



## CITY COUNCIL AGENDA ITEM

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Date: March 11, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Acting Assistant City Manager/Economic Development Services  
Susan A. Leirstein, Purchasing Director  
Timothy L. Richnak, Public Works Director

Subject: Standard Purchasing Resolution 1 – Award To Low Bidder: Park Restroom and Picnic Shelter Cleaning

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### Background

On March 2, 2011, bid proposals were received to provide seasonal requirements and furnish all labor, equipment, and supplies to clean the City of Troy park restrooms and picnic shelters with a two (2) year option to renew. 213 vendors were notified via the MITN system, with seven (7) bid responses received.

The low bidder, American Cleaning Company LLC, returned a bid proposal to perform restroom and picnic shelter cleaning seven (7) days per week from April through October for an estimated total of \$36,978.60 at unit prices contained on the bid tabulation.

With a reduction in full time staff in the Parks division, as well as elimination of all seasonal workers that used to perform this work, it is necessary to contract the cleaning of restrooms and picnic shelters in order to maintain the level of service needed to keep the parks sanitary for public use.

### Recommendation

City management recommends awarding the contract to provide one (1) year requirements and furnish all labor, equipment, and supplies to clean the City of Troy park restrooms and picnic shelters with a two (2) year option to renew to the low bidder, American Cleaning Company LLC, 52844 Karon Macomb Township, MI 48042, for an estimated total of \$36,978.60. The award is contingent upon the vendor's submission of proper insurance certificates and all other specified requirements.

### Fund Availability

Funds are available for this contract in the Park Operations budget for contractual maintenance.

VENDOR NAME:	<b>American Cleaning Company LLC</b>	Wright Way Services & Supplies Inc
CHECK #	9479204259	9197104691
CHECK AMOUNT	500.00	500.00

Item #	Location	# of Buildings	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week
<b>Restroom</b>								
1	Boulan Park	2	\$ 9.39	9	\$ 169.02	\$ 10.00	9	\$ 180.00
2	Brinston Park	1	\$ 9.39	9	\$ 84.51	\$ 15.00	9	\$ 135.00
3	Firefighters Park	1	\$ 9.39	9	\$ 84.51	\$ 15.00	9	\$ 135.00
4	Jaycee Park	2	\$ 9.39	9	\$ 169.02	\$ 10.00	9	\$ 180.00
5	Raintree Park	1	\$ 9.50	9	\$ 85.50	\$ 15.00	9	\$ 135.00
6	Flynn Park	1	\$ 9.50	7	\$ 66.50	\$ 15.00	7	\$ 105.00
7	Troy Farm	1	\$ 9.50	7	\$ 66.50	\$ 15.00	7	\$ 105.00
<b>Picnic Shelters</b>								
8	Boulan Park	2	\$ 9.39	9	\$ 169.02	\$ 8.00	9	\$ 144.00
9	Brinston Park	1	\$ 9.39	9	\$ 84.51	\$ 14.00	9	\$ 126.00
10	Firefighters Park	1	\$ 9.39	9	\$ 84.51	\$ 14.00	9	\$ 126.00
11	Jaycee Park	1	\$ 9.39	9	\$ 84.51	\$ 14.00	9	\$ 126.00
12	Raintree Park	1	\$ 9.39	9	\$ 84.51	\$ 14.00	9	\$ 126.00
					\$ 1,232.62	\$ 1,623.00		
30 Weeks					\$ 36,978.60	\$ 48,690.00		

<b>SITE INSPECTIONS:</b>	Y or N	Yes	Yes
	DATE	2/18/2011	2/25/2011
<b>CONTACT INFORMATION:</b>	Hours of Operation	24 Hours	6am - 6pm
	Contact Name	Brisida Bibashani	Ollie Wright
	24 Hr Phone Number	586.855.4086	313.929.5214
<b>INSURANCE:</b>	Can Meet	Yes	Yes
	Cannot Meet		
<b>PAYMENT TERMS:</b>		30 days after completion	30 days Net
<b>ACKNOWLEDGEMENT</b>	Signed Y or N	Yes	Yes
<b>EXCEPTIONS:</b>		N/A	No Exceptions

