

OK



## MEMORANDUM

---

Date: April 15, 2011

To: John Szerlag, City Manager 

From: John M. Lamerato, Assistant City Manager/Finance and Administration   
Tonni L. Bartholomew, City Clerk 

Subject: Late Agenda Submittal

---

The City Clerk's office received an agenda item from the Police Department after the distribution of the final City Council Agenda on Thursday, April 14, 2011. The agenda item, *Application Regarding New Wholesale Liquor License for Woodberry Wine, LLC*, has a very timely request and requires action by City Council prior to May 1, 2011.

A motion to suspend City Council Rules to allow the modification to the Council's Agenda as well as the proposed Agenda Item is attached to this memorandum. After the suspension of Council's Rules #6, Order of Business, the item could be added as I.7 - *Application Regarding new Wholesale Liquor License for Woodberry Wine, LLC*. Due to the length of the back-up documentation, it is recommended that the item be provided to City Council and the public early by placing the item on the City's web page as a late submittal, emailing the item to City Council and placing the item (yellow copy) on the Council's Table Monday night for Council's consideration.

**Resolution to Suspend Rules of Procedure for the City Council, Rule #6 – Order of Business**

Suggested Resolution

Resolution #2011-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **SUSPENDS** Rules of Procedure for the City Council, Rule #6 *Order of Business*, and **AUTHORIZE** City Council to amend their agenda to allow Council to discuss and take action on Item I-7, *Application Regarding New Wholesale Liquor License for Woodberry Wine, LLC*. which does not appear on the printed agenda.

Yes:

No:

**I-7 Request from Woodberry Wine, LLC for a New Wholesale Liquor License**

(a) Request For New Wholesale Liquor License

Suggested Resolution

Resolution #2011-04-

Moved by

Seconded by

RESOLVED, That Troy City Council hereby **CONSIDERS** for **APPROVAL** the request from Woodberry Wine, LLC for a new Wholesale License to be located at 1307 East Maple, Suite B, Troy, MI, 48083, Oakland County {MLCC Req. #607285}; and hereby **AUTHORIZES** the Mayor and City Clerk to EXECUTE the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:

(b) Agreement

Suggested Resolution

Resolution #2011-04-

Moved by

Seconded by

WHEREAS, The Troy City Council deems it necessary to enter into agreements with applicants for liquor licenses for the purpose of providing civil remedies to the City of Troy in the event licensees fail to adhere to Troy Codes and Ordinances;

THEREFORE, BE IT RESOLVED, That Troy City Council hereby **APPROVES** an agreement with Woodberry Wine, LLC for a new Wholesale License to be located at 1307 East Maple, Suite B, Troy, MI, 48083, Oakland County {MLCC Req. #607285}; and hereby **AUTHORIZES** the Mayor and City Clerk to EXECUTE the document, a copy of which shall be **ATTACHED** to the original Minutes of this meeting.

Yes:

No:



## CITY COUNCIL AGENDA ITEM

---

Date: April 12, 2011

To: John Szerlag, City Manager

From: Gary Mayer, Chief of Police *GM*  
Captain Gerard Scherlinck, Operations Division *SS*  
Lieutenant Robert Redmond *RR* 508

Subject: Application regarding New Wholesale Liquor License for Woodberry Wine, LLC

---

### Background

Woodberry Wine, LLC requests a new Wholesale License to be located at 1307 East Maple, Suite B, Troy, MI, 48083, Oakland County {MLCC Req. #607285}.

On April 11, 2011 John "Jack" Bourget was present to answer questions from the Liquor Advisory Committee. Mr. Bourget explained to the Committee that he has operated as a wine importer and a wholesaler in Troy since 2004. A new MLCC regulation prohibits one person from holding both an importer license and a wholesaler license. Due to this recent law change, Mr. Bourget has formed a new business, Woodberry Wine, LLC, of which he is the principal manager. His wife will act as the import license holder for J & J Importers and he will act as the wholesale license holder for Woodberry Wine.

