



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Date: February 13, 2019

To: Mark F. Miller, City Manager

From: MaryBeth Murz, Purchasing Manager
Kurt Bovensiepe, Public Works Director
Dennis Trantham, Facilities and Grounds Operations Manager

Subject: Standard Purchasing Resolution 2: Award to Low Bidder meeting Specifications – Fertilizer/Herbicide Application Services

History

- The Grounds Division is responsible for the maintenance of all municipal property including turf.
- In an effort to minimize weed growth and promote good turf the Parks Division contracts the application of fertilizer and herbicide to municipal property including medians, municipal buildings, parks, and athletic fields.
- Because the athletic fields are irrigated, these locations receive four annual applications and the remaining locations receive two applications.
- In the response to citizen concern additional weed control was added to Big Beaver from Rochester Rd. to Dequindre.

Purchasing

- On January 31, 2019; a bid opening was conducted as required by City Charter/Code and bid proposals were received at the City’s request from firms interested in providing requirements of fertilizer/ herbicide application services
- Companies were notified via the Michigan Intergovernmental Trade Network (MITN); www.mitn.info. 288 vendors were notified via the MITN website.
- Four (4) bid responses were received. Below is a detailed summary of the vendor responses.

Companies notified via MITN	288
Troy Companies notified via MITN	8
Troy Companies notified Active email Notification	7
Troy Companies - Active Free	1
Companies that viewed the bid	17
Troy Companies that viewed the bid	2

MITN provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy. **Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City. **Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City. **Inactive MITN** member status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.



500 West Big Beaver
Troy, MI 48084
troymi.gov

CITY COUNCIL AGENDA ITEM

Financial

Funds are budgeted and available in the following accounts: 101.336.344.7802.050 – Fire, 101.751.30.770.7802.050 – Parks Maintenance, 101.751.30.780.7802.070 – Streets Island Maintenance, 101.804.807.7802.070 – Historic Village, 234.285.7802.050 – Transit Center 661.549.551.7802.050 – Motor Pool, and 101.751.30.759.7802.070 – Athletic Fields for 2019 fiscal year and the subsequent fiscal years for the duration of the contract.

Recommendation

City management recommends awarding a three (3) year contract to provide Fertilizer/Herbicide Application Services to the low bidder meeting specifications; *Green Meadows Lawnscape of Rochester Hills, MI* at unit prices contained in the attached bid tabulation for an estimated total annual cost of \$24,402, not to exceed budgetary limitations. The award is contingent upon the contractor's submission of properly executed bid documents including insurance certificates and all other specified requirements.

**CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION SERVICES**

VENDOR NAME:	Green Meadows Lawnscape Rochester Hills, MI	Custom Lawn care Flint, MI
CHECK #:	#30895150	#1698022
CHECK AMOUNT:	\$1,500.00	\$1,500.00

PROPOSAL: FURNISH THREE (3)YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS.

PROPOSAL A:			Cost per Acre per Application	
90.2 Acres	2019	Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
90.2 Acres	2020	Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
90.2 Acres	2021	Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
ESTIMATED THREE (3) YEAR PROPOSAL A TOTAL:			\$31,930.80	\$34,090.19
PROPOSAL B:			Cost per Acre per Application	
58.3 Acres	2019	Early Spring Application Fertilizer & Pre-Emergent	\$59.00	\$62.99
		Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Summer Application Fertilizer & Grub Control	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
58.3 Acres	2020	Early Spring Application Fertilizer & Pre-Emergent	\$59.00	\$62.99
		Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Summer Application Fertilizer & Grub Control	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
58.3 Acres	2021	Early Spring Application Fertilizer & Pre-Emergent	\$59.00	\$62.99
		Spring Application Liquid Weed & Feed	\$59.00	\$62.99
		Summer Application Fertilizer & Grub Control	\$59.00	\$62.99
		Fall Application Liquid Weed & Feed	\$59.00	\$62.99
ESTIMATED THREE (3) YEAR PROPOSAL B TOTAL:			\$41,276.40	\$44,067.80
ESTIMATED ANNUAL ONE (1) YEAR GRAND TOTAL PROPOSAL A & B:			\$24,402.40	\$26,052.66
ESTIMATED GRAND TOTAL 3-YEARS PROPOSALS A & B:			\$73,207.20	\$78,157.99

