	.350	CITIZ #4	1,237,696		1,237,696.10
	2010	10	31	7	CITIZENS	2010	4	29	.350	CITIZ #3	1,001,685		1,001,684.67
	2010	10	31	7	CITIZENS	2010	5	27	.100	CITIZ #5	1,228,519		1,228,518.53
	2010	10	31	7	CITIZENS	2010	6	3	.100	CITIZ #6	1,426,918		1,426,917.82
	2010	10	31	7	CITIZENS	2010	6	3	.100	CITIZ #7	2,118,372		2,118,371.99
	2010	10	31	7	COMERICA	2010	8	19	.400	CO-MM	3,164,114		3,164,113.61
	2010	11	12	7	HUNT BANK	2010	8	5	.200	CD	1,107,494		1,107,493.66
	2010	11	15	9	FITB	2010	8	31	.741	2526	559,384		559,384.09
	2010	11	18	7	PRIV BANK	2010	6	10	.300	CD	1,071,105		1,071,105.36
	2010	11	26	7	FLAGSTAR	2010	5	27	.390	CD ARS	3,677,831		3,677,831.27
	2010	11	30	9	FITB	2003	5	19	5.000	FHLM 95237	146,872		146,871.55
	2010	11	30	9	FITB	2008	2	25	5.500	FHLM 2687	1,811,750		1,811,750.00
	2010	12	1	9	FITB	2010	9	23	.440	JACKSON	500,000		500,000.00
	2010	12	2	7	PRIV BANK	2010	9	2	.300	CD	1,725,878		1,725,878.46
	2010	12	14	9	PNC	2010	5	3	.240	FHLMC	1,173,000		1,171,240.50
	2010	12	15	9	FITB	2010	8	25	.691	2752	192,178		192,177.60
	2010	12	16	7	PRIV BANK	2010	9	16	.300	CD	2,126,597		2,126,596.62
	2011	1	25	9	FITB	2010	9	8	.524	FNMA06-123	137,315		137,314.94
	2011	1	28	9	FITB	2008	2	1	5.000	FHLM 3000	470,359		470,358.77
	2011	1	31	9	FITB	2007	11	26	5.000	2898	93,261		93,261.19
	2011	2	20	9	FITB	2008	1	25	5.500	3072	52,463		52,462.72
	2011	3	15	9	FITB	2005	11	30	5.000	2802	455		455.48
	2011	3	25	9	FITB	2006	6	30	5.000	86	36,793		36,793.16
	2011	3	25	9	FITB	2010	8	31	.729	2004-028	817,110		817,110.49
	2011	4	1	9	FITB	2009	6	9	2.250	MONROE CTY	1,000,000		1,000,000.00
	2011	4	15	9	FITB	2010	9	8	.841	2315	342,640		342,640.27
	2011	4	25	9	FITB	2007	1	9	5.500	2003-80	117,673		117,672.57
	2011	4	30	9	FITB	2008	1	25	5.500	13	67,139		67,138.69
	2011	5	15	9	FITB	2010	8	25	.581	3174	232,573		232,573.45
	2011	5	16	9	FITB	2008	5	30	3.600	FHR03 2640	138,649		138,648.58

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Fund	Mat Yr.	Mat Mo.	Mat Day	Type	Loc	Pur Yr.	Pur Mo.	Pur Day	Rate	Name	Face	Accrue 6/30	Book
112	2011	6	15	9	FITB	2008	12	26	4.080	2006-66	1,301,743		1,301,742.69
	2011	6	30	9	FITB	2008	2	25	6.000	2006-26	1,164,437		1,164,436.62
	2011	7	1	9	FITB	2010	7	1	.550	CHRISTIAN	800,000		800,000.00
	2011	7	1	9	FITB	2010	7	1	.630	HOPE NETWK	1,640,000		1,640,000.00
	2011	7	1	9	FITB	2010	7	1	.630	SPECTRUM	1,000,000		1,000,000.00
	2011	7	15	9	FITB	2010	9	8	.741	2334	366,574		366,574.41
	2011	7	30	9	FITB	2010	7	30	3.250	2009-116	3,458,940		3,458,939.92
	2011	8	15	9	FITB	2009	10	27	.523	2002-038	563,637		563,636.66
	2011	8	25	9	FITB	2007	9	28	5.500	FNMA 3061	372,429		372,428.76
	2011	8	30	9	FITB	2010	2	16	.730	2921	1,431,048		1,431,048.01
	2011	10	1	9	FITB	2008	11	25	5.000	89	379,633		379,632.96
	2011	10	30	9	FITB	2009	7	30	.569	FNMA 123	2,216,645		2,216,644.88
	2011	12	17	9	FITB	2009	9	15	.635	2004-028	779,562		779,561.86
	2012	4	15	9	FITB	2010	9	8	.741	3196	78,635		78,634.86
	2013	11	1	9	FITB	2009	3	31	5.550	MMBDA 09	510,000		510,000.00
	2014	11	1	9	FITB	2009	3	31	5.800	MMBA 09	300,000		300,000.00
	2015	11	1	9	FITB	2009	3	31	6.370	MMBA 2009	500,000		500,000.00
										TOTAL			78,906,220.00 ✓
591	2010	10	31	9	FITB	2008	5	31	.090	MM	1,254,056		1,254,055.73
	2010	10	31	7	CITIZENS	2009	4	3	.250	MM	165,991		165,990.90
	2010	10	31	7	CITIZENS	2009	9	1	.250	MM #2	2,101,562		2,101,562.26
	2010	10	31	7	CITIZENS	2009	9	1	.250	MM #1	1,067,434		1,067,434.18
	2010	10	31	7	COMERICA	2010	8	18	.400	CO-MM	2,145,557		2,145,556.96
	2010	11	18	7	PNC	2010	8	19	.010	CD	1,654,643		1,654,643.15
	2010	12	2	7	HUNT BANK	2010	9	2	.090	CD	181,267		181,266.86
	2010	12	28	9	FITB	2008	5	27	3.500	2640	98,496		98,496.22
	2010	12	30	9	FITB	2009	10	30	.523	38	82,279		82,278.69
	2011	1	25	9	FITB	2009	6	25	3.310	FNMA T06	159,220		159,220.26
	2011	1	25	9	FITB	2009	10	23	.526	123	66,717		66,717.07
	2011	2	15	9	FITB	2008	2	25	6.000	FNMA.26	419,393		419,393.35
	2011	2	18	9	FITB	2009	12	29	.630	FNMA 028	318,235		318,234.93
	2011	8	16	9	FITB	2010	7	30	3.250	2009-116	1,152,980		1,152,979.98
	2012	5	1	9	FITB	2009	7	23	3.170	VEST BONDS	75,000		75,000.00
	2014	5	1	9	FITB	2009	7	23	4.100	VEST BONDS	125,000		125,000.00
	2015	5	1	9	FITB	2009	7	23	4.450	VEST BONDS	125,000		125,000.00
										TOTAL			11,192,830.54
										TOTAL			90,099,050.54

*** END OF REPORT ***

BANK ACCOUNT BALANCES
9/30/10

BANK	FUND	POOLED INVESTMENT BALANCE
FIFTH THIRD	GENERAL	\$42,380,008.31
FIFTH THIRD	TRUST & AGENCY	\$ 4,920,071.09



CITY COUNCIL AGENDA ITEM

November 11, 2010

To: The Honorable Mayor and City Council Members

From: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance & Administration

Subject: Update of Multi-Year Budget Document

Attached is an update of our multi-year budget document, and the salient objective is to calibrate our forecast of revenues and expenditures so as to continually achieve a more accurate document. Of course, these calibrations are in accordance with the three-year budget.

Three changes are noteworthy:

- 1) Property tax revenues are going to decrease further than our original estimate to the tune of an additional \$700,000 reduction in fiscal year 2011/12; and an additional \$790,000 reduction of property tax revenue estimates for fiscal year 2012/13.
- 2) Through change management techniques and streamlining, we believe that the Community Center can achieve self-sufficiency. In other words, programming revenues will cover expenditures, not counting debt service. Please know that we only had to cover the \$100,000 shortfall in this year's budget. Also, keeping the Community Center open is in line with our budget document which indicates that quality of life venues must be self-supporting if they are to remain open.
- 3) For fiscal year 2011/12 we anticipate an estimated reduction in the City's projected contribution to the defined benefit plan of roughly \$400,000.

As you know, this is our first multi-year budget, and it might be in order to iterate the advantages of having such a document:

- 1) A clearly defined fact-based strategic plan is needed to obtain economic sustainability during a timeframe of declining revenue. Without one, time becomes the enemy for a short-sighted fiscally challenged organization.
- 2) Financial management is improved.
- 3) The resident and business community is cognizant of what services will, and will not be provided. They can then act accordingly.



CITY COUNCIL AGENDA ITEM

- 4) Employees will know one of two things: If they do a good job they will have a good job; or if they should look for employment elsewhere.
- 5) Capital projects are identified and implemented over a longer time horizon.
- 6) Structural imbalances between revenues and expenditures are identified and resolved.

Please feel free to contact me should you have any comments.

Fall 2010 Update



City of
Troy
Michigan



2010/11- 2012/13
Budget

Fall 2010 Update
2010/11 – 2012/13 General Fund Budget

Revenue

Property Taxes

- 2011 – \$200,000 increase in Penalties & Interest
- 2012 - 10.3% reduction in taxable value, \$700,000 reduction in original property tax revenue estimate. Penalties & Interest increase of \$150,000 over original estimate.
- 2013 – 5.5% reduction in taxable value, \$790,000 reduction in original property tax revenue estimate. Penalties & Interest increase of \$140,000 over original estimate.

Business Licenses & Permits

- 2011 – \$100,000 increase in Building Permits
- 2012 – \$108,000 increase in Building Permits
- 2013 - \$116,000 increase in Building Permits and \$3,000 increase in Electrical Permits

State Grants

- 2011 – \$200,000 increase in Sales Tax
- 2012 – \$100,000 increase in Sales Tax
- 2013 – \$100,000 increase in Sales Tax

Charges for Services-Fees

- 2012 - \$20,000 increase in CATV Franchise Fees
- 2012 - \$10,000 increase in Plan Review Fees

- 2013 - \$10,000 increase in CATV Franchise Fees
- 2013 - \$10,000 increase in Plan Review Fees

Charges for Services-Rendered

- 2012 - \$10,000 increase in Police Inspection Reports
- 2013 - \$10,000 increase in Police Inspection Reports

Charges for Services-Use

2012 - \$1,870,000 increase in Community Center Charges

2012 - \$ 100,000 increase in Senior Citizen Activities

2013 - \$1,870,000 increase in Community Center Charges

2013 - \$ 100,000 increase in Senior Citizen Charges

Fines & Forfeits

2012 - \$ 4,000 increase in False Alarms – Fire

2012 - \$15,000 increase in O.U.I.L. Reimbursement

2013 - \$ 4,000 increase in False Alarms – Fire

2013 - \$10,000 increase in O.U.I.L. Reimbursement

Interest & Rents

2012 - \$270,000 increase in Community Center Rent

2012 - \$ 4,000 increase in Field Maintenance

2012 - \$ 5,000 increase in SMART

2013 - \$270,000 increase in Community Center Rent

2013 - \$ 6,000 increase in Field Maintenance

2013 - \$ 5,000 increase in SMART

Refunds & Rebates

2012 - \$5,500 increase in Rebates

2013 - \$5,500 increase in Rebates

Operating Transfers In

2011 - \$500,000 decrease in Re-Appropriation from General Fund

2012 - \$168,500 increase in Re-Appropriation from General Fund

2013 - \$270,500 increase in Re-Appropriation from General Fund

Expenditures

Parks & Recreation

2012 - \$2,140,000 restores funding for Community Center

2013 - \$2,140,000 restores funding for Community Center

Defined Benefit Contribution

2011 - \$64,418 increase in pension contribution

2012 – \$410,890 estimated reduction in projected contribution
(dependent on 12/31/10 return on investments and actuarial valuation)



2010/11 -
2012/13
Budget

**GENERAL FUND
REVENUE SUMMARY BY ACCOUNT**

Account # and Description	2009 Actual	2010 Actual	2010 Budget	2011 Budget	2012 Budget	2013 Budget
4000 Revenues						
4401 Taxes						
4402 Property Taxes	\$ 34,072,009	\$ 33,808,079	\$ 33,550,000	\$ 30,500,000	\$ 27,360,000	\$ 25,860,000
4423 Mobile Home Tax	1,500	2,015	1,540	1,500	1,500	1,500
4427 Senior Citizen Housing	31,155	31,352	32,000	31,000	31,000	31,000
4445 Tax Penalties and Interest	688,462	829,922	650,000	800,000	800,000	800,000
4447 Administration Fee	1,694,329	1,691,147	1,675,000	1,490,000	1,371,000	1,300,000
4401 Total - Taxes	\$ 36,487,455	\$ 36,362,515	\$ 35,908,540	\$ 32,822,500	\$ 29,563,500	\$ 27,992,500
4450 Licenses and Permits						
4451.20 Electric, Plumbing, Heat	\$ 6,690	\$ -	\$ 10,000	\$ -	\$ -	\$ -
4451.30 Builders	-	-	-	2,000	2,000	2,000
4451.40 Sign Erectors	-	-	-	500	500	500
4451.50 Service Stations	175	200	-	-	-	-
4451.60 Amusements	17,561	18,966	18,000	19,000	19,000	19,000
4451.70 Other	15,889	24,089	7,000	-	-	-
4450 Licenses and Permits	\$ 40,315	\$ 43,255	\$ 35,000	\$ 21,500	\$ 21,500	\$ 21,500
4451 Business Licenses and Permits						
4476.10 Refrigeration and Air Conditioning	\$ 21,050	\$ -	\$ 27,000	\$ -	\$ -	\$ -
4476.15 Building	775,859	626,807	950,000	700,000	720,000	740,000
4476.20 Electrical	85,029	91,246	140,000	100,000	102,000	105,000
4476.25 Heating	52,878	72,773	75,000	75,000	76,500	78,000
4476.30 Plumbing	52,942	52,369	90,000	60,000	61,200	62,400
4476.35 Animal	29,457	33,860	30,000	30,000	30,000	30,000
4476.40 Sidewalks	7,393	7,092	11,000	8,000	8,000	8,000
4476.45 Fence	2,455	1,984	3,000	3,000	3,000	3,000
4476.50 Sewer Inspection	7,624	7,923	16,000	10,000	10,000	10,000
4476.55 Right of Way	8,450	3,700	15,000	10,000	10,000	10,000
4476.60 Multiple Dwelling Inspection	20,325	24,124	24,000	28,000	28,000	28,000
4476.65 Grading	2,120	2,390	7,000	2,000	2,000	2,000
4476.70 Fire Protection	61,301	60,832	68,000	60,000	60,000	60,000
4476.75 Occupancy	30,409	26,586	40,000	25,000	25,000	25,000
4476.80 Sign	35,724	33,196	45,000	40,000	40,000	40,000
4476.85 Fireworks	625	750	-	500	500	500
4476.90 Hazardous Materials	2,275	24,050	1,000	5,000	5,000	5,000
4476.95 Miscellaneous	960	870	2,000	2,000	2,000	2,000
4476 Non-Business Licenses and Permits	\$ 1,196,876	\$ 1,070,552	\$ 1,544,000	\$ 1,158,500	\$ 1,183,200	\$ 1,208,900
4450 Total - Licenses and Permits	\$ 1,237,191	\$ 1,113,807	\$ 1,579,000	\$ 1,180,000	\$ 1,204,700	\$ 1,230,400
4501 Federal Grants						
4507 Domestic Preparedness	\$ 486	\$ 1,050	\$ -	\$ -	\$ -	\$ -
4510 Federal Grant- VEST	25,683	266	6,500	12,000	12,000	12,000
4512 MCOLES Police Academy	-	78,546	5,600	5,600	5,600	5,600
4524 Fed Grant - OHSP	7,145	1,967	-	-	-	-
4501 Total - Federal Grants	\$ 33,314	\$ 81,829	\$ 12,100	\$ 17,600	\$ 17,600	\$ 17,600
4539 State Grants						
4543.100 Criminal Justice	\$ 27,705	\$ 25,535	\$ 30,000	\$ 27,000	\$ 27,000	\$ 27,000
4543.120 911 Training	19,025	19,553	-	20,000	20,000	20,000
4543.130 Oakland County NET	13,311	5,753	7,500	7,500	7,500	7,500
4543 State Grants Pub Safety	\$ 60,041	\$ 50,841	\$ 37,500	\$ 54,500	\$ 54,500	\$ 54,500
4566.LIBRARY Library	\$ 50,856	\$ 16,100	\$ 35,000	\$ 15,000	\$ -	\$ -
4566 State Grants-Culture	\$ 50,856	\$ 16,100	\$ 35,000	\$ 15,000	\$ -	\$ -