PROPOSAL: Provide seasonal requirements and furnish all labor, equipment, and supplies to clean the City of Troy Park Restrooms and Picnic Shelters with a two (2) year option to renew

**BOLDFACE TYPE DENOTES LOW BIDDER**

ATTEST:  
Jeffrey Biegler  
Diane Fisher  
Julie Hamilton

Susan Leirstein CPPO, CPPB  
Purchasing Director

VENDOR NAME:	Kristel Cleaning Inc (Option #1)	Kristel Cleaning Inc (Option #2)
CHECK #	17823822	(see option #1)
CHECK AMOUNT	500.00	

Item #	Location	# of Buildings	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week
<b>Restroom</b>								
1	Boulan Park	2	\$ 22.00	9	\$ 396.00	\$ 18.00	9	\$ 324.00
2	Brinston Park	1	\$ 12.00	9	\$ 108.00	\$ 12.00	9	\$ 108.00
3	Firefighters Park	1	\$ 12.00	9	\$ 108.00	\$ 12.00	9	\$ 108.00
4	Jaycee Park	2	\$ 18.00	9	\$ 324.00	\$ 18.00	9	\$ 324.00
5	Raintree Park	1	\$ 12.00	9	\$ 108.00	\$ 12.00	9	\$ 108.00
6	Flynn Park	1	\$ 12.00	7	\$ 84.00	\$ 12.00	7	\$ 84.00
7	Troy Farm	1	\$ 12.00	7	\$ 84.00	\$ 12.00	7	\$ 84.00
<b>Picnic Shelters</b>								
8	Boulan Park	2	\$ 23.00	9	\$ 414.00	\$ 18.00	9	\$ 324.00
9	Brinston Park	1	\$ 18.00	9	\$ 162.00	\$ 12.00	9	\$ 108.00
10	Firefighters Park	1	\$ 23.00	9	\$ 207.00	\$ 18.00	9	\$ 162.00
11	Jaycee Park	1	\$ 18.00	9	\$ 162.00	\$ 12.00	9	\$ 108.00
12	Raintree Park	1	\$ 18.00	9	\$ 162.00	\$ 12.00	9	\$ 108.00
					\$ 2,319.00	\$ 1,950.00		
30 Weeks					\$ 69,570.00	\$ 58,500.00		

<b>SITE INSPECTIONS:</b>	Y or N	Yes
	DATE	6/25/2010
<b>CONTACT INFORMATION:</b>	Hours of Operation	8am - 5pm
	Contact Name	Ben Pilumaj
	24 Hr Phone Number	586.855.0153
<b>INSURANCE:</b>	Can Meet	Yes
	Cannot Meet	
<b>PAYMENT TERMS:</b>		30 Days
<b>ACKNOWLEDGEMENT</b>	Y or N	Yes
<b>EXCEPTIONS:</b>		BLANK

PROPOSAL: Provide one (1) year requirements and furnish all labor, equipment, and supplies to clean the City of Troy Park Restrooms and Picnic Shelters with a two (2) year option to renew

VENDOR NAME:	Du All Cleaning Inc	ABM Janitorial Services - North Central Inc
CHECK #	530501122-2	013003857
CHECK AMOUNT	500.00	500.00