According to Mr. Bourget, the state is making all previous holders of both importer and wholesaler licenses split into two businesses each having a separate license. This was a new law that was passed recently by the legislature. Mr. Bourget and his wife previously held both licenses (import and wholesale) under the name of J & J Importers, LLC (JJI). As of May 1<sup>st</sup>, JJI will be the importer and Woodberry Wine, LLC (WW) the new company formed, will be the wholesaler and hold that license. WW will operate out of the same space that JJI operated out of in Troy. Mr. Bourget's wife and he were the majority shareholders of JJI and now Mr. Bourget will own the majority of WW and his wife will be the owner of JJI. This ownership arrangement has been approved by the state. Currently JJI is in the same space in Troy that will be occupied by WW as of May 1<sup>st</sup> (which is the deadline we have to obtain the WW license as the new wholesaler). JJI will no longer need the current warehouse because it will not own any inventory after May 1<sup>st</sup>. Woodberry Wine will not begin operation until May 1<sup>st</sup>. At that point WW will buy all the inventory of JJI...but not before that date because JJI will continue to operate under both licenses until April 30<sup>th</sup>. In summary then, JJI will no longer need the space it currently operates out of in Troy, the lease for that space will be re-written (already underway with the landlord) in the name of Woodberry Wine, LLC

The Police Department did not find any disqualifying factors for this request. In addition, the Liquor Advisory Committee unanimously approved their request.



## CITY COUNCIL AGENDA ITEM

---

The request complies with all applicable Troy City Ordinances and Michigan Liquor Control Commission Rules.

### Recommendation

Recommend approval of the request from Woodberry Wine, LLC for New Wholesale Liquor License.

Prepared by: Jeff Oberski



INTEGRITY \* RESPECT \* LAWS AND THE CONSTITUTION \* ACCOUNTABILITY \* PROBLEM SOLVING \* PROFESSIONALISM

## MEMORANDUM

DATE: 4/12/11

TO: Chief Gary Mayer

FROM: Captain Gerard Scherlinck *GS*  
Lieutenant Robert Redmond *MR*  
Sergeant Russel Harden *RH*  
Officer James Feld *JF*  
Jeff Oberski *JO*

**APPROVED**

PATROL DIVISION COMMANDER

*Capt. J. Scherlinck*  
4/14/11

RE: Executive Summary regarding New Wholesale Liquor License for Woodberry Wine, LLC

- Woodberry Wine, LLC requests a new Wholesale License to be located at 1307 East Maple, Suite B, Troy, MI, 48083, Oakland County {MLCC Req. #607285}.
- On April 11, 2011 John "Jack" Bourget was present to answer questions from the Liquor Advisory Committee.
- Mr. Bourget explained to the Committee that he has operated as a wine importer and a wholesaler in Troy since 2004. A new MLCC regulation prohibits one person from holding both an importer license and a wholesaler license. Due to this recent law change, Mr. Bourget has formed a new business, Woodberry Wine, LLC, of which he is the principal manager. His wife will act as the import license holder for J & J Importers and he will act as the wholesale license holder for Woodberry Wine.
- Mr. Bourget sent an e-mail to the Troy City Clerk explaining the reason for his request in more detail. According to Mr. Bourget, the state is making all previous holders of both importer and wholesaler licenses split into two businesses each having a separate license. This was a new law that was passed recently by the legislature. Mr. Bourget and his wife previously held both licenses (import and wholesale) under the name of J & J Importers, LLC (JJI). As of May 1<sup>st</sup>, JJI will be the importer and Woodberry Wine, LLC (WW) the new company formed, will be the wholesaler and hold that license. WW will operate out of the same space that JJI operated out of in Troy. Mr. Bourget's wife and he were the majority shareholders of JJI and now Mr. Bourget will own the majority of WW and his wife will be the owner of JJI. This ownership arrangement has been approved by the state. Currently JJI is in the same space in Troy that will be occupied by WW as of May 1<sup>st</sup> (which is the deadline we have to obtain the WW license as the new wholesaler). JJI will no longer need the current warehouse because it will not own any inventory after May 1<sup>st</sup>. Woodberry Wine will not begin operation until May 1<sup>st</sup>. At that point WW will buy all the inventory of JJI...but not before that date because JJI will continue to operate under both licenses until April 30<sup>th</sup>. In summary then, JJI will no longer need the space it currently operates out of in Troy, the lease for that space will be re-written (already underway with the landlord) in the name of Woodberry Wine, LLC.
- The committee unanimously approved the request.