2010/11 -
2012/13
Budget

**GENERAL FUND
REVENUE SUMMARY BY ACCOUNT**

Account # and Description	2009 Actual	2010 Actual	2010 Budget	2011 Budget	2012 Budget	2013 Budget
4574.010 Homestead Exempt Reimbursement	\$ 3,435	\$ 6,549	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
4574.020 Liquor Licenses	60,667	66,258	70,000	68,000	68,000	68,000
4574.030 Sales Tax	6,313,999	5,615,666	6,600,000	5,300,000	5,300,000	5,300,000
4574 State Revenue Sharing	\$ 6,378,101	\$ 5,688,473	\$ 6,675,000	\$ 5,373,000	\$ 5,373,000	\$ 5,373,000
4539 Total - State Grants	\$ 6,488,998	\$ 5,755,414	\$ 6,747,500	\$ 5,442,500	\$ 5,427,500	\$ 5,427,500
4580 Contributions - Local						
4582 Public Safety	\$ 45,226	\$ 13,317	\$ 22,630	\$ 15,000	\$ 15,000	\$ 15,000
4587 Library-Penal Fines	108,261	103,327	116,000	100,000	-	-
4588 Library-Mini Grants	2,700	5,000	-	-	-	-
4589 County-West Nile	30,058	18,035	30,000	-	-	-
4580 Total - Contributions - Local	\$ 186,245	\$ 139,679	\$ 168,630	\$ 115,000	\$ 15,000	\$ 15,000
4600 Charges for Services						
4607.010 Animal Impounds	\$ 975	\$ 1,050	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
4607.015 Police Auto Crash Property Damage	-	-	135,000	-	-	-
4607.016 Police Injury Accident Recovery	-	-	61,500	-	-	-
4607.020 Building Board of Appeal	1,150	860	1,500	1,000	1,000	1,000
4607.025 Business Occupany Permit	200	-	75,000	7,500	7,500	7,500
4607.030 CATV Franchise Fee	969,142	978,068	950,000	950,000	970,000	970,000
4607.035 Police Fuel Surcharge	-	-	100,000	-	-	-
4607.040 Non Resident Library Card	19,600	17,200	16,000	16,000	-	-
4607.045 Non Resident Internet	1,440	5,969	20,000	6,000	-	-
4607.050 Miscellaneous	3,911	1,450	1,000	1,000	1,000	1,000
4607.060 Museum Program Fees	61,558	61,674	53,000	10,000	-	-
4607.064 Museum - Admission	-	14,320	20,000	5,000	-	-
4607.066 Nature Center - Admission	-	10,308	25,000	10,000	-	-
4607.070 Plan Review Fee	58,378	61,986	80,000	50,000	60,000	60,000
4607.085 NSF Fees	12,406	10,425	13,000	12,000	12,000	12,000
4607.090 P.U.D. Application Fee	12,728	7,090	20,000	15,000	15,000	15,000
4607.095 Police Arrest Booking	-	-	158,600	-	-	-
4607.110 Site Plans	22,800	25,870	40,000	25,000	25,000	25,000
4607.135 Telecom - METRO	234,277	240,426	230,000	230,000	230,000	230,000
4607.140 Towing Fees	12,080	13,000	20,000	20,000	20,000	20,000
4607.150 Vital Statistics	133,482	131,099	135,000	135,000	135,000	140,000
4607.170 Zoning Board of Appeal	5,330	4,205	8,000	6,000	6,000	6,000
4607.180 Zoning Fees	12,800	2,800	15,000	5,000	5,000	5,000
4607 Charges for Services - Fees	\$ 1,562,257	\$ 1,587,800	\$ 2,178,600	\$ 1,505,500	\$ 1,488,500	\$ 1,493,500
4626.010 Cemetery-Open & Close	\$ 3,850	\$ 3,500	\$ 6,000	\$ 4,000	\$ 4,000	\$ 4,000
4626.020 Court Ordered Payment & In	12,259	4,875	12,000	12,000	12,000	12,000
4626.030 County Road Maintenance	249,691	234,064	250,000	250,000	-	-
4626.060 DPW Services	35,616	9,950	25,000	30,000	30,000	30,000
4626.070 Duplicating & Photostat	40,668	40,146	40,000	40,000	40,000	40,000
4626.080 Election Services	310	3,878	500	100	100	100
4626.085 School Elections	-	-	500	3,300	3,300	3,300
4626.090 Engineering Fees	981,476	1,410,338	800,000	1,000,000	1,200,000	1,200,000
4626.095 Inspections - Madison Heights	11,000	26,400	26,000	26,400	-	-
4626.100 Landscape/Tree Preservation Plan	10,976	7,421	5,000	8,000	8,000	8,000
4626.110 Microfilming	3,809	2,919	5,000	5,000	5,000	5,000
4626.120 Miscellaneous	8,332	10,247	10,000	10,000	10,000	10,000
4626.125 Passports	51,492	43,628	50,000	50,000	50,000	50,000
4626.130 Police Services-Contractual	101,181	68,075	40,000	50,000	50,000	50,000
4626.135 Police Service-Clawson	200,309	203,270	203,000	203,000	203,000	209,000
4626.140 Police Inspection Reports	44,070	49,749	50,000	40,000	50,000	50,000
4626.141 Police PBT	10,135	2,295	10,000	2,500	2,500	2,500



2010/11 -
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Budget

**GENERAL FUND
REVENUE SUMMARY BY ACCOUNT**

Account # and Description	2009 Actual	2010 Actual	2010 Budget	2011 Budget	2012 Budget	2013 Budget
4626.145 Police APCO Training	\$ -	\$ -	\$ 5,650	\$ 5,650	\$ 5,650	\$ 5,650
4626.170 ROW Fees	9,540	68,407	20,000	10,000	10,000	10,000
4626.210 Soil Erosion	21,570	12,080	30,000	30,000	30,000	30,000
4626.220 Special Right of Way Maintenance	25,706	7,648	40,000	40,000	40,000	40,000
4626.230 Weed Cutting	23,251	23,612	20,000	24,000	24,000	24,000
4626 Charges/Services Rendered	\$ 1,845,241	\$ 2,232,502	\$ 1,648,650	\$ 1,843,950	\$ 1,777,550	\$ 1,783,550
4642.010 Abandoned Vehicles	\$ 26,274	\$ 46,665	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
4642.020 Auction Confiscated Property	13,048	24,483	15,000	20,000	20,000	20,000
4642.050 Landscaping & Greenbelt	-	12,291	10,000	12,000	12,000	12,000
4642.070 Miscellaneous	11,337	16,318	5,000	20,000	20,000	20,000
4642.080 Printed Materials	2,476	1,246	4,500	1,000	1,000	1,000
4642.100 Recreation & OEC Merchandise	35,725	30,886	30,000	15,000	-	-
4642.115 Senior Store	14,903	16,309	20,000	20,000	-	-
4642.120 Sign Installations	159	87	3,000	1,000	1,000	1,000
4642.130 Smart Tickets	5,545	5,073	-	5,000	5,000	5,000
4642.150 Tree Planting	2,880	2,810	5,000	2,800	2,800	2,800
4642 Charges/Service - Sales	\$ 112,347	\$ 156,168	\$ 142,500	\$ 146,800	\$ 111,800	\$ 111,800
4651.040 Miscellaneous	\$ 14	\$ -	\$ 1,000	\$ -	\$ -	\$ -
4651.050 Outdoor Education Center	55,872	60,395	79,000	15,000	-	-
4651.074 Senior Citizen Activities	285,583	332,674	350,000	370,000	100,000	100,000
4651.075 Community Center Passes	1,510,191	1,392,669	1,625,000	1,525,000	1,500,000	1,500,000
4651.076 Community Center Swim Programs	234,586	252,774	210,000	230,000	250,000	250,000
4651.077 Community Center Fitness Classes	79,630	69,341	110,000	92,000	90,000	90,000
4651.078 Community Center Programs/Events	36,498	28,213	40,000	30,000	30,000	30,000
4651.080 Summer Program	1,393,257	1,421,026	1,500,000	1,400,000	600,000	625,000
4651 Charges/Service-Use/Administration	\$ 3,595,631	\$ 3,557,092	\$ 3,915,000	\$ 3,662,000	\$ 2,570,000	\$ 2,595,000
4600 Total - Charges for Services	\$ 7,115,476	\$ 7,533,562	\$ 7,884,750	\$ 7,158,250	\$ 5,947,850	\$ 5,983,850
4655 Fines and Forfeits						
4655.010 County Reimbursement-Court	\$ 345,751	\$ 379,863	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
4655.015 DMIF	189	11,498	-	-	-	-
4655.020 Drug Forfeiture Proceed	270,304	379,962	225,000	270,000	270,000	270,000
4655.022 Police Investigations Reimburse	-	71,002	-	68,000	68,000	68,000
4655.030 False Alarms-Fire	9,400	35,250	12,000	26,000	30,000	30,000
4655.040 False Alarms-Police	169,030	142,283	170,000	220,000	250,000	260,000
4655.046 Federal Drug Forfeiture	6,382	1,170	10,000	10,000	10,000	10,000
4655.050 Library-Book Fines	133,614	128,701	130,000	130,000	-	-
4655.060 O.U.I.L Reimbursement	67,604	73,901	70,000	55,000	70,000	70,000
4655.065 Civil Infractions	1,095	1,260	2,000	2,000	2,000	2,000
4655.066 State Drug Forfeiture	48,634	505	50,000	30,000	30,000	50,000
4655.070 Bond Processing Fees	1,358	1,334	2,000	1,000	1,000	1,000
4655 Total - Fines and Forfeits	\$ 1,063,361	\$ 1,226,729	\$ 1,071,000	\$ 1,212,000	\$ 1,131,000	\$ 1,161,000
4664 Interest and Rents						
4667.010 Building Rent	\$ 242,213	\$ 232,462	\$ 300,000	\$ 250,000	\$ 250,000	\$ 250,000
4667.015 Communication Tower Rent	50,400	59,400	50,400	57,600	57,600	57,600
4667.020 Concession Stand Rental	3,325	2,280	3,500	3,500	3,500	3,500
4667.025 Community Center Rent	235,828	262,926	280,000	260,000	270,000	270,000
4667.028 Flynn Park - Beaumont	15,000	15,000	15,240	15,240	15,240	15,240
4667.030 Gazebo Rental	3,150	4,700	11,000	2,000	-	-
4667.045 Library Café Rental	750	4,520	4,500	4,500	-	-
4667.050 Library Rent-AV	16,822	15,301	15,000	16,000	-	-
4667.060 Library Rent-Books	2,315	1,704	2,500	2,500	-	-
4667.075 Field Maintenance	53,058	50,999	40,000	50,000	55,000	58,000



2010/11 -
2012/13
Budget

**GENERAL FUND
REVENUE SUMMARY BY ACCOUNT**

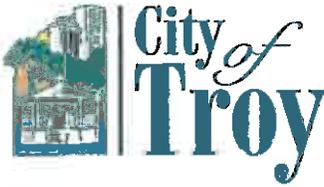
Account # and Description	2009 Actual	2010 Actual	2010 Budget	2011 Budget	2012 Budget	2013 Budget
4667.085 Parking Lot (SMART)	\$ 176,918	\$ 192,898	\$ 185,000	\$ 185,000	\$ 190,000	\$ 190,000
4667.095 Tennis Bubble Rent	27,636	26,562	26,500	28,000	28,000	28,000
4667 Rent Income	\$ 827,415	\$ 868,752	\$ 933,640	\$ 874,340	\$ 869,340	\$ 872,340
4669.020 Investment Income	\$ 718,807	\$ 267,442	\$ 600,000	\$ 300,000	\$ 330,000	\$ 350,000
4669 Investment Income	\$ 718,807	\$ 267,442	\$ 600,000	\$ 300,000	\$ 330,000	\$ 350,000
4664 Total - Interest and Rents	\$ 1,546,222	\$ 1,136,194	\$ 1,533,640	\$ 1,174,340	\$ 1,199,340	\$ 1,222,340
4671 Other Revenue						
4675.040 Contributions-Library	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -
4675.050 Contributions-Fire Dept	3	-	-	-	-	-
4675.060 Contributions-Miscellaneous	6,000	13,257	-	-	-	-
4675.070 Contributions-Museum	76,170	57,083	20,000	40,000	-	-
4675.080 Contributions-Police Department	5,679	8,097	5,000	5,000	5,000	5,000
4675.090 Contributions-Police - Recovery	-	-	12,500	-	-	-
4675.110 Contributions-Parks & Recreation	16,627	1,510	10,000	1,000	1,000	1,000
4675 Total - Contributions - Private	\$ 104,479	\$ 79,947	\$ 47,500	\$ 47,000	\$ 6,000	\$ 6,000
4676 Reimbursements						
4676.010 Reimbursements	\$ 5,428	\$ 3,614	\$ -	\$ -	\$ -	\$ -
4676 Total - Reimbursements	\$ 5,428	\$ 3,614	\$ -	\$ -	\$ -	\$ -
4677.226 Admin. Charges - Refuse	\$ -	\$ 50,000	\$ 50,000	\$ 51,500	\$ 53,000	\$ 55,000
4677.301 Admin. Charges - Debt Services	46,440	50,000	50,000	51,500	53,000	55,000
4677.584 Admin. Charges - Sylvan Glen	45,420	50,000	50,000	51,500	53,000	55,000
4677.590 Admin. Charges - Sewer	124,000	150,000	150,000	195,000	201,000	207,000
4677.591 Admin. Charges - Water	142,000	175,000	175,000	250,000	258,000	266,000
4677.661 Admin. Charges - Motor Pool	39,000	50,000	50,000	51,500	53,000	55,000
4677.731 Retirement System	-	25,000	25,000	25,000	26,000	27,000
4677 Administrative Charges	\$ 396,860	\$ 550,000	\$ 550,000	\$ 678,000	\$ 697,000	\$ 720,000
4687.010 Refunds-Legal Fees	\$ 5,318	\$ -	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
4687.040 Rebates	97,395	10,353	10,000	4,500	10,000	10,000
4687 Refunds & Rebates	\$ 102,713	\$ 10,353	\$ 20,000	\$ 9,500	\$ 15,000	\$ 15,000
4671 Miscellaneous	93,151	189	10,000	10,000	10,000	10,000
4671 Other Revenues	\$ 702,631	\$ 644,103	\$ 627,500	\$ 742,500	\$ 728,000	\$ 751,000
4000 Total - Revenues	\$ 54,850,893	\$ 53,993,832	\$ 55,532,660	\$ 49,864,690	\$ 45,234,490	\$ 43,801,190
4695 Other Financing Sources						
4699 Operating Transfer In						
4699.101 Transfer From General	\$ -	\$ -	\$ -	\$ 1,900,000	\$ 1,918,500	\$ 1,020,500
4699.202 Transfer From M/S Fund	2,417,128	1,678,007	2,163,000	1,887,960	1,926,270	1,943,390
4699.203 Transfer From L/S Fund	1,505,421	1,628,568	1,772,240	1,721,940	1,821,420	1,828,250
4699.243 Transfer From LDFA	10,000	50,000	50,000	50,000	50,000	50,000
4699.248 Transfer From DDA	207,607	388,274	481,270	376,560	376,560	376,560
4699.250 Transfer From Brownfield	10,000	1,198,310	25,000	25,000	25,000	25,000
4699.257 Transfer From Budget Stabilization	54,113	300,000	300,000	305,000	305,000	305,000
4699.401 Transfer From Capital	100,000	-	-	-	1,500,000	2,228,000
4699.403 Transfer From Special Assessment	-	1,000,000	1,000,000	1,000,000	500,000	-
4699.590 Transfer From Sewer	704,200	627,160	725,000	666,350	686,000	706,000
4699 Total - Operating Transfer In	\$ 5,008,469	\$ 6,870,319	\$ 6,516,510	\$ 7,932,810	\$ 9,108,750	\$ 8,482,700
4695 Total-Other Financing Sources	\$ 5,008,469	\$ 6,870,319	\$ 6,516,510	\$ 7,932,810	\$ 9,108,750	\$ 8,482,700
1010 Total-General Fund Revenues	\$ 59,859,362	\$ 60,864,151	\$ 62,049,170	\$ 57,797,500	\$ 54,343,240	\$ 52,283,890
Original Budget					\$ 52,203,240	\$ 50,143,890
Amendment					\$ 2,140,000	\$ 2,140,000



2010/11 -
2012/13
Budget

**GENERAL FUND
EXPENDITURES HISTORY BY DEPARTMENT**

Description	2009 Actual	2010 Actual	2011 Budget	2012 Budget	2013 Budget
<u>Building Inspection</u>					
Building Inspection	\$ 2,137,944	\$ 1,882,269	\$ 962,513	\$ 748,500	\$ 748,500
Total - Building Inspection	\$ 2,137,944	\$ 1,882,269	\$ 962,513	\$ 748,500	\$ 748,500
<u>Council/Executive Administration</u>					
Council	\$ 63,131	\$ 55,895	\$ 60,393	\$ 59,393	\$ 59,393
Manager	755,340	673,131	1,218,814	1,235,529	1,239,594
Attorney	1,073,949	1,084,122	1,036,260	1,020,762	1,024,822
Elections	267,624	200,256	263,367	243,748	263,563
Clerk	475,399	495,823	478,760	320,974	320,974
Human Resources	595,335	519,676	491,384	410,395	411,585
Community Affairs	518,212	340,716	-	-	-
Total - Council/Executive Admin.	\$ 3,748,990	\$ 3,369,619	\$ 3,548,978	\$ 3,290,801	\$ 3,319,931
<u>Engineering</u>					
Engineering - General	\$ 2,432,591	\$ 1,995,256	\$ 1,900,946	\$ 1,906,013	\$ 1,915,893
Traffic Engineering	92,524	48,208	51,051	51,051	51,051
Total - Engineering	\$ 2,525,115	\$ 2,043,464	\$ 1,951,997	\$ 1,957,064	\$ 1,966,944
<u>Finance</u>					
Accounting	\$ 1,146,827	\$ 836,004	\$ 765,140	\$ 738,139	\$ 743,339
Risk Management	3,253	252,133	177,236	185,178	186,258
Independent Audit	62,157	61,225	64,000	65,000	67,000
Purchasing	376,904	377,310	379,798	195,818	195,818
Board of Review	4,661	3,035	2,925	2,925	2,925
Treasurer	628,293	629,767	629,837	632,884	635,344
Assessing	960,869	965,003	806,900	825,712	829,462
Total - Finance	\$ 3,182,964	\$ 3,124,477	\$ 2,825,836	\$ 2,645,656	\$ 2,660,146
<u>Fire</u>					
Total - Fire	\$ 4,422,113	\$ 4,263,605	\$ 4,238,338	\$ 4,230,627	\$ 4,247,307
<u>Library/Museum</u>					
Library	\$ 3,689,222	\$ 3,391,740	\$ 2,259,670	\$ 97,050	\$ 97,050
Museum Buildings	459,021	494,416	199,773	58,560	58,560
Museum Grounds	19,006	19,771	18,798	18,798	18,798
Total - Library/Museum	\$ 4,167,249	\$ 3,905,927	\$ 2,478,241	\$ 174,408	\$ 174,408