Item #	Location	# of Buildings	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week
<b>Restroom</b>								
1	Boulan Park	2	\$ 35.00	9	\$ 630.00	\$ 62.00	9	\$ 1,116.00
2	Brinston Park	1	\$ 35.00	9	\$ 315.00	\$ 32.00	9	\$ 288.00
3	Firefighters Park	1	\$ 35.00	9	\$ 315.00	\$ 62.00	9	\$ 558.00
4	Jaycee Park	2	\$ 35.00	9	\$ 630.00	\$ 62.00	9	\$ 1,116.00
5	Raintree Park	1	\$ 35.00	9	\$ 315.00	\$ 46.00	9	\$ 414.00
6	Flynn Park	1	\$ 35.00	7	\$ 245.00	\$ 70.00	7	\$ 490.00
7	Troy Farm	1	\$ 35.00	7	\$ 245.00	\$ 46.00	7	\$ 322.00
<b>Picnic Shelters</b>								
8	Boulan Park	2	\$	9	\$ 50.00	\$ 32.00	9	\$ 576.00
9	Brinston Park	1	\$	9	\$ 50.00	\$ 32.00	9	\$ 288.00
10	Firefighters Park	1	\$	9	\$ 50.00	\$ 40.00	9	\$ 360.00
11	Jaycee Park	1	\$	9	\$ 50.00	\$ 40.00	9	\$ 360.00
12	Raintree Park	1	\$	9	\$ 50.00	\$ 32.00	9	\$ 288.00
					\$ 2,945.00	\$ 6,176.00		
30 Weeks					\$ 88,350.00	\$ 185,280.00		

<b>SITE INSPECTIONS:</b>	Y or N	Yes	No
	DATE	2/25/2011	
<b>CONTACT INFORMATION:</b>	Hours of Operation	8am - 5pm	8am - 5pm
	Contact Name	Mondi Rakaj	Joe Widzinski
	24 Hr Phone Number	586.709.9517	313.999.5344
<b>INSURANCE:</b>	Can Meet	Yes	Yes
	Cannot Meet		
<b>PAYMENT TERMS:</b>		Net 30	Net 30
<b>ACKNOWLEDGEMENT</b>	Y or N	Yes	Yes
<b>EXCEPTIONS:</b>		N/A	BLANK

PROPOSAL: Provide one (1) year requirements and furnish all labor, equipment, and supplies to clean the City of Troy Park Restrooms and Picnic Shelters with a two (2) year option to renew

VENDOR NAME: R&B Maintenance Service LLC

CHECK # 9202207481

CHECK AMOUNT 500.00

Item #	Location	# of Buildings	Cost/Cleaning/ Building	# of Cleanings Per Week/Bldg	Cost Per Week			
<b>Restroom</b>								
1	Boulan Park	2	\$ 600.00	9	\$ 10,800.00			
2	Brinston Park	1	\$ 324.00	9	\$ 2,916.00			
3	Firefighters Park	1	\$ 324.00	9	\$ 2,916.00			
4	Jaycee Park	2	\$ 600.00	9	\$ 10,800.00			
5	Raintree Park	1	\$ 324.00	9	\$ 2,916.00			
6	Flynn Park	1	\$ 310.00	7	\$ 2,170.00			
7	Troy Farm	1	\$ 272.00	7	\$ 1,904.00			
<b>Picnic Shelters</b>								
8	Boulan Park	2	\$ 750.00	9	\$ 13,500.00			
9	Brinston Park	1	\$ 700.00	9	\$ 6,300.00			
10	Firefighters Park	1	\$ 800.00	9	\$ 7,200.00			
11	Jaycee Park	1	\$ 730.00	9	\$ 6,570.00			
12	Raintree Park	1	\$ 790.00	9	\$ 7,110.00			
					\$ 75,102.00			
30 Weeks					\$ 2,253,060.00			

**SITE INSPECTIONS:** Y or N Yes  
 DATE 2/24/2011

**CONTACT INFORMATION:** Hours of Operation 8am - 5pm M-Sat  
 Contact Name Shirley Ross  
 24 Hr Phone Number 313.333.3879

**INSURANCE:** Can Meet Yes  
 Cannot Meet

**PAYMENT TERMS:** 2% Net 10

**ACKNOWLEDGEMENT** Y or N Yes

**EXCEPTIONS:** Bid reflects maximum time. If awarded, negotiation may be discussed for minimum time.

PROPOSAL: Provide one (1) year requirements and furnish all labor, equipment, and supplies to clean the City of Troy Park Restrooms and Picnic Shelters with a two (2) year option to renew