



## CITY COUNCIL AGENDA ITEM

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April 1, 2011

To: John Szerlag, City Manager

From: Mark F. Miller, Director of Economic & Community Development  
Susan A. Leirstein, Purchasing Director  
Stuart J. Alderman, Recreation Director

Subject: Standard Purchasing Resolution 1: Award To Low Bidder – Pump Repair and  
Emergency Services - Indoor and Outdoor Pools

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### **Background**

On March 23, 2011, bids were received and opened in accordance with City Charter and Code to furnish all labor, tools, equipment including cranes etc., and transportation services to provide two-year requirements of pump repair and emergency repairs on the City of Troy (outdoor and indoor) pools with two-one-year renewal options. Having a contract for pump repairs keeps operating costs lower and ensures less downtime for the patrons.

There were 93 vendors notified via the MITN system with three bids received. Five companies actually visited the sites. Professional Pump Inc of Belleville, MI was the low total bidder. Professional Pump has twenty-five (25) years of experience working with these types of pumps.

### **Recommendation**

City management recommends awarding a contract to furnish all labor, tools, equipment including cranes etc., and transportation services to provide two-year requirements of pump repair and emergency repairs on the City of Troy (outdoor and indoor) pools with two-one-year renewal options to the low total bidder, Professional Pump Inc of Belleville, MI for an estimated total cost of \$20,000.00 per year at unit prices contained in the bid tabulation dated March 23, 2011, contingent upon contractor submission of properly executed bid and contract documents including insurance certificates and all other specified requirements.

### **Fund Availability**

The funds for these services are available in the Community Center and Troy Family Aquatic Center Contractual Services Account – Equipment Maintenance Fund.

Prepared by: Brian Goul, Aquatics Coordinator

G:/Bid Award 10-11 New Format/Award Standard Purchasing Resolution 1 - PumpMtnce&RepairITB-COT 11-05.doc

**CITY OF TROY  
 BID TABULATION  
 PUMP REPAIR SERVICES**

VENDOR NAME: sl

<b>Professional Pump Inc</b>	Core Electric / Michigan Pump	Kerr Pump and Supply
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**PROPOSAL: FURNISH TWO-YEAR REQUIREMENTS OF PUMP REPAIR AND EMERGENCY REPAIR SERVICES FOR BOTH INDOOR AND OUTDOOR POOLS FOR THE CITY OF TROY WITH TWO ONE-YEAR RENEWAL OPTIONS**

<u>EST/QTY</u>	<u>ITEM</u>	<u>Repair Service - 2-Man Crew</u> <u>DESCRIPTION</u>	PER MAN HOUR	PER MAN HOUR	PER MAN HOUR
40 hrs	1.a.	<b>On Site</b> Regular Time - Hour per Man	\$ 48.00	\$ 81.50	\$ 80.00
60 hrs	1.b.	<b>Off Site</b> Regular Time - Hour per Man	\$ 48.00	\$ 75.00	\$ 80.00
20 hrs	1.c.	<b>COST</b> - to remove pumps from their housing- Labor/Eqmt.	\$ 180.00	\$ 150.00	\$ 250.00
	1.d.	<b>RESPONSE TIME:</b> Within	4 /Hrs	4 /Hrs	4 /Hrs
20 hrs	2	<b>Emergency Repairs - 2-Man Crew</b> Regular Time - Hour per Man	\$ 60.00	\$ 81.50	\$ 80.00
		Overtime: - Hour per Man	\$ 60.00	\$ 106.50	\$ 120.00
		Holiday Time - Hour per Man	\$ 60.00	\$ 131.50	\$ 160.00
<b>ESTIMATED TOTAL COST:</b>			\$ 19,200.00	\$ 24,780.00	\$ 29,200.00

**TROY FAMILY AQUATIC CENTER (FLOWAY)**

3 **Repair Parts**  
 Discount %  
 Parts Price List  
 Dated  
 PRICE LIST - Marked  
 A Markup/Markdown  
 Impeller Replacement Cost  
 Pump Shaft Replacement Cost

Blank	N/A	0%
Blank	N/A	2011
Blank	N/A	2/1/2011
Blank	N/A	Blank
<b>Markup 15%</b>	Plus 10%	Plus 20%
Blank	Cost + 10%	Blank
Blank	Cost + 10%	Blank

**TROY COMMUNITY CENTER (AURORA)**

4 **Repair Parts**  
 Discount %  
 Parts Price List  
 Dated  
 PRICE LIST - Marked  
 A Markup/Markdown  
 Impeller Replacement Cost  
 Pump Shaft Replacement Cost

Blank	N/A	10%
Blank	N/A	2011
Blank	N/A	2/1/2011
Blank	N/A	Blank
<b>Markup 15%</b>	Plus 10%	Plus 20%
Blank	Cost + 10%	\$ 2,974.00
Blank	Cost + 10%	N/A

5 **Travel Time**  
 Complete Repair Call

\$ 48.00	\$ 100.00	\$ 40.00
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**MANDATORY:**

Number of years experience

25 Years	10 Years	50 Years
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**CONTACT INFORMATION:**

Hrs of Operation  
 Contact Number

7:30AM-4:30PM (734) 394-7878	7AM-3:30PM M-F (313) 382-7140	8AM-5PM (734) 664-4796
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**SITE INSPECTION:** Yes or No  
 Date

No	Yes	Yes
	3/10/11	In 2009

Opening Date -- 03/23/11  
 Date Reviewed - 3/25/2011

**CITY OF TROY  
 BID TABULATION  
 PUMP REPAIR SERVICES**

VENDOR NAME:		<b>Professional Pump Inc</b>	Core Electric /	Kerr Pump and
			Michigan Pump	Supply
<b>INSURANCE:</b>	Can Meet	XX	XX	XX
	Cannot Meet			
	Signed Y or N	Y	Y	Y
<b>PAYMENT TERMS:</b>		Blank	Net 30	Net 30
<b>WARRANTY:</b>		AS SPECIFIED		
<b>ALL OR NONE AWARD: Y or N</b>		N	N	N
<b>EXCEPTIONS:</b>		Blank	warranty 1 yr from date of install or 1 yr from date of delivery whichever occurs first	Blank
<b>ACKNOWLEDGEMENT: Y or N</b>		Y	Y	N
<b>TWO FORMS COMPLETED: Attached</b>				
<b>Legal Status: Y or N</b>		N	Y	Y
<b>Non-Collusion: Y or N</b>		Y	Y	Y

NO BIDS:  
Pleune Service Company

ATTEST:  
Julie Hamilton  
Brian Goul  
Diane Fisher

**BOLDFACE TYPE DENOTES LOW TOTAL BIDDER**

Susan Leirstein CPPO, CPPB  
 Purchasing Director