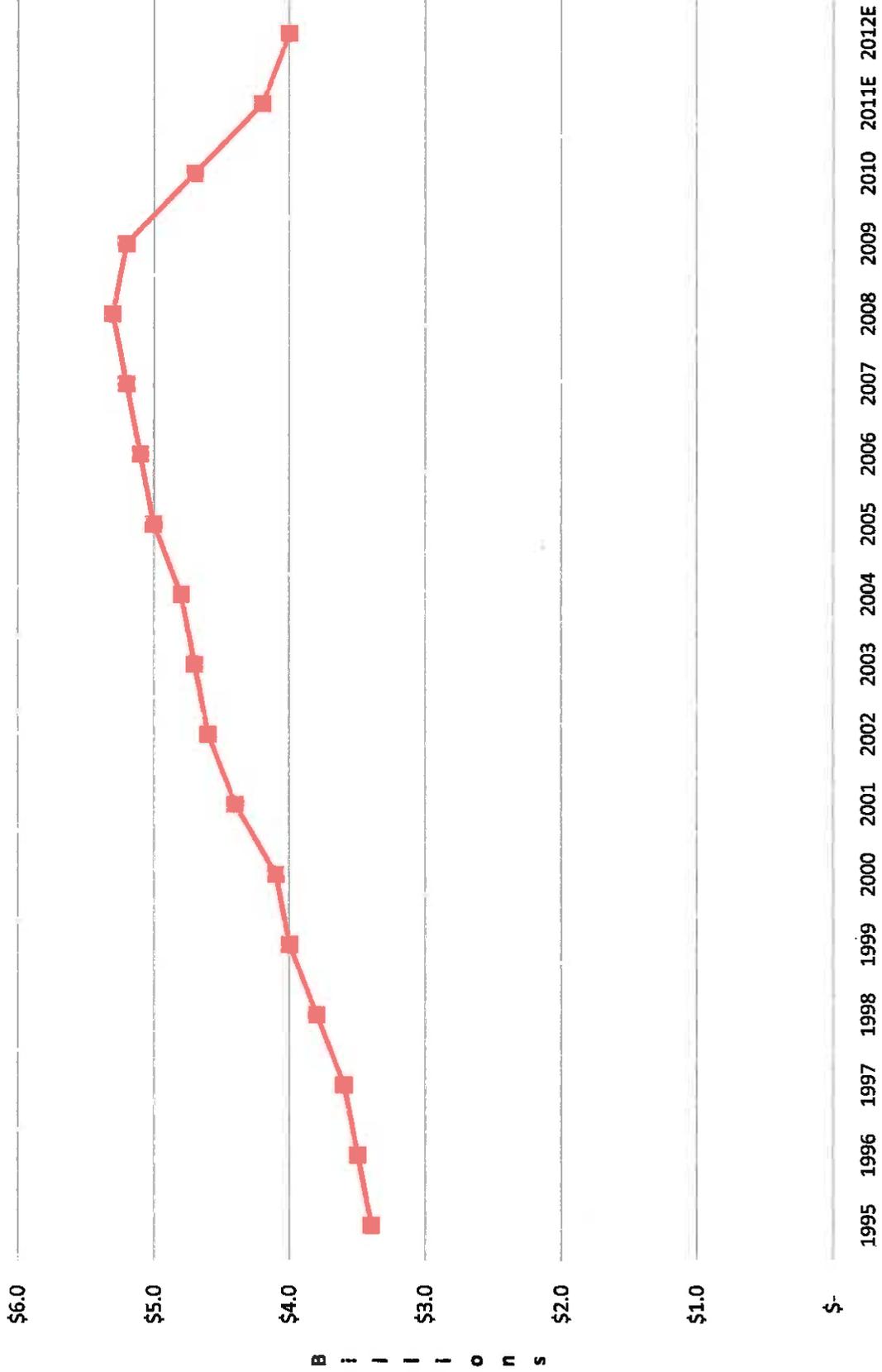


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**GENERAL FUND
EXPENDITURES HISTORY BY DEPARTMENT**

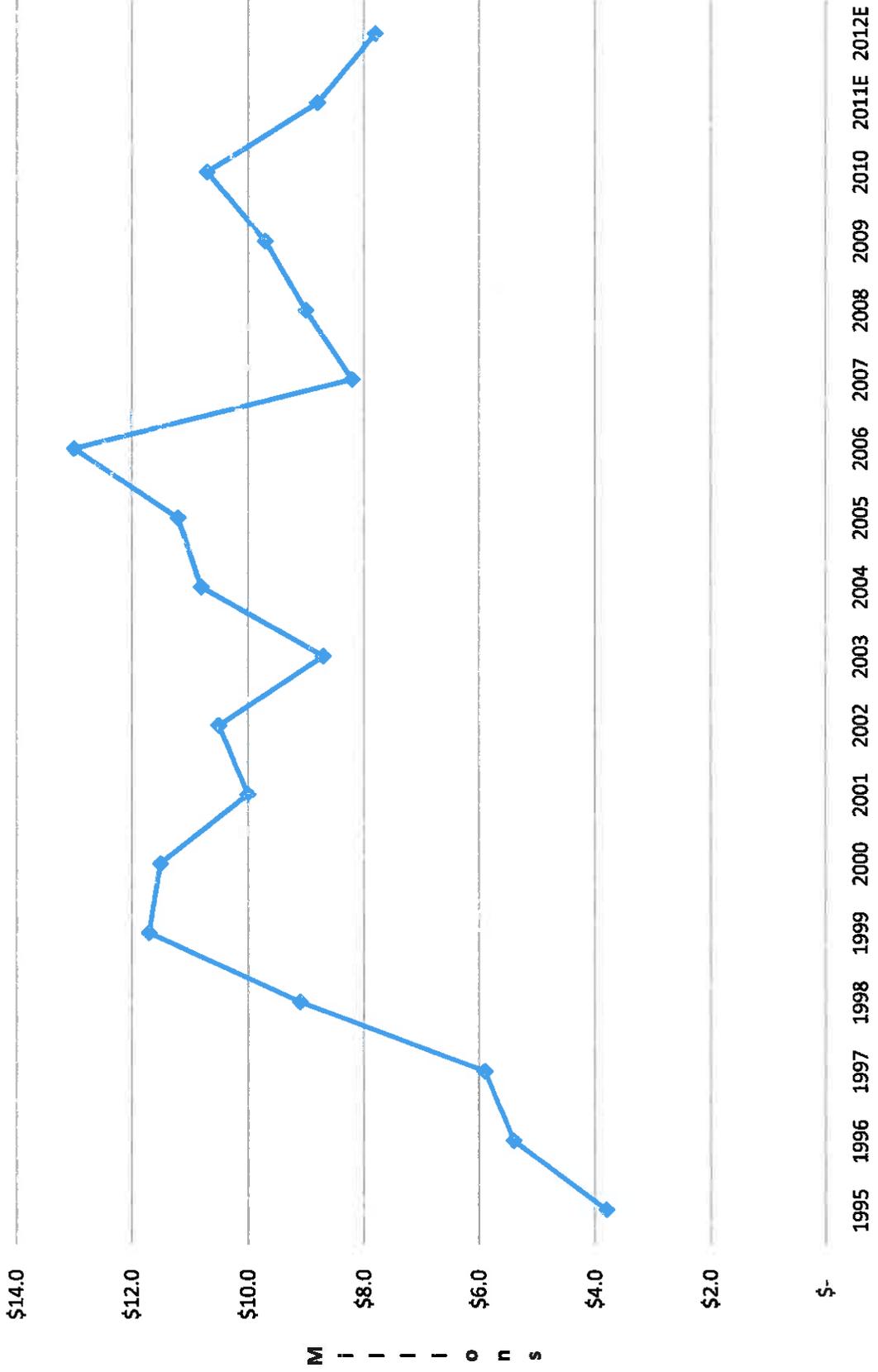
Description	2009 Actual	2010 Actual	2011 Budget	2012 Budget	2013 Budget
<u>Other General Government</u>					
City Hall	\$ 810,607	\$ 785,460	\$ 831,350	\$ 716,400	\$ 722,250
District Court	216,500	204,020	243,210	249,760	256,410
Fire-Police Training Center	100,360	87,515	102,060	86,100	87,730
Planning	642,046	606,635	678,306	702,434	715,694
Planning Commission	24,722	18,590	19,581	18,581	18,581
Board of Zoning Appeals	6,006	6,841	7,634	7,634	7,634
Real Estate & Development	435,133	359,762	-	-	-
Total - Other General Government	\$ 2,235,374	\$ 2,068,823	\$ 1,882,141	\$ 1,780,909	\$ 1,808,299
<u>Police</u>					
Total - Police	\$ 24,482,227	\$ 24,756,774	\$ 27,008,140	\$ 27,456,784	\$ 25,591,826
<u>Parks & Recreation</u>					
Total - Parks and Recreation	\$ 9,527,699	\$ 8,197,645	\$ 7,524,747	\$ 6,962,465	\$ 6,984,322
<u>Streets</u>					
Total - Streets	\$ 5,687,383	\$ 4,844,712	\$ 5,376,569	\$ 5,096,026	\$ 4,782,207
Total - General Fund	\$ 62,117,058	\$ 58,457,315	\$ 57,797,500	\$ 54,343,240	\$ 52,283,890
Original Budget				\$ 52,203,240	\$ 50,143,890
Amendment				\$ 2,140,000	\$ 2,140,000

City of Troy Net Taxable Value



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City of Troy - General Fund Unassigned Fund Balance



City of Troy - Assessing Department
Active Michigan Tax Tribunal Appeals
Amount in Contention by Year & Historical Settlement Amount at Risk
Accurate for 11/09/10 Only

# Appeals	Year	T/V	Per T/V	In Contention	Historical Loss %	At Risk	General Fund Tax \$
3	2007	51,320	10,000	(41,320)	0.58	(23,966)	
15	2008	33,632,890	25,447,140	(8,185,750)	0.58	(4,747,735)	
148	2009	294,438,245	209,503,541	(84,934,704)	0.58	(49,262,128)	
241	2010	587,458,850	393,681,066	(193,777,784)	0.58	(112,391,115)	
		915,581,305	628,641,747	(286,939,558)	0.58	(166,424,944)	\$ (1,081,762)

* Historical Loss % calculated from all settled appeals from 1991 through 11/09/10.
 \$184,000 Budgeted for Taxes Written-Off



CITY COUNCIL REPORT

Date: November 10, 2010

To: John Szerlag, City Manager

From: John M. Lamerato, Assistant City Manager/Finance & Administration
Mark F. Miller, Acting Assistant City Manager/Economic Development Services
Steven J. Vandette, City Engineer

Subject: Capital Projects Update

The current status of 2010/11 budgeted capital projects is provided below for the period, July 1, 2010 to October 28, 2010:

MAJOR ROADS

The Major Roads Fund provides for design, right-of-way acquisition, construction, inspection, testing and contract administration for major road projects.

- Major Roads Budget - \$7,715,000
 - % of budget obligated – 46%

In addition to right-of-way related activities as well as current projects under construction that will carry through into the spring, budgeted projects anticipated to start construction in the spring of 2011 include:

- Rochester, Chopin to Larchwood - \$200,000
- Beach, Wattles to South Boulevard - \$2,000,000
- Crack Sealing Program - \$50,000

LOCAL ROADS

The Local Roads Fund provides for design, right-of-way acquisition, construction, inspection, testing and contract administration for local road projects.

- Local Roads Budget - \$3,150,000
 - % of budget obligated – 66%

In addition to current projects under construction that will carry through into the spring, budgeted projects anticipated to start construction in the spring of 2011 include:

- Crack Sealing Program - \$100,000



CITY COUNCIL REPORT

DRAINS FUND

The Drains Fund provides for design, right-of-way acquisition, construction, inspection, testing, contract administration, bond payments and compliance related activities for storm sewer/drain projects:

- Drains Budget - \$496,140
 - % of budget obligated – 20%

Large scale drain projects were not included in the 2010/11 Drains Fund. Budgeted funds are primarily for DPW maintenance activities and bond payments.

SIDEWALKS FUND

The Sidewalks Fund provides for design, right-of-way acquisition, construction, inspection, testing and contract administration for major and local road sidewalks.

- Sidewalks Budget - \$500,000
 - % of budget obligated – 0%

Bids for the 2010/11 sidewalk program will be procured by DPW this winter with construction starting in the spring of 2011.

BACKGROUND

Due to our July 1st to June 30th fiscal year, fund expenditures can vary greatly depending on the time of year. Construction activities in the Capital Funds are normally shut down for the winter months and start back up again in the spring when weather allows normal construction activities to commence.

Some capital funds will not be expended due to bid savings already realized due to favorable bids, projects removed from the budget or construction related issues. Projects proposed for the spring of 2011 will be bid during the January through March time period to allow for an early spring start of construction. Some projects may carry through June 30, 2011 as projects in the spring are subject to weather conditions.



CITY COUNCIL AGENDA ITEM

November 9, 2010

To: The Honorable Mayor and City Council Members

From: John Szerlag, City Manager
 John Lamerato, Assistant City Manager/Finance & Administration
 Mark F. Miller, Acting Assistant City Manager/Economic Development Services
 Pamela Valentik, Economic Development Specialist

Subject: Economic Development Activity Report – October 2010

Below is an update on the City's economic development activities. In some situations, the projects are in preliminary stages and the company is not prepared to share this information publicly, thus we have left out the name of the company. Please contact the City Manager's Office if you have any questions.

- **BUSINESS ATTRACTION**

P3 North America

P3 North America recently announced its relocation to Troy. Previously in Pleasant Ridge, the company decided to grow its North American operations in Troy, Michigan versus communities in New Jersey. To attract this growth to the region, P3 was approved for a MEGA tax credit for the 65 high-tech, high-wage jobs that the company plans to create within the next few years. Troy will consider a 50% personal property tax abatement for the company's investment in computers and equipment.

These are projects that we are currently working on:

- Global company looking to establish a small sales and executive office in Troy for their North American operations.
- Working with an entrepreneur looking to open a tutoring business in Troy.
- Working with Automation Alley staff to recruit a company to the Troy area.
- Discussed possible locations with an entrepreneur for a new school-aged recreational business.

- **BUSINESS RETENTION AND EXPANSION**

M.A.K.S. Inc



CITY COUNCIL AGENDA ITEM

Recently, M.A.K.S. Inc relocated in to a newly purchased facility within Troy. The company provides electrical engineering and product development services, specializing in circuit board design and assembly.

These are projects that we are currently working on:

- Met with representatives of a large Troy company that is looking to expand their product lines which will require additional staff and investment.
- Working with a manufacturing company that is expanding and needs a larger facility.

- **OUTREACH INITIATIVES**

Troy recognized as five-star e-Cities recipient

For the fourth year in a row, the City of Troy was recognized by the University of Michigan – Dearborn as an e-Cities award recipient. Developed by the school's iLabs Department, the program gathers information from communities across Michigan and rates their performance as a community that fosters entrepreneurialism looking at such factors as clustering, incentives, growth, policies, community and education. The study focuses on entrepreneurship because of its importance to expansion and diversification of Michigan's regional economies and the impact small businesses have on job creation. The eCities research surveyed more than 100 communities in the state of Michigan who are home to 128,242 entrepreneurs who earned \$3.4 billion in annual income. These communities also had \$1.2 billion in commercial development last year and account for nearly half the state's commercial property.

CITY OF TROY EMPLOYEES RETIREMENT SYSTEM
FORTY-SIXTH ANNUAL ACTUARIAL VALUATION - REVISED
DECEMBER 31, 2009

OUTLINE OF CONTENTS

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--	Cover Letter
	Valuation Results, Comments and Conclusions
A-1	Computed City contributions
A-2	Comment and conclusion
A-3	Derivation of actuarial gain (loss)
	Summary of Benefit Provisions and Valuation Data Submitted by the Retirement System
B-1	Summary of benefit provisions
B-3	Reported asset information
B-8	Retired life data
B-11	Vested terminated member data
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	Financial Principles, Actuarial Valuation Process, Actuarial Cost Methods, Actuarial Assumptions and Definitions of Technical Terms
C-1	Financial principles
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C-15	Definitions of technical terms
	Certain Disclosures Required by Statements No. 25 and No. 27 of the Governmental Accounting Standards Board
D-1	Actuarial accrued liability
D-2	Schedule of funding progress
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September 27, 2010

The Board of Trustees
City of Troy Employees Retirement System
Troy, Michigan

Submitted in this revised report are the results of the Forty-Sixth Annual Actuarial Valuation of the assets, actuarial values and contribution requirements associated with benefits provided by the City of Troy Employees Retirement System. This System is closed to new entrants. New hires of the City of Troy participate in a Defined Contribution Plan and not in this Retirement System.

The date of the valuation was December 31, 2009.

Valuation results, comments and conclusions are contained in Section A.

The valuation was based upon information, furnished by your Assistant City Manager-Finance Director, concerning Retirement System benefits, financial transactions, and individual members, terminated members, retirants and beneficiaries. Data was checked for year to year consistency, but was not otherwise audited by us. This information is summarized in Section B.

Descriptions of the actuarial cost method and actuarial assumptions are contained in Section C, along with a glossary of technical terms. Governmental Accounting Standards Board (GASB) Statement No. 25 and No. 27 information is contained in Section D.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge, this report is complete and accurate and was made in accordance with standards of practice promulgated by the Actuarial Standards Board of the American Academy of Actuaries. The actuarial assumptions used for the valuation produce results which we believe are reasonable.

Both of the undersigned are Members of the American Academy of Actuaries (M.A.A.A.) as indicated, and meet the qualification standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,

Brad Lee Armstrong, A.S.A., E.A., M.A.A.A.

Randall J. Dziubek, A.S.A., E.A., M.A.A.A.

BLA:RJD:sc

SECTION A

VALUATION RESULTS, COMMENT AND CONCLUSION

**COMPUTED CITY CONTRIBUTIONS
OF THE RETIREMENT SYSTEM
FOR THE FISCAL YEAR BEGINNING JULY 1, 2010**

1. Actuarial Present Value of All Past and Future Benefits:	
- Active	\$ 68,093,903
- Terminated Vested	\$ 985,580
- Retired	<u>\$ 84,166,668</u>
- Total	\$ 153,246,151
2. Funding Value of Assets	\$ 132,464,823
3. Actuarial Present Value of Future Employee Contributions	\$ 2,284,282
4. City's Remaining Unfunded Present Value of Benefits After Recognition of Funding Value of Assets and Future Employee Contributions (1) - (2) - (3)	\$ 18,497,046
5. Present Value Future Salary	\$ 73,353,970
6. Projected Payroll 1/1/2010 - 12/31/2010	\$ 9,625,068
7. City's Annual Normal Cost (4) / (5) * (6) Plus Interest at 6.5% for 6 Months	\$ 2,504,710

COMMENT AND CONCLUSION

COMMENT A: For the plan year ended December 31, 2009, the System generated an \$8,418,445 experience loss. The loss was primarily the result of continued recognition of investment losses incurred in calendar year 2008, more retirements than expected, and fewer terminations than expected. Overall, the experience loss was approximately 6.0% of beginning of year liabilities. In addition, there are unrecognized investment losses under the asset valuation method of \$11.6 million illustrated on page B-4 of this report. The Board should expect to recognize these investment losses over the next few years and see a corresponding increase in the City's contribution requirement.

