



500 West Big Beaver  
Troy, MI 48084  
troymi.gov

J-07

## CITY COUNCIL AGENDA ITEM

Date: July 31, 2019

To: Mark F. Miller, City Manager

From: Robert J. Bruner, Assistant City Manager  
MaryBeth Murz, Purchasing Manager  
Lisa Burnham, Accounting Manager  
M. Aileen Dickson, City Clerk

Subject: Bid Waiver – Additional Election Equipment

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### History

- In 2017, City Council authorized the purchase of a new voting system from *Hart Intercivic, Inc., of Austin, TX* as part of the countywide contract. The new system has been in use since the November, 2017 election.
- During the November, 2018 election, it became apparent that additional Verity Central workstations (high speed ballot tabulating machines) were needed to accommodate the high volume of absentee ballots processed by the Troy Absentee Voter Counting Board.
- Additionally, Proposal 18-3, passed by the voters at the November, 2018 election and now in effect throughout Michigan, established “No Reason” absentee voting.
- It is anticipated that the City will experience a dramatic increase to the already high volume of absentee ballots now that anyone can vote absentee without a reason.
- Three (3) additional Verity Central workstations are needed.

### Purchasing

- In the best interest of the City it is recommended that the bid process be waived since *Hart Intercivic, Inc.* is the vendor chosen by the County Clerk, and Troy is required by State law to use the election system chosen by the County Clerk.
- Currently, the City operates one (1) Verity Central workstation in the Absentee Voter Counting Board, which was purchased using HAVA (Help America Vote Act) Federal grant funds through the State of Michigan, and Troy budgeted funds.
- The HAVA funds are not available for the purchase of the three additional Verity Central workstations.
- The purchase price of \$265,305 includes the warranty and maintenance for the first five years.
- The countywide election system agreement is for a total of ten years, so the funds for maintenance will be budgeted for years six through ten beginning in 2022. The maintenance charges for the additional three Verity Central workstations will be approximately \$232,350; (\$46,470 per year) as detailed in Quote #5722 which is attached.



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### **Financial**

- The funds for this purchase are budgeted in the City Clerk – Elections – Capital account 401.215.262.7978.010. The Project# is 2020C0001.
- Funds for future payments of equipment maintenance starting in 2022 will be budgeted in the Elections account.

### **Recommendation**

City management recommends that the bid process be waived and a contract be awarded to *Hart Intercivic, Inc. of Austin, TX* for the purchase of three (3) additional Verity Central workstations for an estimated total cost of \$265,305; which includes a 5-year warranty. City management also requests the approval to purchase the annual service and maintenance for years six through ten for the Verity Central workstations in the estimated total amount of \$232,350 as detailed in Quote #5722 which is attached.



Quote Number 00005722  
 Account Name Troy, MI  
 Grand Total \$265,305.00

| Item  | Description  | Unit Price  | Quantity | Total Price  |
|---|--|-------------|----------|--------------|
| Verity Central - Medium Jurisdiction              | Verity Central software for jurisdictions with less than 100,000 registered voters | \$72,920.00 | 3        | \$218,760.00 |
| Verity Workstation                                | Workstation for Verity software w/ 5-year warranty                                 | \$4,000.00  | 3        | \$12,000.00  |
| Canon DR-G1100 Central Scanner w/ 5-Year Warranty | Central ballot scanner; includes 5 years of warranty coverage                      | \$11,190.00 | 3        | \$33,570.00  |
| Okidata B430 Series Printer                       | Laser printer w/ starter cartridge for report printing                             | \$325.00    | 3        | \$975.00     |

Subtotal \$265,305.00  
 Grand Total \$265,305.00

**Annual Service and Maintenance (Years 6-10)**

| Item                                     | Description   | Unit Price  | Quantity | Total Price |
|--|---|-------------|----------|-------------|
| Service and Maintenance - Verity Central | Annual Service and Maintenance fee for Verity Central in years 6-10 | \$15,490.00 | 3        | \$46,470.00 |

Proposed Annual Service & Maintenance \$46,470.00  
 Total Years 6-10 \$232,350.00

Bill To 500 W Big Beaver Rd.  
 Troy, MI 48084

Ship To 500 W Big Beaver Rd.  
 Troy, MI 48084

**Customer Contact**

Contact Name Aileen Dickson Email dicksona@troymi.gov  
 Phone (248) 524-3331

**General Information**

Expiration Date 8/29/2019 Instructions Please fax with signature to (512) 252-6923 or scan and email to [tcervantes@hartic.com](mailto:tcervantes@hartic.com) to order.  
 Payment Terms Net 30

**Terms and Conditions**

Pricing subject to inventory availability at time of quote execution and acceptance.  
 Taxes will be calculated in conjunction with the Customer based on the final approved price list.

**Hart Approval**

Prepared By Tony Cervantes Title Inside Sales Representative  
 Signature

**Customer Approval**

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Customer Approval: \_\_\_\_\_ Date: \_\_\_\_\_