- The police investigation has revealed that no significant incidents have occurred at Woodberry Wine, nor at J & J Importers.
  
- License Applicant John “Jack” Bourget (12/19/44) has:
  - A valid State of Michigan Operator’s License.
  - A clear Criminal History.
  - No notable police contacts.
  
- License Applicant Jeanne Bourget (8/19/61) has:
  - A valid State of Michigan Operator’s License.
  - A clear Criminal History.
  - No notable police contacts.

A regular meeting of the Liquor Advisory Committee was held on Monday, April 11, 2011 in the Lower Level Conference Room of Troy City Hall, 500 West Big Beaver Road. Chairman Max K. Ehlert called the meeting to order at 6:57 p.m.

**ROLL CALL:**

**PRESENT:** Max K. Ehlert, Chairman  
W. Stan Godlewski  
Patrick C. Hall  
Andrew Kaltsounis  
David S. Ogg  
Timothy P. Payne

**ABSENT:** Bohdan L. Ukraineec

**ALSO PRESENT:** Officer James Feld  
Lori Grigg Bluhm, City Attorney  
Dane Lepola, student representative  
Pat Gladysz

**Resolution to Excuse Committee Member Ukraineec**

Resolution #LC2011-04-008  
Moved by Hall  
Seconded by Kaltsounis

RESOLVED, That the absence of Committee member Ukraineec at the Liquor Advisory Committee meeting of April 11, 2011 be **EXCUSED**.

Yes: 6  
No: 0  
Absent: Ukraineec

---

**Resolution to Approve Minutes of March 14, 2011 Meeting**

Resolution #LC2011-04-009  
Moved by Hall  
Seconded by Godlewski

RESOLVED, That the Minutes of the March 14, 2011 meeting of the Liquor Advisory Committee be **APPROVED**.

Yes: 6  
No: 0  
Absent: Ukraineec

**Agenda Items**

1. **Woodberry Wine, LLC** requests a new Wholesale License to be located at 1307 East Maple, Suite B, Troy, MI, 48083, Oakland County {MLCC Req. #607285}.

Present to answer questions from the Committee was Jack Bourget.

Mr. Bourget explained to the Committee that he has operated as a wine importer and a wholesaler in Troy since 2004. A new MLCC regulation prohibits one person from holding both an importer license and a wholesaler license. Due to this recent law change, Mr. Bourget has formed a new business, Woodberry Wine, LLC, of which he is the principal manager. His wife will act as the import license holder for J & J Importers and he will act as the wholesale license holder for Woodberry Wine.

Resolution #LC2011-04-010

Moved by Godlewski

Seconded by Hall

RESOLVED, That the Liquor Advisory Committee recommends that the request of Woodberry Wine, LLC for a new Wholesale License to be located at 1307 East Maple, Suite B, Troy, MI, 48083, Oakland County be **APPROVED**.

Yes: 6  
No: 0  
Absent: Ukrainec

---

2. **Capital Grille Holdings., Inc.** (A North Carolina Corporation) requests New Outdoor Service (1 Area) to be held in conjunction with 2010 Class C and SDM Licensed Business with Official Permit (Food), located at Somerset Collection North, 2800 West Big Beaver, Space #Q 123, Troy, MI 48084, Oakland County. {MLCC Req. #569015}.

Present to answer questions from the Committee was attorney John Carlin.

Mr. Carlin informed the Committee that Capital Grille would like to build an outdoor service patio at their Somerset Collection location. It will be similar to the temporary outdoor service area they built when the Ryder Cup was in Michigan in 2004. The area will be fully fenced, including decorative flower boxes and seating for 42 at tables with umbrellas. No smoking will be allowed in this outdoor area. The fencing will be removed during the winter months. They have received plan approval from the Planning, Building, and Fire Departments.

Resolution #LC2011-04-011

Moved by Hall

Seconded by Godlewski

RESOLVED, That the Liquor Advisory Committee recommends that the request of Capital Grille Holdings., Inc. (A North Carolina Corporation) for a New Outdoor Service (1 Area) to be held in conjunction with 2010 Class C and SDM Licensed Business with Official Permit (Food), located at Somerset Collection North, 2800 West Big Beaver, Space #Q 123, Troy, MI 48084, Oakland County be **APPROVED**.