CONCLUSION: It is the actuary's opinion that the required contribution rate determined by the most recent actuarial valuation is sufficient to meet the Retirement System's funding objective, presuming continued timely receipt of required contributions.

DERIVATION OF ACTUARIAL GAIN (LOSS)
YEAR ENDED DECEMBER 31, 2009

The actuarial gains or losses realized in the operation of the Retirement System provide an experience test. Gains and losses are expected to cancel each other over a period of years (in the absence of double-digit inflation) and sizable year to year fluctuations are common. Detail on the derivation of the actuarial gain (loss) is shown below, along with a year by year comparative schedule.

(1) UPVFB* at start of year	\$ 10,077,853
(2) Employer and employee contributions	1,162,356
(3) Estimated reserve transfers	0
(4) Interest accrual	617,284
(5) Expected UPVFB before changes:	
(1) - (2) + (3) + (4)	9,532,781
(6) Change from revised benefit provisions	545,820
(7) Change from revised actuarial assumptions	0
(8) Expected UPVFB after changes:	
(5) + (6) + (7)	10,078,601
(9) Actual UPVFB at end of year	18,497,046
(10) Gain (loss): (8) - (9)	\$ (8,418,445)
(11) Gain (loss) as percent of present value of future benefit at start of year	(6.0)%

* *Unfunded Present Value of Future Benefits. This is the present value of future benefits less the actuarial value of assets.*

Valuation Date December 31	Actuarial Gain (Loss) As % of Beginning UPVFB*
1999	7.0 %
2000	4.3
2001	3.3
2002	(3.2)
2003	1.6
2004	(3.7)
2005	(0.7)
2006	(0.6)
2007	0.3
2008	(5.2)
2009	(6.0)

* *Prior to 2007 this exhibit shows Actuarial Gain (Loss) as a % of Beginning Actuarial Accrued Liabilities.*

SECTION B

SUMMARY OF BENEFIT PROVISIONS AND VALUATION DATA SUBMITTED BY THE RETIREMENT SYSTEM

**BENEFIT PROVISIONS EVALUATED AND/OR CONSIDERED
(DECEMBER 31, 2009)**

REGULAR RETIREMENT (no reduction factor for age):

Eligibility - T.P.O.A., T.F.S.O.A. and T.C.O.A. members: 25 years of service; or age 60 with 10 years of service. General AFSCME, General Clerical Members, Classified or Exempt: Age 50 with 27 years of service; or age 55 with 25 years of service; or age 60 with 10 years of service.

Mandatory Retirement Age - None.

Annual Amount

Division	Benefit	Supplemental Benefit
T.P.O.A.	2.80% * FAC to 25 years 1.00% * FAC 26-30 years	
T.C.O.A.	2.80% * FAC to 25 years 1.00% * FAC 26-30 years	
T.F.S.O.A.	2.25% * FAC * Service	0.25% * FAC * Service
General AFSCME	2.25% * FAC * Service	0.25% * FAC * Service
General Classified/Exempt	2.25% * FAC * Service	0.25% * FAC * Service
General Clerical	2.25% * FAC * Service	0.25% * FAC * Service

Type of Final Average Compensation - Highest 3 years out of last 10. Some lump sums are included but payment of sick or vacation leave is not included.

EARLY RETIREMENT (AGE REDUCTION FACTOR USED):

Eligibility - Age 55 with 10 years of service.

Annual Amount - Computed as regular retirement benefit but reduced by 1/2% for each month by which retirement precedes age 60.

DEFERRED RETIREMENT (vested benefits):

Eligibility - 10 years of service. Benefit payable at age 60.

Annual Amount - Same as regular retirement but based on credited service and final average compensation at termination.

DUTY DISABILITY RETIREMENT:

Eligibility - No age or service requirement. Worker's compensation must be payable.

Annual Amount - Same as regular retirement. Upon termination of worker's compensation the benefit is recomputed to grant service credit for the period in receipt of worker's compensation. Minimum benefit is based on 10 years of credited service (66-2/3% of final average compensation for non-command/exempt public safety members, while in receipt of worker's compensation).

NON-DUTY DISABILITY RETIREMENT:

Eligibility - 5 years of service (10 years for Exempt and Classified, AFSCME employees hired after 2/96.

Annual Amount - Same as regular retirement, but with a minimum benefit based on 10 years of credited service.

DUTY DEATH BEFORE RETIREMENT:

Eligibility - No age or service requirement.

Annual Amount - Widow's benefit equal to regular retirement benefit actuarially reduced in accordance with a 100% joint and survivor election. Minimum benefit is 25% (50% for T.F.S.O.A., Command Officers and T.P.O.A.) of final average compensation. If no widow, children under 18 share equally in 25% (50% for Command Officers and T.P.O.A.) of final average compensation.

NON-DUTY DEATH BEFORE RETIREMENT:

Eligibility - 10 years service.

Annual Amount - Same as regular retirement but reduced in accordance with a 100% joint and survivor election.

AUTOMATIC DEATH BENEFIT AFTER RETIREMENT: NONE.

POST-RETIREMENT ADJUSTMENTS: One-time increases were granted in 1973, 1977, 1978, 1981, 1983, 1989 and 1999.

HEALTH INSURANCE PREMIUM SUBSIDY: Post-retirement health insurance premiums are subsidized by the City as follows:

- T.C.O.A. - Fully paid after 7/1/94.
- T.P.O.A. - 4% per complete year, retired after 2/20/1996.
- T.F.S.O.A.- 4% per complete year, retired after 1/1/99.
- AFSCME - 4% per complete year, retired after 1/1/01
- Classified Exempt, Clerical - \$400/month or 4% per complete year, whichever is greater.
- Retirees from prior provisions - \$400/month or 3% per complete year, whichever is greater.

MEMBER CONTRIBUTIONS: Expressed as percentages of compensation are as follows:

- 1.5% for clerical members
- 3.0% for T.F.S.O.A.
- 1.5% for classified and Exempt members
- 1.5% for AFSCME
- 4.0% for T.P.O.A.
- 4.0% for T.C.O.A.

REPORTED FUND BALANCE (MARKET VALUE)

Reserves	Reported Fund Balance December 31,	
	2009	2008
Reserve for Employees' Contributions	\$ 3,332,743	\$ 3,173,797
Reserve for Employer Contributions	86,254,937	69,106,446
Reserve for Retired Benefit Payments	31,243,483	25,031,913
Reserve for Undistributed Investment Income	0	0
Reserve for Health Insurance Premiums	38,319,430	30,701,079
Total Fund Balance	\$159,150,593	\$128,013,235

Valuation assets are equal to reported market value of assets (excluding health reserves), except that all realized and unrealized gains and losses are spread over a period of years, with 20% recognition the first year. Such spreading reduces the fluctuation in the City's computed contribution rate which might otherwise be caused by market value fluctuations. The details of the spreading technique are shown on page B-4. The valuation assets as of December 31, 2009 total \$132,464,823.

In financing actuarial accrued liabilities, valuation assets of \$132,464,823 were distributed as follows:

Reserves for	Valuation Assets Applied to Actuarial Accrued Liabilities for			Totals
	Active Members	Retirants & Beneficiaries	Contingency Reserve	
Employees' Contributions	\$ 3,332,743			\$ 3,332,743
Employer Contributions	86,254,937			86,254,937
Retired Benefit Payments		\$ 31,243,483		31,243,483
Valuation Asset Adjustment	11,633,660			11,633,660
Totals	\$101,221,340	\$ 31,243,483		\$132,464,823

DERIVATION OF VALUATION ASSETS
MARKET VALUE WITH 20% RECOGNITION OF THE DIFFERENCE BETWEEN
THE MARKET RATE OF RETURN AND THE PROJECTED RATE OF RETURN

	2008	2009	2010	2011	2012	2013
A. Funding Value Beginning of Year	\$ 132,916,713	\$ 128,248,730				
B. Market Value End of Year	97,312,156	120,831,163				
C. Market Value Beginning of Year	136,757,933	97,312,156				
D. Non-Investment Net Cash Flow (EE + ER cont.) - (Ret Ben. + Refunds + Adm.exp)	(5,573,768)	479,431				
E. Investment Income:						
E1. Market Total: B-C-D	(33,872,009)	23,039,576				
E2. Assumed Rate	6.50%	6.50%				
E3. Amount for Immediate Recognition: E2 * (A+D/2)	8,458,439	8,351,749				
E4. Amount for Phased-In Recognition: E1-E3	(42,330,448)	14,687,827				
F. Phased-In Recognition of Investment Income:						
F1. Current Year: 0.20*E4	(8,466,090)	2,937,565				
F2. First Prior Year	679,073	(8,466,090)	\$ 2,937,565			
F3. Second Prior Year	656,202	679,073	(8,466,090)	\$ 2,937,565		
F4. Third Prior Year	(421,839)	656,202	679,073	(8,466,090)	\$ 2,937,565	
F5. Fourth Prior Year	0	(421,837)	656,202	679,071	(8,466,088)	\$ 2,937,567
F6. Total Recognized Investment Gain	(7,552,654)	(4,615,087)	(4,193,250)	(4,849,454)	(5,528,523)	2,937,567
G. Funding Value End of Year: A+D+E3+F6	\$ 128,248,730	\$ 132,464,823				
H. Difference between Market & Funding Value	(30,936,574)	(11,633,660)				

ASSET INFORMATION REPORTED FOR VALUATION COMPARATIVE STATEMENT

Year Ended December 31	Revenues					Expenses			Assets Year-End *
	Employee Contrib.	Employer Contrib.	Investment Income	Misc. Income	Retirement Benefits	Contrib. Refunds	Health Insurance	Misc. Expenses	
1985	\$ 1,011	\$1,483,547	\$ 3,952,592	\$ 0	\$ 349,086	\$ 11,087	\$ 18,268	\$ 3,026	\$ 25,952,007
1986	8,126	1,864,968	7,423,057	0	487,308	8,960	22,931	3,445	34,725,514
1987	1,998	1,922,529	1,264,117	0	559,647	893	32,525	4,321	37,316,772
1988	1,296	1,989,070	3,384,845	0	621,836	8,490	55,381	0	42,006,276
1989	1,490	2,259,952	7,158,731	0	712,137	19,967	60,189	9,010	50,625,146
1990	1,558	2,401,060	3,861,487	0	782,167	19,292	68,886	4,984	56,013,922
1991	1,760	3,081,239	11,116,274	0	878,775	1,431	87,281	0	69,245,708
1992	6,177	2,626,564	7,134,901	0	1,040,882	14,188	100,340	5,600	77,852,340
1993	24,939	2,647,753	7,900,961	0	1,115,225	392	119,120	6,000	87,185,256
1994	144,934	2,950,360	(187,532)	0	1,351,290	590	152,637	6,300	88,582,201
1995	198,746	3,156,148	20,889,448	0	1,819,840	14,066	220,291	6,600	110,765,746
1996	335,144	3,311,550	16,325,274	0	2,013,257	3,047	251,138	11,300	128,458,972
1997	371,811	3,167,814	25,544,354	0	2,459,287	11,273	329,312	16,404	154,726,675
1998	340,807	2,819,785	21,825,629	0	2,666,133	19,105,397	449,779	19,846	160,216,807
1999	335,828	1,795,070	12,085,389	0	2,860,935	1,095,796	481,660	28,782	167,220,855
2000	421,161	1,113,993	3,075,759	0	3,156,251	7,349,663	688,138	27,515	160,610,201
2001	398,572	1,303,079	2,162,267	0	3,351,223	6,753,854	693,345	28,998	153,646,699
2002	364,130	1,532,439	(7,992,398)	0	3,496,301	7,249,513	942,054	31,653	135,831,349
2003	343,629	1,543,286	25,064,474	0	3,843,356	10,230	1,102,076	29,334	157,797,742
2004	333,305	1,571,547	12,763,027	0	4,482,783	335,998	1,254,559	29,322	166,362,959
2005	309,731	972,454	2,995,153	0	4,923,401	2,613	1,368,331	53,247	164,292,705
2006	308,887	247,688	14,764,828	0	5,529,394	57,875	1,592,311	32,382	172,402,146
2007	315,677	218,653	15,286,055	0	5,924,256	5,516	1,855,527	47,947	180,389,285
2008	316,708	376,155	(44,700,324)	0	6,204,282	0	2,101,958	62,349	128,013,235
2009	7,651,667 #	838,969	33,216,875	0	7,944,132	0	2,558,948	67,073	159,150,593

* Includes assets for retiree health benefits.

Includes amounts moved from the City's defined contribution plan for employees choosing to transfer to the Employees Retirement System.

**SUMMARY OF
CURRENT ASSET INFORMATION *
REPORTED FOR VALUATION**

Market Value of Assets

	<u>12/31/2009</u> <u>Market Value</u>	<u>12/31/2008</u> <u>Market Value</u>
Cash & equivalents	\$ 7,383,369	\$ 2,937,427
Government bonds	20,705,160	18,978,123
Corporate bonds	29,571,059	36,999,792
Stock	101,491,005	69,105,092
Bond mutual funds	0	0
Other (annuities)	0	0
Total assets	<u>159,150,593</u>	<u>128,020,434</u>
Less accounts payable	0	7,199
Net assets available for benefits	<u>\$159,150,593</u>	<u>\$128,013,235</u>

Revenues and Expenses

	<u>2009</u>	<u>2008</u>
Balance - January 1	\$ 128,013,235	\$ 180,389,285
Revenues		
Employees' contributions	7,651,667 #	316,708
Employer contributions	838,969	376,155
Investment income	33,216,875	(44,700,324)
Miscellaneous	0	0
Expenses		
Benefit payments	7,944,132	6,204,282
Refunds of member contributions	0	0
Administrative expenses	67,073	62,349
Health Insurance Premiums	2,558,948	2,101,958
Miscellaneous	<u>0</u>	<u>0</u>
Balance - December 31	<u>\$ 159,150,593</u>	<u>\$ 128,013,235</u>
Rate of return net of expenses	26.2%	(25.3)%

* Includes assets for retiree health benefits.

Includes amounts moved from the City's defined contribution plan for employees choosing to transfer to the Employees Retirement System.

**RETRIRANTS AND BENEFICIARIES ADDED TO AND REMOVED FROM ROLLS
DEFINED BENEFIT PLAN
COMPARATIVE STATEMENT**

Year Ended December 31	Added to Rolls			Removed from Rolls		Rolls End of Year		% Incr. Annual Benefit	Average Annual Benefit	Present Value of Benefits	Expected Removal
	No.	Annual Benefit	Post-Ret. Increases	No.	Annual Benefit	No.	Annual Benefit				
1979	3	\$ 19,301		1	\$ 4,039	16	\$ 54,299	49.2%	\$ 3,394	\$ 560,168	*
1980	4	18,129		2	2,326	18	68,389	25.9	3,799	736,672	*
1981	9	26,689	\$ 5,359	1	8,434	26	98,111	43.5	3,774	1,057,130	*
1982	6	41,119		2		30	130,796	33.3	4,360	1,468,289	0.4
1983	17	90,799	5,849	1	5,288	46	222,156	69.8	4,829	2,418,904	0.6
1984	14	150,796		3	12,163	57	360,789	62.4	6,330	4,037,853	1.0
1985	8	112,614		1	2,435	64	470,968	30.5	7,359	5,351,070	1.2
1986	8	64,758		1	3,820	71	531,906	12.9	7,492	6,006,326	1.3
1987	6	45,628		3	12,295	74	565,239	6.3	7,638	6,307,514	1.6
1988	6	82,290		2	8,825	78	538,704	13.0	8,188	6,997,601	1.7
1989	6	71,518	26,993	1	4,836	83	732,379	14.7	8,824	7,902,521	1.9
1990	5	102,108		2	13,370	86	821,117	12.1	9,548	8,852,756	2.1
1991	10	185,752		6	53,568	90	953,301	16.1	10,592	10,403,174	2.2
1992	10	154,697		4	41,160	96	1,066,838	11.9	11,113	11,711,334	2.4
1993	6	110,685		3	26,135	99	1,151,388	7.9	11,630	12,514,776	2.6
1994	21	648,681			(1,572)	120	1,798,497	56.2	14,987	20,491,084	2.7
1995	6	84,312		4	55,506	122	1,827,303	1.6	14,978	21,287,811	2.9
1996	20	446,833		6	60,831	136	2,213,305	21.1	16,274	25,459,651	2.0
1997	14	420,457		1	10,217	149	2,623,545	18.5	17,608	30,537,712	2.8
1998	8	163,633		4	56,055	153	2,731,123	4.1	17,850	31,402,870	3.6
1999	10	286,293		3	69,193	160	2,948,223	7.9	18,426	33,748,959	4.0
2000	11	340,403		8	59,325	163	3,229,301	9.5	19,812	37,083,835	4.0
2001	9	240,483		3	24,905	169	3,444,879	6.7	20,384	39,424,271	4.4
2002	8	189,284		6	59,479	171	3,574,684	3.8	20,905	40,667,169	4.4
2003	15	521,015		4	17,957	182	4,077,742	14.1	22,405	47,046,673	4.4
2004	21	615,572		7	87,193	196	4,606,121	13.0	23,501	53,030,527	4.8
2005	14	520,152		5	101,352	205	5,024,921	9.1	24,512	57,995,428	4.8
2006	15	609,624		3	29,746	217	5,604,799	11.5	25,829	64,573,648	4.8
2007	18	459,496		3	53,602	232	6,010,693	7.2	25,908	68,494,664	5.5
2008	11	176,381		3	30,933	240	6,156,141	2.4	25,651	69,351,765	5.8
2009	23	1,270,351		8	114,219	255	7,312,273	18.8	28,676	84,166,668	6.4

* Not available.

