



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

# CITY COUNCIL AGENDA ITEM

Date: March 18, 2019

To: Mark F. Miller, City Manager

From: MaryBeth Murz, Purchasing Manager  
Kurt Bovensiep, Public Works Director  
Brian Goul, Assistant Recreation Director  
Dennis Trantham, Facilities and Grounds Operations Manager

Subject: Standard Purchasing Resolution 2: Award to Sole Bidder Meeting Specifications - Community Center Exterior Entrance Door Repairs

## History

- The Troy Community Center was constructed in 2002.
- The Community Center services over 300,000 guests annually.
- The door mechanics are reaching the end of their life however the physical doors are still in good condition.
- Work performed will be an extensive rebuild of the all components extensively extending the life of all the exterior doors.

## Purchasing

On March 14, 2019, a bid opening was conducted as required by City Charter and Code for the Rebuild of the Existing Aluminum Glass Doors at the Troy Community Center. The bid was posted on the Michigan Inter-governmental Trade Network (MITN) website; [www.mitn.info](http://www.mitn.info). Two Hundred and thirty (230) vendors were notified of the bid opportunity via the MITN website. One (1) bid proposal was received. Below is a detailed summary of potential vendors for both bid opportunities.

<b>Companies notified via MITN</b>	230
Troy Companies notified via MITN	7
Troy Companies notified Active email Notification	7
Troy Companies Active Free	0
<b>Companies that viewed the bid</b>	10
Troy Companies that viewed the bid	0

**MITN** provides a resourceful online platform to streamline the procurement process, reduce costs, and make it easier and more transparent for vendors to do business with the City of Troy.

**Active MITN** members with a current membership and paying annual dues receive automatic electronic notification which allows instant access to Bids, RFPS and Quote opportunities with the City.

**Active MITN non-paying members** are responsible to monitor and check the MITN website for opportunities to do business with the City.

**Inactive MITN member** status can occur when a company does not renew their account upon expiration. Inactive members cannot be notified of solicitations or access any bid information.

- KVM Door Systems, Inc. is the sole bidder meeting all bid specifications.
- Pricing also includes a One (1) year warranty on parts and labor. The repairs will be completed by May 30, 2019.
- KVM has successfully performed work for the City in the past.
- The award is contingent upon contractors' submission of properly executed bid documents, insurance certificates, and all other specified documents.



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## **CITY COUNCIL AGENDA ITEM**

### **Financial**

Funds are available in the Capital Account # 401.752.755.7975.125 and the Project# is 2019C0037 for this purchase.

### **Recommendation**

City management recommends awarding a contract for the Community Center Exterior Entrance Door Repairs to the sole bidder meeting specifications, *KVM Door Systems of Clinton Township, MI* at prices contained in the bid tabulation opened March 14, 2019 for a total cost of \$31,395.

Vendor Name:	KVM Door Systems, Inc.
City:	Clinton, MI
Check #:	#3408700832

**Proposal: The Purchase, Rebuild and Installation of Aluminum Glass Doors for the City of Troy Community Center.**

Qty	Description	Unit Price	Extension	Unit Price	Extension
(pairs)	Rebuild All Exterior Doors				
7	Cost-Labor	\$1,200.00	\$8,400.00		
7	Cost-Parts	\$3,285.00	\$22,995.00		
<b>TOTAL COST:</b>			<b>\$31,395.00</b>		
Site Inspection:		Yes, 12/2018			
Hours of Operation:		7am - 6pm			
Delivery Schedule:	Y or N	Can meet install schedule.			
24 Hour Phone #:		586 790 4540			
Warranty:	Y or N	1 Year Parts & Labor			
Insurance Met:	Y or N	Yes			
Payment Terms:		30Days			
Exceptions:	Y or N	None			
References:	Y or N	Yes			
Acknowledgement:	Y or N	Yes			
Forms:	Y or N	Yes			

*Sole bidder meeting specifications.*

Attest:  
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 Sue Riesterer  
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 Dennis Trantham  
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 Larysa Figol  
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 MaryBeth Murz,  
 Purchasing Manager