INSURANCE:	Yes	Yes
PROPOSED Pre-emergent Herbicide(s)		
MSDS Sheets: Y or N	Yes	Yes
PROPOSED Broadleaf Herbicide(s)		
MSDS Sheets Y or N	Yes	Yes
SITE INSPECTION:		
Y/N	Yes	Yes
DATE	Several Times	Mar-13
CONTACT INFORMATION:		
Hours of Operation	7AM-6PM	8am-7pm
24HR Contact #	586.707.1499	810.730.9150
PROGRESS PAYMENTS:	Blank	Net 30
PAYMENT TERMS:	30 Days	Net 30
EXCEPTIONS:	None	None
MICHIGAN BUSINESS PESTICIDE LICENSE#:	#630375	#250008
BIDDER'S GENERAL QUESTIONNAIRE:	Yes	Yes
REFERENCES:	Yes	Yes
ACKNOWLEDGEMENT:	Yes	Yes

ATTEST:
Susan Reisterer
Kristine Kallek

 MaryBeth Murz,
 Purchasing Manager

**CITY OF TROY
 BID TABULATION
 FERTILIZER/HERBICIDE APPLICATION SERVICES**

VENDOR NAME:	Owen Tree Service	United Lawnscape, LLC
	Attica, MI	Washington, MI
CHECK #:	#1849922	#1144370240
CHECK AMOUNT:	\$1,500.00	\$1,500.00

PROPOSAL: FURNISH THREE (3) YEAR REQUIREMENTS OF FERTILIZER/HERBICIDE APPLICATION SERVICES IN ACCORDANCE WITH THE SPECIFICATIONS.

PROPOSAL A:			Cost per Acre per Application	
90.2 Acres	2019	Spring Application Liquid Weed & Feed	\$99.00	\$115.00
		Fall Application Liquid Weed & Feed	\$99.00	\$115.00
90.2 Acres	2020	Spring Application Liquid Weed & Feed	\$100.48	\$125.00
		Fall Application Liquid Weed & Feed	\$100.48	\$125.00
90.2 Acres	2021	Spring Application Liquid Weed & Feed	\$101.99	\$140.00
		Fall Application Liquid Weed & Feed	\$101.99	\$140.00

ESTIMATED THREE (3) YEAR PROPOSAL A TOTAL: \$54,385.19 \$68,552.00

PROPOSAL B:			Cost per Acre per Application	
58.3 Acres	2019	Early Spring Application Fertilizer & Pre-Emergent	\$111.10	\$115.00
		Spring Application Liquid Weed & Feed	\$111.10	\$115.00
		Summer Application Fertilizer & Grub Control	\$111.10	\$115.00
		Fall Application Liquid Weed & Feed	\$111.10	\$115.00
58.3 Acres	2020	Early Spring Application Fertilizer & Pre-Emergent	\$112.77	\$125.00
		Spring Application Liquid Weed & Feed	\$112.77	\$125.00
		Summer Application Fertilizer & Grub Control	\$112.77	\$125.00
		Fall Application Liquid Weed & Feed	\$112.77	\$125.00
58.3 Acres	2021	Early Spring Application Fertilizer & Pre-Emergent	\$114.46	\$140.00
		Spring Application Liquid Weed & Feed	\$114.46	\$140.00
		Summer Application Fertilizer & Grub Control	\$114.46	\$140.00
		Fall Application Liquid Weed & Feed	\$114.46	\$140.00

ESTIMATED THREE (3) YEAR PROPOSAL B TOTAL: \$78,898.56 \$88,616.00

ESTIMATED ANNUAL ONE (1) YEAR GRAND TOTAL PROPOSAL A & B: \$43,768.12 \$47,564.00

ESTIMATED GRAND TOTAL 3-YEARS PROPOSALS A & B: \$133,283.74 \$157,168.00

INSURANCE:	Yes	Yes
PROPOSED Pre-emergent Herbicide(s)		
MSDS Sheets: Y or N	Yes	Yes
PROPOSED Broadleaf Herbicide(s)		
MSDS Sheets Y or N	Yes	Yes
SITE INSPECTION:		
Y/N	No	Yes
DATE		Multiple Occassions
CONTACT INFORMATION:		
Hours of Operation	7AM-5PM	9AM-5PM
24HR Contact #	810-614-1063	586-651-2239
PROGRESS PAYMENTS:		
PAYMENT TERMS:	Net 30	Net30
EXCEPTIONS:	None	None
MICHIGAN BUSINESS PESTICIDE LICENSE#:	440003	500104
BIDDER'S GENERAL QUESTIONNAIRE:	Yes	Yes
REFERENCES:	Yes	Yes
ACKNOWLEDGEMENT:	Yes	Yes

Low Bidder meeting Specifications.