RETIRED MEMBERS - DECEMBER 31, 2009
TABULATED BY VALUATION DIVISIONS

DEFINED BENEFIT MEMBERS

Valuation Division	No.	Annual Benefits	Age
General	175	\$ 3,807,426	69.3 years
Public Safety	<u>80</u>	<u>3,504,847</u>	61.4 years
Totals	255	\$ 7,312,273	

RETIRANTS AND BENEFICIARIES INCLUDED IN DEFINED BENEFIT VALUATION
TABULATED BY TYPE OF BENEFITS BEING PAID
DECEMBER 31, 2009

Type of Benefits Being Paid	Number	Annual Benefits
Age and Service benefits		
Regular benefit - benefit terminating at death of retiree	77	\$1,635,848
100% joint and survivor benefit		
Option A	58	2,653,015
Option C	47	1,555,896
50% joint and survivor benefits		
Option B	22	584,063
Option D	15	479,759
Survivor Beneficiary	<u>24</u>	<u>276,994</u>
Total age and service benefits	243	7,185,575
Casualty benefits		
Non-Duty Disability - Regular		
- Retiree	1	\$ 12,097
- Beneficiary	4	21,843
Duty- Disability - Option A	1	7,866
Non-Duty Death benefit	3	44,206
Duty Death benefit	<u>3</u>	<u>40,686</u>
Total Casualty benefits	12	126,698
Total Benefits Being Paid	255	\$7,312,273

**RETIRANTS AND BENEFICIARIES INCLUDED IN DEFINED BENEFIT VALUATION
BY ATTAINED AGES
DECEMBER 31, 2009**

Attained Ages	No.	Annual Pensions
40-44	1	\$ 7,866
45-49	2	92,525
50-54	21	906,162
55-59	48	2,247,448
60-64	59	1,788,948
65-69	42	1,022,512
70-74	20	459,070
75-79	24	416,018
80-84	22	234,302
85-89	14	109,978
90-94	1	13,622
95-99	1	13,824
Totals	255	\$ 7,312,273

**VESTED TERMINATED MEMBERS INCLUDED IN DEFINED BENEFIT VALUATION
BY ATTAINED AGES
DECEMBER 31, 2009**

Attained Ages	Estimated	
	No.	Annual Benefits
46	1	\$ 5,110
48	1	13,230
50	2	15,012
51	1	8,033
52	1	16,662
54	1	13,419
55	1	3,414
56	1	11,442
57	2	31,580
59	1	8,586
Totals	12	\$ 126,488

ACTIVE MEMBERS - DECEMBER 31, 2009
TABULATED BY VALUATION DIVISIONS

DEFINED BENEFIT MEMBERS

Valuation Division	No.	Annual Payroll	Average Age	Average Service	Average Pay
General	62	\$ 4,216,618	52.7 years	20.4 years	\$68,010
Public Safety	<u>66</u>	<u>6,266,402</u>	45.4 years	17.9 years	94,945
Totals	128	\$ 10,483,020			

ACTIVE MEMBERS INCLUDED IN DEFINED BENEFIT VALUATION

Valn. Date Dec. 31	Active Members					Average				
	General		Public Safety			Valuation Payroll	Age	Service	Pay	% Incr.
	Class/ Exempt	Other	Comm/ Other	TPOA	Total					
1972		183		66	249	\$ 2,907,267	36.1 yrs.	4.7 yrs.	\$11,676	7.6 %
1973		205		64	269	3,434,997	36.2	4.9	12,770	9.4
1974		222		68	290	4,123,892	36.3	5.3	14,220	11.4
1975		247		81	328	4,996,368	36.2	5.5	15,233	7.1
1976		254	20	62	336	5,615,394	36.8	6.2	16,712	9.7
1977		269	18	63	350	5,970,264	37.7	6.5	17,058	2.1
1978		261	18	69	348	6,628,692	38.0	7.2	19,048	11.7
1979		282	22	72	376	7,700,464	37.9	7.2	20,480	7.5
1980		279	21	86	386	8,947,885	38.0	7.6	23,181	13.2
1981	100	167	25	87	379	9,697,649	38.4	8.3	25,587	10.4
1982	92	163	32	78	365	9,954,722	39.0	9.2	27,273	6.6
1983	94	140	30	78	342	10,214,049	39.2	10.0	29,866	9.5
1984	97	135	32	74	338	10,518,429	39.2	11.3	31,120	4.2
1985	103	139	32	79	353	11,373,793	39.2	11.1	32,220	3.5
1986	108	141	37	79	365	12,048,592	39.5	11.0	33,010	2.5
1987	116	143	41	84	384	13,083,451	40.0	11.3	34,071	3.2
1988	118	142	43	86	389	14,162,413	40.4	11.7	36,407	6.8
1989	122	144	47	86	399	14,774,001	40.5	11.7	37,028	1.7
1990	128	148	46	90	412	16,105,129	41.1	12.0	39,090	5.6
1991	129	150	44	98	421	17,323,677	41.5	12.0	41,149	5.3
1992	132	150	45	96	423	17,619,701	42.0	12.7	41,654	1.2
1993	134	150	47	93	424	18,518,880	42.6	13.1	43,677	4.9
1994	128	147	39	87	401	17,598,618	43.0	13.4	43,887	0.5
1995	127	153	43	95	418	19,039,969	43.4	13.6	45,550	3.8
1996	135 *	160	44	95	434	20,535,959	43.2	13.1	47,318	3.9
1997	55 *	146	37	102	340	16,133,023	42.4	12.1	47,590	0.6
1998	59	116 *	40	99	314	16,201,219	43.0	13.3	51,761	8.8
1999	55	85 #	40	99	279	15,056,554	43.4	14.4	54,553	5.4
2000	55	76	29	97 *	257	15,441,200	44.1	14.8	60,317	10.6
2001	56	73	20	92	241	14,566,460	44.7	14.7	60,442	0.2
2002	59	66	21	71	217	13,552,549	45.7	15.8	62,454	3.3
2003	56	61	19	69	205	13,052,713	46.5	16.3	63,672	1.9
2004	52	54	19	61	186	12,572,374	46.9	16.9	67,593	6.2
2005	48	51	21	54	174	12,099,631	47.7	17.4	69,538	2.9
2006	44	46	20	51	161	11,471,511	48.0	17.6	71,252	2.5
2007	37	40	21	49	147	11,045,745	48.1	18.1	75,141	5.5
2008	37	36	22	47	142	10,953,297	48.8	19.0	77,136	2.7
2009	30	32	20	46	128	10,483,020	48.9	19.1	81,899	6.2

* Includes 1 member on leave of absence.

Includes 3 members on leave of absence.

**ADDITIONS TO AND REMOVALS FROM ACTIVE MEMBERSHIP
ACTUAL AND EXPECTED NUMBERS**

Year Ended Dec. 31	Normal Retirement		Disability Retirement		Died-In-Service		Terminations			Active Members End of Year
	A	E	A	E	A	E	Trans. to DC	Other	E	
							A	A		
1990	4	4.8	0	1.1	0	1.0		10	24.7	412
1991	9	8.7	0	1.1	0	1.0		6	24.8	421
1992	7	6.6	0	1.2	0	1.0		4	23.1	423
1993	6	9.1	0	1.2	0	1.2		11	21.4	424
1994	19	14.6	0	1.2	1	1.1		12	20.5	401
1995	3	8.6	0	1.2	1	1.2		10	17.8	418
1996	15	8.7	0	1.3	0	0.8		9	23.5	434
1997	13	8.7	0	1.3	0	0.8	98	10	23.5	340
1998	4	6.9	0	0.8	0	0.8	28	3	18.6	314
1999	7	8.6	0	0.7	0	0.5	26	7	14.7	279
2000	9	9.3	0	0.6	0	0.4	11	3	10.3	257
2001	4	6.9	0	0.6	1	0.5	10	1	8.2	241
2002	6	5.3	0	0.8	0	0.5	19	0	6.5	217
2003	10	4.4	0	0.7	1	0.4	0	1	5.3	205
2004	15	13.5	0	0.6	0	0.4	0	4	3.5	186
2005	10	13.5	1	0.6	0	0.4	0	1	3.5	174
2006	13	10.6	0	0.6	0	0.4	0	1	3.1	161
2007	13	9.5	0	0.6	0	0.4	0	1	2.6	147
2008	5	11.5	0	0.5	0	0.3	0	0	2.3	142
2009	14	11.7	0	0.5	0	0.3	0	0	2	128
5-Yr. Totals	55	56.8	1	2.8	0	1.8	0	3	13.5	

A represents actual number.

E represents expected number based on assumptions outlined in Section C.

GENERAL (CLERICAL) - DECEMBER 31, 2009
BY ATTAINED AGE AND YEARS OF SERVICE

Age Group	Years of Accrued Service						Totals	
	5-9	10-14	15-19	20-24	25-29	30 Plus	No.	Salary
30-34		1					1	\$ 50,918
35-39							0	0
40-44		1	1				2	126,646
45-49					2		2	117,983
50-54		3			2	1	6	308,322
55-59		1		1			2	110,943
64		1					1	51,011
66		1					1	45,258
Totals		8	1	1	4	1	15	\$ 811,081

While not used in the financial computations, the following group averages are computed and shown because of their general interest:

Age: 51.1 years.

Service: 18.7 years.

Annual Pay: \$54,072

GENERAL (CLASSIFIED AND EXEMPT) - DECEMBER 31, 2009
BY ATTAINED AGE AND YEARS OF SERVICE

Age Group	Years of Accrued Service						Totals	
	5-9	10-14	15-19	20-24	25-29	30 Plus	No.	Salary
35-39			1				1	\$ 95,585
40-44		1					1	55,272
45-49		1		2			3	204,811
50-54		1	1	4		1	7	633,497
55-59		2	4	6	1	2	15	1,041,314
60					1		1	121,056
62				1			1	77,684
67				1			1	55,625
Totals		5	6	14	2	3	30	\$ 2,284,844

While not used in the financial computations, the following group averages are computed and shown because of their general interest:

Age: 54.0 years.

Service: 21.6 years.

Annual Pay: \$76,161

GENERAL (AFSCME) - DECEMBER 31, 2009
BY ATTAINED AGE AND YEARS OF SERVICE

Age Group	Years of Accrued Service						Totals	
	5-9	10-14	15-19	20-24	25-29	30 Plus	No.	Salary
40-44		1	1				2	\$ 124,750
45-49		1	3				4	260,974
50-54			1	3			4	270,684
55-59		1	2	2		2	7	464,285
Totals		3	7	5		2	17	\$ 1,120,693

While not used in the financial computations, the following group averages are computed and shown because of their general interest:

Age: 51.9 years.

Service: 20.0 years.

Annual Pay: \$65,923

PUBLIC SAFETY – (T.F.S.O.A.) - DECEMBER 31, 2009

BY ATTAINED AGE AND YEARS OF SERVICE

Age Group	Years of Accrued Service					Totals		
	5-9	10-14	15-19	20-24	25-29	30 Plus	No.	Salary
55-59					1		1	\$ 121,267
Totals					1		1	\$ 121,267

While not used in the financial computations, the following group averages are computed and shown because of their general interest:

Age: 59.0 years.

Service: 29.5 years.

Annual Pay: \$121,267

PUBLIC SAFETY (T.P.O.A.) - DECEMBER 31, 2009
By Attained Age and Years of Service

Age Group	Years of Accrued Service						Totals	
	5-9	10-14	15-19	20-24	25-29	30 Plus	No.	Salary
30-34	1	3					4	\$ 349,935
35-39	1	7					8	691,865
40-44		9	2	2			13	1,126,980
45-49		1	4	3			8	696,092
50-54		1	2	5	1		9	808,047
55-59		1	1	1	1		4	339,058
Totals	2	22	9	11	2		46	\$ 4,011,977

While not used in the financial computations, the following group averages are computed and shown because of their general interest:

Age: 43.5 years.

Service: 15.7 years.

Annual Pay: \$87,217

PUBLIC SAFETY (T.C.O.A.) - DECEMBER 31, 2009
BY ATTAINED AGE AND YEARS OF SERVICE

Age Group	Years of Accrued Service						Totals	
	5-9	10-14	15-19	20-24	25-29	30 Plus	No.	Salary
35-39		2					2	\$ 202,455
40-44		5	1				6	653,313
45-49				4	1		5	556,686
50-54				4	1		5	601,703
62			1				1	119,001
Totals		7	2	8	2		19	\$ 2,133,158

While not used in the financial computations, the following group averages are computed and shown because of their general interest:

Age: 46.7 years.

Service: 19.9 years.

Annual Pay: \$112,271

SECTION C

**FINANCIAL PRINCIPLES, ACTUARIAL VALUATION
PROCESS, ACTUARIAL COST METHODS,
ACTUARIAL ASSUMPTIONS AND DEFINITIONS OF
TECHNICAL TERMS**

BASIC FINANCIAL PRINCIPLES AND OPERATION OF THE RETIREMENT SYSTEM

Benefit Promises Made Which Must Be Paid For. A retirement program is an orderly means of handing out, keeping track of, and financing pension promises to a group of employees. As each member of the retirement program acquires a unit of service credit the member is, in effect, handed an "IOU" which reads: "The City of Troy Employees Retirement System promises to pay you one unit of retirement benefits, payments in cash commencing when you retire."

The principal related financial question is: When shall the money required to cover the "IOU" be contributed? This year, when the benefit of the member's service is received? Or, some future year when the "IOU" becomes a cash demand?

The Constitution of the State of Michigan is directed to the question:

"Financial benefits arising on account of service rendered in each fiscal year shall be funded during that year and such funding shall not be used for financing unfunded accrued liabilities."

This Retirement System meets this requirement by having as its ***financial objective the establishment and receipt of contributions, expressed as percents of active member payroll, which will remain approximately level*** from year to year and will not have to be increased for future generations of taxpayers.

The accumulation of invested assets ***is a by-product of level percent-of-payroll contributions, not the objective.*** Investment income becomes the 3rd major contributor to the retirement program, and the amount is directly related to the amount of contributions and investment performance.

If contributions to the retirement program are less than the preceding amount, the difference, *plus investment earnings not realized thereon*, will have to be contributed at some later time (or benefits will have to be reduced) to satisfy the fundamental fiscal equation under which all retirement programs must operate:

$$\mathbf{B = C + I - E}$$

The aggregate amount of **B**enefit payments to any group of members and their beneficiaries cannot exceed the sum of:

The aggregate amount of **C**ontributions received on behalf of the group

... plus ...

Investment earnings on contributions received and not required for immediate cash payments of benefits

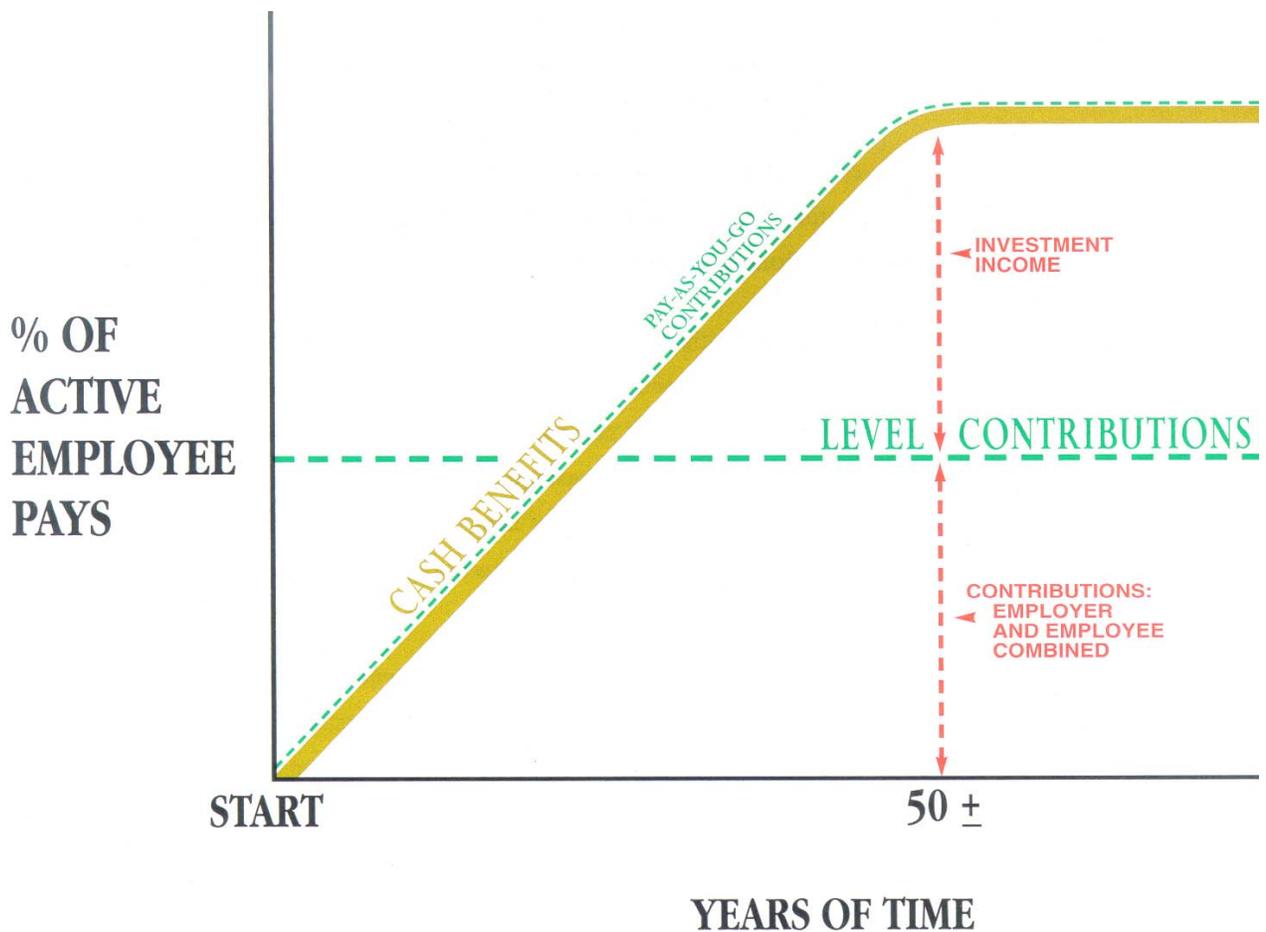
... minus ...

The **E**xpenses of operating the program.

There are retirement programs designed to defer the bulk of contributions far into the future. The present contribution rate for such systems is *artificially low*. The fact that the contribution rate is destined to increase relentlessly to a much higher level is often ignored.

This method of financing is prohibited in Michigan by the state constitution.

Computed Contribution Rate Needed to Finance Benefits. From a given schedule of benefits and from the data furnished, the actuary calculates the contribution rate *by means of an actuarial valuation* - the technique of assigning monetary values to the risks assumed in operating a retirement program.



CASH BENEFITS LINE. This relentlessly increasing line is the fundamental reality of retirement plan financing. It happens each time a new benefit is added for future retirements (and happens regardless of the design for contributing for benefits).