Yes: 6  
No: 0  
Absent: Ukrainec

- 
3. **Sanctuary Lake Golf Management, LLC** (a wholly owned subsidiary of Billy Casper Golf, LLC) and the City of Troy request to Transfer Ownership of 2010 Class C Licensed Business with Official Permit (Food/Golf) & Outdoor Service (1 Area), located at 1450 East South Boulevard, Troy, MI 48085, Oakland County, from Kosch Special Events, LLC. Sanctuary Lake Golf Management, LLC (a wholly owned subsidiary of Billy Casper Golf, LLC) also request that, as an alternative to a transfer of the 2010 Class C Licensed Business (Food/Golf) & Outdoor Service (1 Area) to Sanctuary Lake Golf Management, LLC that the license be issued to the City of Troy with the understanding that Sanctuary Lake Golf Management, LLC will request a Participation Permit under the City of Troy’s Class C (Food/Golf) Liquor License.

Due to time constraints, a resolution approving both of these actions as alternatives is requested. Troy City Council will make the final determination of which alternative to pursue.

Present to answer questions from the Committee was attorney John Carlin.

Mr. Carlin informed the Committee there have been changes in the liquor laws regarding concessionaires and hotels. The new law allows for a participation permit to be attached to the license. In the present case, the City of Troy would be the license holder and a participation permit would be issued to the concessionaire. The participation permit can be cancelled at any time by the license holder by way of a letter to the MLCC.

City Attorney Lori Grigg Bluhm advised the Committee that there are some risks associated with participation permits. One risk is that if the City of Troy is the license holder, then they hold the liability and would need to have insurance. The City Attorney’s office is researching all the facets of participation permits and the associated risks, and they will advise City Council.

As is set forth above, the City Attorney’s office is proposing two alternatives to the resolution on this agenda item due to time constraints. Ms. Bluhm advised that this Committee can definitely make their recommendation to City Council as to which alternative they feel would be best.

Resolution #LC2011-04-012

Moved by Hall

Seconded by Ogg

RESOLVED, That the Liquor Advisory Committee recommends that the request of Sanctuary Lake Golf Management, LLC (a wholly owned subsidiary of Billy Casper Golf, LLC) to transfer the 2010 Class C Licensed Business (Food/Golf) & Outdoor Service (1 Area) to Sanctuary Lake Golf Management, LLC and the license be issued to the City of Troy with the understanding that Sanctuary Lake Golf Management, LLC will request a Participation Permit under the City of Troy’s Class C (Food/Golf) Liquor License be **APPROVED**. Also, as an alternative, the Liquor Advisory Committee recommends that the request of Sanctuary Lake Golf Management, LLC (a wholly owned subsidiary of Billy Casper Golf, LLC) and the City of Troy to Transfer Ownership of 2010 Class C Licensed Business with Official Permit (Food/Golf) & Outdoor Service (1 Area), located at 1450 East South Boulevard, Troy, MI 48085, Oakland County, from Kosch Special Events, LLC be **APPROVED**.

Yes: 6  
No: 0  
Absent: Ukrainec

---

Officer Feld advised the Committee on the following:

***Hollywood Super Market No. 3***

This request for transfer should appear on next month’s Agenda.

***The St. Andrews Society of Detroit***

This request for dance permit should appear on next month’s Agenda.

***Cameron Mitchell Restaurants (Ocean Prime)***

This request will be held off until next year.

***Smoker’s Express***

After being denied by City Council, the applicant appealed to the MLCC and they were successful. City Attorney Lori Grigg Bluhm mentioned that a copy of the MLCC opinion will be sent to members of this Committee.

---

City Attorney Ms. Bluhm advised that the decision to not hold liquor violation hearings this year was due in part to staff reductions in many city departments. While she acknowledged the value of the hearings, she stated that the forceful letter sent from

the Police Department required those businesses with violations to re-train their employees in either TIPS or TAMS, and forward verification of that training to Officer Feld.

Ms. Bluhm also informed the Committee that Crank’s Catering has withdrawn from consideration to be awarded the catering contract at the Community Center. There are other applicants that are now being considered.

---

The meeting adjourned at 7:50 p.m.

