TROY NATURE SOCIETY
6685 Coolidge Highway
Troy, MI 48098

Mr. John Lamerato
Assistant City Manager
500 W. Big Beaver
Troy, Michigan 48084

Subject: Startup Seed Money Request

The Troy Nature Society is in its pursuit of becoming a Michigan Non-Profit Tax Exempt Corporation and assuming operational control of the Lloyd A. Stage Nature Center on 1 July 2011. We are continuing to incur one time costs in the development of the new corporation. The Board of Directors respectfully requests seed money in the amount of $20,000.00 to assist in the start-up costs to form the necessary organization to enable us to accomplish our goal of operating the Nature Center.

The chart below is a breakdown of the start-up costs that we have incurred and expect to spend prior to 30 June 2011.

The Troy Nature Society Board of Directors has incurred outstanding debts that amount to $1800 to support the timely financial needs in its growth.

Thank you for your support.

John Ragan
Board of Directors, President
Troy Nature Society

Consultant Fees	
Program Development	$2500
Document programs to be staffed for 1 July to 31 December 2011	
Create material purchase and vendor lists for each program	
Create contractor job descriptions and skill requirements	
General Management Consultant	$8000
Develop Paid Staffing Requirements and Management Plan	
Develop Master Launch/Critical Path Schedule	
Develop Volunteer Requirements and Staffing Plan	
Permit Consultant	$2000
List permits required and process to transfer responsibility to TNS	
Grant Writer	$2000
Needed to increase program funding and operational costs	
Printing, Advertising, and Mail	$3000
Fundraising Materials and Mailings	
Program/Fundraising Advertising	
Postage to Support Operations	
Filing Fees	$1000
Michigan State Incorporation Fee – Filed in May 2010	
IRS 501(c)(3) Application Fee – Filed in August 2010	
Legal Fees	$1000
For City Agreement Review	
Other Office Supplies	$500
Sum	$20000

Troy Nature Society Start Up Cost Plan.