LEVEL CONTRIBUTION LINE. Determining the level contribution line requires detailed assumptions concerning a variety of experiences in future decades, including:

Economic Risk Areas

- Rates of investment return
- Rates of pay increase
- Changes in active member group size

Non-Economic Risk Areas

- Ages at actual retirement
- Rates of mortality
- Rates of withdrawal of active members (turnover)
- Rates of disability

THE ACTUARIAL VALUATION PROCESS

The *financing diagram* on the previous page shows the relationship between the two fundamentally different philosophies of paying for retirement benefits: the method where contributions match cash benefit payments (or barely exceed cash benefit payments, as in the Federal Social Security program) which is an *increasing contribution method*; and the *level contribution method* which equalizes contributions between the generations.

The *actuarial valuation* is the mathematical process by which the level contribution rate is determined, and the flow of activity constituting the valuation may be summarized as follows:

- A. *Covered Person Data*, furnished by plan administrator.
 - Retired lives now receiving benefits
 - Former employees with vested benefits not yet payable
 - Active employees

- B. + *Asset data* (cash & investments), furnished by plan administrator

- C. + *Assumptions concerning future financial experience in various risk areas*, which assumptions are established by the Board of Trustees after consulting with the actuary

- D. + The *funding method* for employer contributions (the long-term, planned pattern for employer contributions)

- E. + *Mathematically combining the assumptions, the funding method, and the data*

- F. = Determination of:
 - Plan financial position

 - and/or New Employer Contribution Rate

ACTUARIAL COST METHODS USED FOR THE VALUATION

The funding method used in this actuarial valuation is the *Aggregate Cost Method*. Under this method the Actuarial Present Value of Projected Benefits of the group included in the valuation, less the sum of the Funding Value of Assets and the Actuarial Present Value of Future Member Contributions is allocated over a future scheduled period. This allocation is performed for the group as a whole, not as a sum of individual allocations. The portion of this Actuarial Present Value allocated to a specific year is called the City's Annual Normal Cost. Under this method, actuarial gains (losses) reduce (increase) future Normal Costs.

ACTUARIAL ASSUMPTIONS IN THE VALUATION PROCESS

The actuary calculates contribution requirements and actuarial present values of a retirement system by applying actuarial assumptions to the benefit provisions and people information of the system, using the actuarial cost methods described on page C-5.

The principal areas of risk which require assumptions about future experience are:

- (i) Long-term rates of investment return to be generated by the assets of the System.
- (ii) Patterns of pay increases to members.
- (iii) Rates of mortality among members, retirants and beneficiaries.
- (iv) Rates of withdrawal of active members.
- (v) Rates of disability among active members.
- (vi) The age patterns of actual retirements.

In making a valuation, the actuary calculates the monetary effect of each assumption for as long as a present covered person survives - - - a period of time which can be as long as a century.

The employer contribution rate has been computed to remain level from year to year so long as benefits and the basic experience and make-up of members do not change. Examples of favorable experience which would tend to reduce the employer contribution rate are:

- (1) Investment returns in excess of 6.5% per year.
- (2) Member non-vested terminations at a higher rate than outlined on page C-11.
- (3) Mortality among retirants and beneficiaries at a higher rate than indicated by the RP-2000 Combined Healthy Mortality Table.

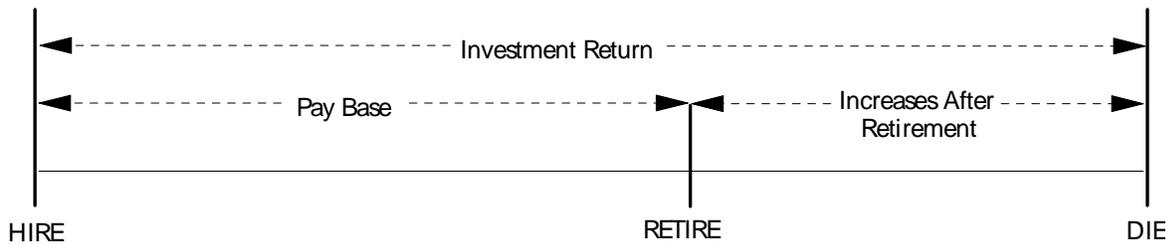
Examples of unfavorable experience which would tend to increase the employer contribution rate are:

- (1) Pay increases in excess of the rates outlined on page C-9.
 - (2) An acceleration in the rate of retirement from the rates outlined on page C-12.
-

Actual experience of the system will not coincide exactly with assumed experience, regardless of the choice of the assumptions, the skill of the actuary or the precision of the calculations. Each valuation provides a complete recalculation of assumed future experience and takes into account all past differences between assumed and actual experience. The result is a continual series of adjustments (usually small) to the computed contribution rate.

From time to time one or more of the assumptions is modified to reflect experience trends (but not random or temporary year to year fluctuations).

RELATIONSHIP OF ECONOMIC ASSUMPTIONS IN COMPUTING CONTRIBUTIONS TO A RETIREMENT SYSTEM



Investment Return

An increase in this assumption reduces computed contributions. The assumption operates over all parts of an employee's lifetime.

Pay Base

An increase in this assumption increases computed contributions. However, a 1% increase in this assumption, coupled with a 1% increase in Investment Return reduces computed contributions. This is because the Pay Base assumption operates only over an employee's working lifetime, while the Investment Return assumption operates over the employee's entire lifetime, and therefore has a greater effect.

Increases After Retirement

An increase in this element increases computed contributions.

If Investment Return, Pay Base, and Increases After Retirement are each increased by equal amounts, computed contributions remain the same (except in plans using Final Average Pay as a factor in computing benefits; the multi-year average used for Final Average Pay causes computed contributions to decrease slightly).

If Investment Return and Pay Base are increased by equal amounts, with no change in Increases After Retirement, computed contributions decrease – sometimes significantly. The decreases represent the projected devaluation of an employee's benefits following retirement.

ACTUARIAL ASSUMPTIONS USED FOR THE VALUATION

Investment Return (net of expenses).

6.5% per year, compounded annually. This rate consists of a real rate of return of 3.0% per year plus a long-term rate of wage inflation of 3.5% per year.

This assumption is used to equate the value of payments due at different points in time and was first used for the December 31, 1995 valuation. The 3.5% wage inflation assumption was first used for the December 31, 2007 valuation. Approximate rates of investment return, for the purpose of comparisons with assumed rates, are shown below:

	Year Ended December 31				
	2009	2008	2007	2006	2005
Recognized Rate of Investment Return of Funding Value of Assets	2.9%	0.7%	7.2%	6.7%	4.8%

The nominal rate of return was computed using the approximate formula $i = I$ divided by $1/2 (A + B - I)$, where I is actual investment income (after smoothing gains and losses) net of expenses, A is the beginning of year valuation asset value, and B is the end of year valuation asset value.

These rates of return should not be used for measurement of an investment advisor's performance or for comparisons with other systems -- to do so will mislead.

Pay Projections. These assumptions are used to project current pays to those upon which benefits will be based. The assumptions were first used for the December 31, 2007 valuation.

Annual Rate of Pay Increase for Sample Ages			
Sample Ages	Base (Economic)	Merit and Longevity	Total
20	3.5 %	4.0 %	7.5 %
25	3.5	3.2	6.7
30	3.5	2.8	6.3
35	3.5	2.5	6.0
40	3.5	2.2	5.7
45	3.5	1.7	5.2
50	3.5	1.2	4.7
55	3.5	0.7	4.2
60	3.5	0.2	3.7

Changes actually experienced in average pay have been as follows:

Increase in	Year Ended December 31					3-Year Average	5-Year Average
	2009	2008	2007	2006	2005		
Average pay	6.2%	2.7%	5.5%	2.5%	2.9%	4.7%	3.9%

Note: The changes in average pay shown above are affected by changes in active membership during the year as well as individual annual pay increases of the members.

Mortality Table. The RP-2000 Combined Healthy Mortality Table, for males and females. This table was first used for the December 31, 2007 valuation. Sample values follow:

Sample Attained Ages	Single Life Retirement Values			
	Present Value of \$1.00 Monthly for Life		Future Life Expectancy (Years)	
	Men	Women	Men	Women
	50	\$156.42	\$161.11	30.80
55	146.11	152.04	26.18	28.91
60	133.49	140.76	21.74	24.38
65	118.85	127.55	17.61	20.12
70	102.73	112.76	13.88	16.23
75	85.47	96.73	10.57	12.74
80	68.04	79.91	7.75	9.68

This assumption is used to measure the probabilities of members dying before retirement and the probabilities of each benefit payment being made after retirement.

Rates of separation from active membership. The rates do not apply to members eligible to retire and do not include separation on account of death or disability. This assumption measures the probabilities of members remaining in employment.

Sample Ages	Years of Service	Percent Separating Within Next Year	
		General	Public Safety
ALL	0	30.00 %	15.00 %
	1	20.00	10.00
	2	15.00	8.00
	3	10.00	7.00
	4	7.00	6.00
25	5 & Over	6.00	5.00
30		6.00	4.50
35		6.00	3.55
40		6.00	1.45
45		3.50	0.75
50		1.50	0.75
55		1.50	0.75
60		1.50	0.75

The rates were first used for the December 31, 1975 valuation.

Rates of Disability. These assumptions represent the probabilities of active members becoming disabled.

Sample Ages	Percent Becoming Disabled Within Next Year	
	Men	Women
20	0.08 %	0.10 %
25	0.08	0.10
30	0.08	0.10
35	0.08	0.10
40	0.20	0.36
45	0.26	0.41
50	0.49	0.57
55	0.89	0.77
60	1.41	1.02
65	1.66	1.23

These rates were first used for the December 31, 1976 valuation.

Rates of Retirement. These rates are used to measure the probabilities of an eligible member retiring during the next year.

Retirement Ages	Percent of Active Members Retiring Within Next Year			
	General	Public Safety		
		T.F.S.O.A. & Exempt	T.C.O.A.	T.P.O.A.
43			35	40
44			25	40
45			20	40
46			15	40
47			15	40
48			15	40
49			15	35
50	15	35	15	20
51	10	25	25	15
52	5	20	30	15
53	5	15	100	15
54	5	15		15
55	5	15		15
56	5	15		15
57	5	15		25
58	5	25		100
59	5	30		100
60	5	100		
61	5			
62	30			
63	10			
64	10			
65	100			

T.P.O.A, T.F.S.O.A. and T.C.O.A. members were assumed to be eligible for retirement after 25 years of service, or after attaining age 60 with 10 or more years of service. General AFSCME, General Clerical, and Classified or Exempt members were assumed to be eligible for retirement after attaining age 50 with 27 years of service, or age 55 with 25 years of service; or age 60 with 10 years of service.

These rates were first used for the December 31, 1973 valuation. The rates for Classified, Exempt and Command Officers were first used for the December 31, 1981 valuation. The rates for Non-Classified/Exempt General members were first used for the December 31, 1986 valuation.

**SUMMARY OF ASSUMPTIONS USED
DECEMBER 31, 2009**

Pensions in an Inflationary Environment

**VALUE OF \$1,000/MONTH RETIREMENT BENEFIT
To an Individual Who Retires at Age 60
In an Environment of 3.50% Inflation**

<u>Age</u>	<u>Value</u>
60	\$1,000
61	966
62	933
63	901
64	871
65	842
70	708
75	596
80	502
85	423

The life expectancy of a 60 year old male retiree is age 82. The life expectancy for a 60 year old female retiree is age 84. Half of the people will outlive their life expectancy. The effects of even moderate amounts of inflation can be significant for those who live to an advanced age.

SUMMARY OF ASSUMPTIONS USED
MISCELLANEOUS AND TECHNICAL ASSUMPTIONS
DECEMBER 31, 2009

Marriage Assumption. 90% of males and 90% of females are assumed to be married for purposes of death-in-service benefits.

Pay Increase Timing. Beginning of (Fiscal) year. This is equivalent to assuming that reported pays represent amounts paid to members during the year ended on the valuation date.

Decrement Timing. Decrements of all types are assumed to occur mid-year.

Eligibility Testing. Eligibility for benefits is determined based upon the age nearest birthday and service nearest whole year on the date the decrement is assumed to occur.

Benefit Service. Exact fractional service is used to determine the amount of benefit payable.

Decrement Relativity. Decrement rates are used without adjustment for multiple decrement table effects.

Decrement Operation. Disability and mortality decrements do not operate during the first 5 years of service. Disability and withdrawal do not operate during retirement eligibility.

Normal Form of Benefit. The assumed normal form of benefit is the straight life form.

Incidence of Contributions. Contributions are assumed to be received continuously throughout the year based upon the computed percent of payroll shown in this report, and the actual payroll payable at the time contributions are made.

DEFINITIONS OF TECHNICAL TERMS

Accrued Service. Service credited under the system which was rendered before the date of the actuarial valuation.

Actuarial Accrued Liability. The difference between the actuarial present value of system benefits and the actuarial present value of future normal costs. Also referred to as "past service liability".

Actuarial Assumptions. Estimates of future experience with respect to rates of mortality, disability, turnover, retirement, rate or rates of investment income and salary increases. Decrement assumptions (rates of mortality, disability, turnover and retirement) are generally based on past experience, often modified for projected changes in conditions. Economic assumptions (salary increases and investment income) consist of an underlying rate in an inflation-free environment plus a provision for a long-term average rate of inflation.

Actuarial Cost Method. A mathematical budgeting procedure for allocating the dollar amount of the "actuarial present value of future benefits" between future normal costs and actuarial accrued liability. Sometimes referred to as the "actuarial funding method".

Actuarial Equivalent. One series of payments is said to be actuarially equivalent to another series of payments if the two series have the same actuarial present value.

Actuarial Gain (Loss). The difference between actual unfunded actuarial accrued liabilities and anticipated unfunded actuarial accrued liabilities -- during the period between two valuation dates. It is a measurement of the difference between actual and expected experience.

Actuarial Present Value. The amount of funds currently required to provide a payment or series of payments in the future. It is determined by discounting future payments at predetermined rates of interest, and by probabilities of payments.

Amortization. Paying off an interest-discounted amount with periodic payments of interest and (generally) principal -- as opposed to paying off with a lump sum payment.

Aggregate Cost Method is a method where the Actuarial Present Value of Projected Benefits of the group included in the valuation, less the sum of the Funding Value of Assets and the Actuarial Present Value of Future Member Contributions is allocated over a future scheduled period. This allocation is performed for the group as a whole, not as a sum of individual allocations. The portion of this Actuarial Present Value allocated to a specific year is called the **City's Annual Normal Cost**. Under this method, actuarial gains (losses) reduce (increase) future Normal Costs.

Credited Projected Benefit. The portion of a member's projected benefit attributable to service before the valuation date - allocated based on the ratio of accrued service to projected total service and based on anticipated future compensation.

Experience Gain (loss). The difference between actual actuarial costs and assumed actuarial costs – during the period between two valuation dates.

Funding Value of Assets. Also referred to as actuarial value of assets, smoothed market value of assets, or valuation assets.

Valuation assets recognize assumed investment return fully each year. Differences between actual and assumed investment return are phased in over a closed 5 year period. During periods when investment performance exceeds the assumed rate, valuation assets will tend to be less than market value. During periods when investment performance is less than the assumed rate, valuation assets will tend to be greater than market value. If assumed rates are exactly realized for 4 consecutive years, valuation assets will become equal to market value.

Normal Cost. The portion of the actuarial present value of future benefits that is assigned to the current year by the actuarial cost method. Sometimes referred to as "current service cost".

Unfunded Actuarial Accrued Liabilities. The difference between actuarial accrued liabilities and valuation assets. Sometimes referred to as "unfunded past service liability" or "unfunded supplemental present value".

Most retirement systems have unfunded actuarial accrued liabilities. They arise each time new benefits are added and each time an actuarial loss occurs.

The existence of unfunded actuarial accrued liabilities is not in itself bad, any more than a mortgage on a house is bad. Unfunded actuarial accrued liabilities do not represent a debt that is payable today. What is important is the ability to amortize the unfunded actuarial accrued liabilities and the trend in their amount (after due allowance for devaluation of the dollar).

SECTION D

CERTAIN DISCLOSURES REQUIRED BY STATEMENTS NO. 25 AND NO. 27 OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD

This information is presented in draft form for review by the City's auditor. Please let us know if there are any items that the auditor changes so that we may maintain consistency with the City's financial statements.

ACTUARIAL ACCRUED LIABILITY

The actuarial accrued liability is a measure intended to help users assess (i) a pension fund's funded status on a going concern basis, and (ii) progress being made toward accumulating the assets needed to pay benefits as due. The excess of the Actuarial Present Value of Projected Benefits of the group included in an Actuarial Valuation over the Actuarial Value of Assets is allocated **on a level basis over the payroll of the group between the valuation date and assumed exit**. This allocation is performed for the group as a whole, not as a sum of individual allocations. That portion of the Actuarial Present Value allocated to a valuation year is called the Normal Cost. The Actuarial Accrued Liability is equal to the Actuarial Value of Assets. Under this method, the Actuarial Gains (Losses), as they occur, reduce (increase) future Normal Costs.

The preceding methods comply with the financial reporting standards established by the Governmental Accounting Standards Board.

The Present Value of Projected Benefits was determined as part of an actuarial valuation of the plan as of December 31, 2009. Significant actuarial assumptions used in determining the Present Value of Projected Benefits include (a) a rate of return on the investment of present and future assets of 6.5% per year compounded annually, (b) projected salary increases of 3.5% per year compounded annually, (c) additional projected salary increases of 0.0% to 4.0% per year attributable to seniority/merit, and (d) the assumption that benefits will not increase after retirement.

Actuarial Present Value of All Past and Future Benefits	
Active members	\$ 68,093,903
Retired members and beneficiaries currently receiving benefits	84,166,668
Vested terminated members not yet receiving benefits	<u>985,580</u>
Total	153,246,151
Actuarial Value of Assets (market value was \$120,831,163)	132,464,823
Present Value of Future Employee Contributions	<u>2,284,282</u>
Unfunded Present Value of Future Benefits	\$ 18,497,046

During the year ended December 31, 2009, the Plan experienced a net change of \$12,504,977 in the actuarial present value of projected benefits. A portion of this increase was attributable to employees transferring defined contribution balances from the City's DC plan into the Employees Retirement System. There were no changes in actuarial assumptions or benefits during the year.