---

Max K. Ehlert, Chairman

---

Patricia A. Gladysz, Secretary II

**AGREEMENT REGARDING LIQUOR LICENSE REQUEST**

Re: Applicant: Woodberry Wine, LLC  
Address: 1307 E. Maple Rd. Suite B  
City/State/Zip: Troy, MI 480 student

Date: \_\_\_\_\_  
Type of License/s: Wholesaler  
MLCC Request ID: 607285

This Agreement, made by and between the CITY OF TROY, MICHIGAN, a municipal corporation, with offices located at 500 W. Big Beaver Road, Troy, Michigan, 48084, hereinafter known as THE CITY, and the Applicant as indicated above, hereinafter known as APPLICANT.

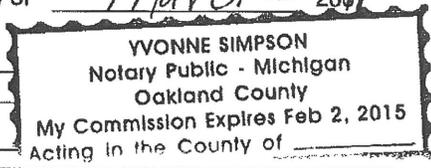
1. The City Council of the City of Troy, for and in consideration of the following covenants and conditions, agrees to recommend to the Michigan Liquor Control Commission Approval of the requested Liquor License to be located as indicated above in Troy Michigan.
2. In consideration of the City of Troy's recommendation for approval of the request, the applicant hereby agrees that:
  - (a) It has read and is aware of the provisions of City of Troy Ordinances, Chapter No. 67, Chapter No. 68, Chapter No. 98 and Chapter No. 101, and agrees that it shall be deemed to have knowledge of any subsequent amendments to said Chapters which may become effective during the term of this agreement.
  - (b) It agrees to observe and comply with all laws, statutes, ordinances, rules, regulations or resolutions of the United States government, State of Michigan, and the City of Troy, or any department or agency of the governmental entities, as well as the rules and regulations of the Michigan Liquor Control Commission as they pertain to the operation of a liquor licensed business in the City of Troy.
  - (c) It agrees to immediately require all employees who serve/sell alcohol to attend a recognized alcohol awareness program, and forward the names of each certified employee to the Troy Police Department. The alcohol awareness program must either be recognized by the Troy Police Department (i.e. TIPS, TAMS), or the program must be reviewed by the Troy Police Department to insure that the program is comparable to the recognized programs.
3. Applicant agrees that the recommendation for Approval agreed upon by the City Council is not a property right and is approved upon the express and continuing condition that no violation as set forth in paragraph 2 of this agreement shall occur.
4. Applicant agrees that the recommendation for Approval agreed upon by the City Council is approved upon the express and continuing condition that the physical characteristics (including but not limited to the inside layout, building design and engineering, seating capacity, parking space allocations, fire exits, and other physical attributes); and also the nature and type of business intended to be conducted remain virtually the same.
5. Applicant agrees that upon such violation, after full investigation and an opportunity for said applicant to be heard, upon a finding by the City Council that a violation as set forth in paragraph 2 of this agreement has occurred, the City Council shall have just cause for revocation of said recommendation for approval.

**LICENSEE AUTHORIZED REPRESENTATIVE**

Witnesses: Tatyana Shiboyleis

By: [Signature]

Subscribed and sworn to before me this 15 day of March 2011  
Notary Public, Oakland County, MI  
Acting in the County of \_\_\_\_\_  
My commission expires: Feb 2, 2015



[Signature]

**CITY OF TROY**

Witnesses: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Louise Schilling, Mayor  
By: \_\_\_\_\_  
Tonni Bartholomew, City Clerk

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_\_\_  
Notary Public, \_\_\_\_\_ County, MI  
Acting in the County of Oakland  
My commission expires: \_\_\_\_\_



Michigan Department of Energy, Labor & Economic Growth  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**  
 7150 Harris Drive, P.O. Box 30005  
 Lansing, Michigan 48909-7505

**POLICE INVESTIGATION REPORT**  
 [Authorized by MCL 436.1217 and R 436.1105; MAC]

<b>FOR MLCC USE ONLY</b>	
Request ID #	<u>607285</u>
Business ID #	<u>225766</u>

**Please conduct your investigation as soon as possible, complete all four sections of this report and return the completed report and fingerprint cards to the MLCC.**

**LICENSEE/APPLICANT NAME, BUSINESS ADDRESS AND LICENSING REQUEST:**

Woodberry Wine, LLC requests a new Wholesale License to be located at 1307 E Maple, Suite B, Troy, MI 48083, Oakland County.