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FUNDING PROGRESS
(\$ amounts in thousands)

Actuarial Valuation Date December 31	Actuarial Value of Assets# (a)	Actuarial Accrued Liability* (AAL) (b)	Unfunded AAL (b)-(a)	Funded Ratio (a)/(b)	Active Member Covered Payroll (c)	Unfunded AAL as a Percentage of Active Member Covered Payroll ((b-a)/c)
1995	\$ 94,730	\$ 85,625	\$ (9,105)	110.6	\$19,040	(47.8) %
1996	106,334	92,845	(13,489)	114.5	20,536	(65.7)
1997	120,718	105,689	(15,029)	114.2	16,133	(93.2)
1998	109,474	90,869	(18,605)	120.5	16,201	(114.8)
1999	118,595	94,661	(23,934)	125.3	15,057	(159.0)
2000	123,956	99,740	(24,216)	124.3	15,441	(156.8)
2001	123,669	97,140	(26,529)	127.3	14,566	(182.1)
2002	117,372	95,527	(21,845)	122.9	13,553	(161.2)
2003	126,738	103,558	(23,180)	122.4	13,053	(177.6)
2004	126,802	109,364	(17,438)	115.9	12,572	(138.7)
2005	128,790	113,260	(15,530)	113.7	12,100	(128.4)
2006	132,168	119,299	(12,869)	110.8	11,472	(112.2)
2007	132,917	123,162	(9,755)	107.9	11,046	(88.3)
2008	128,249	126,138	(2,111)	101.7	10,953	(19.3)
2009	132,465	139,519	7,054	94.9	10,483	67.3

Smoothed-market value.

* Reflects entry age normal actuarial cost method to comply with GASB No. 50.

**REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF EMPLOYER CONTRIBUTIONS**

Fiscal Year Ending June 30	Actuarial Valuation Date December 31	Annual Required Contribution* (In thousands)
1995	1993	\$3,146
1996	1994	3,267
1997	1995	3,367
1998	1996	2,759
1999	1997	2,655
2000	1998	1,087
2001	1999	1,174
2002	2000	1,461
2003	2001	1,605
2004	2002	1,482
2005	2003	117
2006	2004	213
2007	2005	273
2008	2006	273
2009	2007	428
2010	2008	1,361

* Since it was stated to the actuary that the City's practice is to contribute the percent of payroll employer contribution rate shown in the actuarial valuation results, the values shown are the actual contributions reported by the City in the fiscal year. Also, for fiscal years ending in 2004 and earlier, annual required contributions include contributions for retiree health benefits.

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
SUMMARY OF ACTUARIAL METHODS AND ASSUMPTIONS**

Valuation Date	12/31/2009
Actuarial Cost Method	Aggregate
Asset Valuation Method	5-year smoothed market
Actuarial Assumptions:	
Investment Rate of Return*	6.5%
Projected Salary Increases*	3.5% - 7.5%
*Includes Inflation	3.5%

September 27, 2010

Mr. John M. Lamerato
Assistant City Manager - Finance
City of Troy
500 West Big Beaver Road
Troy, Michigan 48084

Dear John:

Enclosed are twenty copies of the revised report of the Forty-Sixth Annual Actuarial Valuation of the City of Troy Employees Retirement System.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brad Lee Armstrong". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brad Lee Armstrong

BLA:bd
Enclosures

cc: Rehmann Robson (one report copy)

Rehmann Robson
5750 New King – Suite 100
Troy, MI 48098

BRIEF SUMMARY OF PLAN PROVISIONS

REGULAR RETIREMENT (no reduction factor for age)

Eligibility - T.P.O.A., T.C.O.A. and T.F.S.O.A.: 25 years of service; or age 60 with 10 years of service. Classified or Exempt and General Clerical Members: Age 50 with 27 years of service; or age 55 with 25 years of service; or age 60 with 10 years of service. AFSCME members: Age 50 with 27 years; or age 60 with 10 years of service.

Mandatory Retirement Age - None.

Annual Amount

Division	Benefit	Supplemental Benefit
T.P.O.A.	2.80% * FAC to 25 years 1.00% * FAC 26-30 years	(75% max of FAC)
T.C.O.A.	2.80% * FAC to 25 years 1.00% * FAC 26-30 years	(75% max of FAC)
T.F.S.O.A.	2.25% * FAC * Service	0.25% * FAC * Service to age 62
General AFSCME	2.25% * FAC * Service	0.25% * FAC * Service to age 62
General Classified/Exempt	2.25% * FAC * Service	0.25% * FAC * Service to age 62
General Clerical	2.25% * FAC * Service	0.25% * FAC * Service to age 62

Type of Final Average Compensation - Highest 3 years out of last 10. Some lump sums are included but payment of sick or vacation leave is not included.

EARLY RETIREMENT (age reduction factor used)

Eligibility - Age 55 with 10 years of service.

Annual Amount - Computed as regular retirement benefit but reduced by 1/2% for each month by which retirement precedes age 60.

DEFERRED RETIREMENT (vested benefits)

Eligibility - 10 years of service. Benefit payable at age 60.

Annual Amount - Same as regular retirement but based on credited service and final average compensation at termination.

DUTY DISABILITY RETIREMENT

Eligibility - No age or service requirement. Workers' compensation must be payable.

Annual Amount - Same as regular retirement. Upon termination of workers' compensation the benefit is recomputed to grant service credit for the period in receipt of workers' compensation. Minimum benefit is based on 10 years of credited service (66-2/3% of final average compensation for non-command/exempt public safety members, while in receipt of workers' compensation).

NON-DUTY DISABILITY RETIREMENT

Eligibility - 5 years of service (10 years for Exempt and Classified employees hired after 2/96; 10 years for MAP employees hired after 2/95).

Annual Amount - Same as regular retirement, but with a minimum benefit based on 10 years of credited service.

DUTY DEATH BEFORE RETIREMENT

Eligibility - No age or service requirement.

Annual Amount - Widow's benefit equal to regular retirement benefit actuarially reduced in accordance with a 100% joint and survivor election. Minimum benefit is 25% (50% for T.F.S.O.A., Command Officers and T.P.O.A.) of final average compensation. If no widow, children under 18 share equally in 25% (50% for Command Officers and T.P.O.A.) of final average compensation.

NON-DUTY DEATH BEFORE RETIREMENT

Eligibility - 10 years service.

Annual Amount - Same as regular retirement but reduced in accordance with a 100% joint and survivor election.

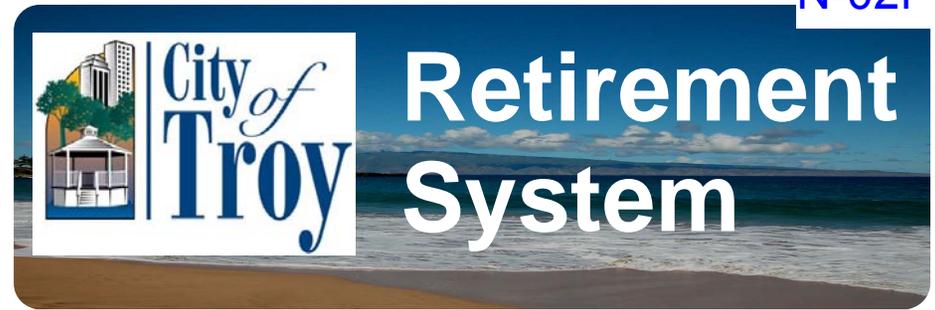
AUTOMATIC DEATH BENEFIT AFTER RETIREMENT: None.

POST-RETIREMENT ADJUSTMENTS: One time increases were granted in 1973, 1977, 1978, 1981, 1983, 1989 and 1999.

HEALTH INSURANCE PREMIUM SUBSIDY: Post-retirement health insurance premiums are subsidized by the City as follows:

T.C.O.A. - 4% per complete year, retired after 7/1/94; T.P.O.A. - 4% per complete year, retired after 2/20/1996; T.F.S.O.A. - 4% per complete year, retired after 1/1/99; AFSCME - 4% per complete year, retired after 1/1/01; Classified, Exempt, Clerical - \$400/month or 4% per complete year, whichever is greater; Retirees from prior provisions - \$400/month or 3% per complete year, whichever is greater.

<G:\my documents\retirement board\summary annual report to members 12-31-09.docx>



SUMMARY ANNUAL REPORT TO MEMBERS DECEMBER 31, 2009

Dear Retirement System Member:

The Retirement System, which is managed by the Retirement Board, is designed to help you meet your financial needs should you become disabled, retire or die.

The Retirement Board's fiduciary responsibility to you is to supervise the general administration of the System and invest its assets. Under Act 485 of 1996 we are providing this Summary Annual Report.

We have prepared this summary report to give you a brief overview of the Retirement System and how it operates. We hope you will find it useful and informative. However, a summary cannot cover all the details of the System, which is governed by the provisions of the City's charter, the City's retirement ordinance and the Retirement Board's official rules and regulations. Additional information about the System and its financial operation is available in the City Manager's office (248)524-3330 or on our website: www.troymi.gov

Respectfully submitted,

The Retirement Board

City of Troy Retirement System

Mary Kerwin, City Council Member

John Szerlag, City Manager

John M. Lamerato, Finance Director

Mark A. Calice, Citizen Trustee - **Chair**

Thomas J. Gordon II, Trustee

Steven Pallotta, Trustee

Thomas Rosewarne, Trustee

William R. Need, Ex-Officio

Actuaries and Consultants

- Gabriel, Roeder, Smith & Company

Auditors and Accountants

- Rehmann Robson

SUMMARY RESULTS OF ACTUARIAL VALUATION

Your retirement system's financial objective is to establish and receive contributions which will remain approximately level from year to year and will not have to be increased for future generations of taxpayers. Contribution levels are expressed in terms of percents of the city's active member payroll.

To determine an appropriate Employer contribution level for the ensuing year and to gauge how the system's funding is meeting this fundamental objective, an independent firm of actuaries and employee benefit consultants, Gabriel, Roeder, Smith & Company, conducts annual actuarial valuations.

These valuations are based on your System's past experience, information about current participation and financial markets, and assumptions concerning the System's future demographic and economic activity. The results of the December 31, 2009 valuation, based on the established funding objective, are summarized below:

Fiscal Year 2010/11 Employer Contribution

Actual Present Value of all Past & Future Benefits	\$ 153,246,151
Funding Value of Assets	\$ 132,464,823
Actuarial Present Value of Future Employee Contributions	\$ 2,284,282
City's Remaining Unfunded Present Value of Benefits	\$ 18,497,046
City's Annual Normal Cost	\$ 2,504,710
Projected Payroll	\$ 9,625,068

City's Annual Normal Cost as a Dollar Amount **\$ 2,504,710**

Member Contributions - Expressed as percentages of compensation:

1.5% for clerical members, 3.0% for T.F.S.O.A, 1.5% for classified and exempt members, 1.5% for AFSMCE, 4.0% for T.P.O.A and 4.0% for T.C.O.A.

Funded Status*	\$ Millions
• Actuarial accrued liabilities	\$139.5
• Applied assets (market related value)	\$132.4
• % funded	94.9%

Actuary's Opinion

It is the actuary's opinion that the required contribution rate determined by the most recent actuarial valuation is sufficient to meet the system's funding objective, presuming continued timely receipt of required contributions.

*Percent funded is for pension benefits only. The City adopted a Health Care Trust Plan to provide for retiree health care effective July 1, 2005.

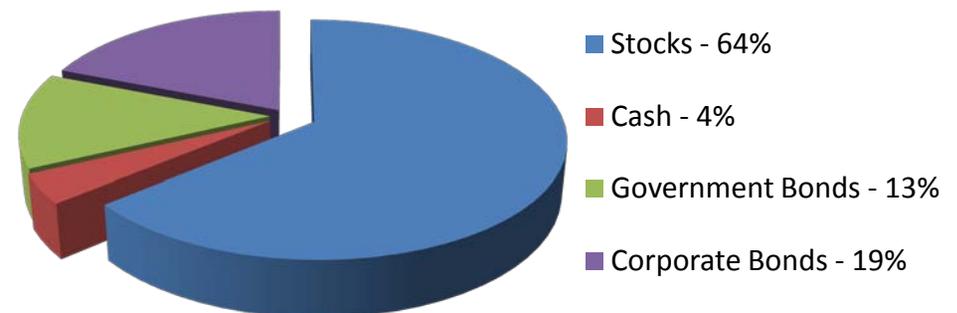
SUMMARY OF CURRENT ASSET INFORMATION

Revenues & Expenses

	2009
Fund Balance - January 1	\$128,013,235
Revenues	
Member contributions	\$ 7,651,667*
Employer contributions	838,969
Investment income	<u>33,216,875</u>
Total	\$ 41,707,511
Expenses	
Benefit payments	\$ 7,944,132
Refund of member contributions	0
Administrative expenses	67,073
Health Insurance Premiums	<u>2,558,948</u>
Total	\$ 10,570,153
Fund Balance - December 31	\$159,150,593

* Includes amounts moved from the city's Defined Contribution Plan for employees choosing to transfer to the Employees' Retirement System

Investments



The rate of return on system assets for the year ended December 31, 2009 was 26.2%, net after expenses.

From: Mary Physician [mailto:]
Sent: Wednesday, November 03, 2010 11:40 PM
To: William J Huotari
Subject: RE: Traffic Lights

Hello Bill,

I apologise for the delay in responding. I don't go into this email very often.

Thank you very much for 'listening' and responding to my comments. I honestly didn't expect to get a reply. I am impressed with the obvious time and thought you put into your answer. It really does help me (with patience) to have a better understanding of why. I appreciate you looking into the possibility of adjusting the timing.

Thank you Very Much!! You really made my day!

Take care and God Bless,
Mary Physician

From: Pam Porter [mailto:
Sent: Thursday, November 04, 2010 11:05 AM
To: William J Huotari
Subject: RE: Un safe corner

Dear Mr. Huotari,

My co-workers and I want to thank you very much for taking care of the unsafe corner at Butterfield Dr. & Todd. It is much easier to see the on coming traffic and complete a safe turn.

Again, thank you very much.

Pam Porter



INTEGRITY * RESPECT * LAWS AND THE CONSTITUTION * ACCOUNTABILITY * PROBLEM SOLVING * PROFESSIONALISM

MEMORANDUM

DATE: October 27, 2010
 TO: Chief Gary Mayer
 FROM: Pat Gladysz
 RE: Telephone message

I received a call today from Mr. Aaron King, a former Troy resident, who asked that I convey his thoughts to you.

He was very pleased when reading the October 25, 2010 edition of the Troy Somerset Gazette that a Troy Officer was patrolling a subdivision in light of recent home invasions and questioned door-to-door solicitors. This Officer's actions resulted in a warrant arrest for home invasion in Shelby Township.

He stated that you probably do not receive enough calls with a "job well done" message.

From the 10/20/10 Crime Sheet:

Denton & Prosper, 10/19/10, 2:15 pm: Troy Officer was patrolling subdivision due to home invasion on 10/18/10 and observed two subjects walking door-to-door. The subjects appeared to knock on some doors and leave flyers at others. Officer requested to see the City of Troy solicitor's permit and the subjects admitted they did not have a permit. When identification was requested, subject #1 produced a Michigan driver's license and subject #2 stated he had no identification on his person. Both subjects were queried through LEIN. Subject #1 was issued a citation for soliciting without a permit and subject #2 was arrested on an outstanding Shelby Township felony warrant for home invasion. Upon placing subject #2 under arrest, his identification was found in his back pocket. 10-31950

P.O. PIPER -
 RAY ANOTHER POSITIVE COMMENT FROM A CITIZEN.
 GOOD JOB. I KNOW YOU WILL SAY YOU WERE JUST DOING
 YOUR JOB. BUT PEOPLE REALLY APPRECIATE IT. Gary

I:\1 Command Administration\Command Staff\Mayer\Correspondence-112010\10-27-10 Memo re telephone message.doc

RECEIVED
 CHIEF OF POLICE

10-27-10



Troy Police Department
500 West Big Beaver Road
Troy, Michigan 48084

INTEGRITY * RESPECT * LAWS AND THE CONSTITUTION * ACCOUNTABILITY * PROBLEM SOLVING * PROFESSIONALISM

**LETTERS OF APPRECIATION
RECEIVED FROM
CITIZEN'S POLICE ACADEMY ATTENDEES**

Oct. 12, 2010

Melissa,

Thank you for going out
of your way to accomodate
me and my questions
during my Saturday night
ride-along! I could tell
that you were proud to be
able to use your strength,
intelligence and problem-
solving abilities in the
service of such a fine
organization as the Troy P.D.
In my time, I blazed a trail
for women claims Adjusters,
but it takes real courage
to do what you're doing.

Sincerely,
Barbara Burnsteoc

Terry L Colussi

file

From: Gary G Mayer
Sent: Wednesday, October 20, 2010 4:24 PM
To: 'Tony Kruzman'
Cc: Colleen A Mott; Terry L Colussi
Subject: RE: praise for one of your officers

Follow Up Flag: Follow up
Flag Status: Flagged

Mr. Kruzman,

Thank you for your kind words regarding **Police Officer Gobler**. He is an excellent police officer and I will be sure that your email is shared with his command staff and is placed in his file.

Thanks for taking the time to send me this. I hope you are enjoying the CPA experience.
Gary Mayer

-----Original Message-----

From: Tony Kruzman [<mailto:tonykruzman@hotmail.com>]
Sent: Tuesday, October 19, 2010 11:49 PM
To: Gary G Mayer
Subject: praise for one of your officers

Dear Chief Mayer,

I recently did a ride along with Officer Nate Gobler. I wanted to let you know what a consummate professional Officer Gobler is. He handled every one of his duties and traffic stops with the utmost professionalism, care and class.

I am proud to live in Troy under the protection of all of your Police Officers, and especially Officer Gobler. Thank you for the opportunity to ride along with Nate. I greatly appreciate it.

Sincerely,

Conrad Kruzman
Citizen's Police academy.

Dear City of Troy Police Department:

These past seven weeks of the academy have been some of the most informative I have ever experienced. The Troy Citizens Police Academy is a well thought out presentation of all the departments of our police force in the City of Troy. Little is known of all the training, dedication, and abilities of our officers, who back up our city. From the team work of Road Patrol and Communications, to the Evidence, Tactical, Undercover, and Crisis teams, we are well protected and supported within our community. Our latest concern is the terrorist threat and the possibility of disaster. Our people are well trained and equipped with emergency communications and Hazmat to handle these possibilities, if they should occur.