**Section 1. APPLICANT INFORMATION**

<b>APPLICANT #1:</b> John M Bourget 266 Woodberry Dr, Bloomfield Hills, MI 48304 (248) 594-3386 (home) or (248) 528-9463 (work)	<b>APPLICANT #2:</b>
<b>DATE FINGERPRINTED**:</b> <b>NO FINGERPRINTS REQUIRED</b>	<b>DATE FINGERPRINTED**:</b>
<b>DATE OF BIRTH:</b> 12-19-1944 Is the applicant a U.S. Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No* *Does the applicant have permanent Resident Alien status? <input type="checkbox"/> Yes <input type="checkbox"/> No* *Does the applicant have a Visa? Enter status:	<b>DATE OF BIRTH:</b> Is the applicant a U.S. Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No* *Does the applicant have permanent Resident Alien status? <input type="checkbox"/> Yes <input type="checkbox"/> No* *Does the applicant have a Visa? Enter status:
<b>**Attach the fingerprint card and \$30.00 for each card and mail to the Michigan Liquor Control Commission**</b>	
<b>ARREST RECORD:</b> <input type="checkbox"/> Felony <input type="checkbox"/> Misdemeanor Enter record of all arrests and convictions (Attach a signed and dated sheet if more space is needed)	<b>ARREST RECORD:</b> <input type="checkbox"/> Felony <input type="checkbox"/> Misdemeanor Enter record of all arrests and convictions (Attach a signed and dated sheet if more space is needed)

**Section 2. INVESTIGATION OF BUSINESS AND ADDRESS TO BE LICENSED**

Does applicant intend to have dancing, entertainment, topless activity, or extended hours permit?  
 No  Yes, complete LC-1636

Are motor vehicle fuel pumps at or directly adjacent to the establishment?  No  Yes, explain relationship:

**Section 3. LOCAL AND STATE CODES AND ORDINANCES, AND GENERAL RECOMMENDATIONS**

Will the applicant's proposed location meet all appropriate state and local building, plumbing, zoning, fire, sanitation and health laws and ordinances, if this license is granted?  Yes  No **If No**, indicate which state and local ordinances the location does not meet:  Building  Plumbing  Zoning  Fire  Sanitation  Health

**Section 4. RECOMMENDATION**

1. Is this applicant qualified to conduct this business if licensed?  Yes  No\*

2. Should the MLCC grant this request?  Yes  No\*

\*If **any** of the above questions were answered No, you must state your reasons for MLCC consideration of this recommendation on the back of this form or on an attached signed and dated sheet.

3. Is this recommendation subject to final inspection to determine that the proposed location meets all building, plumbing, zoning, fire, sanitation and health laws and ordinances?  Yes  No

4. Is this recommendation subject to any other conditions?  Yes  No

**If Yes**, list the conditions below or on an attached signed and dated sheet if more space is needed

Signature (Sheriff or Chief of Police) \_\_\_\_\_ Date \_\_\_\_\_  
 TROY POLICE DEPARTMENT



Michigan Department of Energy, Labor & Economic Growth  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**

7150 Harris Drive, P.O. Box 30005  
Lansing, Michigan 48909-7505

**POLICE INVESTIGATION REQUEST**

[Authorized by MCL 436.1201(4)]

February 28, 2011

To: Troy Police Department  
500 W Big Beaver Rd  
Troy, MI 48084-5285

Request ID #:607285

Applicant: Woodberry Wine, LLC

**Please make an investigation of the application. If you do not believe that the applicants are qualified for licensing, give your reasons in detail. Complete the Police Inspection Report on Liquor License Request, LC-1800, or for Detroit police, the Detroit Police Investigation of License Request, LC-1802. If there is not enough room on the front of the form, you may use the back.**

Forward your report, along with fingerprint cards (if requested) and \$30.00 for each card to the Michigan Liquor Control Commission.

**\*\*\*NO FINGERPRINTS REQUIRED WITH THIS REQUEST\*\*\***

If you have any questions, contact the Manufacturers & Wholesalers at (517) 322-1415 or (517) 322-1416.

LC-1972(Rev. 09/05)  
Authority: MCL 436.1201(4)  
Completion: Mandatory  
Penalty: No License

The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.