One of the many things to stand out in my mind. Even though our police force face critical budget cuts they continue to show flexibility in job performances to cover all the intricate duties that must be performed for our safety. I found all the officers I came in contact with compassionate, professional, concerned, decisive, educated and dedicated.

I feel privileged to have had the opportunity to take this class, and have come away with an immense respect for everyone in our police force. I want to thank all the presenters in each department that shared their openness to questions and the encouragement for us, as citizens, to be alert and supportive of their efforts. It has been a privilege.

Thank you,

A handwritten signature in cursive script that reads "Tillie Costello". The signature is written in black ink and is positioned below the typed name.

Tillie Costello
October 25, 2010

Copy

October 30, 2010

Mayor Louise Schilling
City of Troy
500 W. Big Beaver
Troy, Michigan 48084

Dear Mayor Schilling and City Commissioners:

My husband and I recently 'graduated' from the Citizen's Police Academy provided by our Troy Police Department. What a marvelous program they present and how very well it is presented.

We toured the building and had interesting and informative presentations by many different groups. One week we met at the Training Center. That evening we met a K-9 dog and officer, watched a group be tasered, and learned about the Haz-Mat team and the Communications and Information Management Team. My husband and I spent a Saturday afternoon with Curtis Reynolds in the Communications Section.

We learned about road patrol, evidence technicians, traffic safety, crisis negotiation, the detective bureau and juvenile unit, special investigations, criminal intelligence, special task forces, and lockup. Our group didn't see the lockup up close as they had a 'guest' that evening. All of the class shot a Glock on the police firearms range.

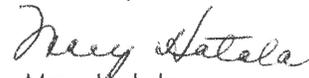
My husband chose what he thought would be a dull Tuesday morning from 9 to noon for his ride-along in a squad car. He rode with the Traffic Officer and had himself a fast ride with sirens and lights from a one-truck accident to a roll-over accident five miles down the road. I'm looking forward to my ride on election evening.

Chief Mayer and Sgt. Don Ostrowski are to be commended for presenting this program. All personnel were very pleaseant and generous with their time. They were all willing to answer the endless questions that our class had.

We are 'senior citizens' but were amazed at the details, efficiency, and professionalism exhibited at our Troy Police Station.

Hopefully many more residents will take advantage of this Academy.

Sincerely,


Mary Hatala

11-3-10



Dear Aileen
 I worked on project 28 at
 St. Alois. I want to tell
 you how enjoyable it was.
 The Chair I believe Mary Jane
 was so kind efficient, and
 friendly as the other girls
 were.

Thank you for allowing me to
 work.
 Best of Luck to you, I know
 you work very hard long hours.

Sincerely
 Dorothy Willson



Dorothy Willson
 3415 Benjamin Ave.
 Apt. 101
 Royal Oak, MI 48073-2238

N-3e

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE ELECTRIC DELIVERY AND SUPPLY CUSTOMERS OF
THE DETROIT EDISON COMPANY
CASE NO. U-16472

- The Detroit Edison Company (Detroit Edison) may increase its annual base electric revenues by approximately \$443 million above base electric rate levels, implement or modify several other expense recovery mechanisms or proposals previously ordered by the Michigan Public Service Commission (Commission) or requested by Detroit Edison, and continue recovery of regulatory assets, if the Commission approves its request. Detroit Edison is proposing several adjustments that would, if approved by the Commission, partially offset the proposed rate increase to approximately \$253 million.
- **A TYPICAL RESIDENTIAL CUSTOMER'S AVERAGE ELECTRIC BILL MAY BE INCREASED BY UP TO \$9.50 PER MONTH, IF THE MICHIGAN PUBLIC SERVICE COMMISSION APPROVES THE REQUEST.**
- The information below describes how a person may participate in this case.
- You may call or write The Detroit Edison Company, One Energy Plaza, Detroit, Michigan 48226, 1-800-477-4747, for a free copy of its application and testimony and exhibits. Any person may review the application and testimony and exhibits at the offices of Detroit Edison.
- The first public hearing in this matter will be held:

DATE/TIME: November 23, 2010, at 9:00 a.m.
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge Mark E. Cummins

LOCATION: Michigan Public Service Commission
6545 Mercantile Way, Suite 7
Lansing, MI

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Commission will hold a public hearing to consider Detroit Edison's October 29, 2010 request for authority to increase its annual base electric revenues by approximately \$443 million,

implement or modify several other expense recovery mechanisms or proposals previously ordered by the Commission or requested by Detroit Edison, and continue recovery of regulatory assets. Detroit Edison is proposing several adjustments that would, if approved by the Commission, partially offset the proposed rate increase to approximately \$253 million.

Detroit Edison's application states that the proposed \$443 million increase is required to recover the costs associated with environmental compliance; the costs associated with the operation and maintenance of Detroit Edison's electric distribution system and generation plants; the costs associated with employee pension and benefits; the costs associated with inflation; the capital costs associated with the addition of plant, including advanced metering infrastructure, safety and reliability of its electric distribution system and generation plants and capacity upgrades; the impact from expiration of certain wholesale for resale contracts; and the impact of increased taxes and capital structure costs.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by November 16, 2010. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Detroit Edison's attorney, Bruce R. Maters, One Energy Plaza, 688 WCB, Detroit, MI 48226.

Any person wishing to make a statement of position without becoming a party to the case, may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission's website, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission's Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Detroit Edison's request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of The Detroit Edison Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission's Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

November 3, 2010



CITY COUNCIL AGENDA ITEM

Date: November 1, 2010

To: Mayor and Members of Troy City Council

From: John Szerlag, City Manager
Lori Grigg Bluhm, City Attorney
Tonni L. Bartholomew, City Clerk

Subject: Receipt of Petition – Addition to the Troy City Ordinance

The City Clerk's office received a petition filing from Mr. Edward Kempen on Tuesday, November 9, 2010. The Clerk's office is in the process of verifying the signatures placed on the petition and expects to certify the petition to City Council, pursuant to the City of Troy Charter, Section 5.11 – Initiatory and Referendary Petitions. There are approximately 2,560 signatures to be verified. The petition can only be signed once by each registered voter; therefore the Clerk's office must also confirm that multiples signatures are not included in the signature count. Additionally, the Clerks office will confirm that the signatures were collected within the 90 day time period, and that circulators of the petitions are registered voters in the State of Michigan, as well as compare signatures and log necessary information. This, in addition to the time required to finalize the November 2, 2010 election and carry on all other regular office functions, is estimated to require most of the 15 days for review. It is anticipated that the petitions will be certified and placed before City Council at the first City Council meeting in December. However, if the petition is insufficient, the petitioner will be granted a fifteen day extension to gather supplemental signatures, which may delay the date that the petition is presented to City Council.

Once the petition is presented to City Council at a Regular meeting, under Charter Section 5.12, the City Council shall, within thirty days, proceed as indicated: "(a) Adopt the ordinance as submitted by an initiatory petition"; or "(c) Determine to submit the proposal provided for in the petition to the electors." Should Council determine to submit the proposal to the electors by an affirmative vote of the members elect (4 Council members), the proposal "shall be submitted at the next election held in the City for any other purpose..." This election must be within 150 days from the time the petition is presented to Council. Currently, it is anticipated that the Warren Consolidated School District will elect Board Members at the May 3, 2011 Election, which is within the 150 day time limitation. Should the ordinance be placed on this election, the City will bear all financial responsibility to hold the election.

The initiative petition states: "*Addition to the Troy City Ordinance: In order to assure access to quality local library service, the City of Troy shall operate and maintain a public library open to the public for not less than 55 hours each week.*"

This initiative ordinance proposal is actually administrative, as opposed to a legislative initiative. As such, City Administration is concerned about adoption of administrative ordinances. Case law distinguishes legislative initiative and administrative proposals, and clearly indicates that City Council, as the elected entity, cannot defer administrative decisions to the electorate. Petition circulators were advised of these concerns prior to circulation of the petition. However, the charter is silent as to these distinctions.

This initiative proposal does not identify any funding sources or the scope of service for “quality local library service.” Therefore, City Council has several options, including adopting the ordinance as proposed, investigating funding sources as part of the normal budgetary process, determining the scope of library operations, placing the proposed ordinance on the May 3, 2011 Election, seeking clarity, or a combination of these options. Should Council chose to adopt the proposed ordinance, as with any City ordinance, once adopted, an ordinance can be expanded, amended, or repealed at any time through official Council action once additional parameters are defined or identified.

TLB/Agenda Item 11.15.2010/tlb



CITY COUNCIL AGENDA ITEM

November 3, 2010

To: The Honorable Mayor and City Council Members

From: John Szerlag, City Manager
John M. Lamerato, Assistant City Manager/Finance & Administration
Mark F. Miller, Acting Assistant City Manager/Economic Development Services
Carol K. Anderson, Director of Parks and Recreation
Brent Savidant, Acting Planning Director
Cindy Stewart, Community Affairs Director

Subject: Additional Information on Streamlining Boards and Committees

Staff was asked to provide additional information on the assignment to recommend options for streamlining boards and committees. Specifically, we were asked to report on what the following committees have accomplished in the last three years, including recommendations made to City Council: Advisory Committee for Persons with Disabilities; Advisory Committee for Senior Citizens; Ethnic Issues Advisory Committee; and the Youth Council.

Advisory Committee for Persons with Disabilities

The Advisory Committee for Persons with Disabilities (ACPD) recommended to City Council in 2008 and 2009 for a resolution proclaiming October as Disability Awareness Month.

The ACPD teamed with Community Affairs in developing the 2009 Disability Resource Guide.

Advised City staff of handicap parking issues at the Troy Public Library. Worked with staff for an acceptable correction. The handicap parking spaces were modified and reconfigured to achieve compliance.

Advised the USPS that the post office entry doors to the facility located at 2844 Livernois were not in compliance with current accessibility standards and were creating problems for area residents. The door hardware was immediately modified to achieve better accessibility.

Met with McDonald's staff regarding the handicap parking for the restaurant located at 4819 Rochester Rd. The handicap spaces as currently provided did not provide easy access to the building entry. All parties agreed, and the spaces were rearranged for better accessibility.

Met with McDonald's staff regarding complaints received that the handicap parking spaces for the restaurant located at Dequindre were being routinely blocked by a delivery truck during lunch hour.



CITY COUNCIL AGENDA ITEM

The delivery schedule could not be modified however the McDonald's staff did agree to have the truck park in a location that would not block off the handicap parking.

The ACPD assisted several area residents seeking information relating to local support groups, programs, services, etc.

The ACPD reviews new City-owned project drawings for accessibility concerns. Last met in November 2009 to discuss and review conceptual drawings of the Troy/Birmingham Transit Center.

Advisory Committee for Senior Citizens

Below is the list of new business items over the past three of years, not including "Suggestion Box" which is not really new business but Carol Anderson's report on how she responded to any suggestions received. There were no resolution action items.

DATE	NEW BUSINESS	ACTION TAKEN
Nov. 2007	Airport rides	In response to an inquiry from a resident, a member compiled a list of airport shuttle services available. Dec. mtg. cancellation Member Merrill Dixon suggested this. He was overruled.
Dec. 2007	Medicare part D	Members discussed their personal experiences with Police Dept. Member Jo Rhoads discussed a public safety meeting she had attended.
Jan. 2008	Projects for 2008	Members discussed possible "projects" they could do
March 2008	Enhanced garden	Carla invited Jeff Biegler to speak. Jeff showed plans for park being developed north of the Community Center. Park Board appointment.
April 2008	Election of Officers 2008 Projects Revisited	More discussion of things they could work on including traffic signs, speed limits, lunch donation box and duck pin bowling.
	Meeting Schedule	Voted to try meeting every other month.



CITY COUNCIL AGENDA ITEM

Sept. 2008	Traffic Issues	Police Chief, Traffic Engineer and traffic consultant attended and explained what they have done about traffic safety and about the state guidelines that they are required to follow regarding signs, etc.
	Renaming Sr. program	Carla Vaughan requested discussion on changing to 50+. Committee favored leaving name as is.
Nov. 2008	Reference book	City committee reference book presented by City Attorney Lori Bluhm.
Jan. 2009	Property Taxes	Committee asked City Assessor Nino Licari to attend to answer the question can taxes be paid by the month. Nino came to the meeting to answer the question (yes, they can).
March 2009	Assistive Listening Device	Demo by Carla Vaughan of equipment available at the Community Center. Meeting schedule revisited: Decided to go back to every month except July/Aug/Dec.
April 2009	Election of Officers Park Board Appointment	
Sept 2009	Committee Future	A discussion was held about how often the committee should meet. City Attorney reported on the meeting schedule of other committees, some of which meet as needed, or twice a year or quarterly based on the amount of business they have. A motion to meet quarterly was denied. Some committee members felt that they needed to meet every month so they would be available if a senior had a problem.
Oct 2009	Budget Update	John Szerlag presented 6-year plan
Jan 2010	School District Finances	Member Jim Berar led a discussion on this recent school district finance report
June 2010	Election of Officers Appointment to Park Board	



CITY COUNCIL AGENDA ITEM

Ethnic Issues Advisory Board

Accomplishments for 2007-2010 and recommendations the committee has made to City Council in the last three years include:

Sponsored “Trading Places Workshop,” A Community Dialogue, held on Tuesday, Feb. 6 & 13, 2007 from 5:30 – 9:30 pm in the Lower Level Conference Room. Twenty community members including EIAB members participated.

Facilitated Bridging the Racial Divide Workshops: July 25, 2006 and May 29, 2007 from 6 – 9 pm at the Troy Community Center. Over 75 adults and high school students from Troy participated. Bridging the Racial Divide was a unique community awareness program created for communities across southeast Michigan. On July 25, 2006, over 400 adults and youth (ages 14-17 years) from a variety of geographic locations (Troy Community Center was one of the locations) engaged in dialogue on race relations, facilitated by NCCJ-MI. During the 3 hour program, participants had the opportunity to preview a televised panel discussion, engage in dialogue on race relations, and learn strategies for promoting inclusion across diversity drawn boundaries (geographical, political, religious).

Started in 2007 - **Cultural Newsletter (Cultural Connections):** one of the EIAB members compiles this newsletter each month and distributes to the TSD. It is on the Athens Web site and also sent with TSD e-mail newsletter to parents. Most of our schools have it linked to their individual home page. Detroit Country Day teacher asked if it could also be done for their school.

2007-2008 **Sponsored a Professional Development Series for TSD** teachers and administrators: “Educating Every Child” - Working with students who are different than we are. There were four sessions, 4-7 pm. Oct 25, 2007: Demographics. Who are the students? Jan 8, 2008: Understanding Ourselves. March 13: Realizing our Perceptions. May 15: Clarifying our Next Steps. Where do we go from here to build a district that maximizes the social, emotional and academic growth of each student? Teachers volunteer to attend these professional development series.

Facilitated Troy Youth Diversity Summit – Spring 2008. Youth Diversity Summit coordinated by EIA Board and addressed issues surrounding diversity and inclusion.

Started in October 2008 – **Diversity Workshop.** Padma Kuppa (Troy Interfaith Group) and Michelle Haight (EIAB) presented to all Troy administrators, “Cultural Connections,” four workshops beginning October 22 at Bharatyia Temple. Members from our community spoke on their culture/faith related to traditions and customs and addressing students’ needs. Additional locations held at a variety of places of worship throughout Troy. Oct, 2008: “Arab and Indian Voice,” Dec, 2008: “Chinese and Jewish Voice,” March 2009: African American and Muslim Voice,” and April 2009: “Korean Voice.”

2009: EIAB members **facilitated translations for Refuse/Recycling Brochure.** Currently, we have Arabic, Chinese, Japanese, Spanish and Russian translations. The brochures helped the City’s refuse/recycling coordinator when they had issues due to a language barrier.



CITY COUNCIL AGENDA ITEM

August 2009: working on **informational brochures** on a variety of different cultures to include statistics, historical traditions, customs and holidays.

September 2007, 2008 & 2009: The EIAB sponsored the **EthniCity Tent** at Troy Daze including ethnic booths, entertainment and a poster contest for the Troy School students with themes related to diversity.

Facilitated a Community Read on Jan. 14, 2010 at the Troy Community Center.

The Community Read was structured around the book "Stealing Buddha's Dinner," and was an excellent event sponsored by the EIAB, Friends of the Troy Public Library, and Community Affairs with a grant from the Michigan Humanities Council. Fifty people were in attendance including Pauline Walker's AP English class from Athens High School. The survey responses show participants viewed the event as outstanding; participants provided excellent comments and clearly valued the experience. The Community Read is in conjunction with the **Michigan Humanities Council's Great Michigan Read**, a book club for the entire state. With a statewide focus on this single book it encouraged Michigianians to learn more about their state, their history, and their society.

At the March 2, 2010 Ethnic Issues Advisory Board - Kelly Jones made a **motion to pass a resolution to not allow the Ethnic Issues Advisory Board to endorse or take any political action using the name of the Ethnic Issues Advisory Board**. The motion was seconded by Karen Yelder. Discussion: Kelly Jones expressed her concern about the Ethnic Issues Advisory Board being listed on a brochure mailed to residents in Troy advocating a position for the recent Special Election – specifically, a "no" vote. She noted that as a City sponsored board, members should not endorse a political agenda; members can do so as individuals, but not as a Board. Kelly said she was upset to see the EIAB name used as a political tool within the City. She reminded the Board that we represent all citizens of this community, and to mislead the public that we have a political affiliation is unacceptable. Individuals should use their names to endorse a cause, not mislead the public into thinking the board as a whole endorses a political campaign. To use your seat on a board as blanket endorsement is misleading and unacceptable. Mayada Fakhouri said she was surprised that brochure came out listing the Ethnic Issues Advisory Board. Kelly Jones reiterating the importance of the EIAB being a non-partisan board. Veena Rao wondered if the City Attorney should investigate whether the Troy Citizens United was allowed to use the name of the EIAB.

A roll call vote was taken regarding the motion: Kelly Jones, yes; Sharon MacDonell, yes; David Guo, yes; Lily Huang, yes; Veena Rao, yes; Mayada Fakhouri, yes; Karen Yelder, yes. **The motion passed unanimously.**

Youth Council

May 2008 Motion to limit taping of Troy Youth Council meetings.

September 2009 Memo to City Manager expressing concern over closing Library and Troy Community Center



CITY COUNCIL AGENDA ITEM

Worked with a few groups (Troy Daze and Troy Community Coalition) on events. No major accomplishments.